Sample
Local Disaster Emergency Declaration

_____________________ County, Indiana

Authority

Whereas, _______________________ County, Indiana has been impacted by or is immediately threatened by a
(natural/technological/national or state security).

(Give date, time, situation assessment and duration of hazard) and;

Now, therefore, we, the _______________ County Board of Commissioners, declare that a local disaster emergency
exists in the County and that we hereby invoke and declare those portions of the Indiana Code which are applicable to the
conditions and have caused the issuance of this proclamation, to be in full force and effect in the County for the exercise
of all necessary emergency authority for protection of the lives and property of the people of this County and the
restoration of local government with a minimum of interruption.

This Declaration was approved by the Board of County Commissioners at a regular meeting of the Board of
Commissioners held on ________________, conducted in accordance with Indiana’s Open Door Law or at an
emergency meeting of the Board of County Commissioners which complied with the Open Door Law requirements for
such an emergency meeting in accordance with IC 5-14-1.5-5 (d).

Reference is hereby made to all appropriate laws, statutes, ordinances, and resolutions and particularly to Indiana Code
10-14-3-29.

All public offices and employees of ____________________ County are hereby directed to exercise the utmost diligence
in the discharge of duties required of them for the duration of the emergency and in execution of emergency laws,
regulations, and directives—state and local.

All citizens are called upon and directed to comply with necessary emergency measures, to cooperate with public officials
and disaster services forces in executing emergency operations plans, and to obey and comply with the lawful directions
of properly identified officers.

All operating forces will direct their communications and requests for assistance and operations directly to the
_______________ County Emergency Operating Center.

This Declaration of Local Disaster Emergency shall remain effect for _____ days.

In witness, whereof, we have hereunto set our hand this __________ day of ______________________, 20____.

_____________________ County Board of Commissioners

_________________________________ President

_________________________________ Member

_________________________________ Member

Attest: _____________________________

______________________________ County Auditor