



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)
POLICY/TECHNICAL COMMITTEE
Cummins Inc., Seymour Engine Plant
800 East Third Street – Seymour, Indiana 47274
September 14, 2015
10:30 A.M.**

COMMITTEE MEMBERS PRESENT:

James Pridgen—Business and Industry
Representative, Chair
Dean Larson—Public Representative
Allison Moore—IDHS
Becky Waymire – Morgan County LEPC

Catherine Dutton—IDHS
Ian Ewusi—IDHS
Jeff Larmore—Marion County LEPC
Laura Steadham – IDEM

COMMITTEE MEMBERS ABSENT:

Matt Bilkey—Designee for ISP
Superintendent

Shawn French—Business and Industry
Representative

The following Commissioners, staff and audience members were present:

James Greeson—State Fire Marshal, IERC
Chair
Bruce Palin—Designee for IDEM
Commissioner
Bernie Beier—Local Government
Representative

Brad Gavin—IDHS
Charles Heflin—IDHS
Madison Roe—IDHS
Sherman Greer
Sarah Johnson—Badger Strategies

WELCOME AND INTRODUCTION

Mr. James Pridgen, Committee Chair, welcomed everyone to the meeting and requested determination of a quorum.

QUORUM

Mr. Ewusi indicated a quorum was present.

CONSIDERATION OF MINUTES

Motion to accept July 13, 2015, meeting minutes was made by Mr. Larson and seconded by Ms. Moore. No further discussion. **Motion Carried.**

OLD BUSINESS

- Ms. Dutton presented information on the LEPC Assistance Grants (LAG) program guidance document and how it is geared to provide funding to higher-performing LEPCs to assist non-compliant LEPCs in getting back into compliance. She asked the attendees to review the document and provide suggestions and/or comments at the next meeting. Mr. Gavin provided some additional grant-award details as it relates to the LAG program.
- Mr. Ewusi informed the committee that Ms. Johnson from Badger Strategies, LLC, was present to address questions regarding her application to be added to LEPC Planning and Training Resource (LPTR) list. Ms. Johnson provided information on her background, exercise experience as well as documentation to the committee. Mr. Pridgen and Ms. Moore affirmed her qualifications and experience as it relates to LEPC planning and exercise development. Mr. Pridgen requested a motion to approve Badger Strategies, LLC, to be added to the LPTR list. Ms. Waymire motioned to approve the recommendation and was seconded by Ms. Dutton. No further discussion was presented. **Motion Carried.**

NEW BUSINESS

Mr. Ewusi introduced two (2) application requests from by Ms. Kellie Streeter and Mr. Dave Costin to be added to the LPTR list as LEPC planning and exercise vendors.

- Mr. Ewusi affirmed Ms. Streeter's documents, qualifications and her experience in helping Knox, Daviess and Sullivan counties become and stay compliant. Mr. Larson remarked that a portion of her application was incomplete and made a motion to table the application until Ms. Streeter submits the required information. His motion was seconded by Ms. Waymire. Mr. Ewusi requested the committee consider a conditional approval of Ms. Streeter's application contingent on her providing the required information. Mr. Pridgen suggested an amendment to Mr. Larson's motion which was agreed upon by Mr. Larson and seconded by Ms. Waymire and agreed upon by all in attendance. **Motion Carried.**
- Mr. Pridgen presented Dave Costin's application and noted the accompanying documents submitted. Mr. Ewusi spoke to Mr. Costin's background and affirmed his qualifications. Mr. Larson indicated that he had not seen Mr. Costin's application so he would be abstaining from the vote and noted that he was concerned about the lack of an HSEEP certification. A discussion ensued about the difference between a certifications and qualifications. Ms. Dutton suggested that the committee review the qualifications of the applicants to ensure an individual meets a minimum set of standards. She recommended that a review of certifications versus qualifications could be assigned as a project to a select subcommittee or a working group. Mr. Pridgen requested a motion for conditional approval of Mr. Costin's application contingent upon receipt of HSEEP certification/qualifications. Motion was made by Mr. Larson and was seconded by Mr. Larmore. **Motion Carried.**

Mr. Gavin asked if both Ms. Streeter and Mr. Costin were members of an LEPC and advised, if they were, they could be in violation of the state ethics rules unless the LEPCs wishing to hire them have gone through a competitive bidding process to select them to perform duties for the LEPC.

- Mr. Pridgen introduced Vigo County's request for funding to support a drone program for their county. Mr. Larson moved to approve their request for a one-time expenditure of \$9000.00.

His motion was seconded by Ms. Moore. Considerable discussion took place regarding the motion. The motion did not pass because of a lack of majority vote. **Motion Not Passed.**

- Mr. Ewusi introduced a proposal from Bluffton Fire Department (Wells County) to use LEPC funds to purchase a shelter to house their hazardous materials trailer for \$2,557.00. Mr. Ewusi noted that the request was submitted by the Bluffton Fire Department and not their LEPC and that he had advised the LEPC to submit the request with documentation that it had been approved at a legal LEPC meeting. Mr. Larson made a motion to send their request back and request them to make the submission through their LEPC. Motion was seconded by Mr. Larmore. All were in favor of the motion. **Motion Carried.**
- Ms. Roe provided an update on the plans to have the IERC go paperless. She noted that she is in the process of submitting the justification for the purchase of computer tablets and the project is moving forward. No motion was made for this item.
- Mr. Palin reported on the Surface Water Emergency Protection Plan (SWERP) initiative that the state will soon be rolling out to all LEPCs in jurisdictions where their community water systems utilize surface water as their primary source of drinking water. He informed that a letter with the appropriate information will soon be sent to LEPCs in affected counties. Mr. Palin noted that the project is still in the works and that he will discuss it further during the fiscal committee meeting. No motion was made for this item.
- Mr. Pridgen presented a status report on the proposed agenda, location and dates of an IERC retreat. The committee discussed the proposed agenda, dates and locations of the retreat for consensus and recommendation to the Commission. A short discussion ensued regarding an agenda item regarding open positions on the commission and the application process. No motion was made for this item.
- Mr. Ewusi introduced a draft checklist document to be utilized to verify/validate the necessary information provided for vendor applications for the LPTR list. He noted that a copy of the document will be sent to committee members in the near future for their comments/suggestions. No motion was made for this item.

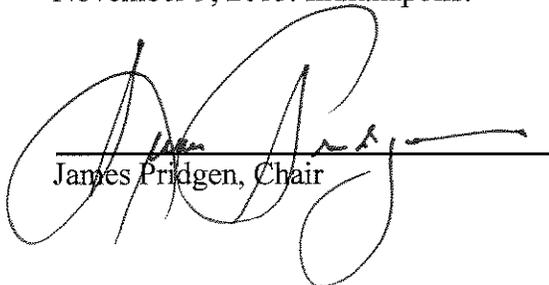
ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Larson and seconded by Mr. Larmore.

MOTION CARRIED.

NEXT MEETING

November 9, 2015. Indianapolis.


James Pridgen, Chair

