



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)
POLICY/TECHNICAL COMMITTEE**

**Indiana Government Center South Conference Room A
302 W. Washington, Indianapolis, IN 46204
November 9, 2015, 9:45 AM (start time was 9:57 AM)**

COMMITTEE MEMBERS PRESENT

James Pridgen—Business and Industry
Representative, Chair
Dean Larson—Public Representative
Allison Moore—IDHS
Becky Waymire—Morgan County LEPC

Matt Bilkey—Designee for ISP Superintendent
Catherine Dutton—IDHS
Ian Ewusi—IDHS
Laura Steadham—IDEM

COMMITTEE MEMBERS ABSENT

Shawn French—Business and Industry
Representative

Jeff Larmore—Marion County LEPC

The following Commissioners, staff and audience members were present:

Bernie Beier—Local Government Representative
Brad Gavin—IDHS
Charles Heflin—IDHS

Madison Roe—IDHS
Sherman Greer—Public Participant
JD Kessler—Vigo County Deputy EMA Director

WELCOME AND INTRODUCTION

Mr. James Pridgen welcomed everyone to the meeting and requested determination of a quorum.

QUORUM

Mr. Ewusi indicated a quorum was present.

CONSIDERATION OF MINUTES

Motion to accept September 14, 2015, meeting minutes was made by Mr. Larson and seconded by Ms. Moore. No further discussion.

MOTION CARRIED.

OLD BUSINESS

- Mr. Pridgen introduced a proposal submitted by Wells County LEPC for the purchase of a steel shelter to store a HazMat trailer and asked Mr. Ewusi for a status report on the request. Mr. Ewusi explained that he contacted Wells County LEPC officials for a formal request letter instead of the one sent by the local Fire Department. He noted that the letter had been provided but the meeting minutes documenting the LEPC vote and approval of the project had not been provided. [Note: This was a request for approval under IC 13-25-2-10.6(b)(7) to pay “for Title III risk communication, chemical accident related, and accident prevention projects.” [also referred to as a Category 7 request]]

Mr. Gavin confirmed that the LEPC should have the proposal documented and approved at a formal meeting with a quorum and stated that there should be a written agreement authorizing use of equipment by other county agencies.

Mr. Pridgen requested that the request be tabled until additional documentation and information were submitted by the LEPC.

Mr. Larson made a motion to table the request until the further documents are received and was seconded by Ms. Waymire.

Mr. Ewusi asked whether the issue was tabled until the next IERC meeting or contingent on receipt of the requested documents. Mr. Larson amended his motion to include the contingency provision. All present were in favor of the amended motion. **MOTION CARRIED.**

- Mr. Kessler, Deputy Director for Vigo County EMA, provided an update on the Unmanned Aerial Vehicle (drone) proposal submitted by Vigo County LEPC at the September 2015 meeting. [Note: This was a request for approval under IC 13-25-2-10.6(b)(7) to pay “for Title III risk communication, chemical accident related, and accident prevention projects.” [also referred to as a Category 7 request]]

The update included pricing and a discussion of the proposed Federal Communications Commission (FCC) rules as it relates to pilot requirements and training. He noted that the LEPC was requesting IERC approval of a one-time start-up cost of \$9,000 of LEPC funds and that the EMA office had agreed to fund all maintenance costs after equipment purchase. Mr. Kessler indicated that he is a licensed pilot and will be attending additional drone pilot training. He noted that the LEPC anticipated an 8 to 12 month timeframe for the proposed drone program development.

Mr. Larson, Ms. Waymire, Mr. Bilkey and Ms. Dutton asked Mr. Kessler questions to clarify some of the proposal details to which Mr. Kessler provided answers.

Mr. Pridgen added that other county agencies should have access to the drone program and that all liability issues should be addressed prior to a complete program roll-out. Mr. Bilkey added that all the policies and procedures related to this program should be in writing prior to purchasing the equipment related to this program.

Mr. Pridgen asked whether the LEPC had agreed to fund this program from their available account balance. Mr. Kessler advised that their LEPC had voted to approve this expenditure, pending IERC approval. Mr. Kessler reiterated that the EMA office had allocated funds towards this program and they would have to make a decision on purchasing some of the equipment prior to December so the funds did not return to the county general fund. He advised that there would be mutual aid agreements in place for use within the county and eventually with the district.

Mr. Bilkey, Ms. Dutton and Mr. Pridgen volunteered to assist Mr. Kessler in future efforts toward development of this program.

Mr. Larson thanked the Vigo County LEPC and EMA for their efforts in putting together the proposal. Mr. Larson made a motion to table the request and place it on the January 2016 agenda under old business. Ms. Waymire seconded the motion. All present were in favor of the motion. **MOTION CARRIED.**

NEW BUSINESS

No new business was brought before the committee.

ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Larson and seconded by Ms. Dutton. Meeting was adjourned at 11:08AM.

MOTION CARRIED.

NEXT MEETING

January 11, 2016

Indiana Government Center South

Raven Steadman for James Pridgen
James Pridgen, Chair

