Purpose
The purpose of this Information Bulletin is to provide guidance and information regarding the Federal Fiscal Year (FFY) 2014 Emergency Management Performance Grant (EMPG), and the process for submitting proposals and budgets to be considered for approval by Grants Management of the EMPG Competitive Grant Program.

Background
In previous years, the Indiana Department of Homeland Security (IDHS) has used the EMPG to financially support the county emergency management agencies (EMA) through the EMPG competitive grant program. This funding is considered “bonus” grant funding for emergency management personnel, equipment, training, travel etc. This is consistent with the EMPG guidance which reads, “Per the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, 42 U.S.C. 5121-5207, EMPG funds..."
may be used for all-hazards emergency management operations, staffing and other
day-to-day activities in support of emergency management…”

Eligibility
Any county EMA that met the minimum point requirement for salary reimbursement (232
points), will receive a grant in the amount of $8,485.29 to further enhance emergency
management activities within their county. As in previous years, these awards are to be
in direct support of local emergency management programs and should be directed to
the most critical capability shortfalls that have been identified during the 2013-2014
assessment period.

Performance Period
The performance period of the 2014 EMPG Competitive grant will begin on October 1,
2014. All expenditures must be completed by June 30, 2015.

Expenditures
Proposals should be developed to support emergency management planning,
equipment, training and exercise activities. The EMPG funds may not be used to
supplant local responsibility to support a well rounded emergency management
program. The field coordinators have provided a sample list of potential county projects
that may include but are not be limited to:

- Enhance communications
- Enhance EOC
- P25 Communications upgrades
- Computer equipment upgrades
- Purchase and installation of generators
- Public Outreach and Education materials to support emergency management
  programs and goals, home and business preparedness messages
- Emergency management training and/or emergency management disaster
  conference attendance for professional development (county EMA staff or
  rostered volunteers).
  - Examples of eligible conferences include: Emergency Management
    Alliance of Indiana and Indiana Emergency Response Conference
- Damage assessment tools

Instructions and Timeline
All proposals/budgets will be processed through the Indiana Grants Management
System (iGMS: http://myoracle.in.gov/hs). When creating your proposal, please use the
template titled “EMPG LOCAL Proposal Template”. The submitted budget must be
specific, measurable, attainable, realistic and timely.
Approvable budgets must be submitted via the iGMS no later than midnight on **Friday, October 30, 2014**. **Budget line items within the submitted budget are required to be correct as to the completeness of each budget line item (all fields completed) and with correct Authorized Equipment List (AEL) numbers for equipment.**

**Budgets submitted after the deadline of midnight on Thursday, October 30, 2014 will not be considered for funding.**

**Questions**
Please direct questions regarding this program to your District Emergency Management Coordinator or a member of the IDHS Grants Management staff at (317) 234-5917 or grants@dhs.in.gov.