



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

**EMERGENCY MEDICAL SERVICES COMMISSION
TECHNICAL ADVISORY COMMITTEE MEETING MINUTES**

DATE: March 4, 2014 10:00 a.m.

LOCATION: Noblesville Fire Department, Station 77
15251 Olio Road
Noblesville, IN 46060

PRESENT: Leon Bell, Chairman, ALS Training Institute
Jessica Lawley, ALS Training Program Director
Jaren Kilian,
Faril Ward, EMS Chief of Operating Officer
Michael McNutt, BLS Training Program Director
Tina Butt, First Responder Training Director
Charles Ford, EMS Chief Executive Officer
Michael Gamble, Emergency Department Director
Sherry Fetters, Vice Chairman, EMS Chief Executive Officer

NOT PRESENT: Edward Bartkus, EMS Medical Director
Elizabeth Weinstein, EMS for Children
Sara Brown, EMS Medical Director

OTHERS PRESENT: Myron Mackey, EMS Commissioner, John Zartman, EMS Commissioner, Terri Hamilton EMS Commissioner, Elizabeth Fiato, IDHS Staff, other IDHS Staff and members of the EMS Community

- A) Meeting called to order at 10:35 a.m. by Chairman Leon Bell.
- B) Quorum present
- C) Adoption of minutes:
A motion was made by Mr. Jaren Kilian to accept the minutes from the meeting held on November 5, 2013 with his name corrected in the minutes. The motion was seconded by Dr. Michael Gamble. The motion passed unanimously.
- D) Public Comment:
None
- E) Announcements:
 - a. Upcoming TAC meeting dates were decided on by the TAC members that were present:
 - i. May 6, 2014
 - ii. July 1, 2014
 - iii. September 2, 2014
 - iv. November 18, 2014

Ms. Candice Hilton will send out calendar invites to all the TAC and EMS Commission members for all of the upcoming TAC meeting dates as well as getting them posted on the IDHS website. Chairman Bell stated that since there was not a meeting in January due to the weather there may need to be a makeup meeting scheduled.

- b. Commission Staff Report
 - i. Chairman Bell announced that an email has been sent out stating the AEMT supplemental exam is up and running so TAC members can let people know that it is now available.
 - ii. Mrs. Elizabeth Fiato stated that IDHS has contracted with a psychometrician from IU Northwest in Gary, IN. The contract should be done by the next Education working group meeting. One of the big chores is going to be bringing the TAC and the education working group together so there isn't any duplication of efforts.
 - iii. Chairman Bell asked for a review of the working groups that the Commission has created. Ms. Candice Hilton reported the following:
 - 1. Accreditation working group- their first meeting is Monday March 10th
 - 2. Narcotics Sub-Committee that has met two times-the last meeting was in November.
 - 3. EMT-Basic Advance working group headed up by Myron to explore the possibility of an extension.
 - 4. Communications subcommittee that has not met in awhile.
 Commissioner Zartman commented that he would like to help clear up a rumor that the Accreditation working group is looking at dissolving or doing away with accreditation programs or National Registry. They are looking at improving training institution quality and student outcomes.
 - iv. Chairman Bell spoke about the Commission referring to the Accreditation group a gentle investigation into the four training institutions that have poor results

- v. Chairman Bell stated that someone will be showing results from surveys to the TAC. Ms. Candice Hilton stated that there are no results at this time. The surveys have not been sent out yet. Chairman Bell requested that someone notify Chairman of the Commission Lee Turpen. Ms. Hilton stated she would send an email to inform the Chairman of the status of the surveys.

F) Old Business:

- a. On-line and hybrid courses
 - i. Chairman Bell stated he would like to leave today with recommendations for the Commission for the On-line and hybrid courses.
- b. Continuing Education
 - i. Chairman Bell started discussion regarding continuing education. He stated that since the 80s Indiana continuing education requirements and National registry continuing education requirements have not matched. This makes people that are certified and training officers have to track to separate sets of continuing education. Chairman Bell put the idea of different standards for continuing education up for discussion. The National Registry has their requirements; Indiana has their own, why local training officers couldn't put together their own standard that fits the local need. Why couldn't training officers and/or services choose which in-service type they have. Is there a way to get Acadis to recognize the different standards? Discussion followed regarding the pros and cons of such a system. The discussion also involved the different continuing education programs that are available and which additional certification that have to be held and how they work (such as PALS, ACLS, and AHA CPR). One of the issues would be staff couldn't track which services are following which standards when a person gets audited. Another issues would be EMTs and EMRs that are not affiliated with a service so they would not have a structure to follow. Some of the smaller and volunteer services would not have the resources to be able to come up with continuing education standards for their affiliates to follow. Chairman Bell asked Mrs. Fiato to explain an email she sent out before the last EMS Commission meeting. Mrs. Fiato stated that National Registry stated that a training institution did not have to be accredited to conduct classes for the Intermediate to Paramedic. What wasn't made clear is that if the person is not a current National Registry I-99 to go to a non-accredited training institution to get the National Registry Paramedic certification. If the person is not a National Registry I-99 or expired I-99 has to go to an accredited training institution to get the National Registry Paramedic certification. Vice Chairman Sherry Fetter asked the Commission members that were present for clarification regarding what the Commission wants in regards to the continuing education requirements. Commission Mackey stated they were asking for clarification on what should be required. Discussion continued regarding if the proposal/discussion should involve all levels or just AEMT. After some

discussion it was decided to look at only the AEMT continuing education requirements at this meeting.

A motion was made by Mrs. Jessica Lawley to send three recommendations to the Commission one that is the original recommendation that went to the Commission but explain that the recommendation is in line with the National Registry requirements, recommendation number two would contain more hours, and the third recommendation have fewer hours with the explanation that the person is going to be on their own to get the rest of the hours required to maintain their National Registry certification. The motion was seconded by Mr. Jaren Kilian. The motion was opened for discussion. There were several options discussed including requiring hours ranging from thirty six (36) hours on the low end and seventy two (72) hours on the high end with a variety of options. Discussion also involved the pros and cons of taking multiple recommendations on the same thing to the Commission. Discussion over the continuing education requirements took almost two hours. Mrs. Jessica Lawley and Mr. Jaren Kilian withdrew their motion and second. A motion was made by Mrs. Lawley to recommend to the Commission the following for continuing education for the AEMT level: 36 hours of core education in the following categories 12 hours in Airway, Breathing, and Cardiology, 6 hours of medical, 12 hours of OB/Peds, 5 hours of trauma, 1 hour of operations, 2 hours of pharmacology, 12 hours of Audit and Review, and 22 hours of electives (examples 12 lead- static and dynamic interpretation and 5 rhythms, HIPPA, Blood borne pathogens, OSHA 1910, local protocols and procedures). The motion was seconded by Mr. Michael McNutt. The motion passed by unanimous vote.

- c. Attendance Standards for hybrid and on-line classes
 1. The TAC members that were present all agreed to define on-line and blended/hybrid/flipped course as follows:
 - a. On-line
 - i. Majority or all of the course is delivered online
 - ii. No face to face at all
 - b. Blended/hybrid/flipped
 - i. Substantial portion is delivered online by voice over
 - ii. Face to face will consist of the following:
 1. Exams
 2. Skills
 3. Homework
 - a. Problem solving

Chairman Bell will include a copy of The Blue Ridge Academic Health Group report 17 Health Professions education: Accelerating Innovation Through Technology (see attachment #1). This will accompany the recommendation to the EMS Commission. Chairman Bell started the discussion on attendance standards for a hybrid course. Several suggestions and discussion for nearly two hours followed Chairman Bell's opening statements regarding hybrid classes and the difference between hybrid and on-line classes.

A motion was made by Mr. Jaren Kilian to recommend the following to the EMS Commission: Proposed EMS Course Standards: Course composition

- 1. No more than 50% of the total didactic and laboratory content may be presented as hybrid interactive lecture, and a minimum of 50% of the didactic and laboratory content must be face-to-face.**

Didactic and Laboratory Attendance

- 2. In order to be eligible for successful course completion, students must have attended 90% of the didactic and laboratory scheduled course hours.**

Internship/clinical Attendance

- 3. Internship and clinical attendance must be complete as per the course application.**

The motion was seconded by Mr. Michael McNutt. The motion passed by unanimous vote.

- d. Comprehensive rule rewrite is on hold until the EMS strategic plan has been start and deadlines/dates have been given to the TAC.

G) Assignments- were discussed by the TAC members that were present and the following was decided.

- a. Old Assignments (2010-present)

- i. In Progress

1. Templates for hybrid course from EMR to Paramedic level
2. EVOC training, Background Checks, Drug and Alcohol screens- the TAC is waiting on the results from IDHS after they are sent out.
3. Pediatric two additional hours be added to continuing education.
 - a. Continuing education hours and curriculum proposal- already taken to the Commission and approved
4. Attendance standard for all levels
 - a. For on-line courses- being worked on at this meeting
5. Psychomotor process from paramedic level
 - a. Airway requirement- has been taken care of
6. AEMT curriculum- Medical Directors to review- completed and taken to the Commission
7. Training Institutions self reporting –reassigned to the Accreditation working group no longer a TAC assignment.
8. Discussion on Military course analysis- Completed by IDHS staff
9. Reassigned the Indiana Fire Chiefs Association letter –EPI pen EMR level- has been assigned to the operations group.

A motion was made by Mr. Jaren Kilian to adjourn the meeting. The motion was seconded by Mr. Faril Ward. The motion passed. The meeting was adjourned at 2:26pm.

Approved _____

Leon Bell, Chairman