



Indiana Department of Homeland Security

District Programs Information Bulletin

Date: August 8, 2011

Bulletin No: 11-013

TO: All District Administrative Coordinators
All District Coordinators
All District Fiscal Agents
All District Planning Council Members
All District Planning Oversight Committee Members
All District Response Task Force Commanders
All Emergency Management Directors

From: Randal A. Collins
District Services Branch Director, Field Division
Indiana Department of Homeland Security

Subject: 2011 District Response Task Force Equipment Grants

Purpose

The purpose of this Information Bulletin is to communicate the criteria that will be used to determine 2011 District Response Task Force (DRTF) Equipment Grants and to define the equipment grant priorities. The 2011 DRTF Equipment Grants are derived from the 2011 State Homeland Security Program (SHSP). All applicable USDHS / FEMA 2011 SHSP grant guidance also applies to the 2011 DRTF Equipment Grants.

Priorities

The priorities pertaining to the 2011 DRTF Equipment Grant Funds are as follows:

1. District Service and Support Branch
2. District All Hazard Incident Management Teams
3. Remaining Core Elements (Law Enforcement, Fire Suppression, and Emergency Medical)

Districts must dedicate at least 85% of awarded funding to the core element equipment list. Districts must demonstrate fulfillment of all Core Element equipment lists (as identified by the District Task Force Initiative / July 2009 document) before being permitted to utilize any portion of the 85% core element funding on any Supplemental Element equipment. All equipment identified for purchase must be allowable as defined by the Authorized Equipment List (AEL) under the HSGP. The AEL can be found at <https://www.rkb.us/FEMAGrants/DisplayFEMAGrants.cfm>.

Districts are encouraged to utilize community resources to satisfy the acquirement of DRTF

equipment that are available. Memorandums of Understanding should be utilized to govern the use of local resources supporting DRTFs.

Specific metric documentation that is required as proof of standard is attached in Appendix A.

The following formula will be utilized when determining grant allocations for the 2011 DRTF Equipment Grants:

General

Base Amount (all districts)	\$7,000.00
Number of rostered members that have Completed the DRTF Mobilization and Deployment Course. Must show certificate (40 person cap)	\$50.00 per person
Number of Years DRTF has been established (Since 1 st deployment exercise or actual deployment)	
1 Year	\$1,500.00
3 Years or more	\$2,000.00

General Potential Total \$11,000.00

All Hazard Incident Management Team

Formal Roster of Element (Must have 11)	\$500.00
Number of rostered members that have applied for and received a Position Task Book (11 person cap)	\$1000.00 per person
Number of rostered members that have applied For and received a position qualification (11 person cap)	\$1500.00 per person
Conditional and Redundancy Bonus. Number of Rostered members that have applied for and Received either a position qualification above the first 11 or have received a conditional award. (22 person cap)	\$300.00 per person

AHIMT potential total \$34,600.00

Service & Support Branch

Formal roster of Element (Must have 8)	\$1,000.00
Number of tent systems w/ climate control (7 Tent cap)	\$600.00 per tent
Number of small generators (7 generator cap)	\$250.00 per generator
Number of medium generators (2 generator cap)	\$350.00 per generator
Large generator (1 generator cap)	\$1,500.00

Service & Support Branch Potential Total **\$9,150.00**

Law Enforcement Response Group

Formal roster of element (Must have 17)	\$500.00
Number of rostered members that have Completed ICS 100, 200 and 700. Must show certificate. (17 person cap)	\$50.00 per person
Number of rostered supervisors and leaders that have completed ICS 300. Must show certificate. (5 person cap)	\$100.00 per person
Number of rostered supervisors that have Completed ICS 400. Must show certificate. (3 person cap)	\$300.00 per person
Number of rostered officers that have Completed Field Force Operations Course (formerly known as MCATI-Basic). Must show Certificate. (17 person cap)	\$300.00 per person

Law Enforcement Response Group potential **\$7,850.00**

Emergency Medical Service Group

Formal Roster of Element	\$500.00
Number of Ambulances (8 Ambulance cap)	\$750.00 per ambulance
Number of rostered leaders that have Completed the Ambulance Strike Team Leaders Course. Must show certificate. (6 person cap)	\$100.00 per person
Number of rostered personnel that have Completed ICS 100, 200 and 700. Must show certificate. (28 person cap)	\$50.00 per person
Emergency Medical Service Group potential	\$8,500.00

Fire Suppression Group

Formal Roster of Element	\$500.00
Number of Apparatus (12 vehicle cap)	\$750.00 per vehicle
Fire Suppression Group potential	\$9,500.00

Administration

IDHS Field Services Division will conduct assessments of each districts task force program by October 15th, 2011. IDHS reserves the right to adjust allocations based on grant awards from USDHS and based on DRTF assessment findings. The above metrics are only a guideline estimate of awards.

Districts Interim Administrative Coordinators should send three preferred dates for assessments to occur to John Grant, District Services Section Chief at Jgrant@dhs.in.gov before August 31, 2011 in order for IDHS to coordinate scheduling.

The above metrics are intended to be a measure of each districts level of readiness, organization, and participation in the training program as well as the overall level of participation in the DRTF program.

Appendix A

General Metrics

Base Amount

All Districts participating in the DRTF program will receive a minimum of \$7000.00.

DRTF Mobilization and Deployment Course

Districts will receive \$50.00 per rostered DRTF member that has completed the DRTF Mobilization and Deployment Course. Members must be on the DRTF provided roster and show a certificate of completion for the course. A Public Safety Identification Number (PSID) Transcript (<https://myoracle.in.gov/dfbs/ems/person.do?method=personLookup>) that lists completion of the course is also acceptable as proof of completion. Total potential allocation from this metric is \$2,000.00.

DRTF Longevity Award

Each formally established district will receive an award for the number of years they have been formally established with a proven deployment capability. IDHS has determined this to be the following:*

District 1: (NLE 11)	\$1,500.00
District 2: (NLE 11)	\$1,500.00
District 3: (NLE 11)	\$1,500.00
District 4: (NLE 11)	\$1,500.00
District 5: (Ardent Sentry 2007)	\$2,000.00
District 6: (AHIMT Deployment 2011)	\$1,500.00
District 7: (Ardent Sentry 2007)	\$2,000.00
District 10: (Pandemic Exercise 2008)	\$2,000.00

General Potential Total **\$11,000.00**

All Hazard Incident Management Team Metric

Roster

An updated All Hazard Incident Management Team roster must be submitted to IDHS. To be eligible for the \$500.00 award there must be a minimum of 11 people on the roster and have at least one person listed in each position. Districts must also provide letters of support from each member's employer or sponsor and show that all members have been through the district selection process (i.e. application process).

Position Task Book

Districts will receive \$1,000.00 for every person that has applied for and received a Position Task Book through the Indiana Incident Management Program: Position Qualification System. These individuals must be on the AHIMT roster. This will be verified through the IDHS Field Services Division. Districts must submit the names of the individuals they believe are eligible.

Historical Recognition

Districts will receive \$1,500.00 for every person that has applied for and received Historical Recognition as a qualified evaluator through the Indiana Incident Management Program: Position Qualification System. These individuals must be on the AHIMT roster. This will be verified through the IDHS Field Services Division. Districts must submit the names of the individuals they believe are eligible.

Conditional and Redundancy Bonus

Districts will receive \$300.00 for every person that has applied for and received historical recognition, a position task book, or a conditional position qualification beyond their first 11 individuals up to 22 personnel. This means that up to 33 personnel could be rostered for the AHIMT.

All Hazard Incident Management Team Potential Total \$34,600.00

Service and Support Branch Metric

Roster

An updated Service and Support Branch roster must be submitted to IDHS. To be eligible for the \$1,000.00 award there must be a minimum of 8 people on the roster. Districts must also provide letters of support from each member's employer or sponsor and show that all members have been through the district selection process (i.e. application process).

Tents w/ Climate Control

Districts must show their ownership or agreement to obtain suitable and appropriate climate controlled tent systems. This may be demonstrated by showing the tent or the agreement for obtaining a tent to the IDHS person conducting the assessment. Districts will be awarded \$600.00 per tent system up to seven tents.

Small Generator

Districts must show ownership or agreement to obtain a small generator (2.5 Kw to 10 Kw). This may be demonstrated by showing the generator or agreement for obtaining a generator to the IDHS person conducting the assessment. Districts will be awarded \$250.00 per generator up to seven generators.

Medium Generators

Districts must show ownership or agreement to obtain a medium generator (10 Kw to 100 Kw). This may be demonstrated by showing the generator or agreement for obtaining a generator to the IDHS person conducting the assessment. Districts will be awarded \$350.00 per generator up to two generators.

Large Generator

Districts must show ownership or agreement to obtain a large generator (Over 100 Kw). This may be demonstrated by showing the generator or agreement for obtaining a generator to the IDHS person conducting the assessment. Districts will be awarded \$1,500.00 for one generator.

Service and Support Branch Potential Total \$9,150.00

Law Enforcement Response Group Metric

Roster

An updated Law Enforcement Response Group roster must be submitted to IDHS. To be eligible for the \$500.00 award there must be a minimum of 17 people on the roster. Districts must also provide letters of support from each member's employer or sponsor and show that all members have been through the district selection process (i.e. application process).

Training

Districts will receive \$50.00 per rostered law enforcement member that has completed the ICS core curriculum of ICS 100, 200 and 700. Members must be on the DRTF provided roster and show a certificate of completion for the course. A Public Safety Identification Number (PSID) Transcript (<https://myoracle.in.gov/dfbs/ems/person.do?method=personLookup>) that lists completion of the course is acceptable as proof of completion as well as a FEMA transcript. Up to 17 law enforcement officers may be counted.

Districts will receive \$100.00 per rostered law enforcement supervisors and team leaders that have completed the ICS 300. Members must be on the DRTF provided roster and show a certificate of completion for the course. A Public Safety Identification Number (PSID) Transcript (<https://myoracle.in.gov/dfbs/ems/person.do?method=personLookup>) that lists completion of the course is also acceptable as proof of completion. Up to five supervisors or team leaders may be counted.

Districts will receive \$300.00 per rostered law enforcement supervisors that have completed the ICS 400. Members must be on the DRTF provided roster and show a certificate of completion for the course. A Public Safety Identification Number (PSID) Transcript (<https://myoracle.in.gov/dfbs/ems/person.do?method=personLookup>) that lists completion of the course is also acceptable as proof of completion. Up to three supervisors or team leaders may be counted.

Districts will receive \$300.00 per rostered law enforcement members that have completed the Field Force Operations Course (formerly known as Managing Civil Actions in Threat Incidents – Basic or MCATI-Basic). Members must be on the DRTF provided roster and show a certificate of completion for the course. A Public Safety Identification Number (PSID) Transcript (<https://myoracle.in.gov/dfbs/ems/person.do?method=personLookup>) that lists completion of the course is also acceptable as proof of completion. Up to 17 members may be counted.

Law Enforcement Response Group Potential Total

\$7,850.00

Emergency Medical Group Metric

Roster

An updated Emergency Medical Group roster must be submitted to IDHS. To be eligible for the \$500.00 award there must be a minimum of 28 people on the roster. Districts must also provide letters of support from each member's employer or sponsor and show that all members have been through the district selection process (i.e. application process).

Ambulances

Districts will receive \$750.00 per ambulance that has been offered as an eligible resource to be deployed with the DRTF for up to eight ambulances. Documentation to show the commitment of the ambulance to the DRTF will be a letter from the ambulance owner indicating that they would support a DRTF deployment with the specific ambulance assuming the ambulance is in service and that operational tempo would allow for the resource to be deployed.

Training

Districts will receive \$100.00 per rostered EMS supervisor or team leader that have completed the Ambulance Strike Team Leader Course. Members must be on the DRTF provided roster and show a certificate of completion for the course. A Public Safety Identification Number (PSID) Transcript (<https://myoracle.in.gov/dfbs/ems/person.do?method=personLookup>) that lists completion of the course is also acceptable as proof of completion. Up to 6 supervisors or team leaders may be counted.

Districts will receive \$50.00 per rostered EMS member that has completed the ICS core curriculum of ICS 100, 200 and 700. Members must be on the DRTF provided roster and show a certificate of completion for the course. A Public Safety Identification Number (PSID) Transcript (<https://myoracle.in.gov/dfbs/ems/person.do?method=personLookup>) that lists completion of the course is acceptable as proof of completion as well as a FEMA transcript. Up to 28 EMS members may be counted.

Emergency Medical Group Potential Total

\$8,500.00

Fire Suppression Group Metric

Roster

An updated Fire Suppression Group roster must be submitted to IDHS. To be eligible for the \$500.00 award there must be a minimum of 18 people on the roster. Districts must also provide letters of support from each member's employer or sponsor and show that all members have been through the district selection process (i.e. application process).

Fire Apparatus

Districts will receive \$750.00 per fire apparatus that has been offered as an eligible resource to be deployed with the DRTF for up to 12 apparatus. Documentation to show the commitment of the apparatus to the DRTF will be a letter from the apparatus owner indicating that they would support a DRTF deployment with the specific apparatus assuming the apparatus is in service and that operational tempo would allow for the resource to be deployed.