

Regional Services Council

Region 4 Meeting

Date: February 11, 2013

Time: 12:00 p.m.

Location of Meeting: Allen County DCS – 201 E. Rudisill Blvd., Fort Wayne, IN 46806

Meeting Chair: Steve Scott, Region 4 Director

Meeting Secretary: Helen Garmon

Call to order

Start time: 12:00 p.m.

Roll call

Members Present:

Steve Scott
Michelle Savieo
Steve Weaver
Angela Vachon
Kelly Moorman

Phone:

(260) 458-6167
(260) 458-6480
(260) 244-6531
(260) 824-3530
(260) 356-4420

Members Absent:

Judge Heuer
Judge Pratt
Amy Richison
Judge Kramer
Cindy Scotton

Wes Husselman proxy for Jan Lung

Non-Members Present:

Rachel Tobin-Smith	Carol Ammon	Jenny Tsakkos	Amy George
Liz Terveer	Melissa Hayden	Maureen Bartow	Angel Metro
Todd Tayler	Debbie Branfield	Randy Rider	Libby Martin
Heidi Sims	Maureen Prebyski	Lisa Rommel	Linda Haggengos
Jill Gardner	Laura Hoffman	Amanda Fall	Earlene Cunnegin
Peggy Jones	Tony Jeffers	Johanna Houser	Reda Theurer-Miller
Michael Calligan	Melissa Gering	Holly Kaup	Millie McDonald

Approval of minutes from last meeting

As read X As corrected

Recommended Correction:

Program/Committee Reports

Unfinished Business

None

New business

Welcome

Wes Husselman is our proxy for Jan Lung

Network for Safe Families:

Rachel Tobin-Smith distributed/discussed the following handouts:

- Local Prevention Fund December 2012 Financial Report
- Network for Safe Families Services December 2012 Financial Report
- January 2013 Program Statistics

Reminder: We can take families! We have lots of room for families! We have hired up assessment workers so we can handle additional assessments. Rachel asked providers to hire up additional Home Based workers. We need to have approximately 100 more families at any given time than we currently have.

Regional Fiscal Report – Linda Haggengjos

- After January numbers were run we're supposed to be at 58% of our budget and we're at 51.98% of our budget as a region so we're doing a good job
- The percentage breakdown between CHINS and Probation was very close CHINS at 51.52% of their budget and Probation at 52.81% of their budget
- E-Invoicing saves a lot of back and forth paperwork and e-mails. When you enter it it's entered, if you get an automatic this is wrong and you can fix it and move forward quicker. If providers are interested in going on board with E-Invoicing please let Linda know and she will forward your name to Dan Gelb
- There are still issues in KidTraks system when they pay out vouchers with the system pulling Service County instead of the Case County. They fixed that but in the transition piece because of the Service County was sometimes riding over as the Case County it started another piece of misinformation. They're working on fixing both issues and hopefully have it in place where they can do a complete sweep by the end of this month so they'll line up correctly. Linda has been keeping an eye on Region 4. Some budgets are going to be hit kind of hard when the alignment comes. Not only counties but crossing over into other regions as well

Regional Services - Matt Gooding

- Matt introduced Jeff Bedree as the new Region 4 Services Coordinator effective February 25, 2013. CONGRATULATIONS JEFF!
- We are going to extend contracts for all Community Based Services for two (2) years. Right now your contracts expire June 30, 2013. Matt would highly advise you to go into the vendor portal to make sure that all of your information is up to date i.e. your executor, your contact person, e-

mail addresses etc. because as we go through this we have a significant amount of providers throughout the state so the primary form of communication will be done through e-mail and if that information is not there it could delay your contract. If you have questions on how to do that just let Matt know and he'll walk you through it

- We also have a Home Based, Substance Abuse and Father Engagement RFP open for Region 4 and it closes February 21, 2013. Keep in mind the only reason to apply for an RFP is if you're adding services to your contract. If you have the service already on your contract you don't have to worry about applying for an RFP. If you want to add a county or something you can send Matt an e-mail and he'll talk with the Management Team for that region and see whether or not to add the county
- We just closed Comprehensive RFP and in the evaluation process. We hope to have those contracts out July 1, 2013

Miscellaneous

- Judge Mary Beth Bonaventura will take over about the first of March 2013 as our new Director for the Department of Child Services
- Staff will be having Trauma Based training here in the near future
- The Hotline will change a little. We will still have the Indianapolis Hotline but they are going to put local staff in offices. We don't know exactly where, how many or when but the workers will be FCM's housed in the field. They know there are peak times they will be needed and our peak times run between 11:00 a.m. and 3:00 p.m. Depending on those FCM's and how they're needed; we actually might get to use them for some other duties when they're not actually on the phone
- One change going into effect March 5, 2013 is that right now when you call the Hotline they make that determination if we will assess or not. Starting March 5, 2013 the Supervisors will make that determination at the local level. They will pre-train all the supervisors, roll it out in one day and go from there

It was agreed to continue having our 2013 RSC meetings at the Allen County DCS office @ 12:00 p.m. on the following dates:

- April 8, 2013
- June 10, 2013
- August 12, 2013
- October 7, 2013
- December 9, 2013

Next Meeting

Monday, April 8, 2013 @ 12:00 p.m. in the Allen County DCS Regional Training Room, 201 E. Rudisill Blvd., Fort Wayne, IN 46806

Public Testimony/Announcements

None

Adjournment

With no other business meeting was adjourned.

Signatures:

Secretary Helen Harmon Chair [Signature]
Date 4/8/13 Date 4/8/13

Approved: hg (secretary's initials) Date: 4/8/13