

**Regional Services Council Meeting Minutes
Region 11**

**Meeting Date: December 14, 2012
Meeting Location: Hamilton County DCS Office
938 N. 10th Street
Noblesville, IN 46060**

Council Members Present: Laura Gentry, Susan Elsworth, Annette Craycraft, Amanda Skinner, Christi Tucker, Brad Hoover, Patricia Turner, Dan Neal, Emily Sweetman, Jeremy Soultz, Pam Knight, Bob Bragg

Council Members Absent: Katherine Holtzleiter, Kristina Hiatt

Presenters: Dawn Talbot, Mary Edmonds, Carolee Couch, Lisa Whitaker

Other Attendees: Beth Dickerson, Maria Dann, Teresa Cummings, Jon Bennett, Shelvy Keglon, Angi Johnson, Jill Gardner, Abbi Becker, Linda Wrestler, Dan Claausen, Wendy Rayburn, Terrie Sigler, Michele Corry, Billie Howard, Kori Bloomquist, Lutherwood employee , Gil Smith

Meeting Minutes

- Meeting was called to Order at 9:07 A.M. by Acting Region 11 Manager Laura Gentry.
 - **Old Business**
 - **Approval of Minutes from September 26, 2012 Meeting.** RSC members spent a few minutes reviewing the minutes from the September meeting. Annette Craycraft motioned to accept the minutes as presented, Jeremy Soultz seconded the motion. Vote was taken, and the motion passed.
 - **New Business**
 - **Community Partners Update** – Dawn provided a handout to RSC members. From January – November 2012, Community partners has had 460 referrals. DCS continues to be the main referral source. Referrals broken down by county:
 - Hamilton – 164
 - Hancock – 68
 - Madison – 204
 - Tipton – 24

Material relief – Total spent on emergency assistance, housing, activities of daily living (ADL), mental health, education, nutrition, other support needs):

- Hamilton - \$11,394.05
- Hancock - \$ 894.23

- Madison - \$ 8,246.93
- Tipton - \$ 2,309.93
- Total - \$ 22,845.14**

Material Relief – To provide material relief referrals need to be an active client, complete a budget with a liaison, fill out a material relief request form and they have to utilize two other options for assistance before Dawn will consider the request. Dawn tries to partner with other agencies for high bills.

Region 11 has been allotted an additional \$230,000.00 to utilize between now and June 30, 2013. The funds need be used to expand direct services. The funds cannot be used for marketing, nor can new contracts be entered for additional providers. Dawn stated that they would like to hire 3 additional staff, one of which would be a replacement to one that they had lost. Currently, prevention services are broken down:

- Safe Sleep – \$25,000 services provided by Community Partners
- Respite as Prevention – \$21,500 services provided by Bethany Services and Safe Families
- Multi-Level Parenting – \$35,000 services provided by Children’s Bureau in Anderson
- Socially Safe Teens – \$35,000 services provided by Cherish Center

Pam Knight motioned that we allow Community Partners to hire two additional staff and replace one staff member, and leave the material relief as it is currently allocated until will have a subcommittee meeting to discuss how the additional funds can be more specifically utilized. Jeremy seconded the motion. Vote was taken, and the motion passed. The subcommittee meeting was scheduled for December 19th at 1:00 PM at the Hamilton County DCS. A conference call in number will be provided for those who cannot attend.

- **Services** – Carolee Couch reported that an RFP is going out for a CAC in Madison County. It will be posted on January 7, 2013 to the DCS web page.
- **Regional Budget** - Mary Edmonds reported that we now have a budget. It is almost \$400,000.00 more than last year. Region 11 is well under budget for the current fiscal year. The budget for 2012 is \$13,319,000.00. There are some issues with reimbursement numbers; they are still working on those, so the totals might not be accurate. Budgets will move towards accountability for gross instead of net expenses. This will be reflected in the January 2013 reports. Laura thanked everyone for their fiscal responsibility.

- **Quality Service Review (QSR)** – Laura provided a PowerPoint presentation
 - QSR is based on the TEAPI model - Teaming Engaging, Assessing, Planning and Intervening.
 - Indicator scale is 1-6. If we score anything 1-3, concerted action is need to improve the overall functioning of the case. Scoring from 4-6 indicates that things have gone well for the child, family and supports.
 - This was the third QSR for Region 11. Prior QSR's were held in 2008 and 2010 and the data is comparative at this time.
 - Case criteria – age, length of time in care, case type and placement type.
 - There were 22 Cases were reviewed in Region 11.
 - 32% adoption cases
 - 18% assessments
 - 50% CHINS cases
 - Current Placements – What is the most family like setting for the focus child?
 - 90% of Region 11's cases that were reviewed are in a family like setting.
 - Birth home
 - Relative home
 - Adopted home
 - 10% of Region 11's cases that were in congregate care or therapeutic foster care setting
 - Child Status
 - Safety - 95%
 - Behavior Risk – 89%
 - Overall Child Status – 79% were scored in 4-6 range

What is CQI? – It is the development of specific measurable goals for improvement of practice performance. The council discussed team functioning, safety planning and concurrent planning as possible goals.

Meeting adjourned at 10:30 AM

Next Meeting Date & Time:
March 27, 2013 at 9:00 AM

Location:
Hamilton County DCS
Regional Conference Room
938 N. 10th Street
Noblesville, IN 46060