

**Regional Services Council Meeting Minutes
Region 11**

Meeting Date: March 27, 2013

**Meeting Location: Hamilton County DCS Office
938 N. 10th Street
Noblesville, IN 46060**

Council Members Present: Dan Brumfield, Laura Gentry, Susan Elsworth, Annette Craycraft, Amanda Skinner, Christi Tucker, Brad Hoover, Austin Hollabaugh, Dan Neal, Pam Knight, Bob Bragg, Katherine Holtzleiter

Council Members Absent: Patricia Turner, Kristina Hiatt, Emily Sweetman, Stacey Pridemore

Presenters: Dawn Talbot, Mary Edmonds, Carolee Couch, Wendy Rayburn, Dan Claassen, Jon Bennett

Meeting Minutes

- Meeting was called to Order at 9:05 A.M. by Region 14 Manager Laura Gentry. Laura introduced Dan Brumfield as Region 11's new Regional Manager.
 - **Old Business**
 - **Approval of Minutes from December 14, 2012 Meeting.** RSC members spent a few minutes reviewing the minutes from the December meeting. Annette Craycraft motioned to accept the minutes as presented, Amanda Skinner seconded the motion. Vote was taken, and the motion passed.
 - **New Business**
 - **Community Partners Update** – Dawn provided an update to RSC members. From January 2013 – March 8, 2013, Community Partners had 113 referrals. DCS continues to be the main referral source with 86 referrals. Referrals broken down by county:
 - Hamilton – 37
 - Hancock – 16
 - Madison – 58
 - Tipton – 2

Material relief – Total spent on emergency assistance, housing, activities of daily living (ADL), mental health, education, nutrition, other support needs) from 1/1/13-3/8/13:

- Hamilton - \$ 4607.28
- Hancock - \$ 458.19
- Madison - \$ 878.92
- Tipton - \$ 568.56

Total - \$ 6,512.95

▪ **Additional Funding** - Region 11 has been allotted additional funds to utilize between now and June 30, 2013. Children's Bureau was unable to hire the 3 additional staff which was discussed at the last RSC meeting; therefore, those funds will be reallocated.

- Cherish Center has provided a written proposal requesting an additional \$35,000 for the Socially Safe Teens program. Wendy Rayburn explained that their program is rapidly expanding to school districts throughout the region. Dan Claassen then shared that they go into schools and work with students to provide a cultural change for those youths in 3rd-12th grade. They start with an assessment/online survey that addresses bullying, cyber bullying, sexting, etc. They then use that data and work with an eclectic group of student leaders in that school to address the concerns from the survey. They also bring in multi-disciplinary teams to provide ongoing services. No vote was needed since the RSC had previously approved allocating the funds to the Children's Bureau.
- Period of Purple Crying – It is a program given to the National Center on Shaken Baby Syndrome's evidence based prevention program. There is going to be a conference 4/17/13 in Terre Haute. The conference is free and is limited to 250. It was decided by the council that we would purchase 5000 DVDS at \$2.00 each, for a total of \$10,000. No vote was needed since the RSC had previously approved allocating the funds to the Children's Bureau.
- Riley Safety Store – Dan explained that the Riley Safety Store offers safe spoons, Bath Buddy Duck Thermometers, stove knob covers, door/window alarms, cabinet locks, gates, and other child safety products at cost. Staff would have to receive training prior to being able to issue safety products to families. Our region is going to allocate \$5000 towards the purchase of these items. No vote was needed since the RSC had previously approved allocating the funds to the Children's Bureau.

▪ **Prevention Contracts** – Respite as Prevention, Socially Safe Teens, Safe Sleep, and Multilevel Parenting will expire 6/30/13. The council discussed whether or not to keep the same programs or issue an RFP for those service standards that the members feel are needed in the region. It was decided that an RFP would be posted. Dan will work with Jon Bennett and Dawn Talbot to get the standards.

Preservation Services – We had 39 proposals for the region. We met and scored all 39 services. The proposals were divided into different categories to score them. Out of the 39 proposals, 1 withdrew and 15 were

Out of the 39, 1 withdrew. 15 were approved.

- Motivational Interviewing (MI) – Aspire, Whites, Choices and Lifeline. Austin Hollabaugh motioned to accept these four providers, Susan Elsworth seconded the motion. Vote was taken, motion passed.

- Trauma Focus - Cognitive Behavioral Therapy with and without Motivational Interviewing (TFCBT & TFCBT/MI) – Children’s Bureau, Lifeline, The Villages, YSB Hamilton Centers, Community Hospital and Whites. Susan Elsworth motioned to accept these providers, Austin Hollabaugh seconded the motion. Vote was taken, motion passed.
- Abuse Focus – Cognitive Behavior Therapy (AFCBT) – Bethany. Pam Knight motioned to accept Bethany as a provider for AFCBT, Austin Hollabaugh seconded the motion. Vote was taken, motion passed.
- Advanced Behavior Assessment (ABA) and Cognitive Behavior Therapy Indiana Association of Sexual Offender Practitioners (CBT IN-AJOP) – Damar. Annette Craycraft motioned that we accept Damar as a provider for both ABA and CBT IN-AJOP, Bob Bragg seconded the motion. Vote was taken, motion passed
- Family Centered Treatment (FCT) – Institute for Family. Austin Hollabaugh motioned that we accept Institute for Family as a provider for FCT, Amanda Skinner seconded the motion. Vote was taken, motion passed.
 - **Homebuilders** – Their contract expires 6/30/13. Their contract states that they will be paid even if service/slot is not used. There was discussion on whether or not the new providers could serve in the same function as homebuilders, thus saving a lot of money. Amanda Skinner motioned not to renew homebuilders’ contact, Annette Craycraft seconded the motion. Vote was taken and motion passed.
 - **Meeting Frequency** – The council decided that starting in May, the meetings will be Bimonthly instead of Quarterly
 - **Regional Budget** - Mary Edmonds reported that Region 11 is well under budget for the current fiscal year.
 - **Candlelight Vigil** – The governor would like every county to do a candlelight vigil, so on April 16th at 7:00 pm, we will have a candlelight event. If you want information, please let us know. We would love to have as many people attend as possible.

Meeting adjourned at 10:30 AM

Next Meeting Date & Time:

May 29, 2013 at 9:00 AM

Location:

Hamilton County DCS
 938 N. 10th Street
 Noblesville, IN 46060