

How do I prorate child support payments?

You must prorate child support payments when the Consumer Credit Protection Act (CCPA) percentage limitations do not permit full satisfaction of multiple income withholding orders. Follow these steps and example to prorate multiple child support payments:

1. **Important:** When allocating on a pro rata basis, the current obligations must be withheld first. The current obligation, employer fees, payments on arrearages, NMSN insurance premium for the child(ren), and any annual support fee in total cannot exceed the CCPA limits.
2. Add together all of the non-custodial parent's current support amounts and then separately add together the arrearage amounts.

Case	Current Support	Arrears
Sue Doe vs. Tom Doe	\$75	\$25
Mae Jones vs. Tom Doe	\$65	\$15
Jane Smith vs. Tom Doe	\$90	\$20
Total	\$230	\$60

3. Separately determine the percentage each ordered amount is of the total dollar amount of the combined support orders, for the current and for the arrearage.

Case	Current Support	Arrears
Total	\$230	\$60
Sue Doe vs. Tom Doe	$(\$75/\$230 = .33)$ 33%	$(\$25/\$60 = .42)$ 42%
Mae Jones vs. Tom Doe	$(\$65/\$230 = .28)$ 28%	$(\$15/\$60 = .25)$ 25%
Jane Smith vs. Tom Doe	$(\$90/\$230 = .39)$ 39%	$(\$20/\$60 = .33)$ 33%

4. If the non-custodial parent's disposable income is \$310.00 and the amount that may be deducted for child support is 55%, pursuant to the CCPA limitations, the amount available to prorate is \$170.00 minus your allowable fee by law.
5. To calculate the correct prorated dollar amounts, multiply the amount calculated to be available for pro-ration (\$170- \$6.00 fees {\$2 per case}) by the calculated percentage applicable for each order.

Case	Current Support	Arrears
Sue Doe vs. Tom Doe	$(\$164 \times .33)$ \$ 54.12	Since amount subjected to proration was not enough to satisfy all current support obligations, there is nothing available to apply to prorated percentages for arrearage orders.
Mae Jones vs. Tom Doe	$(\$164 \times .28)$ \$ 45.92	
Jane Smith vs. Tom Doe	$(\$164 \times .39)$ \$ 63.96	

PRORATION WORK SHEET

You must prorate child support payments when the Consumer Credit Protection Act (CCPA) percentage limitations do not permit full satisfaction of multiple income withholding orders. Follow these steps and example to prorate multiple child support payments:

1. Add together all of the non-custodial parent's current support amounts and then separately add together the arrearage amounts.

Case	Current Support	Arrears
CASE 1		
CASE 2		
CASE 3		
Total		

2. Separately determine the percentage each ordered amount is of the total dollar amount of the combined support orders, for the current and for the arrearage.

Case	Current Support	Arrears
Total		
CASE 1	(\$ _____ / \$ _____ = _____ %)	(\$ _____ / \$ _____ = _____ %)
CASE 2	(\$ _____ / \$ _____ = _____ %)	(\$ _____ / \$ _____ = _____ %)
CASE 3	(\$ _____ / \$ _____ = _____ %)	(\$ _____ / \$ _____ = _____ %)

- Disposable income is \$ _____
- CCPA Percentage is _____% (50 to 65%)
- Amount available for child support \$ _____
- Subtract \$2 fee x _____ cases \$ _____
- Balance remaining to prorate for child support \$ _____

3. Important: When allocating on a prorate basis, the current obligations must be withheld first. If there is a balance left over after paying the current obligations, then you must prorate the payments for arrearages.

4. To calculate the correct prorated dollar amounts, multiply the amount calculated to be available for proration (\$ _____) by the calculated percentage applicable for each order.

Case	Current Support	Arrears
CASE 1	(\$ _____ x _____) \$ _____	If the amount subjected to proration was not enough to satisfy all current support obligations, there is nothing available to apply to prorated percentages for arrearage orders.
CASE 2	(\$ _____ x _____) \$ _____	
CASE 3	(\$ _____ x _____) \$ _____	