**Indiana Family Preservation Services**

**Agenda and Questions**

**October 20, 2023**

**All Providers**

1. Concrete supports reminder and discussion—Please complete this form for any concrete spend, and send to Bridget McIntyre ([*Bridget.McIntyre@dcs.in.gov*](mailto:Bridget.McIntyre@dcs.in.gov)) or the Child Welfare Plan ([*ChildWelfarePlan@dcs.in.gov*](mailto:ChildWelfarePlan@dcs.in.gov)):

<https://www.in.gov/dcs/files/Expense-Tracking-Agencies.xlsx>

**As a reminder, the anticipated costs of concrete supports were built into the per diem.**

The decision to use concrete supports should also be a team one with good planning to ensure families achieve maximum benefit from these supports.

This also is applicable for Probation!

1. Brian Goodwin, Research and Evaluation, to discuss current surveys.

* Make sure if you have emails regarding the evaluation, please respond timely.

1. Service Hub. Please ensure you are updating that regularly.

* If the Services Hub is up to date, we are better able to connect the right families with the right providers.

1. **Intervening** with families. Let’s talk about this. How are you INTERVENING with referred cases? Family pres isn’t just observing and reporting, but we should be actively intervening using evidence-based practices.
2. Documentation of your work—quality, timeliness, detail, and descriptions of how you’re following the service standard related to conversations about safety concerns.
3. Austin to talk about a case-evaluation rubric to help you know what we are seeing.

* We have been working toward a standardized way to provide feedback beyond just your data related to removals and repeat maltreatment. We are developing a tool that we’ll use when reviewing uploaded documents. The tool covers things such as:
  + Was an assessment uploaded within the prescribed time frame?
  + Was the initial safety plan completed?
  + Is there a model named in the report?
  + Are goals and objectives in the monthly report?
* We would like to see detailed documentation being uploaded under the case as well as information regarding what work is being done and how providers are intervening.
* Keep in mind that reports should be thorough enough that if an individual with no knowledge of the situation reviews them they should be able to gain clarity over important case specific information such as: what the goals are, what you have observed, and interventions that occurred.

We will start providing you with how your agency is doing in these areas soon (hopefully by the end of the year)

1. *Safety assessment, safety planning, reporting safety concerns, and using concrete supports to address safety concerns (repeat from last month). Open discussion, but, here’s what the service standard says:*

**“L. Providers must submit their initial assessment and safety plan within 7 days of their first face-to-face visit to the FCM.**

* + - 1. **Submissions should be made via upload to KidTraks” (top of page 3)**

**and,**

***G. These services must be home-based and must monitor and address any safety concerns for the child(ren). (page 2)***

**and,**

***While these services require home visits to ensure safety (minimum home visiting requirements are listed below), other settings (i.e., office, schools, etc.) may be utilized if the evidence-based model being used requires these settings, provided that the mandatory weekly home visit to assess home safety has occurred. (page 3)***

***and,***

***The Provider must provide intensive safety planning and crisis response services 24 hours a day/7 days per week/365+ days a year. Provider will be expected to speak directly with either a family case manager (FCM), a supervisor, local office director (LOD), or the DCS hotline at 800-800-5556 to report any identified safety concerns. (also Page 2)***

***and,***

***Any identified safety concerns must be reported to DCS immediately. (also Page 2)***

***and,***

***Providers, in order to ensure safety of the child(ren), must visit the child(ren) and***

***identified caregivers in the home at a minimum of one time per week or more***

***frequently if requested by DCS.***

***1. The entire home must be assessed for safety during these visits.***

***2. Documentation of this must occur and be reflected in the required monthly***

***reports.***

***3. Any safety concerns found must be immediately reported to DCS in***

***accordance with subsection I.I above (page 3)***

***and,***

**Concrete Assistance**

**1. Providers of this service will be expected to utilize the funds received**

**from DCS through the course of their service delivery to address any**

**concrete assistance needs that the family may have, if failing to address**

**these needs would result in the child(ren) having to be removed from the**

**home. (page 4)**

1. Current case information: *(as of 10/19/23):*

|  |  |
| --- | --- |
| **Region** | **Family Pres Case Count** |
| 1 | 114 |
| 2 | 64 |
| 3 | 92 |
| 4 | 100 |
| 5 | 50 |
| 6 | 50 |
| 7 | 144 |
| 8 | 133 |
| 9 | 63 |
| 10 | 178 |
| 11 | 77 |
| 12 | 53 |
| 13 | 81 |
| 14 | 41 |
| 15 | 73 |
| 16 | 118 |
| 17 | 75 |
| 18 | 107 |
| **Grand Total** | **1613 (+2)** |

|  |  |
| --- | --- |
| **Region** | **DCS Case** |
| 1 | 97 |
| 2 | 57 |
| 3 | 58 |
| 4 | 92 |
| 5 | 39 |
| 6 | 42 |
| 7 | 133 |
| 8 | 114 |
| 9 | 47 |
| 10 | 166 |
| 11 | 68 |
| 12 | 46 |
| 13 | 70 |
| 14 | 29 |
| 15 | 70 |
| 16 | 101 |
| 17 | 73 |
| 18 | 86 |
| **Grand Total** | **1388 (-5)** |

|  |  |
| --- | --- |
| **Region** | **JD/JS** |
| 1 | 17 |
| 2 | 7 |
| 3 | 34 |
| 4 | 8 |
| 5 | 11 |
| 6 | 8 |
| 7 | 11 |
| 8 | 19 |
| 9 | 16 |
| 10 | 12 |
| 11 | 9 |
| 12 | 7 |
| 13 | 11 |
| 14 | 12 |
| 15 | 3 |
| 16 | 17 |
| 17 | 2 |
| 18 | 21 |
| **Grand Total** | **225 (+7)** |

1. Questions received (two question were received, one is a carryover from last meeting)):
2. If we go to the home for a safety check and not all children are present, we return again that same week until all children and the parent(s) are present. At which point would we turn in the safety check? Would we do two safety checks with the first showing only those present, and then a second showing all members present, or just the one dated for when everyone was there together? What if different kids were present on each visit but not all at the same time?

* Every child and every caregiver must be seen at least weekly in the home. You haven’t assessed for safety until this has occurred. You don’t have to see them all together, however.

1. *We now have a court order to complete in home services bi-weekly instead of weekly as a result of a court hearing today wherein the clients request was approved by the judge. Please advise how we remain compliant with family preservation services in light of this court ordered change.*

* You need to follow court orders.
* The provider should not be going to the court and advocating for less contact. Make sure to follow the Service Standard.

Anything else?

**Next meeting: 11/17 @ 1:00 Eastern**

**THANK YOU!**