

	INDIANA DEPARTMENT OF CHILD SERVICES CHILD WELFARE MANUAL	
	Chapter 11: Older Youth Services	Effective Date: July 1, 2012
	Section 23: Collaborative Care (CC) Court Hearings	Version: 1

POLICY [NEW]

The Indiana Department of Child Services (DCS) will attend and participate in Collaborative Care (CC) hearings for all youth in CC based on the following schedule:

1. Every six (6) months, based upon the effective date of the [Voluntary Collaborative Care Agreement](#) (see separate policy, [11.22 Voluntary Collaborative Care \(CC\) Agreement](#)) or
2. More often, if ordered by the juvenile court.

DCS or the youth may request that the court hold a CC Hearing at any time.

Code References

[IC 31-28-5.8-7: Periodic reviews by court; notice; participation; orders](#)

PROCEDURE

The Collaborative Care Case Manager (3CM) will:

1. Follow all procedures outlined in a separate policy, [11.24 Providing Notice of Collaborative Care Hearings to Youth](#);
2. Provide a Progress Report to the court with the following information attached:
 - a. The youth's current [Case Plan \(SF 2956\)](#),
 - b. The youth's current [Transition Plan for Successful Adulthood \(SF 55166\)](#),
 - c. Notes from any Child and Family Team (CFT) Meetings held since the previous court hearing, and
 - d. Any other pertinent information related to the youth.
3. Ensure that a copy of the Progress Report and all attachments are printed and given (in person or via mail) to required parties, including filing all documents with the court, at least 10 calendar days prior to the court hearing;
4. Enter court hearing data in Management Gateway for Indiana's Kids (MaGIK); and
5. Ensure that the youth attends the hearing.

Note: Youth's attendance at the hearing to open the CC case is mandatory. There may be situations that occur and a youth is not able to attend the Periodic Review hearings. These situations should be infrequent as the youth should take an active and participative role in his or her court case. However, youth should be encouraged to attend all hearings.

The 3CM Supervisor will review and approve the Progress Report and all attachments.

PRACTICE GUIDANCE

Court Orders

The 3CM should contact the Local Office Attorney (LOA) if a court orders a CC youth to participate in a service, placement, or program.

FORMS AND TOOLS

1. [Voluntary Collaborative Care Agreement](#)- Available in hard copy
2. [Case Plan \(SF 2956\)](#)- Available in MaGIK
3. [Transition Plan for Successful Adulthood \(SF 55166\)](#)

RELATED INFORMATION

N/A