**OLDER YOUTH SERVICES**

**RFP**

**TECHNICAL PROPOSAL**

**Section 2.4**

**ATTACHMENT D**

***TECHNICAL PROPOSAL***

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| Agency Name: |

**Instructions: Please supply all requested information in the areas shaded yellow and indicate any attachments that have been included. Document all attachments with which section and question number they pertain to in Attachment D. DCS expects creative cost-saving solutions from all the Respondents to distinguish the best partner(s) to select.**

* + 1. **PROGRAM NAME / REFERRAL PROCESS / INTAKE / ONBOARDING:**

Describe the program name for each older youth initiative OYS – Budget. Describe the referral process, including collaboration with the referral source, procedures/methods, and timeframe of referral initiation, and how the referrals will be documented. Describe your agency’s onboarding process and provide an agenda. The respondent must provide an implementation timeline that shows the referral, intake, and onboarding timeframe.

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* + 1. **SERVICE DEMOGRAPHICS & IMPLEMENTATION:**

Describe the target population and geographical service area. Describe anticipated differences in programming in the varying service areas (i.e., rural versus urban settings).

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* + 1. **PRACTICE MODEL / SERVICE DELIVERY**

1. Describe the evidence-based or best practice model your agency will use to provide older youth services. How will the practice model be documented in case notes describing the services delivered to youth?
2. Describe how services will be delivered to youth and young adults utilizing the following:
3. Independent Living Assessment
4. Additional Assessments
5. Independent Living Curriculum
6. Experiential Learning
7. Describe how your agency will deliver services in each OYS outcomes area and related NYTD service element.
8. Employment
   * Career Preparation
   * Employment Programs or Vocational Training
9. Education

* Academic Support.
* Post-Secondary Support.

1. Housing

* Housing Education
* Housing Management Training

1. Financial and Asset Management
   * Budget and Financial Management
     1. Credit Reporting
2. Physical and Mental Health
   * Health Education
   * Risk Prevention
3. Activities of Daily Living

* Family Support
* Health Marriage Education
* Mentoring

1. Describe your agency's capacity to provide financial support to youth in supervised independent living placements and other financial assistance. How will funding be disbursed through the following processes?
2. Direct Cash Assistance Program
3. Youth Reimbursement Program
4. Payment of Rent and Utilities
5. Room and Board
6. Emancipation of Goods and Services
7. Describe service delivery for focus needs populations.
8. Pregnant and Parenting Youth
9. LGBTQ+IA
10. Youth with Disabilities, including Mental Health Needs

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* + 1. TRANSITION TO SUCCESSFUL ADULTHOOD SERVICES

Describe how your agency will provide the transition to successful adulthood services.

1. Wrap-Around Service Coordination
2. Intensive Case Management
3. Successful Adulthood Team Meetings
4. Safety and Crisis Planning.
5. Unique programming specific to youth transitioning out of foster care.

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* + 1. **EXTENDED FOSTER CARE (COLLABORATIVE CARE) PLACEMENT AND SUPERVISION:**

Describe how your agency will assist young adults in extended foster care / collaborative care.

1. Describe how your agency plans to provide placement support, and supervision to young adults.
   1. Describe your agency’s capacity and plan to meet the 24/7 contact requirement.
2. Describe how your agency will assist former foster youth in re-entering foster care.

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* + 1. **VOLUNTARY SERVICES:**

Describe how your agency will assist young adults participating in voluntary services.

1. Community Resources
2. Education, Employment, Financial, and Housing Stability
3. Support Long-Term Independent Living

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* + 1. **BROKERAGE OF SERVICES / LANDLORD COLLABORATION:**

Describe how your agency implements the brokerage of services. Use **Attachment H** to identify agencies, their service or program, and how your agency will collaborate and partner to enhance service delivery. Describe how your agency will provide youth with information and knowledge of their community resources.

Describe your agency's ability to engage landlords within the community. Does your agency currently connect with landlords? Describe the agency's plan to partner with local landlords on negotiating rent and the possibility of continuing one lease for multiple youths if the first youth cannot fulfill the lease terms.

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* + 1. **CASE MANAGEMENT & AUTHENTIC YOUTH ENGAGEMENT FRAMEWORK:**

Describe how your agency will provide direct case management to youth in an individualized and group setting.

Describe how your agency implements an authentic youth engagement framework within its service delivery system (i.e., youth voice, youth-adult partnership, teachable moments, social capital). How will your agency ensure service delivery remains youth-focused on all activities and critical junctures?

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* + 1. **PROGRAM EVALUATION:**

Describe how your agency will evaluate service outcomes and service gaps to make improvements consistent with the CQI process model. Describe service performance and what outcomes data will be collected and tracked. How will data and youth voice be used to evaluate programming and make improvements?

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* + 1. **QUALITY ASSURANCE:**

Describe your agency's ability to maintain quality assurance with data collection case documentation, assessment timeliness, learning plan, and data and documentation submission.

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* + 1. **STAFFING QUALIFICATIONS / TRAINING:**

Describe your agency’s ability to meet the staffing qualifications. Include Job Descriptions for positions associated with this RFP.

Describe your agency's ability to provide training and meet the DCS training requirements for services and ongoing training. Describe how your agency will ensure staff maintain the fidelity of authentic youth engagement framework and evidence or best practice model.

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