

CASS COUNTY FIRE DISTRICT 1

MEETING MINUTES

October 7, 2015

Call to Order

The Cass County Fire District 1 (CCFD1) Board met at 6:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Michael L. Sims and Dave Patty. Fiscal Officer Bridget Enyeart was present.

Appointment of New Chairman

Karl Myer resigned last month as Chairman and as a board member. Dave Patty made a motion to table appointment of new chairman. Michael L. Sims seconded. **Motion passed 2-0.**

Minutes

Meeting Minutes of August 5, 2015 were reviewed. Dave Patty made a motion to accept the minutes. Mike Sims seconded the motion. **Motion passed 2-0.**

Treasurer's Report/ Payment of Claims

Treasurer's Report was given by the Fiscal Officer, Bridget Enyeart. Claim submitted totaled \$84,531.64 were submitted. The checking account balance is \$119,405.08; the savings account balance is \$138,925.49. The current balance in the Building Debt Fund is \$4,978.05. The current balance in the Emergency Loan Fund is \$3285.73. The current balance in the Fire General Fund is \$153,439.56 and the current balance in the Cumulative Fire Fund is \$96,627.23. Dave Patty made a motion to accept the Fiscal Officers report and claims as read. Michael L. Sims seconded. **Motion passed 2-0.**

Fire Chief's Report

1. Run Report was given.
2. Maintenance and service repairs were discussed.

Dave Patty made a motion to accept the Fire Chief's Report. Michael L. Sims seconded the motion. **Motion passed 2-0.**

Budget

Cass County Fire District #1 Budget 1st reading was on September 18, 2015. Budget passed 1st reading. 2nd Reading will be October 16, 2015. Board members will need to be present in case Cass County Council has any questions. Michael L. Sims indicated he would be present for meeting.

Cass County Community Foundation Grant

Cass County Fire District #1 was awarded a grant for new fire equipment/extrication equipment. A check is being sent for \$5,795.00 to 5 Alarm for CCFD#1's portion of the equipment. The remainder will be dispensed next month. Fiscal Officer explained to board that an Additional Appropriation will need to be asked of the Cass County Council as we have had over \$32,000 in repairs to equipment this year and there will not be enough funds to purchase the equipment without the Additional Appropriation. It was explained that even though we are getting the money from a grant, we did not ask the Cass County Council or State of Indiana to allow us to dispense the money since we did not know we were going to obtain new equipment through a grant. Dave Patty made a motion to have Peters Municipal prepare additional appropriation to the auditor since there is not a great deal of time left in the year. Michael L. Sims seconded the motion. **Motion passed 2-0.**

Fiscal Officer/Secretary

The Board introduced Michelle Crain who will take over on January 1, 2015 as the new Fiscal Officer/Secretary. Discussion was held on a salary to give Michelle next year. It was decided that the Fiscal Officer will be paid \$2000.00 next year on a monthly bases as well as an additional \$500 at the end of June 2016 if officer is performing satisfactory. The \$2000.00 will paid out in monthly installments of 11

payments of \$166.66 and one payment 1 payment of \$166.74. The \$500 bonus shall be paid out at the end of June at Board discretion. Michael L. Sims made a motion to accept the salary. Dave Patty seconded. **Motion passed 2-0.**

CCFD#1 Laptop and Printer

Bridget Enyeart, Fiscal Officer discussed the need for a laptop and printer for the incoming fiscal officer. Bridget stated that she has been using her home computer to store fire district files and needs to transfer the files over at the end of the year. Michael L. Sims made a motion to approve the purchase of a new laptop and printer not to exceed \$1,000. Dave Patty seconded. **Motion passed 2-0.**

Public Comments

None

Motion to Adjourn

Mike Sims made a motion to adjourn the meeting. Dave Patty seconded. Motion passed 2-0.

Next Meeting Date

Next Meeting will be held at 6:30 p.m. on October 11, 2015, at 1444 Holland Street.

Respectfully submitted,

Bridget I. Enyeart, Fiscal Officer