

Cass County  
Emergency Management Advisory Council (EMAC)  
Meeting Minutes  
October 1, 2014

The meeting was called to order by Herb Bowman.

PRESENT: Rocky Buffum, Alvin Beckman, Phil Rains, Liz Troxell, Zach Zimmerman, Herb Detrick, Herb Bowman, Dan Farris, Randy Pryor, Mark Strong

Minutes of the previous meeting were approved on a motion duly made and seconded.

**OLD BUSINESS**

**GRANTS**

Cass County will receive \$8,485 for the Emergency Management Program Grant. These funds are for performance on the annual Emergency Management Program Assessment conducted by the Indiana Department of Homeland Security (IDHS) and must be spent on projects to better the local emergency management program.

Alvin Beckman reports the county should have already received the \$21,845 salary reimbursement from IDHS to cover half of Emergency Management Agency (EMA) Staff salaries.

**DISTRICT 4**

A public health exercise is planned to be conducted at the Tippecanoe County Fairgrounds. Alvin Beckman expects an increase in these types of exercises due to the recent diagnosis of patients with Ebola in the United States.

A WebEOC exercise is planned for November 20, 2014. EMA's will be the primary role players.

Alvin Beckman reported funding available for exercises at the district level is decreasing. This year \$30,000 was available. Next year \$5,000 is expected to be available. The funding available for district operations will go mostly to the district coordinator's salary with some left over to go towards maintenance of district task force equipment.

**NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)**

EMA needs to provide documentation showing personnel certifications for NIMS training to IDHS by October 30<sup>th</sup>. This year only information about EMA personnel is being requested. In past years we were required to submit information about elected and appointed officials and area police, fire and EMS agency training as well.

**2015 BUDGET**

There have been no further modifications since the last meeting. Alvin Beckman reports he is attempting to partner with Cass County Weights & Measures to lock in a purchase price for 2,000 gallons of fuel to help contain costs for this line item.

**RADIO LICENSE**

EMA is moving forward with APCO to get the Federal Communications Commission (FCC) License reinstated.

ERS offered to give EMA an account credit for work for services they were paid to provide and failed to perform. EMA declined and requested a check to return funds.

#### ROOF PROJECT

Alvin Beckman reported the work on the roof should be completed within two weeks. The work crew will return to apply the final layer of covering. Alvin Beckman reported with the recent heavy rain no leaks have been noted. Issues appear to be repaired.

#### EMA DIRECTOR'S HEALTH

Alvin Beckman provided the EMAC an update on his health issues.

#### ANY OTHER OLD BUSINESS

None

#### NEW BUSINESS

##### UPDATE ON TRAINING/EVENTS/UPCOMING EVENTS

On October 10<sup>th</sup> Alvin Beckman will be giving a presentation at the senior center on emergency preparedness related topics.

Alvin Beckman shared information about a railway incident emergency response course being offered by CSX for fire departments and other response agencies on October 15, 16, and 17.

The Home Depot Safety Festival is scheduled for October 18<sup>th</sup>. EMA plans to participate.

The Emergency Management Alliance of Indiana Conference is scheduled for October 28-31 in Indianapolis. Alvin Beckman plans to attend.

##### APPROVAL OF CLAIMS

Claims were approved in the amount of \$1,305.97 on a motion duly made and seconded.

##### ANY OTHER NEW BUSINESS

The EMA Christmas party is tentatively scheduled for December 6 or 13<sup>th</sup>.

##### QUESTIONS AND COMMENTS

None

##### PUBLIC COMMENTS

None

##### ADJOURNMENT

The next meeting of the EMAC is scheduled for November 5, 2014 at 7PM.

The meeting was adjourned on a motion duly made and seconded.

Respectfully submitted,  
Rocky Buffum, EMAC Secretary