

Cass County Emergency Management Advisory Council (EMAC)  
Meeting Minutes  
September 3, 2014

The meeting was called to order by Rocky Buffum.

PRESENT: Rocky Buffum, Dan Farris, Alvin Beckman, Mark Strong, Stacey Donato, Phil Rains

Minutes of the previous meeting were approved on a motion duly made and seconded.

**OLD BUSINESS**

**GRANTS**

Alvin Beckman reported checks are being processed by Indiana Department of Homeland Security (IDHS) to reimburse Cass County \$21,845.50 for expenses related to emergency management staffing. These monies are returned to the county general fund.

**DISTRICT 4**

The last meeting of District 4 was on August 18<sup>th</sup>. The District Disaster Housing Plan was approved. Discussion continues regarding district capabilities and changes to be implemented.

**NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)**

Counties are being asked to make sure NIMSCAST tracking and training are up to date. Revisions may be on the horizon.

**2015 BUDGET**

Alvin Beckman reported he requested an increase on the contractual services line to fund the EverBridge Mass Notification System. Alvin Beckman reported the requested increase was denied. Alvin Beckman states he understands the limited use over the last two years makes it difficult to justify the expense.

Alvin Beckman reported the Sheriff's Department and Highway Department have locked in fuel costs for 2015. Alvin Beckman reported Emergency Management had a hard time securing the best rates because they don't have the consumption of the highway or Sheriff's Department. Rocky Buffum recommended bidding for a "public safety" account to leverage the larger purchasing power of the Sheriff's Department to reduce emergency management expenditures.

The County Council did approve a 2% salary increase. The next reading of the Budget is scheduled for September 19<sup>th</sup>.

**OTHER OLD BUSINESS**

The contractors that completed roofing work indicated they would return in 30-45 days. The 40 day mark is approaching.

Chris Cover and Liz Troxell attended the Army Corps of Engineers information session hosted in Wabash. Updated inundation maps and other planning information were provided.

#### **NEW BUSINESS**

##### **EMA DIRECTOR'S HEALTH**

Alvin Beckman provided the Advisory Council with an update on his health. Alvin Beckman reported the Commissioners approved working half days until his health improves and Chris Cover has been covering most responses.

##### **APPROVAL OF CLAIMS**

Claims were approved in the amount of \$922.59 on a motion duly made and seconded.

##### **OTHER NEW BUSINESS**

Emergency Management will be assisting with the Two Rivers on Two Wheels Bike Ride on September 13<sup>th</sup>. At this time Alvin Beckman has five volunteers who have committed to helping.

##### **QUESTIONS AND COMMENTS**

N/A

##### **PUBLIC COMMENTS**

N/A

##### **ADJOURNMENT**

The next meeting is scheduled for October 1, 2014 at 7PM.

The meeting was adjourned on a motion duly made and seconded.

Respectfully submitted,  
Rocky Buffum, EMAC Secretary