

**CASS COUNTY FIRE DISTRICT 1
MEETING MINUTES
May 31, 2012**

Call to Order

The Cass County Fire District 1 (CCFD1) Board met at 5:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Bridget Enyeart. Board members present were Dave Patty and Karl Myer. Karl Myer was introduced by Chairman Bridget Enyeart. Karl is replacing former board member Lori Forrer of Noble Township.

Minutes

Meeting Minutes of the March were reviewed. Bridget Enyeart made a motion to accept the minutes. Dave Patty seconded the motion. ***Motion passed 3-0.*** Meeting minutes of the Public Meeting will be presented at CCFD1 June meeting for approval.

Treasurer's Report

Treasurer's Report was given by Bridget Enyeart. Checking account balance was \$3,026.51; savings account balance is \$214,619.28. Karl Myer made a motion to accept the treasurer's report. Dave Patty seconded the motion. ***Motion passed 3-0.***

Payment of Claims

Claims were presented for April and May disbursements. Dave Patty made a motion to approve all claims for the month of April and May. Karl Myer seconded the motion. ***Motion Passed 3-0.***

2011 Annual Report

The 2011 Annual Report was completed in February 28, 2012. The State Board of Accounts has issued its audit findings regarding the CCFD1, which is available to the public via the gateway. The Annual Report was published today in the Pharos Tribune.

Emergency Loan Status

The Cass County Council signed Ordinance 12-03 to provide emergency loan assistance to Cass County Fire District. The Cass County Council agreed to take our previous CEDIT loan which was owed to Cass County in the amount of 186,420, and allow us to borrow an additional \$200,000 to offset our budget to be paid back to Cass County over a 10 year period at 0% interest. In addition, the county agreed to give Cass County Fire District \$168,000, which the district will not be required to pay back. CCFD1 will be required to pay back a total of \$386,420 to Cass County and made in semi-annual installments of \$19,321 beginning on June 30, 2013, and December 31, 2013 until paid in full. Public notice and remonstrance period was advertised and the district is waiting for that time period to end in order to send the Auditor's certificate to the DLGF. CCFD1 will then re-publish the budget for 2012, and obtain an additional appropriation to spend the monies allocated.

Lower Interest Rate & Payments/Building Mortgage Refinance.

Bridget discussed the current land sale contract with Dilling LLC. She indicated that we could potentially decrease our monthly payment obligation and reduce the amount of interest that by refinancing the loan. This would help offset the substantial monthly debt obligation that CCFD1 must pay out each month. Under Indiana Code, CCFD1 could only refinance the land sale contract into a 6 year mortgage. Bridget

Enyeart made a motion to advertise and hold a public meeting on June 18, 2012, at 3:30 p.m. to decide on whether to move forward and sign a resolution to submit to the Cass County Council for their approval. Karl Myer seconded. *Motion Passed 3-0.*

Ordinance No. 10-05 and Inter-local Agreement/Contract Negotiations.

Ordinance 10-05 and Inter-local Agreement both state that CCFD1 shall engage New Waverly Fire Department for a period of four (4) years for primary fire protection and emergency services. The board held discussion on whether or not it will accept bids for primary fire coverage for 2013 other than from New Waverly. Karl made a motion to table discussion to the next meeting. Dave Patty seconded. *Motion Passed 3-0.*

Budget Workshops Executive Session

Cass County Fire District Board of Trustees will meet at the Fire Station on July 2nd and July 3rd at 4:30 p.m. to discuss and create a budget for 2013. The board is scheduled to meet with the DLGF on July 12, 2012, at 4:00 p.m. to process its budget in the State's Gateway system.

2013 Contract Submissions for Secondary Coverage

The board will evaluate current services and runs totals from our volunteer fire departments providing secondary coverage. Contracts for 2013 will be tabled until after budget workshops. Cass County Fire District will write a draft contract that shall go to all volunteer fire departments, rather than accepting contracts from each entity. All contracts will be subject to budget approval by the Cass County Council and the DLGF. This topic will be tabled until the July meeting.

Cumulative Fund

The board discussed issues of having a safety net for the future in reference to building and fire equipment maintenance. The DLGF did approve our cumulative fund last year. However, since we did not levy a budget for 2012, we are required to start the cumulative fund establishment from scratch. The cumulative fund must be established before August 1, 2012, in order to levy for 2013. Karl made a motion to hold a public hearing regarding the matter. Dave Patty seconded. *Motion Passed 3-0.* Public meeting will be held on June 18, 2012, at 3:30 p.m.

Receipt Book

State Board of Accounts recommended that CCFD1 have its own receipt book and receipt in all money paid to CCFD1. The receipt book will be in the front of the filing cabinet at our office location with Eel Township Trustee, 409 High Street, Logansport. The State Board of Accounts also indicted we needed to have a financial officer that does not sit on the board. The board will table this issue to the June or July meeting

Run Report

CCFD1 Fire Chief, Kyle Anderson submitted the total run report current to April 31, 2012.

Public Comments

No public comments were made.

Next Meeting Date

Discussion was held regarding scheduling the next CCFD1. Special Public Meeting will be held at 3:30 p.m. on June 18, 2012, at 1444 Holland Street. Meeting adjourned at 6:02 p.m.

Respectfully submitted,

Bridget I. Enyeart

Bridget I. Enyeart,
Secretary