

**City of Southport**  
**Independence Day Parade**  
**June 29, 2024**  
**Parade Registration Form**

Complete in advance and return to Kelly Carter at [kelly.carter@southportparks.org](mailto:kelly.carter@southportparks.org)  
OR mail to or drop off at 137 Worman St, Southport, IN 46227  
PLEASE SUBMIT FORM NO LATER THAN **JUNE 17<sup>th</sup>**

Participant Name(s): \_\_\_\_\_

Organization name, if applicable: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

*If different from above, please provide:*

Parade Day Contact name: \_\_\_\_\_ Phone: \_\_\_\_\_

For staging purposes, please complete the following:

**All motorized entries MUST be in the staging lot before 10:00am. NO EXCEPTIONS due to Homeland Security Protocol.**

Number of people in unit: \_\_\_\_\_ Number and type of vehicles in unit: \_\_\_\_\_

Name of Participants: \_\_\_\_\_

Brief description of parade entry (i.e., are members walking or riding? any animals? any sound effects. i.e. music, backfiring sound, etc?) \_\_\_\_\_

\_\_\_\_\_ I have read and understand the Parade Rules & Regulations and the Indemnity Statement printed on the back.

\_\_\_\_\_ On the day of the parade, I will sign this form.

Signature of person completing this form:

---

Name \_\_\_\_\_ Contact information (phone or email) \_\_\_\_\_

Questions? Please contact Kelly Carter 317.998.0598 or [kelly.carter@southportparks.org](mailto:kelly.carter@southportparks.org)

**(OVER)**

## Parade Rules and Regulations

**Rider Safety:** All participants riding should have a solid seating arrangement with hand holds readily available to them. Any standing participant should have a stabilized body support with buckled safety belt or other means to prevent falling from the unit. No person is allowed to be wired or tied to the float. Secured safety rails, barriers, or ropes may be used to prevent a fall from the float. Safety rails and barriers are to be a minimum of 36" tall. No unsecured riders may be located where they might fall beneath the vehicle. If present, children must be under adult supervision and seated at all times when in motion. All riders have been cautioned to remain on the float during the parade and any time the float is in motion. Alcohol consumption or smoking is prohibited. Safety of seated and standing riders will be assessed by the parade committee.

**General Safety:** If passing out candy, DO NOT THROW DIRECTLY INTO THE CROWD! Instead toss towards the curb and as far out of the street as possible.

**Speed:** Vehicles must be capable of maintaining a minimum speed of 5 miles per hour during the parade. The general speed of the parade will be set by the first car. Try to maintain about a car lengths distance between you and the vehicle/float in front of you.

**Drivers:** Drivers must have a valid driver's license and be in competent condition to safely operate the vehicle. Driving under the influence of drugs or intoxicants is prohibited. For the safety of participants, the driver must minimize abrupt starts and stops.

**Inspection:** All vehicles will be subject to an inspection check for compliance with the safety requirements prior to commencement of the parade. All vehicles participating in the parade **MUST BE CHECKED IN BEFORE 10:00am** on the day of the parade. Vehicles arriving after 10:00am will, unfortunately, not be able to participate in the parade.

**Jurisdiction:** Any matter of safety not covered in these rules can be reviewed and required to be corrected by any member of the parade committee. Matters considered hazardous to the extent that they may pose a risk to the participants or public are to be corrected. Failure to correct the hazard identified can result in the removal of the vehicle/float from the parade.

With questions on the above requirements, please contact Kelly Carter at [kelly.carter@southportparks.org](mailto:kelly.carter@southportparks.org) or 317.998.0598

### 2024 RELEASE AND INDEMNITY FORM

The undersigned person, corporation or other entity is a participant (hereinafter "Participant") in one or more of the functions which are part of the June 29<sup>th</sup> parade in the City of Southport. Participant acknowledges that Southport does not seek to make a profit from any of the activities of the annual parade but uses any revenues for future activities.

In consideration of Southport allowing Participant to take part in one or more functions of the parade, whether or not a fee has been paid by either party, Participant agrees that it will indemnify Southport, its officers, chairpersons and employees, and hold them harmless with respect to any defense that they shall be required to make in connection with any claim or action arising out of Participant's involvement with the parade, including the payment of reasonable attorney's fee.

Participant acknowledges the fact that liability and other types of insurance are available in connection with its involvement in the parade, and agrees to obtain any bonds, insurance coverage and licenses required by the Southport Parade Committee, or any governmental authority having jurisdiction.

### AUTHORIZED SIGNATURE ON BEHALF OF SELF AND, IF APPLICABLE, ALL COMPANY/ORGANIZATION PARTICIPANTS

I, \_\_\_\_\_, \_\_\_\_\_ of \_\_\_\_\_  
Printed Name Printed Title (if representing a group) Printed Name of Group/Organization

acknowledge the signing of this Release and Indemnity on behalf of myself and, if applicable, all my group's participants in the Southport Parade activities.

\_\_\_\_\_  
Witness Printed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Participant Signature

\_\_\_\_\_  
Date