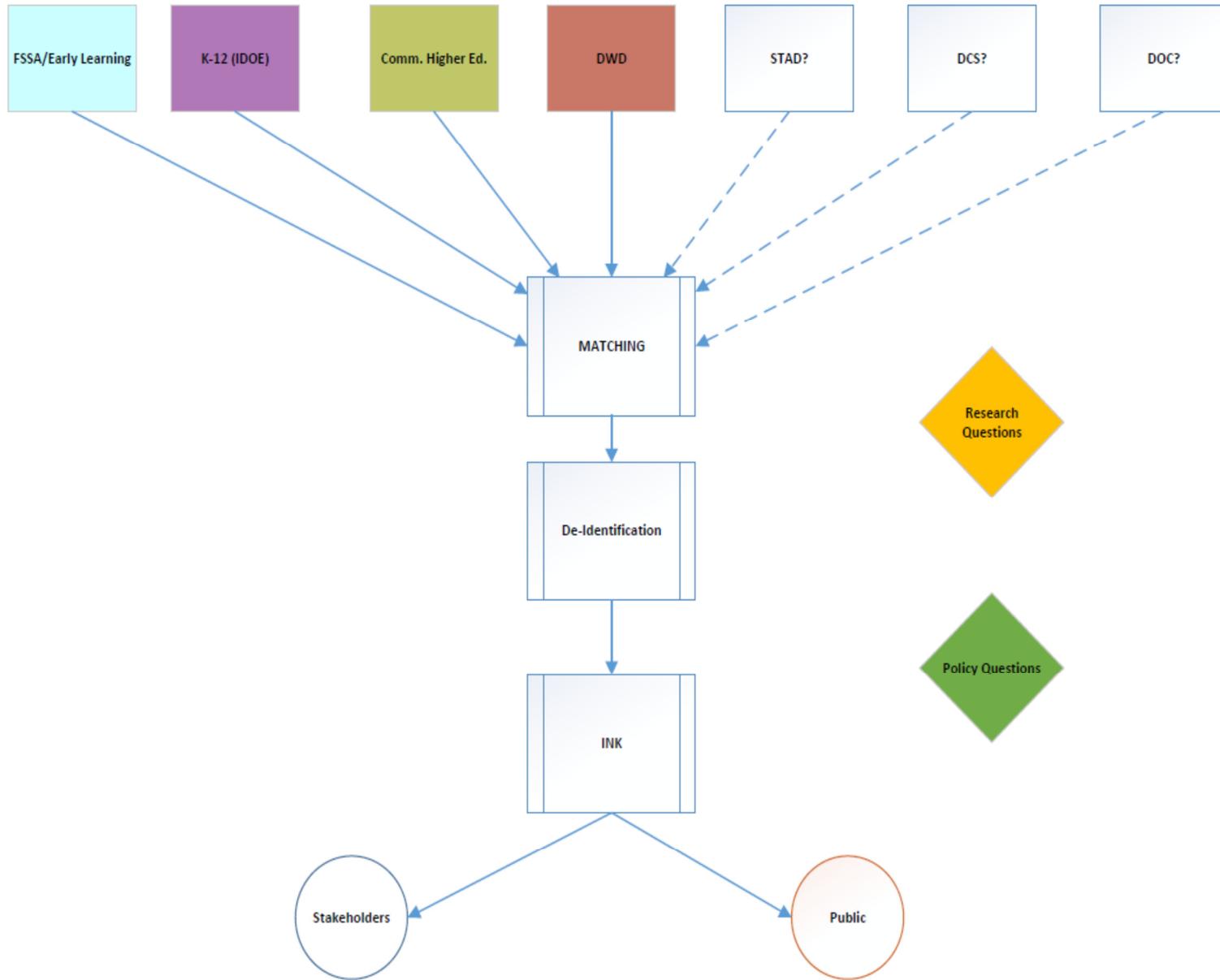


Data Sharing & Mapping Task Force
Commission on Improving the Status of Children in Indiana
July 25, 2014
Meeting Minutes

1. The Task Force met on Friday, July 25, 2014 from 10:00 a.m. to 12:00 p.m. in the JTAC Training Room, 30 South Meridian Street, 5th floor.
 - a. The following members were present: Lilia Judson of the Division of State Court Administration (STAD), (Co-Chair); Julie Whitman of the Indiana Youth Institute (IYI), (Co-Chair); Joshua Ross for Mary Allen, Criminal Justice Institute (CJI); Tony Barker for Paul Baltzell, Indiana Office of Technology (IOT); Cynthia Smith, Department of Child Services (DCS); Mary DePrez, Judicial Technology & Automation Committee (JTAC); Chris Waldron, Indiana State Department of Health (ISDH); Sarah Schelle, Department of Correction (DOC); Joshua Towns, Department of Education (DOE); and, Tom Bodin and Lynne Hammer, Indiana Attorney General's office (IAG). Delia Armendariz of Casey Family Programs attended briefly via teleconference. Additionally, Jessica Majors, Student Employee, STAD, was also in attendance. We welcomed one guest, Jim Sparks, Indiana Geographic Information Officer, from IOT. The meeting was staffed by Ruth Reichard, STAD staff attorney.
 - b. Not present: Jeff Tucker and Doris Tolliver, DCS; Kevin Moore, Division of Mental Health and Addiction Services (DMHA); Michael Commons, STAD; Barbara Moser, NAMI (*ex officio*); and Ann Hartman, Connect2Help/211.
2. The Chairs welcomed those in attendance.
3. **Approval of minutes:** the members reviewed the minutes of the June 9, 2014 meeting and approved those minutes unanimously.
 - a. Julie Whitman noted that the URL for the Commission's first annual report is printed on the agenda, and encouraged everyone to take a look at the report. Lilly Judson congratulated the task force on producing a good report.
4. **Data Sharing:** for this discussion, Julie drew a diagram, which is on the next page. Julie described this schematic for the Indiana Network of Knowledge (INK) as representing the flow of information about educational achievement and producing data for both research and policy questions. For these purposes, we do not need individual identifiers. If policymakers wanted to use a flow like this to improve services for specific people, we would then need to know identifiers (and so we would skip the "De-Identification" step?). Julie stressed that this is not our charge, at this point, but she believes the INK model can be useful to us. Don Travis, the co-chair of the Cross-System Youth Task Force, has experience with this process at the local level. Our Task Force has already made a recommendation to the Commission that it work with INK to answer some of these questions. The data sharing model in this chart could enable tracking of educational progress of children in the system (foster care, juvenile justice, etc.).



Data Sharing, cont'd: Sarah Schelle said that DOC would have no problem providing data for this project, but would require an MOU. Cynthia Smith said that DCS shares information already with DOE and is working on an MOU; whether DCS would share information with the Task Force/Commission depends on what data points we want to collect. ISDH is a potential partner in the chart, working within the confines of HIPAA, of course. Lilly asked how we would get data on children in the delinquency system. We determined that DCS has information on delinquent youth, but only if services are offered. Otherwise, the courts might be the provider of data. We surmise that IOT would be the host for the data sharing operation.

Lynne Hammer and Josh Towns determined that HEA 1003 may govern the establishment of such a database. Lynne wondered whether parents need to consent to the collection and storage of their children's data. Julie said such active consent would probably only be necessary when the children are identifiable, at the local level; for a more macro-level analysis, the data are already being stored.

The group decided that we need to invite Shane Hatchett, the Director of Research and Technology at the Center for Education and Career Innovation (CECI), to join our Task Force. The group also decided that our Task Force needs to make a formal request of the Commission's Executive Committee: we are asking that the Commission appoint a Technology Group to represent the Commission at the INK Governance Committee. Such a tech group would include: Josh Towns from DOE, as well as people from DOC, DCS, and STAD. In addition, Tony Barker asked that when the tech group is formally established, Lilly and Julie ask Paul Baltzell to identify someone from IOT to serve on the group. Lilly and Julie will meet with the Executive Committee to pursue this agenda item.

5. **Update on Mapping Project/Database:** Ruth Reichard gave a recap of what has been done to date on the map of service providers, discussed the next steps, and referred to a report prepared by the students (the report was distributed as a handout at the meeting). Unfortunately, personnel from the PLA have not responded to our requests for their email lists for the psychology and behavioral health and sciences professionals, so we are probably missing service providers. Jessica Majors emphasized that the database would be very useful for the public, including emergency room physicians and others who need immediate access to service providers in their area. Julie reminded everyone that our basic purpose remains building a complete database from which we can construct an accurate map that will enable us to identify gaps as well as to flag existing services.
6. **Licensing:** Tom Bodin summarized the information in Lynne's memo as well as in the chart prepared by the students about professional licensing requirements for people who would be most likely to work with vulnerable youth. Tom clarified that "corporation" in this discussion does not mean that the entity is licensed; its principals are licensed, however. We then discussed the licensure of school counselors vs. that of school psychologists vs. that for school social workers.
7. **Next meeting:** the Task Force's next meeting will be on ***Monday, September 8, 2014***, from 3:00 p.m. to 5:00 p.m. (although we hope to finish by 4:30 p.m.) at 30 South Meridian Street,

5th floor, in the JTAC Training Room. Once again, we will have a conference call set up so that task force members and personnel from Casey Family Programs can call into the meeting.