Program Description

[Program, e.g. B.S. in Nursing] To Be Offered by [Campus] at [Location]

1. **Characteristics of the Program**

   a. Campus(es) Offering Program:
   b. Scope of Delivery (Specific Sites or Statewide):
   c. Mode of Delivery (Classroom, Blended, or Online):
   d. Other Delivery Aspects (Co-ops, Internships, Clinicals, Practica, etc.):
   e. Academic Unit(s) Offering Program:

2. **Rationale for the Program**

   a. Institutional Rationale (Alignment with Institutional Mission and Strengths)

   b. State Rationale

c. Evidence of Labor Market Need

    i. National, State, or Regional Need

    ii. Preparation for Graduate Programs or Other Benefits

    iii. Summary of Indiana DWD and/or U.S. Department of Labor Data

    iv. National, State, or Regional Studies

    v. Surveys of Employers or Students and Analyses of Job Postings

    vi. Letters of Support

3. Cost of and Support for the Program

    a. Costs

        i. Faculty and Staff

        ii. Facilities

        iii. Other Capital Costs (e.g. Equipment)

    b. Support

        ii. Special Fees above Baseline Tuition

4. Similar and Related Programs

a. List of Programs and Degrees Conferred

b. List of Similar Programs Outside Indiana

c. Articulation of Associate/Baccalaureate Programs

d. Collaboration with Similar or Related Programs on Other Campuses

4

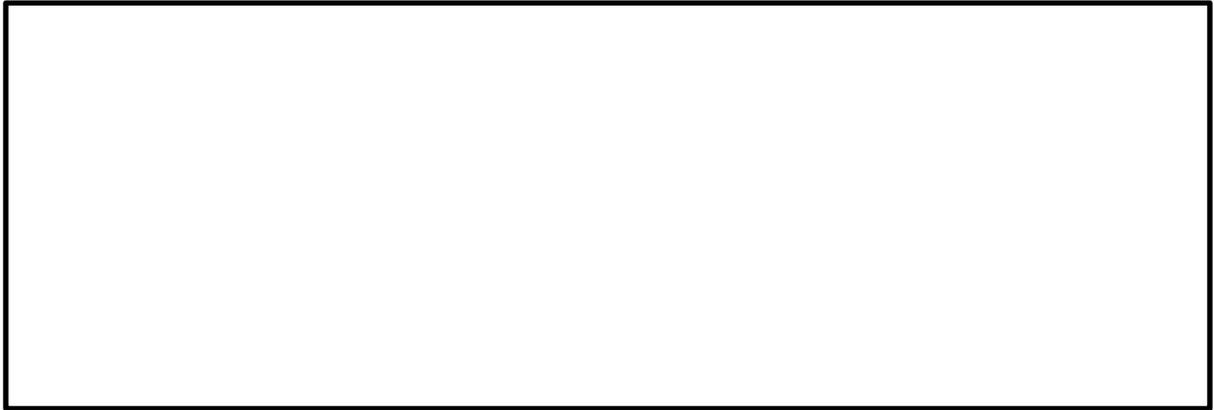**5. <u>Quality and Other Aspects of the Program</u>**

    a. Credit Hours Required/Time To Completion

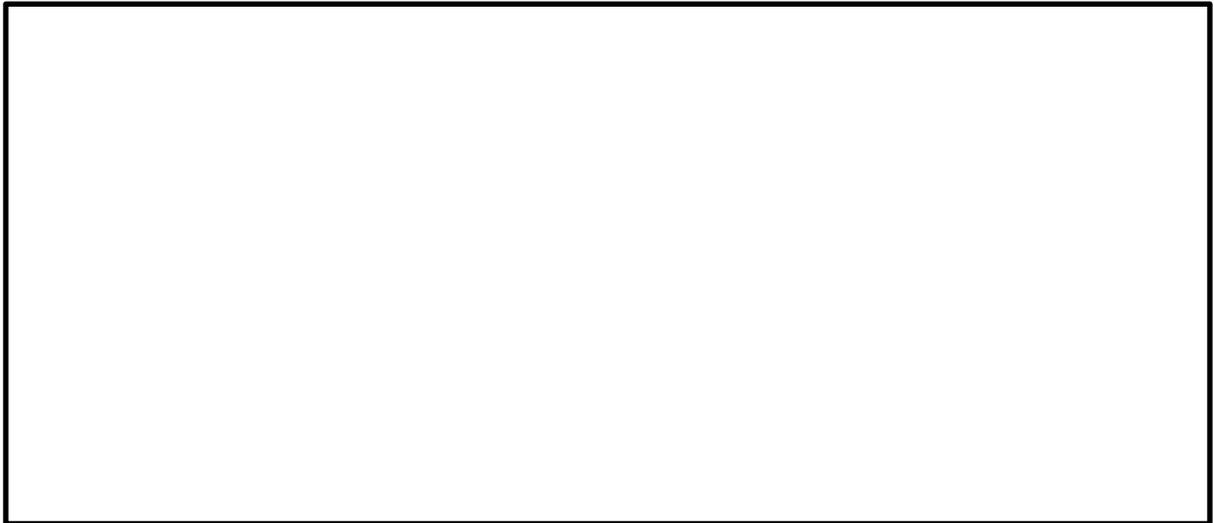   b. Exceeding the Standard Expectation of Credit Hours

    c. Program Competencies or Learning Outcomes

    d. Assessment

e. Licensure and Certification

f. Placement of Graduates

g. Accreditation

6. Projected Headcount and FTE Enrollments and Degrees Conferred

- Report headcount and FTE enrollment and degrees conferred data in a manner consistent with the Commission's Student Information System

- Report a table for each campus or off-campus location at which the program will be offered

- If the program is offered at more than one campus or off-campus location, a summary table, which reports the total headcount and FTE enrollments and degrees conferred across all locations, should be provided.

- Round the FTE enrollments to the nearest whole number

- If the program will take more than five years to be fully implemented and to reach steady state, report additional years of projections.

6. Projected Headcount and FTE Enrollments and Degrees Conferred										
Date, 2012										
Institution/Location: University XYZ at ____										
Program: Program ABC										
				Year 1		Year 2		Year 3		Year 4
				FY2012		FY2013		FY2014		FY2015
Enrollment Projections (Headcount)										
	Full-Time			6		12		18		18
	Part-Time			12		24		36		48
	Total			18		36		54		66
Enrollment Projections (FTE)										
	Full-Time			6		12		18		18
	Part-Time			6		12		18		21
	Total			12		24		36		39
Degrees Conferred Projections			0		0		6		6	
CHE Code: 12-XX										
Campus Code: XXXX										
County: XXXX										
Degree Level: XXX										
CIP Code: Federal - 000000; State - 000000										

Note: The table has a Year 5 / FY2016 column with the following values:
- Enrollment Projections (Headcount): Full-Time 18, Part-Time 60, Total 78
- Enrollment Projections (FTE): Full-Time 18, Part-Time 24, Total 42
- Degrees Conferred Projections: 18