### Communication Skills

**Requirement – Three required courses (total of 9 hours)**

#### Outcome 1: Students will read critically

- **Component 1:** Students will understand texts
- **Component 2:** Students will analyze texts
- **Component 3:** Students will evaluate texts

#### Outcome 2: Students will write effectively

- **Component 1:** Students will exhibit rhetorical choices based on audience and purpose in written material
- **Component 2:** Students will organize the introduction, body, and conclusion effectively based on audience and purpose
- **Component 3:** Students will use appropriate writing conventions (grammar, spelling, sentence structure, documentation, and punctuation) in written materials
- **Component 4:** Students will synthesize research material effectively and ethically into written work

#### Outcome 3: Students will listen effectively

- **Component 1:** Students will understand oral messages
- **Component 2:** Students will analyze oral messages

### Courses that fulfill

1. ENG-W131 (not required if student places into ENG-W132)
2. ENG-W132
3. SPCH-S121
### Outcome 4: Students will speak effectively

**Component 1:** Students will write an effective speech

**Component 2:** Students will deliver an effective speech

### Outcome 5: Students will use technology appropriately to support communication

**Component 1:** Students will use presentational aids effectively

**Component 2:** Students will locate appropriate sources for papers and speeches

### II. Information Literacy

No incremental requirement

#### Outcome 1: Students will determine the nature and extent of information needed

**Component 1:** Students will choose appropriate types of information

**Component 2:** Students will determine relevance of information

**Component 3:** Students will determine currency of information

#### Outcome 2: Students will access the needed information effectively and efficiently

**Component 1:** Students will use appropriate library and web-based search tools

#### Outcome 3: Students will evaluate information and its sources
critically

Component 1: Students will examine sources for bias

Component 2: Students will examine sources for credibility

Outcome 4: Students will identify ethical, economic, legal, and social issues surrounding the access and use of information

Component 1: Students will practice ethical use of sources by avoiding plagiarism

Outcome 5: Students will use information effectively to accomplish a specific purpose

Component 1: Students will employ appropriate information to support a specific aspect of a paper or speech