

INDIANA COMMISSION ON PROPRIETARY EDUCATION
Minutes of the September 10, 2008 Meeting
Indiana Government Center – South, Room # 1, Indianapolis, Indiana

CALL TO ORDER

Chairman Sue Uhl called the meeting to order at 10:00 a.m.

IN ATTENDANCE

Board: Ken Konesco, Paula Pinkstaff, Dr. Ken Sauer, Brad Schaffer, Patricia Shutt, Sue Uhl and David Wu.

Staff: Lynn Adams, Tara Adams, Jennifer Arnold-LaFlower, Rebecca Carter, Dinell Edge, Ross Miller, Jodi White

Guests: Vicki Thomas, Lowell Frame, and JoAnn Schafer, Indiana Business College; Wendy Kandel, ITT Technical Institute; Robert Harding, MedTech College; Sean Reilly, Indiana State Budget Agency

MEETING

Consideration of the Minutes of the June 11, 2008

Ms. Uhl called for a motion to accept the minutes of the June 11, 2008 meeting as written. Mr. Konesco made the motion; Ms. Shutt seconded the motion; the motion was unanimously approved.

Nominating Committee Report

Brad Schaffer and David Wu presented the following slate of officers for the commission board; Sue Uhl, Chairman; Dr. Ken Sauer, Vice Chairman; and Patricia Shutt, Secretary. All accepted their nomination. Paula Pinkstaff made the motion to adopt the officers as nominated. Ms. Uhl called for the vote; the slate of officers as presented was unanimously adopted.

Action on Final Rule IAC 570

Ms. White reported that the notice of intent to readopt IAC 570 was published in the Indiana Register as required and no comments were received. Therefore, the final rule is ready for the vote to readopt.

Ms. Uhl explained that the purpose of the readoption is to prevent the automatic sunset of the regulations. She called for a motion.

Ms. Shutt made the motion; Mrs. Pinkstaff seconded the motion; the motion was unanimously adopted.

NEW BUSINESS

- A. Ambassador Institute of Travel, Evansville, Indiana – Five-year On-Site Evaluation Report

Staff Recommendation

Ross Miller, representing commission staff, recommended that Ambassador Institute of Travel be granted approval to retain Fully Accredited status.

David Wu made the motion to accept staff's recommendation. Mr. Konesco seconded the motion. The motion was unanimously approved.

B. Indiana Business College – Medical Division, Indianapolis, Indiana – Degree Designation Change

Staff Recommendation

Ms. Carter, representing commission staff, recommended that Indiana Business College – Medical Division be granted the authority to change the degree designation in its nursing program from an associate of applied science degree to an associate of science degree. The program meets the criteria for the Associate of Science in Nursing.

After a brief explanation by representatives of Indiana Business College of the rationale for making the degree designation change, Paula Pinkstaff made the motion to accept staff's recommendation. Dr. Sauer seconded the motion. The motion was approved with six aye votes and one abstention by Ken Konesco.

C. ITT Technical Institute, Indianapolis, Indiana – New Degree Request

Staff Recommendation

Rebecca Carter, representing commission staff, recommended that ITT Technical Institute, Indianapolis, Indiana be granted the authority to award the AAS Construction Management and a BS in Project Management with the stipulation that as new faculty members are hired, the Instructor Qualification Record Forms and supporting documentation will be provided to commission staff for review and approval prior to beginning the programs.

After a brief discussion and responses from ITT representative Wendy Kandel, Ken Konesco made the motion to accept the staff recommendation. Ms. Shutt seconded the motion. The motion was unanimously adopted.

D. MedTech College, Fort Wayne, Indiana – New Degree Request

Staff Recommendation

Rebecca Carter, representing commission staff, recommended that MedTech College, Fort Wayne, Indiana be granted the authority to offer the Associate of Applied Science in Respiratory Therapy.

Ms. Carter explained that this program is currently approved by the commission to offer the same degree at the school's other locations in Greenwood and Indianapolis.

Mr. Robert Harding, representing MedTech College, responded to several questions.

Ms. Carter requested that a copy of the official notification of program approval by the Board of Nursing be sent to Ross Miller of the commission staff.

Paula Pinkstaff made the motion to adopt staff's recommendation. Dr. Sauer seconded the motion. The motion was unanimously adopted.

Farewell

Ms. Uhl announced that this meeting was the last for Rebecca Carter, who will retire at the end of the week. Ms. Uhl expressed her appreciation to Rebecca for her service and dedication to the people of Indiana during her 33 years with the Commission on Proprietary Education.

In turn, Rebecca thanked the commission, the schools, and her co-workers for the privilege of working with them and being a part of the vocational education community. Ms. Carter will be missed and her job responsibilities will be divided between Ross Miller and Jodi White. Ross will accept degree applications and approvals added to his responsibilities. Ms. White will assume responsibility for complaint adjudication.

ADJOURNMENT

Having concluded all business, Chairman Uhl adjourned the meeting at approximately 11:15 a.m.

Patricia Shutt, Secretary

Date

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