

Office of the Attorney General
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JOB POSTING

Interested candidates should send their resume via regular mail, email (*as a Word document*) or facsimile to the address or phone number shown above. The Office of the Attorney General is an Equal Opportunity Employer.

DEPUTY ATTORNEY GENERAL Telephone Privacy Enforcement

The Deputy Attorney General in the Telephone Privacy Enforcement section is responsible for handling telephone privacy complaints through both negotiation and litigation. This position reports to the Section Chief of Telephone Privacy enforcement. Duties include:

- Contact respondents to obtain responses to complaints. Maintain enforcement files, keep track of due dates.
- Negotiate settlements and prepare cases for litigation.
- Draft pleadings, settlement papers and various other legal documents. File documents with the Courts.
- Argue motions and try cases in Court.
- Research various issues of law. Develop and maintain expertise in state and federal laws, rules and cases affecting telemarketing, robocalls, unwanted faxes and text messages, and other related topics.
- Provide staff support for office legislative, rule-making and policy initiatives, including research, analysis and drafting.
- Other duties as assigned by the Section Chief.

REQUIREMENTS:

Must be licensed to practice law in the State of Indiana.