

Office of the Attorney General
Human Resources
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JOB POSTING

Interested candidates should send their resume and a writing sample via regular mail, email (*as a Word document*) or facsimile to the address or phone number shown above. The Office of the Attorney General is an Equal Opportunity Employer.

Public Information Officer – Consumer Protection (PIO-Consumer Affairs)

Duties

- Provide support to PIO on media relations, focus on Consumer Protection (CPD) and Unclaimed Property Divisions (UCP).
- Manage IndianaConsumer.com news and alert content.
- Develop and implement outreach efforts by Consumer Protection Division with CPD Director.
 - Press event scheduling for CPD Director.
 - Plan other events as needed.
- Lead media relations contact for CPD and UCP.
- Draft press releases and appropriate earned media material for CPD and UCP.
- Reports to Chief of Staff.

Qualifications

- Candidate must have at least three years public or media relations experience.
- Bachelor's degree required.