

INDIANA MASTERPIECE

GRANT PROGRAM

Q&A

*Questions primarily derived from the July 23rd program webinar

NOTE: All applicants and eligible arts partners (if applicable) must meet the General Eligibility Requirements. Consult the [guidelines](#) for more information.

PARTNERSHIP AND ELIGIBILITY RELATED QUESTIONS

Q: Is a Notice of Intent required for this program?

A: Yes. Submission and approval of the Notice of Intent are both required (the deadline is August 17).

Q: Can an arts organization partner with an arts organization?

A: Applicant arts organizations are not required to submit with a partner. Only non-arts organizations are required to have a partnership. Activities involving arts organizations in addition to the applicant are considered collaborations.

Q: Can an arts organization partner with more than one non-arts organization?

A: Yes.

Q: Can a non-arts applicant partner with more than one arts organization?

A: Yes.

Q: As a non-arts organization, if we find an arts partner, do we both need to apply?

A: As a non-arts organization, you are the applicant in both the online system and the Notice of Intent. You will provide information about the Partner. The applicant will receive all communications and the award, if funded.

Q: How substantial should a partnership be?

A: It should be very clear the partner plays an essential role in the project and is not just there to meet the eligibility requirement for the non-arts organization applicant.

Q: Is partnering considered a strengthening aspect of a proposal?

A: In the case of a non-arts organization, a partnership is required. In the case of an arts organization, collaboration is strongly encouraged for greater "Community Impact," as noted in the review criteria. (See the review criteria, specifically "Community Impact.")

http://www.in.gov/arts/files/IN_Masterpiece_evaluation_criteria.pdf).

Q: Can a partner for the purpose of the partner letter of commitment be an individual (say, an expert on the topic) rather than an organization?

A: The stronger the letter of commitment from the arts partner, the better. The letter will be reviewed by panelists as a supporting document of the application.

Q: Can two separate arts units from the same university apply?

A: Yes. And, to be clear, it's ok if they have the same 501c3. However, only include the art unit/department budget for the most recently completed fiscal year financial statement that is a required upload in the application. Also, include the art unit name with the college/university under "name of organization" in both the online system and the Notice of Intent. (e.g., Paige Galleries – ABC University)

Q: Are public schools and community theatres eligible?

A: A public school is eligible if it partners with an eligible arts organization/college or university art department. The community theatre is considered an arts organization. However, keep in mind the 20% budget restriction. The minimum request amount for this program is \$5,000. (The request cannot be greater than 20% of the applicant's most recently completed fiscal year cash income total).

ARTISTIC DOCUMENTATION AND UPLOADS

Q: What is meant by Artistic Documentation?

A: The Indiana Masterpiece application requires "artistic documentation". This means images, audio, written, or video representation of similar projects produced by the applicant and/or partner. This enables the panelist to consider the feasibility and artistic quality of the project.

Q: Can we use artistic documentation and promotional materials that have been submitted for previous grants again or should it be new?

A: Yes, applicants can use the same promotional materials and/or artistic documentation submitted in other/previous grants.

Q: Any tips on making the image a square image with the required black background?

A: Tips and template for artistic documentation are found at <http://www.in.gov/arts/2503.htm>.

Q: What if you are thinking about using visual and performing artists in your project? Can you have mixed supporting documentation?

A: Yes, whatever best supports the application. A strong application makes the case throughout for all collaborations and connections.

Q: If we are partnering with an arts organization, is the artistic documentation required for just the arts organization or both?

A: Either one or both, there are no explicit requirements or restrictions.

Q: When the application is turned in we will not have promotional materials yet. What do we do?

A: Upload existing promotional materials that provide panelists with examples that are representative of the type and quality of materials you will develop.

FUNDING

Q: How much funding is available for this program?

A: Roughly \$160,000 for two fiscal years has been allocated to this program. (Indiana Masterpiece is a 2016 calendar year program which spans two fiscal years: FY16 and FY17).

Q: Will proposals be considered for partial funding if there is not enough funding available to award the full request? For example, if we applied for \$20,000, would IAC award \$10,000 if that is what is available? Or, would preference be given to proposals that the IAC can fund in full?

A: Funding will be commensurate with the application score (the higher the score, the closer the award will be to the request amount). We anticipate few grants will be fully funded at the request amount, and most funded at a percentage of the request. It's possible an applicant's \$10,000 request is awarded \$7,000.

Q: Are we limited to the number of grants we apply for from IAC? How about Capacity Building? Is there any limit to the number of these different grants an organization can apply for if they are different projects?

A: No. An organization could, in theory, apply to and receive funding for Indiana Masterpiece, Capacity Building Partnership Program, Arts in the Parks, and APS/AOSI/AOSII/AOSIII programs in the same grant period.

Q: We receive AOSII grant support, does this disqualify us?

A: No.

Q: If we apply to this grant and receive it, does that mean we will not be able to apply for any IAC grants for the 2016-2017 year?

A: No.

Q: Can in-kind donation value count as part of expenses? For example, cost of auditorium rental that is provided in-kind.

A: All in-kind should be reflected in both the income and expense pages. The in-kind income is the value of that rental; the in-kind expense is what you would have paid for it (these amounts must be equal). Visit this page for more information: <http://www.in.gov/arts/2680.htm#definitions>

OTHER

Q: Will there be IAC staff available to proof read like what is provided for individual artist grants in the past? Could you suggest a deadline of when we might send you an application for proofread/review? (understanding that it still depends on your time availability).

A: Yes, the program manager is willing to review/proof a draft application. This will need to be submitted no later than one week before the deadline. You will email a PDF of the application to Paige Sharp at psharp@iac.in.gov. Every effort will be made to review the draft application but cannot be guaranteed due to time constraints. Drafts will be reviewed in the order they are received.

Q: Do you foresee that a program that travels around the state would be more competitive than a program that happens in a single location?

A: If could, but the application would also need to evidence strength in all the other review criteria areas. Impact is very important, but so are feasibility, educational value, and artistic quality.

Q: How are you defining the arts? We are a library and the program we're considering for this focuses on writing.

A: Today, and historically, the Indiana Arts Commission does not consider cultural organizations (including

libraries and historical organizations) to be arts organizations. Refer to the Eligibility Requirements in the guidelines, <http://www.in.gov/arts/2867.htm>