

**INDIANA GRAIN INDEMNITY CORPORATION BOARD OF DIRECTORS:
BOARD MEMBER PARTICIPATION BY ELECTRONIC MEANS**

Pursuant to Ind. Code § 5-14-1.5-3.6, the Indiana Grain Indemnity Corporation Board of Directors (hereafter, the “Board”) adopts the following Policy regarding electronic participation by Board members during a Board meeting. This Policy was adopted by the board at its meeting of April 23, 2018, to be effective May 1, 2018.

I. PREAMBLE

This Policy is promulgated with the intent and applied so as to:

- A. Balance the ease of Board member access to and participation in orderly proceedings, especially where there are occurrences that pose impediments to physical attendance;
- B. Follow Ind. Code § 5-14-1.5-3.6, and any amendments thereto, in a manner consistent with the requirements of the Open Door Law;
- C. Aid in the recruitment of Board members on a statewide basis whose ability to participate electronically in some meetings would further enhance the attainment and maintenance of balanced geographical representation; and
- D. Encourage Board members to physically attend meetings whenever possible.

II. POLICY PROVISIONS

A. At least 1/3 of all Board members (5 members) must be physically present at the designated meeting site for the Board meeting.

B. Where multiple Board members request electronic participation for a Board meeting, and there is the possibility the Board may not have the required number of Board members physically present at the Board meeting site, the Board’s Chair shall determine which Board members may attend the Board meeting via electronic means pursuant to this Policy.

C. A Board member is required to obtain prior authorization to participate electronically under this Policy.

- 1. A Board member wishing to attend a meeting via electronic means shall notify the Board’s Chair no later than 48 hours before the scheduled start of the Board meeting, unless exigent circumstances make travel to the meeting location unsafe or impractical. In that case the authorization must be requested from the Chair at least 4 hours in advance of the Board meeting.

D. A Board member participating via electronic means may do so by telephone, computer, video conferencing, or any other method of communication that allows for simultaneous communication and is capable of being recorded by members of the public present at the designated meeting site.

E. A Board member participating in a meeting via electronic means pursuant to this policy is not required to do so in a setting that is open to the public.

F. The Chair with the assistance of the Attorney General or his designated representative is delegated to supervise and coordinate electronic participation pursuant to this Policy by the Board members.

G. Each Board member must physically attend at least one (1) Board meeting annually. Physical attendance must occur at the annual July Board meeting. A Board member is not precluded from attending via electronic means pursuant to this Policy until such Board member physically attends a Board meeting in a calendar year.

1. For a Board member appointed or designated after the beginning of a calendar year, the appointed or designated Board member must physically attend a board meeting within the calendar year during which the Board member was appointed or designated.

H. A Board member participating via electronic means under this Policy is considered present at the Board meeting and may vote at the Board meeting on any matter.

I. A Board member participating via electronic means may cast the deciding vote on any matter properly before the Board.

J. Where at least one (1) Board member is participating via electronic means pursuant to this Policy, all votes of the Board will be taken by roll call.

K. This Policy does not create a right for the public to observe and record an executive session of the Board conducted pursuant to I.C. § 5-14-1.5-6.1, or any other applicable law.

III. REVIEW AND AMENDMENT

This Policy shall remain in full force and effect unless amended by the Board in an open meeting.