

UPLOADED TO

JUL 29 2019

RECEIVED

JUL 29 2019

SETTLEMENT AGREEMENT

INDIANA DEPT OF LABOR

OSHA EXPRESS

The Commissioner of Labor (hereinafter referred to as "Commissioner") and Bills Professional Towing (hereinafter referred to as "Employer" or "ER") hereby agree as follows:

The Commissioner amends the Safety Order(s) and Notification(s) of Penalty IOSHA Inspection No. 318110749 issued to the Employer on June 24, 2019 in the following manner:

SAFETY ORDER 01:

Item 1(a) - (b):	<u>Upheld</u>	Penalty	<u>3500⁰⁰</u>	Abatement	<u>Complete</u>
Item 2(a) - (b):	<u>Upheld</u>	Penalty	<u>1250</u>	Abatement	<u>Complete</u>
Item 3(a) - (c):	<u>Upheld</u>	Penalty	<u>0</u>	Abatement	<u>Complete</u>

SAFETY ORDER 02:

Item 1:	<u>Upheld</u>	Penalty	<u>0</u>	Abatement	<u>Complete</u>
---------	---------------	---------	----------	-----------	-----------------

In consideration of the above amendments, the Employer:

1. ER agrees to one monitoring inspection by IOSHA by September 30, 2019.
2. ER expended significant capital expenditure for new forklifts at both locations.
3. ER implemented a Corporate wide Orientation program, forklift program, and Hazchem program and conducted training on all programs.

The TOTAL AGREED PENALTY is \$ 4,750⁰⁰

THE EMPLOYER IS SATISFIED WITH THE AMENDMENTS STATED ABOVE AND ACCORDINGLY WAIVES ITS RIGHT TO FILE A NOTICE OF CONTEST OF THE SAFETY ORDER(S) AND NOTIFICATION(S) OF PENALTY AS AMENDED AND AGREES TO WITHDRAW ANY PREVIOUSLY FILED NOTICES OF CONTEST IN THIS MATTER.

Upon full execution of this Settlement Agreement ("Agreement") the Employer will post this Agreement for three (3) working days or until abatement is completed, whichever period is longer.

The Safety Order(s) and Notification(s) of Penalty are, and shall be, herein a final and enforceable Order of the Board of Safety Review.

Indiana Department of Labor

Indiana Occupational Safety and Health Administration
402 West Washington St - Room W195
Indianapolis, IN 46204
Phone: (317)232-2691 FAX: (317)233-3790



Safety Order and Notification of Penalty

To:
Bills Professional Towing
and its successors
6503 Old US 27
Fremont, IN 46737

Inspection Number: 318110749.
CSHO ID: S9076
Optional Report No.: 2019-24
Inspection Date(s): 5/3/2019 - 5/23/2019
Issuance Date: 6/24/2019

Inspection Site:
6503 Old US 27
Fremont, IN 46737

The violation(s) described in this Safety Order and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

An inspection of your place of employment has revealed conditions which we believe do not comply with the provisions of the Indiana Occupational Safety and Health Act (Indiana Code Chapter 22-8-1.1) or the standards or rules adopted thereunder. Accordingly, enclosed please find safety order(s) and notification(s) of penalty describing such violation(s) with references to applicable standards, rules, or provisions of the statute and stating the amount of any penalty(ies).

Informal Conference - Please be advised that it may be possible to informally settle any potential dispute without initiating the more elaborate proceedings brought on by a petition for review. Prior to filing a petition for review, you may request an informal conference concerning any of the results of the inspection (safety orders, penalties, abatement dates, etc.) by contacting the Indiana Department of Labor/IOSHA, preferably by telephone, in a prompt manner. Please be advised that a request for an informal conference cannot extend the fifteen working day period for filing a petition for review. Informal conferences frequently resolve any possible disputes, and therefore you are urged to take advantage of this opportunity. Because of the limited time period and in order to facilitate scheduling, any requests for an informal conference should be made promptly upon your receipt of the safety order(s) and notification(s) of penalty.

Right to Contest - You are hereby also notified that you are entitled to seek administrative review of the safety order(s), penalty(ies), or both by filing a written petition for review at the above address postmarked within fifteen working days of your receipt of the safety order(s) and notification(s) of penalty. ("Working days" means Mondays through Fridays, but does not include Saturdays, Sundays, legal holidays under a state statute or days on which the Indiana Department of Labor's offices are closed during regular business hours). If you do not file such a petition for review (contest), the safety order(s)

and penalty(ies) shall be deemed final orders of the Board of Safety Review and not subject to review by any court or agency. The issuance of a safety order does not constitute a finding that a violation has occurred unless no petition for review is filed, or if a petition for review (contest) is filed, it must contain a statement of its basis and should reference the above inspection number. Upon receipt of your petition for review, we will affirm, amend or dismiss the safety order(s) and notification(s) of penalty. If we affirm, your petition for review will be granted (unless it was not timely) and the dispute will be certified by the Board of Safety Review for further proceedings. The Board of Safety Review is an independent agency appointed by the governor with authority to conduct hearings and to issue decisions concerning disputed safety order(s) and notification(s) of penalty. If we amend the safety order(s) or notification(s) of penalty, your petition for review shall be deemed moot. However, you will then be given an opportunity to file a petition for review concerning the amended safety order(s) and notification(s) of penalty.

Please be advised that an employee or representative of employees may file a petition for review to contest the reasonableness of the time stated in the safety order(s) for the abatement of any violation.

Posting - Upon receipt of any safety order(s) you are required to post such safety order(s), or a copy thereof, unedited, at or near each place an alleged violation referred to in the safety order(s) occurred. However, if your operations are such that it is not practicable to post the safety order(s) at or near each place of alleged violation, such safety order(s) shall be posted, unedited, in a prominent place where it will be readily observable by all affected employees. For example, if you are engaged in activities which are physically dispersed, the safety order(s) may be posted at the location from which the employees operate to carry out their activities. You must take steps to ensure that the safety order is not altered, defaced, or covered by other material. Posting shall be until the violation is abated, or for three working days, whichever is longer.

Penalties - Penalties are due within fifteen (15) working days of receipt of this notification unless contested. Abatement does not constitute payment of penalties.

Abatement - The conditions cited in the safety order(s) must be corrected (abated) on or before the date shown for each item on the safety order(s) and notification(s) of penalty and proof of abatement must be sent to the email address: AbatementGI@dol.in.gov unless:

(1) You file a petition for review concerning the violation, in which case the full abatement period shall commence from the issuance of a final decision by the Board of Safety Review or the courts which requires compliance with the safety order; or

(2) The abatement period is extended by the granting of a petition for modification of abatement date.

PMAs - The petition for modification of abatement date is a manner in which you may seek additional time to correct (abate) a violation without having to file a petition for review concerning the safety order, or after the expiration of the time period to file such a petition for review when it becomes apparent that you need extra time to abate the violation. A petition for modification of abatement date shall be in writing and shall be sent to the email address: AbatementGI@dol.in.gov shall include the following information:

(1) All steps you have taken, and the dates of such actions, in an effort to achieve compliance during the prescribed abatement period.

(2) The specific additional abatement time necessary in order to achieve compliance.

(3) The reasons such additional time is necessary, including the unavailability of professional or technical personnel or of materials and equipment, or because necessary construction or alteration of facilities cannot be completed by the original abatement date.

(4) All available interim steps being taken to safeguard employees against the cited hazard during the abatement period.

(5) A certification that a copy of the petition has been posted, and if appropriate, served on the authorized representative of affected employees, and a certification of the date upon which such posting and service was made.

A petition for modification of abatement date shall be filed with the Indiana Department of Labor/IOSHA no later than the close of the next working day following the date on which abatement was originally required sending the Petition to AbatementGI@dol.in.gov. A later-filed petition shall be accompanied by the employer's statement of exceptional circumstances explaining the delay. A copy of such petition shall be posted in a conspicuous place where all affected employees will have notice thereof or near such location where the violation occurred. The petition shall remain posted until the time period for the filing of a petition for review of the Commissioner's granting or denying the petition expires. Where affected employees are represented by an authorized representative, said representative shall be served a copy of such petition.

Notification of Corrective Action - Correction of the alleged violations which have an abatement period of thirty (30) days or less should be reported in writing to us promptly upon correction and sent to the email address AbatementGI@dol.in.gov. A "Letter of Abatement" form and an "Abatement Photographs" worksheet are enclosed for your assistance in providing adequate documentation of abatement. Reports of corrections should show specific corrective action on each alleged violation and the date of such action. On alleged violations with abatement periods of more than thirty (30) days, a written progress report should be submitted via email at AbatementGI@dol.in.gov, detailing what has been done, what remains to be done, and the time needed to fully abate each such violation. When the alleged violation is fully abated, we should be so advised. Timely correction of an alleged violation does not affect the initial proposed penalty..

Followup Inspections - Please be advised that a followup inspection may be made for the purpose of ascertaining that you have posted the safety order(s) and corrected the alleged violations. Failure to correct an alleged violation may result in additional penalties for each day that the violation has not been corrected.

Employer Discrimination Unlawful - The law prohibits discrimination by an employer against an employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the Indiana Department of Labor/IOSHA at the address shown above.

Notice to Employees - The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the Indiana Department of Labor/IOSHA at the address shown above within fifteen (15) working days (excluding weekends and State holidays) or receipt by the employer of this safety order and penalty.

If you wish additional information, you may direct such requests to us at the address or telephone number stated above.

Indiana Department of Labor

NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with IOSHA to discuss the safety order(s) issued on 6/24/2019. The conference will be held at the IOSHA office located at 402 West Washington Street, Room W195, Indianapolis, IN 46204 on _____ at _____. Employees and/or representatives of employees have a right to attend an informal conference.

Indiana Department of Labor
Occupational Safety and Health Administration

Inspection Number: 318110749
Inspection Date(s): 5/3/2019 - 5/23/2019
Issuance Date: 6/24/2019
CSHO ID: S9076
Optional Report No.: 2019-24

Safety Order and Notification of Penalty

Company Name: Bills Professional Towing
Inspection Site: 6503 Old US 27, Fremont, IN 46737

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Safety Order 01 Item 001a Type of Violation: **Serious**

29 CFR 1910.147(c)(4)(i): Procedures were not developed, documented and utilized for the control of potentially hazardous energy when employees were engaged in activities covered by this section:

Repair shop - Employees were exposed to struck by hazards when energy control procedures were not developed and utilized for the servicing of motorized vehicles such as, but not limited to forklifts.

Date By Which Violation Must Be Abated: **7/26/2019**
Proposed Penalty: **\$7,000.00**

Indiana Department of Labor
Occupational Safety and Health Administration

Inspection Number: 318110749
Inspection Date(s): 5/3/2019 - 5/23/2019
Issuance Date: 6/24/2019
CSHO ID: S9076
Optional Report No.: 2019-24

Safety Order and Notification of Penalty

Company Name: Bills Professional Towing
Inspection Site: 6503 Old US 27, Fremont, IN 46737

Safety Order 01 Item 001b Type of Violation: **Serious**

29 CFR 1910.147(c)(7)(i): The employer did not provide adequate training to ensure that employees acquired the knowledge and skills required for the safe application, usage and removal of energy control devices:

Repair shop - Employees were exposed to struck by hazards when they were not trained on energy control procedures for servicing motor vehicles such as, but not limited to, forklifts.

Date By Which Violation Must Be Abated: **7/26/2019**
Proposed Penalty: **\$0.00**

Indiana Department of Labor
Occupational Safety and Health Administration

Inspection Number: 318110749
Inspection Date(s): 5/3/2019 - 5/23/2019
Issuance Date: 6/24/2019
CSHO ID: S9076
Optional Report No.: 2019-24

Safety Order and Notification of Penalty

Company Name: Bills Professional Towing
Inspection Site: 6503 Old US 27, Fremont, IN 46737

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Safety Order 01 Item 002a Type of Violation: **Serious**

29 CFR 1910.178(a)(6): The employer did not ensure that all nameplates and markings were in place:

Repair shop - Employees were exposed to struck-by, caught-between or caught-under hazards when the forklift was missing its data plate.

Date By Which Violation Must Be Abated:	Corrected During Inspection
Proposed Penalty:	\$2,500.00

Indiana Department of Labor
Occupational Safety and Health Administration

Inspection Number: 318110749
Inspection Date(s): 5/3/2019 - 5/23/2019
Issuance Date: 6/24/2019
CSHO ID: S9076
Optional Report No.: 2019-24

Safety Order and Notification of Penalty

Company Name: Bills Professional Towing
Inspection Site: 6503 Old US 27, Fremont, IN 46737

Safety Order 01 Item 002b Type of Violation: **Serious**

29 CFR 1910.178(l)(1)(i): The employer did not ensure that each powered industrial truck operator was competent to operate a powered industrial truck safely, as demonstrated by the successful completion of the training and evaluation specified in this paragraph (l):

Facility wide - Employees were exposed to struck by injuries when permitted to drive a powered industrial truck. The employees had not received training and/or certified to operate the forklift.

Date By Which Violation Must Be Abated: **7/26/2019**
Proposed Penalty: **\$0.00**

Indiana Department of Labor
Occupational Safety and Health Administration

Inspection Number: 318110749
Inspection Date(s): 5/3/2019 - 5/23/2019
Issuance Date: 6/24/2019
CSHO ID: S9076
Optional Report No.: 2019-24

Safety Order and Notification of Penalty

Company Name: Bills Professional Towing
Inspection Site: 6503 Old US 27, Fremont, IN 46737

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Safety Order 01 Item 003a Type of Violation: **Serious**

29 CFR 1910.1200(e)(1): The employer did not develop, implement, and/or maintain at the workplace a written hazard communication program which describes how the criteria specified in 29 CFR 1910.1200(f), (g), and (h) will be met:

Repair shop - Employees used chemicals such as, but not limited to, transmission fluid, motor oil, and diesel fuel while repairing motor vehicles. A hazard communication program had not been developed or implemented.

Date By Which Violation Must Be Abated: **7/26/2019**
Proposed Penalty: **\$1,250.00**

Indiana Department of Labor
Occupational Safety and Health Administration

Inspection Number: 318110749
Inspection Date(s): 5/3/2019 - 5/23/2019
Issuance Date: 6/24/2019
CSHO ID: S9076
Optional Report No.: 2019-24

Safety Order and Notification of Penalty

Company Name: Bills Professional Towing
Inspection Site: 6503 Old US 27, Fremont, IN 46737

Safety Order 01 Item 003b Type of Violation: **Serious**

29 CFR 1910.1200(g)(8): The employer did not maintain in the workplace copies of the required safety data sheets for each hazardous chemical, and did not ensure that they were readily accessible during each work shift to employees when they were in their work area(s)

Repair shop - Employees used chemicals such as, but not limited to, transmission fluid, motor oil, and diesel fuel while repairing motor vehicles. The safety data sheets were not maintain at the workplace.

Date By Which Violation Must Be Abated: **7/26/2019**
Proposed Penalty: **\$0.00**

Indiana Department of Labor
Occupational Safety and Health Administration

Inspection Number: 318110749
Inspection Date(s): 5/3/2019 - 5/23/2019
Issuance Date: 6/24/2019
CSHO ID: S9076
Optional Report No.: 2019-24

Safety Order and Notification of Penalty

Company Name: Bills Professional Towing
Inspection Site: 6503 Old US 27, Fremont, IN 46737

Safety Order 01 Item 003c Type of Violation: **Serious**

29 CFR 1910.1200(h)(1): Employees were not provided effective information and training on hazardous chemicals in their work area at the time of their initial assignment and whenever a new hazard that the employees had not been previously trained about was introduced into their work area:

Repair shop - Employees used chemicals such as, but not limited to, transmission fluid, motor oil, and diesel fuel while repairing motor vehicles. Employees had not been trained on the hazards of the chemicals they used.

Date By Which Violation Must Be Abated: **7/26/2019**
Proposed Penalty: **\$0.00**

Indiana Department of Labor
Occupational Safety and Health Administration

Inspection Number: 318110749
Inspection Date(s): 5/3/2019 - 5/23/2019
Issuance Date: 6/24/2019
CSHO ID: S9076
Optional Report No.: 2019-24

Safety Order and Notification of Penalty

Company Name: Bills Professional Towing
Inspection Site: 6503 Old US 27, Fremont, IN 46737


Safety Order 02 Item 001 Type of Violation: **NonSerious**

29 CFR 1904.39(a)(2): The in-patient hospitalization, amputation, or loss of an eye was not reported to OSHA within twenty-four (24) hours after the in-patient hospitalization of one or more employees or an employee's amputation or an employee's loss of an eye as a result of a work-related incident:

Facility wide - On or about November 1, 2017 an employee suffered a broken leg from a slip/fall in the impound lot and was admitted to a hospital and subsequently treated which was not reported to IOSHA.

Date By Which Violation Must Be Abated:
Proposed Penalty:

Corrected During Inspection
\$350.00


Julie C. Alexander, JD
Director of General Industry

Indiana Department of Labor

Indiana Occupational Safety and Health Administration
402 West Washington St - Room W195
Indianapolis, IN 46204
Phone: (317)232-2691 FAX: (317)233-3790



INVOICE/DEBT COLLECTION NOTICE

Company Name: Bills Professional Towing
and its successors
Inspection Site: 6503 Old US 27, Fremont, IN 46737
Issuance Date: 6/24/2019

Summary of Penalties for Inspection Number: 318110749

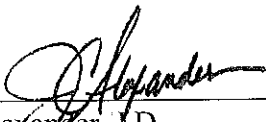
Safety Order 1, Serious	= \$10,750.00
Safety Order 2, NonSerious	= \$350.00
TOTAL PENALTIES	= \$11,100.00

Penalties are due within fifteen (15) working days of receipt of this notification unless contested. Make your check or money order payable to: "Indiana DOL/IOSHA". Please indicate IOSHA's Inspection Number (indicated above) on the remittance. You may also make a payment online at <https://payingov.com/dol/>. Your account number is your inspection number.

IOSHA does not agree to any restrictions or conditions or endorsements put on any check or money order for less than full amount due, and will cash the check or money order as if these restrictions, conditions, or endorsements do not exist.

Corrective action, taken by you for each alleged violation should be submitted to this office on or about the abatement dates indicated on the Safety Order and Notification of Penalty.

A work sheet has been provided to assist in providing the required abatement information. A completed copy of this work sheet should be posted at the worksite with the safety order(s).



Julie C. Alexander, J.D.
Director of General Industry

Date 6/24/19