



WATERCRAFT USED FOR OFFICIAL BUSINESS

Watercraft Title and Registration Application Checklist

Title and registration applications for watercraft owned or leased and used for official business must be processed by the BMV Municipal Processing department. Prior to submitting each application, verify all required information is included. Contact (888) 692-6841 with any questions.

When submitting paperwork, include the following:

Title Application Requirements

- [Application for Certificate of Watercraft Title – State Form 38529](#)
- Original certificate of title or manufacturer's certificate of origin
- [Physical Inspection of a Vehicle or Watercraft – State Form 39530](#). Required for watercraft purchased outside of Indiana.
- [ST108E – Certificate of Gross Retail or Use Tax Exemption – State Form 48841](#) (Exemption 1)
- [Collection of Payment Information - State Form 56163](#). \$15.00 title application fee. A \$30.00 administrative penalty will be assessed if the title application packet is not received within 45 days after the date of purchase. Payable by MasterCard or Visa, check, electronic check, or money order.

Registration Application Requirements

- [Application for Registration of Watercraft Used for Official Business – State Form 35913](#)
- Copy of Indiana certificate of title or Application for Certificate of Watercraft Title – State Form 38529 (if already titled to applicant)

For your convenience, the required forms are hyperlinked in this checklist. The forms are also available at <https://www.in.gov/bmv/titles/title-forms/> and <https://www.in.gov/bmv/registration-plates/registration-forms/>. Mail this checklist and all completed forms to:

**Indiana Bureau of Motor Vehicles
Central Office Municipal Processing
100 North Senate Avenue, Room N415
Indianapolis, IN 46204**

If the BMV determines that sufficient credible evidence exists to substantiate the applicant's claim of ownership, a title/registration will be issued. **If all required documents are not submitted or information is incomplete, the entire application will be returned.**

Please include this checklist with your application.