

Enter a One-Time Mailing Address on myBMV

If your vehicle's registration or title needs to be mailed to a special mailing address, you may enter a one-time mailing address PRIOR to adding the document to your cart.

Step 1

Login to your myBMV account at: www.mybmv.com

Step 2

Select the "Plates and Registrations" tab at the top of the page

Imaged below in yellow.



OR

Select the "Vehicle Titles" tab at the top of the page

Imaged below in yellow.



Step 3

Select the blue hyperlink of [Enter a One-Time Mailing Address for this vehicle](#), listed under the specific vehicle details.

Registration Screen will appear as:

The screenshot shows a registration management interface. At the top, there is a checkbox and the text "All [Add / Remove]". Below this is a table with a brown header. The table has five columns: "Renew", "Your Vehicles/Watercraft", "Plate Number", "Expiration Date", and "Current Amount Due". The table contains one row with the following data: "122ABC", "05/21/24", and "\$200.35".

Renew	Your Vehicles/Watercraft	Plate Number	Expiration Date	Current Amount Due
	VIN/HIN: 123ABC456DEF78999 Year: 2023 Make : CHE Model: CRUZE Plate: Indiana Enter a One-Time Registration Mailing Address for this vehicle	122ABC	05/21/24	\$200.35

Below the table, there are several links: "Click here to Add to Cart", "Update Insurance Info", "Change My Plate", and "Remove Registration". At the bottom, there are two buttons: "Add Other Registration" and "PROCEED TO CHECKOUT >>".

Title Screen will appear as:

Replacement	Your Titles	Title #	Transaction Detail
Click here to Add to Cart	VIN/HIN: 123ABC456DEF78900 Year: 2023 Make: CHE <div style="border: 2px solid yellow; padding: 5px; display: inline-block;">Enter One-Time Title Mailing Address for this vehicle</div>	98765432198765	Reason for Request <input type="text" value="LOST"/> Speed Title <input type="text" value="NO"/> Applicable Fee: \$15.00
			PROCEED TO CHECKOUT >>

Step 4

Enter the one-time mailing address in the "Search Address" box.

Select the address as it populates.

If the address includes a Suite, Apartment, or Lot Number, an additional box will appear.

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■ indicates a required field

Add One Time Mailing Address

To update your mailing address, begin typing your information into the Search Address field, and select your address. If you are updating your mailing address, and you see, "No Match", in the "Search Address" field below while typing; or if the fields below Search Address do not update after you have finished typing in a new mailing address, you must visit a BMV branch to update your mailing address.

Search Address:
100 N Senate Ave Rm 204, Indianapolis, IN, 46204

Full Name or Company Name:
Jane Q. Public

Address:
100 N. Senate Ave

Address Line 2 needed
Apartment/Suite/Unit number

- State Office Bldg, 100 N Senate Ave Rm N1345, Indianapolis IN
- State Office Bldg, 100 N Senate Ave Rm N1340, Indianapolis IN
- State Office Bldg, 100 N Senate Ave Rm N1325, Indianapolis IN
- State Office Bldg, 100 N Senate Ave Rm N1324, Indianapolis IN
- State Office Bldg, 100 N Senate Ave Rm N1322, Indianapolis IN

The one time mailing address entered will be used to mail this registration only. Your permanent legal and mailing addresses will not be changed.

Once you select the one-time mailing address, it will auto fill the remaining information boxes.

Step 5

To save the one-time mailing address, select the "Submit" at the bottom of the page.

Search Address:

Full Name or Company Name:

Address:

State:

Country :

Step 6

On the following page, check the box on the left to affirm to the address request and select "Confirm" at the bottom.

Add One Time Mailing Address

Please confirm your mailing address:

Country: UNITED STATES OF AMERICA
Full Name or Company Name: Jane Q. Public
Address: 100 N SENATE AVE RM N1345
City: INDIANAPOLIS
State: INDIANA
ZIP Code: 46204-2240

Please confirm the mailing address entered is where you want this document to be mailed.

Confirm

Cancel

Step 7

After confirming the one-time mailing address, scroll to the bottom of the page and select "Click Here to Add to Cart" on the left.

Registration Screen will appear as:

All [[Add](#) / [Remove](#)]

Renew	Your Vehicles/Watercraft	Plate Number	Expiration Date	Current Amount Due
	VIN/HIN: 123ABC456DEF78999 Year: 2023 Make : CHE Model: CRUZE Plate: Indiana Enter a One-Time Registration Mailing Address for this vehicle			
	Click here to Add to Cart Update Insurance Info Change My Plate Remove Registration	123ABC	05/21/24	\$200.35

[Add Other Registration](#)

[PROCEED TO CHECKOUT >>](#)

Title Screen will appear as:

Replacement	Your Titles	Title #	Transaction Detail
Click here to Add to Cart	VIN/HIN: 123ABC456DEF78900 Year: 2023 Make: CHE Enter One-Time Title Mailing Address for this vehicle	98765432198765	Reason for Request <input type="text" value="LOST"/> Speed Title <input type="text" value="NO"/> Applicable Fee: \$15.00

[PROCEED TO CHECKOUT >>](#)

Step 8

Select "Procced to Check out" in the bottom right to continue to your cart.

Registration Screen will appear as:

All [Add / Remove]

Renew	Your Vehicles/Watercraft	Plate Number	Expiration Date	Current Amount Due
Click here to Remove From Cart	VIN/HIN: 123ABC456DEF78999 Year: 2023 Make: CHE Model: CRUZE Plate: Indiana	123ABC	05/21/24	\$200.35

[Add Other Registration](#)

[PROCEED TO CHECKOUT >>](#)

Title Screen will appear as:

Replacement	Your Titles	Title #	Transaction Detail
Click here to Remove From Cart	VIN/HIN:123ABC456DEF78900 Year: 2023 Make: CHE	98765432198765	Reason for Request LOST Speed Title NO Applicable Fee: \$15.00

[PROCEED TO CHECKOUT >>](#)