



# Office of the Treasurer of State

## Education Scholarship Account Program

101 W. Ohio Street | Suite 1450  
Indianapolis, IN 46204

## PARENT / EMANCIPATED ELIGIBLE STUDENT AGREEMENT

### INTRODUCTION

The Career Education Scholarship Account (“CSA”) program is administered and overseen by the Indiana Treasurer of State (“TOS”).

[House Enrolled Act \(HEA\) 1002-2023](#) established the Indiana Career Scholarship Account (CSA) program. The CSA program is administered by the Indiana Treasurer of State (TOS) in partnership with the Indiana Department of Education (IDOE) and the Indiana Commission for Higher Education (CHE).

The CSA program provides \$5,000 annually through quarterly disbursements (\$1,250 per quarter) to eligible 10th, 11th, 12th grade students enrolled in eligible programs to pursue apprenticeships, applied learning experience, work-based learning, and credentials attainment experience. CSA program funds the eligible costs of career coaching and navigation services, postsecondary education and training, transportation and equipment, and certification and credentialing examinations. Through a cross-agency coordinated effort, IDOE approves the eligible programs, CHE approves the eligible providers, and the TOS approves eligible students and expenses.

A student will be eligible if the student meets specific residency, age, and enrollment requirements. All Eligible Students or Emancipated Students must meet the requirements of the CSA program at the time of application and throughout the duration of participation in the program. Scholarship funds will be deposited directly into each student's account which will be available to parents or Emancipated Eligible Students via a secure online portal. Parents or Emancipated Eligible Students can then make payments directly to Participating Entities from the student’s account; no reimbursements or debit cards will be issued.

### ASSURANCES

As a condition of the CSA program, the Parent of an Eligible Student, or the Emancipated Eligible Student (“EES”) makes the following assurances:

I am the parent or legal guardian of the student named at the end of this agreement with the authority and capacity to act on behalf of the student, or I am the emancipated student named at the end of this agreement, with the authority and capacity to enter into this agreement.

I attest and affirm the information provided in this agreement is true and accurate. Any misrepresentation could result in termination of the student’s enrollment in the CSA program.

1. I attest that the individual named at the end of this agreement is an Eligible Student, and meets the following eligibility requirements:



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- a. Has legal settlement in Indiana;
  - b. Is at least five (5) years of age and less than twenty-two (22) years of age on the date in the school year specified in; and
  - c. Is enrolled in grade 10, 11, or 12 in Indiana.
2. I understand, acknowledge, and agree that a grant deposited in the Eligible Student's account and any interest that may accrue in the account will be used only for the Eligible Student's Qualified Expenses as defined by IC 20-51.4-2-9 at an CSA approved Participating Entity as defined by IC 20-51.4-2-7. The TOS may request a refund for any funds used beyond those described in the foregoing.
  3. I understand that I will use the grant to enroll in and attend sequences, courses, apprenticeships, or programs of study designated and approved under IC 20-51.4-4.5-6, including career coaching and navigation services, postsecondary education and training, transportation, equipment, and certification and credentialing examinations.
  4. I understand, acknowledge, and agree that any distributions made to a CSA account or money in the account may not be treated as income or a resource for purposes of qualifying for any other federal or state grant or program administered by the state or a political subdivision. (IC 20-51.4-4-12)
  5. I understand, acknowledge, and agree that an Eligible Student must obtain a student test number (STN) through the Department of Education to participate in the CSA program.
  6. I understand, acknowledge, and agree to enter into a separate agreement for each child or EES participating in the CSA program; CSA funds may not be used for anyone other than the Eligible Student for whom the account was created. (IC 20-51.4-4.5-1(c))
  7. I understand, acknowledge, and agree that not more than one (1) account may be established for each Eligible Student. (IC 20-51.4-4.5-1(c))
  8. I shall notify the TOS if an Eligible Student participating in the CSA program graduates or receives a certificate of completion under the Eligible Student's individualized education program. (IC 20-51.4-4-1(d))
  9. I understand that an agreement made for a career scholarship student while the career scholarship student is in grades 10 through 12 may be terminated before the end of the school year if I notify the TOS in a manner specified by the treasurer of state. (IC 20-51.4-4.5-2(b))
  10. I understand that money in the CSA account when the account is terminated will revert to the state general fund. (IC 20-51.4.5-1(b)(2))



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11. I understand that I must establish a CSA account for a school year no later than 7 days after the date that the TOS approves an application. (IC 20-51.4-4.5-1(d))
12. I understand that an agreement is valid for one (1) school year while the career scholarship student is in grades 10 through 12 and may be renewed annually. (IC 20-51.4-4.5-1(e))
13. I understand that upon graduation or receipt of a certificate of completion under the career scholarship student's individualized education program or an Indiana high school equivalency diploma, the TOS shall terminate the career scholarship student's CSA account. (IC 20-51.4-4.5-1(e)(1) & (2))
14. I understand that if the Eligible Student participates in the ESA and enters into a CSA written agreement with the TOS for the CSA program, the Eligible Student must participate in the CSA program using the student's ESA account instead of establishing a CSA account. (IC 20-51.4-4.5-1(f)(2))
15. I understand this agreement terminates automatically if the career scholarship student no longer resides in Indiana while the career scholarship student is eligible to receive grants or the CSA account is not renewed within three hundred ninety-five (395) days after the date the CSA account was either established or last renewed. (IC 20-51.4-4.5-2(a))