

Coronavirus State and Local Fiscal Recovery Funds (SLFRF)

Assistance Listing Number 21.027

What is SLFRF?

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program authorized by the American Rescue Plan Act (ARPA), delivers \$350 billion to state, territorial, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.



Things
To
Know

Advance grant split into two payments – 2021 and 2022

Calendar Year disbursements are reported on SEFA

To be used for costs incurred on or after 3/31/21

Must be **obligated** by 12/31/24 and **liquidated** by 12/31/26



Eligible Use Categories



Replacing Lost Public Sector Revenue



Responding to Public Health and Economic Impacts of COVID-19



Premium Pay



Water and Sewer Infrastructure



Broadband Infrastructure





Common Misconceptions, Misunderstandings, and Confusion

SLFRF

Suspension and Debarment

Compliance

31 CFR 19.300

When you enter into a covered transaction with another person at the next lower tier, you must verify that the person with whom you intend to do business is not excluded or disqualified.



Suspension and Debarment

Policies and Procedures

What is a Policy?

- A statement of intent implemented as a procedure or protocol.
- Generally adopted by a governance body within an organization.

What is a Procedure?

- A series of actions conducted in a certain order or manner.
- Based on the established Policy.



Ways to Verify

Exclusion List

Collecting a Certification

Adding a Clause or Condition to the Covered Transaction



Exclusions List

- •Sam.gov
- Must have a login
 - Click Sign In and follow steps to create account

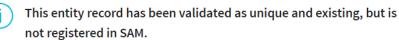




Exclusions List



DLZ CORP



Physical Address 6121 HUNTLEY RD COLUMBUS, OHIO, 43229-1003 USA Unique Entity ID

JMGYV1VKRAX3



Exclusions List

DLZ KENTUCKY, INC. • Active Registration

Unique Entity ID MGZERNUNJ2A1 CAGE Code 3XXU2

Physical Address 1950 HAGGARD CT, LEXINGTON, KY 40505 USA Entity

Expiration Date Dec 22, 2023

Purpose of Registration All Awards



DLZ KENTUCKY, INC.

Unique Entity ID MGZERNUNJ2A1

Registration Status

Expiration Date

Active Registration

Dec 22, 2023

CAGE/NCAGE

3XXU2

Purpose of Registration

All Awards

Physical Address

1950 Haggard CT Lexington, Kentucky 40505-1534, United States Mailing Address

1950 Haggard Court Lexington, Kentucky 40505-3717, United States

Version

Current Record



C. The Contractor certifies, warrants, and represents that it has no current, pending, or outstanding criminal, civil, or enforcement actions initiated by the State of Indiana or the County, and that neither it nor its principal(s) is/are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this Contract by any federal agency or by any department, agency, or political subdivision of the State of Indiana, or the County. The Contractor agrees that it will immediately notify the County and the Department of any such actions and during the term of such actions, the County or the Department may delay, withhold, or deny work under any supplement, amendment, change order, or other contractual device issued pursuant to this Contract.



Certification Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 GFR Part 145. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-1921). Copies of the regulations are available from local offices of the U.S. Small Business Administration.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezziement, theft, forgery, bribery, faisification or destruction of records, making faise statements, or receiving stolen property:
 - (c) Are not presently indicted for or otherwise criminally or civility charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Dusiness Maine	
Date	Ву
	Name and Tide of Authorized Representative

Signature of Authorized Representative

Contract Clause or Certification



Subrecipient vs. Beneficiary

What's the Difference?

- How is the relationship defined
 - What type of agreement is between you and the other party
- Subrecipient
 - Expected to carry out part of a Federal program
 - Non-Federal entity receiving a subaward from a pass-through entity
- Beneficiary
 - The end user of the assistance
 - Individuals and organizations



P&E Report

Control Activities

- Online Report
 - Needs preparer and reviewer

Expenditure Date Range

- Ensure you have the proper date range when completing
 - Not calendar year or quarterly





Internal Controls

SLFRF &

ALL MAJOR PROGRAMS

What is Internal Control?

Definition

A process effected by an entity's oversight body, management, and other personnel that provides reasonable assurance that the objectives of an entity will be achieved.



Design and Implementation

Policies and Procedures

- Policy Reflect managements or oversight bodies statements of what should be done to effect internal control.
- Procedure Actions that implement the established policy.













Control Environment

Risk Assessment

Control Activities

Information and Communication

Monitoring



Components of Internal Control

Control Activities

Principles

- Design Control Activities
- Design Activities for the Information System
- Implement Control Activities



Control Activities

Process vs. Controls

- Process Series of actions that lead to a particular result
- Control Designed to Prevent or Timely Detect Noncompliance, whether due to misstatement or fraud



Control Activities

Audit Process

- Gain an understanding of Policies and Processes
- Control will be identified from described Processes
- Test for effectiveness



Compliance Supplement

https://www.whitehouse.gov/omb/office-federal-financial-management/





OFFICE OF FEDERAL FINANCIAL MANAGEMENT

→ OMB

- Part 4 U.S. Agency for International Development (USAID) (6 pages, 120 KB)
- ∘ Part 5 Clusters of Programs (101 pages, 2 MB)
- Part 6 Internal Control (29 pages, 568 KB)
- Part 7 Guidance for Auditing Programs Not Included in this

 Compliance Supplement (7 pages, 82 KB)

May 2023

Internal Control

PART 6 - INTERNAL CONTROL

The focus of this part is on internal control over compliance requirements for federal awards (sometimes referred to as internal control over compliance). It is intended for the consideration of both non-federal entities and auditors and includes the following:

- A summary of the requirements for internal control for both non-federal entities receiving federal awards (also referred to as auditee management) and auditors performing audits under 2 CFR section 200 (i.e., the Uniform Guidance);
- A background discussion on important internal control concepts; and
- Appendices that include illustrations of entity-wide internal controls over federal awards (Appendix 1), as well as illustrations of internal controls specific to each type of compliance requirement (Appendix 2).

Uniform Guidance Internal Control Requirements

The 2 CFR section 200.303 requires that non-federal entities receiving federal awards establish and maintain internal control over the federal awards that provides reasonable assurance that the





Federal Compliance

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Allowable Costs/Cost Principles

Allowable Costs Policy

- 2 CFR 200, Subpart E outlines the cost principles applicable to all federal awards
- Audit Objectives:
 - Internal Controls
 - Direct Costs allowable and consistently treated
 - Indirect costs rates



Federal Grants

Document Retention

- Provides evidence of and information about:
 - Who, What, When, and Why
- Keep it organized
 - Binders, labeled folders, shared drives
 - Saves audit time



Federal Grants

Document Retention

- What to Keep?
 - Grant Agreements
 - Reimbursement Requests with support
 - Communications email, meeting agendas and notes
 - Contracts and agreements
 - Ordinances and Resolutions



