

## Odyssey – What’s Involved

Application	51
Odyssey Messaging Service	1
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## 🗨️ TODAY’S TOPICS

- Odyssey Navigator/R17
- E-Filing Updates
- Other Tech Updates
- What’s to Come

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# Odyssey Navigator

"Release 2017"

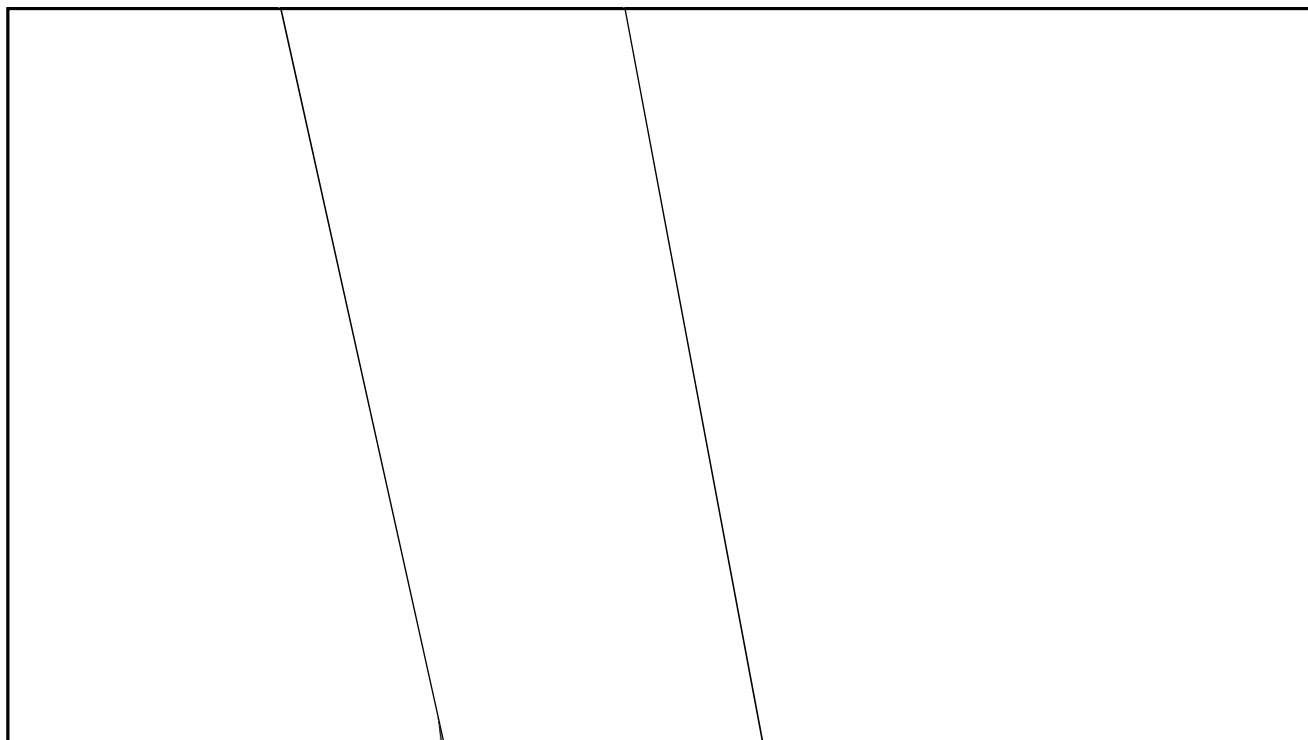
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## † THE WHY OF NAVIGATOR

- Evergreen development model
- Desired Updates and Fixes in Odyssey Navigator
- Reinvented 64-bit navigation system for better performance
  - Translation: you can access more features faster without having to open multiple instances of Odyssey



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Menu Add Find Reports Tools Configure

FAVORITES TASKS JOBS MESSAGES

View Tasks Start Next

Search tasks... Filters Refresh

PENDING - HIGH (1) - APPELLATE REVIEW  
Appellate Test | AP-15-0090 | Appellate Jurisdiction  
Created 7/6/2015 1:46 PM

PENDING - HIGH (1) - APPELLATE REVIEW  
Motion Filed | AP-15-0090 | Appellate Jurisdiction  
Created 7/6/2015 1:47 PM

PENDING - HIGH (1) - APPELLATE REVIEW  
Motion | AP-15-0090 | Appellate Jurisdiction  
Created 7/6/2015 1:47 PM

PENDING - HIGH (1) - APPELLATE REVIEW  
Motion | AP-15-0089 | Appellate Jurisdiction  
Created 7/6/2015 1:47 PM

PENDING - HIGH (1) - JUDGE 1  
Escalation - No Document Attached for Conversion 68315CF All optional fields  
Created 10/12/2015 2:39 PM

PENDING - HIGH (1) - JUDGE 1  
Escalation - No Document Attached for Conversion 68315CF All optional fields  
Created 10/12/2015 2:46 PM

PENDING - HIGH (1) - JUDGE 1  
Escalation - No Document Attached for Conversion 2016-0002 All optional fields  
Created 1/14/2016 3:16 PM

Summary Detail Parties Charges Custody Info Events Service Hearings Conditions

What's New CACIT032320171

CACIT032320171

STATE OF CALIFORNIA v DAN LEDESMA

Status Active  
Filed 03/23/2017  
Type California Traffic  
Product Case Manager  
Judicial Officer  
DMV Court Code CA Test  
Financial Balance 0.00

Charges	Traffic Option	Dispositions
1. Failure to Maintain Proof of Financial Responsibility Citation Num CACIT032320171 Officer david	(MT) 03/23/2017	Disposition 104 IL ADR - EX Parte/Finding of Guilty

Most Recent Events & Hearings Case Summary

Date	Event
04/04/2017	Extension Financial Due Date
03/23/2017	Disposition
03/23/2017	Defendant LEDESMA, DAN
03/23/2017	6687-2-Events
03/23/2017	Mandatory Appearance - Offense

defendant demographics

DOB 03/03/1958  
DL CA 2151215121  
SSN 625-18-1248

flags & actions due

Appear By 03/28/2017  
Prevent Payment - Mandatory Appearance  
04/04/2017 Review Extension Financial Due Date

April 24th 2017 1:26 PM - CA ILLD System

Create Task  
ESigs  
Forms  
Save/Copy  
Save  
Exit  
Enter selection...



## THE BENEFITS

- Integrated Task Manager
  - ▷ Now available on your main Odyssey page
- Necessity of Microsoft Silverlight is eliminated
  - ▷ Consolidated document viewer allows viewing of multiple documents
  - ▷ The documents will not pop up behind the Odyssey window
- Built in Menu search
- Tabbed interface allowing concurrent work on multiple cases

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## THE BENEFITS, CONTINUED

- Favorites
  - ▷ Allows each user to select their most often used or difficult to remember menu items for quick access
- Tasks
  - ▷ Allows users to see tasks that are available or assigned to them and provides efficient access to related documents, records and notes
- Jobs (Reports)
  - ▷ Provides a personal view of jobs that the user ran or queued and provides quick access to the generated reports or extracts

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## THE TRAINING PLAN

- County users are involved in testing
  - ▷ Through Odyssey User Group participation
  - ▷ Have Navigator installed on their computers
  - ▷ Reporting issues to TCT training team
- Training team will develop a webinar/video based training plan for clerk and court users
- Working on revising all cheatsheets to show navigation steps

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## Navigator Demonstration

The screenshot displays the Navigator application interface. At the top, there is a navigation bar with options: Menu, Add, Find, Reports, Tools, and Configure. Below this, a sidebar on the left contains sections for FAVORITES, TASKS (1), JOBS, and MESSAGES. The main content area is titled 'What's New' and features a grid of tutorial videos under the heading 'Odyssey 2017 Tutorial Videos'. A central play button icon is overlaid on the grid.

Video Title	Description	Watch	Duration
OVERVIEW	Everything you need to be fast and efficient.	Watch	4:47
MAIN MENU	Search, browse, favorites, memory and more.	Watch	2:57
TASKS	Your queues and tasks at your fingertips.	Watch	3:48
JOBS	View your jobs and job history and output.	Watch	2:40
FAVORITES	Manage your favorites, including naming, grouping and deleting.	Watch	3:19
COMMAND LEGEND	Tabs, screen level actions and the command prompt.	Watch	1:45
DOCUMENTS			
KEYBOARD NAVIGATION			
WORKFLOW QUEUE UPDATES			

At the bottom right of the interface, there is a search bar with the text 'Enter selection...' and the number 14.

# E-Filing Updates

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## JUVENILE CHINS E-FILING

- DCS can now e-filing for JC case initiation
- New data fields to accommodate this case type:
  - ▷ Social security number
  - ▷ Date of birth
  - ▷ Gender
  - ▷ Driver's license type, number and state
- Remember: JT e-filing has been mandatory initial since 2016 for DCS
  - ▷ DCS is e-filing these in some counties but not others

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*How does the filer e-file the request for authority to file a petition before the petition is filed?*



**JUVENILE CHINS E-FILING**

**Paper Filing in Hamilton County**

01/11/2019	Appearance Filed	Appearance filed on behalf of the HCDCs. aw File Stamp: 01/11/2019
01/11/2019	Petition Alleging Child in Need of Services Filed	Verified Petition Alleging CHINS filed. Order submitted. aw File Stamp: 01/11/2019
01/11/2019	Petition for Authority to File CHINS Action	Request to File Petition and Take Custody filed. Order submitted. aw File Stamp: 01/11/2019
01/11/2019	Report Filed	Notice of Filing Report to Court File Stamp: 01/11/2019
01/11/2019	Proposed Order	Emergency Custody Order File Stamp: 01/11/2019
01/11/2019	Proposed Order	Order Authorizing DCS to File a Petition File Stamp: 01/11/2019
01/11/2019	Proposed Order	Order Setting Detention Hearing File Stamp: 01/11/2019

**E-Filing in Bartholomew County**

01/08/2019	Case Opened as a New Filing	
01/08/2019	Petition Alleging Child in Need of Services Filed	Verified Petition Alleging CHINS File Stamp: 01/08/2019
01/08/2019	Appearance Filed	Notice of Appearance File Stamp: 01/08/2019
01/08/2019	Petition for Authority to File CHINS Action	Request to File Petition File Stamp: 01/08/2019
01/08/2019	Proposed Order	Order Authorizing DCS to File a Petition File Stamp: 01/08/2019



## PROTECTION ORDER E-FILING

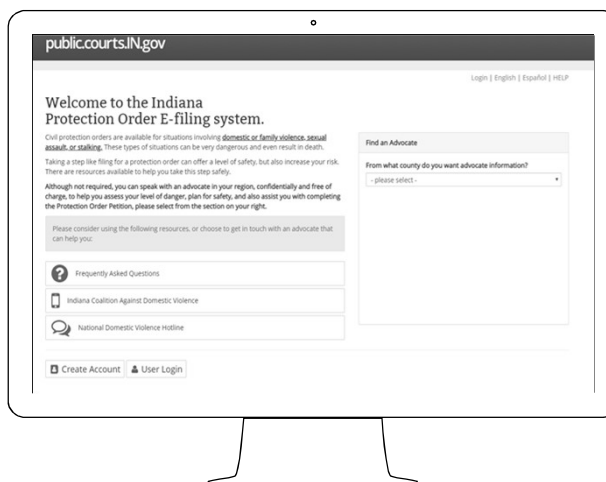
### ■ PO E-Filing Pilot

- ▷ Pilot Counties
  - ▷ Hamilton
  - ▷ Monroe
  - ▷ Vanderburgh
- ▷ Initial and subsequent filings by the petitioner with the help of a designated agency advocate only
  - ▷ Advocate e-filers are trained by TCT

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## What can be e-filed through the pilot?

- ▷ Petition
- ▷ Notice of Exclusion
- ▷ Confidential Form
- ▷ Appearance
- ▷ Exhibits to Petition



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## PROTECTION ORDER E-FILING

- Filing will be done for initial and subsequent through the specialized PO E-Filing Service Provider (EFSP) built by TCT
- This EFSP will become public after the pilot for advocate filers
- All PO e-filings will go through the PO EFSP; not the filers choice of EFSP
- No cost or filing fees associated with filing

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*Why a separate Protection Order EFSP?*

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## PROTECTION ORDER E-FILING

### 18 U.S.C. 2265 (d)(3)

Prohibits personal information of protected persons from being released publicly on the internet.

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## THE ROLLOUT PLAN

- Once the PO EFSP goes public, it will be available statewide to e-filers
  - ▷ Petitioners and Respondents
  - ▷ After the PO case is created, Respondents will be able to search by case number and file into the case
    - ▷ Will not be able to search for case by name
    - ▷ No identifying petitioner information on the envelope
- Service is all done conventionally
  - ▷ Respondent is served with documents that have the case number previously assigned
- The EFSP will be available for new counties that come on e-filing

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**INcite**  
INDIANA COURT INFORMATION TECHNOLOGY EXTRANET

User: DeWitt, Janelle (JDEWITT) Current App: Protection Order Registry Version: 2.0.0  
State: IN County: Lake Organization: Lake County Sheriff Department

Home Order Creation Reports Resources Administration

Petitions  
Create Petition  
Search Petitions

Cases/Orders  
Initiate A Case  
Create An Order

**Protection Order Registry**

Search for Order  
Search by Name or Case Number  
  
Search

Quick Find Show all my courts...

Pending Orders	49G21-1904-CM-013677 (04) No Contact Order - Pretrial Release	Aldrich Powe vs STORMIE S.L. PAYNE
Initiated Cases	49G21-1904-CM-013677 (03) No Contact Order - Pretrial Release	Desiraee McClendon vs STORMIE S.L. PAYNE
Created Today	49G21-1904-CM-013677 (02) No Contact Order - Pretrial Release	Charles Han vs STORMIE S.L. PAYNE
Future Effective	49G21-1904-CM-013677 (01) No Contact Order - Pretrial Release	Ronnell Cannon vs STORMIE S.L. PAYNE
Cases Venued In	06D02-1904-PO-000545 Ex Parte Order for Protection and Findings	Holly Brannon vs Martin Bloyd
Cases Venued Out	84D04-1904-PO-000TBD Ex Parte Order for Protection and Findings	Kelly Lynn Norton vs Terry Norton
Expiring Today	49G21-1904-F6-013664 (04) No Contact Order - Pretrial Release	Aldrich Powe vs LAKIA FOSTER
Submitted Petitions	49G21-1904-F6-013664 (03) No Contact Order - Pretrial Release	Desiraee McClendon vs LAKIA FOSTER
Hearings Today	49G21-1904-F6-013664 (02) No Contact Order - Pretrial Release	Charles Han vs LAKIA FOSTER
Recent Cases	49G21-1904-F6-013664 (01) No Contact Order - Pretrial Release	Ronnell Cannon vs LAKIA FOSTER

"Quick Find" list in the POR will have the initiated PO cases with a "E-File" flag



## PROTECTION ORDERS GETTING IMMEDIATE ATTENTION

- Clerks will need to come up with a process to filter their e-filing queue by case type so that they notice the PO filings
- Once a PO case is accepted by the clerk, the petition event will go into the court's daily queue as a task
- Communicate with court staff how to move petitions for POs to the "Judge Urgent" queue as soon as possible
  - Do you have a process now when a PO petition is scanned in?
- Remember your special judges and senior judges



## E-FILING FAQs

- TR86 allows for an order to strike non-conforming documents.
  - ▷ As opposed to ordering the clerk to fix how the filer filed the documents
  - ▷ The order to strike allows a filer to e-file properly

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## E-FILING FAQs

- “I did not get the email ...”

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	Who?	What system?	How to get it changed?	Who to contact?
<b>Filing Submission Confirmation</b>	e-filers	chosen EFSP	correct associated efilng account	EFSP
<b>E-Service</b>	e-filers	OFM – the efilng manager	efiling account or Roll of Attorneys	EFSP or Roll
<b>Signed Orders from the Court</b>	all litigants and attorneys	Odyssey	change needed on parties tab in Odyssey	County (clerk or court)
<b>Hearing notices</b>	all litigants and attorneys	Odyssey	change needed on parties tab in Odyssey	County (clerk or court)
<b>Attorney sign in – mycase.in.gov</b>	attorneys	Roll of Attorneys	change contact information	Court's portal
<b>Text messages in criminal cases</b>	defendants	cell phone number in Odyssey	change needed on parties tab in Odyssey or SRS	County (clerk or court) 29



## E-FILING FAQs

### ■ Trial Rule 5(H) Distribution of Orders

- ▷ The clerk shall distribute signed orders...
- ▷ Except all orders in TR69 Proceedings Supplemental, Execution and Foreclosure Sales shall be distributed for service by the party who submitted the proposed order
  - ▷ If no proposed order, the clerk still does the notice of the signed order



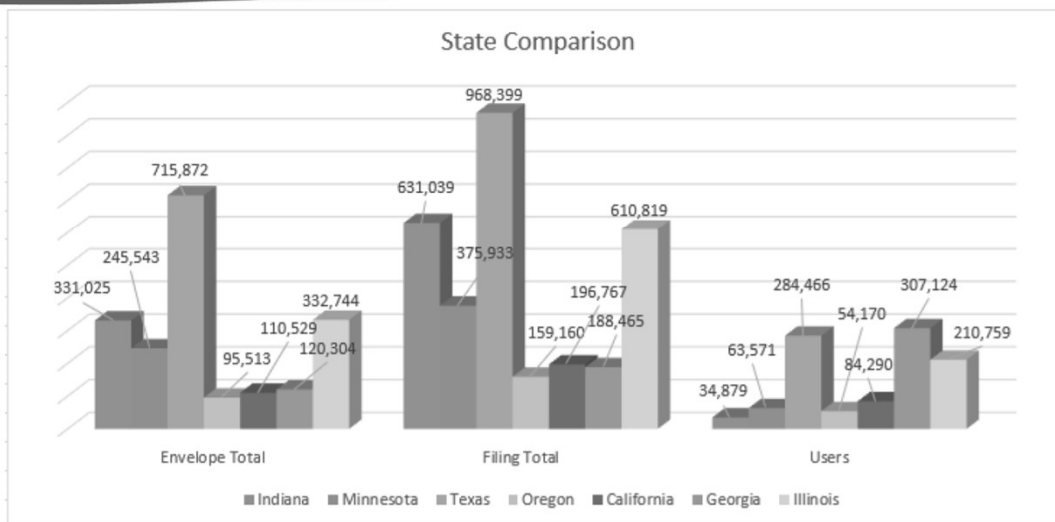
## E-FILING FAQs

■ Criminal initial case e-filing became mandatory for prosecutors 3/1/19


▷ If county is civil e-filing, documents flow too



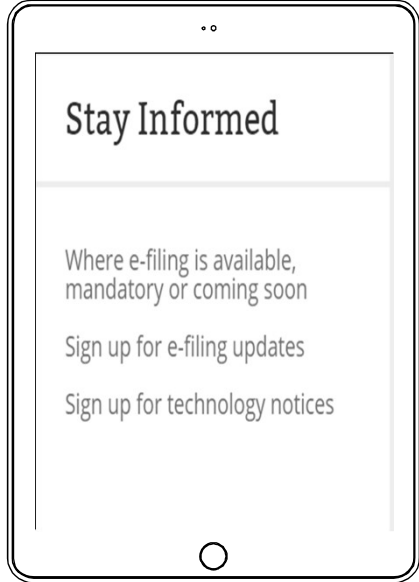
## State Comparison







**Sign up for tech updates**  
[courts.in.gov/efile](http://courts.in.gov/efile)  
e-filing updates  
Technology notices




**Stay Informed**

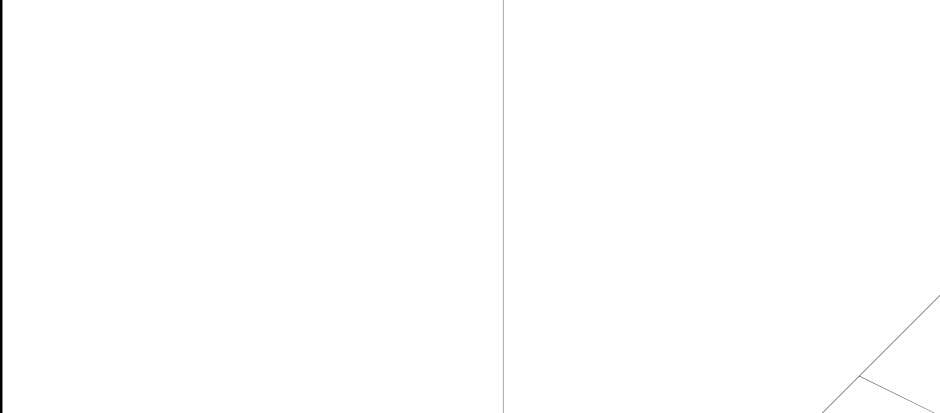
Where e-filing is available,  
mandatory or coming soon

Sign up for e-filing updates


Sign up for technology notices



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**Other Tech Updates**



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## VENUE

- New venue process that allows the copy of events and parties from the original case to the receiving court's case in Odyssey
- This is also used when a case is transferred to a commercial case docket

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## ACCESS TO DRIVING RECORDS IN ODYSSEY

- TCT has added a BMV Driver Record search using the ALT F1 feature in Odyssey
  - "BMV Driver Record"

### ADDITIONAL LINKS:

- [Data Warehouse Case Summary](#)
- [Odyssey Cheatsheets](#)
- [Abstract Of Judgment Import](#)
- [Appellate User Cheat Sheet](#)
- [ENotice](#)
- [Hearing Reminder](#)

SR16s for Case 45D09-1802-CM-000202

-- No Results Returned --

Probable Cause Affidavits for Case 45D09-1802-CM-000202

-- No Results Returned --

[BMV Driver Record](#)[iNotice User License Agreement](#)\*By clicking to view a BMV driver record, you agree to the terms of the "iNotice User License Agreement"

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## STATEWIDE PARTY MATCHING POLICY & MERGING

- State-wide, party-based system
- Adding new parties to Odyssey
  - ▷ Added manually
  - ▷ Added by e-filing (criminal or civil)
  - ▷ Added via interface
  - ▷ Added in conversion
- Party Merging
- Effects on warrants and notice

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## CASE ASSIGNMENTS

- Judge “Pools” in Odyssey
- Please notify us if there is a change, we will work with your county to change configuration

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## CHRIS INTERFACE

- Provides the Certified Criminal History Report to ISP
- ISP has strict criteria – conviction must match the arrest record for each case
  - ▷ Add TCN Event
  - ▷ Update Party Record with DOB/Race/Gender
  - ▷ Contact Arresting Agency or Prosecutor’s Office to correct information especially name/alias
- Clerk is required to submit dismissals, acquittals and convictions within 30 days of determination (I.C. 10-13-3-25)
- Fingerprints are needed for all convictions – not just felony convictions

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## CHRIS INTERFACE, CON’T

- ISP only has a 50% completion rate with matching arrests with convictions
- Not all Odyssey counties are using this interface yet
  - ▷ TCT will be working with each county in the coming months
- Grant funding for
  - ▷ Livescan machines
  - ▷ Consultant to provide training

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## CONVICTION INFORMATION

- NPLEX = National Precursor Log Exchange
  - ▷ Original goal is to prevent people with meth convictions from buying Sudafed
  - ▷ Now anyone with any drug conviction is prevented from buying Sudafed
  - ▷ We send abstracts for drug convictions to NPLEX so that this system can be checked at pharmacies
- Department of Education
  - ▷ I.C. 20-28-5-8 - revoke a teaching license if they are convicted of certain offenses
  - ▷ If there is an abstract completed for one of those crimes on the list, TCT sends the abstract information to the Department of Education

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## ODYSSEY COURT MEASURES

- Uses the information entered for QCSR
- Based on the National Center for State Courts "CourTools"
- Four Categories
  - ▷ Number of Cases Pending by Case Type
  - ▷ Average Age of Pending Cases
  - ▷ Time to Disposition
  - ▷ Clearance Rate
- Shows detailed, case-level data with graphs
  - ▷ Click directly into any case's Odyssey CCS

ODYSSEY COURT MEASURES

County: Hamilton Court: Hamilton Superior Court 3

**Hamilton Superior Court 3 (29D03)**

Pending Cases		Avg. Age of Pending Cases	
Civil	839	Civil	332 Days
Criminal - Felony	125	Criminal - Felony	260 Days
Criminal - Misdemeanor	73	Criminal - Misdemeanor	155 Days
Family	60	Family	694 Days
Probate	272	Probate	415 Days

Time to Disposition, Last 30 Days									
340 Days									
Case Type	Short Term			Medium Term			Long Term		
	Current	Goal	Days	Current	Goal	Days	Current	Goal	Days
Civil	50%	75%	180	62%	90%	365	73%	98%	540
Criminal - Felony	42%	75%	90	71%	90%	180	71%	98%	365
Criminal - Misdemeanor	50%	75%	60	50%	90%	90	75%	98%	180
Family	82%	75%	120	82%	90%	180	82%	98%	365
Probate	45%	75%	360	83%	90%	540	87%	98%	720

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# What's to Come

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## CRIMINAL E-PAYMENT

- TCT has developed the ability to take criminal case payments online through mycase.in.gov
- Will rollout based on interest
- Automatically applies the payment to the case in Odyssey

Balance Due (as of 04/10/2019)			
450.50			
Charge Summary			
Description	Amount	Credit	Payment
Court Costs and Filing Fees	796.00	185.50	160.00
Transaction Summary			
Date	Description	Amount	
11/15/2017	Transaction Assessment	185.50	
11/15/2017	Credit	(185.50)	
11/21/2017	Transaction Assessment	5.00	
11/21/2017	Counter Payment	(5.00)	
04/16/2018	Transaction Assessment	220.00	
04/23/2018	Transaction Assessment	385.50	
11/09/2018	Electronic Payment	(75.00)	
11/22/2018	Electronic Payment	(80.00)	

Make a payment

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## CHANGES TO ACCESS COMING

### ■ TCT Goals:

- ▷ Researching what each agency should have access to
- ▷ Trying to make one clear access point for the data
- ▷ Encourage use of agency's case management system

■ Judges have access to all cases statewide in Odyssey

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## WHAT IS AVAILBLE ON PUBLIC ACCESS

### Public

- 🔍 Financial transaction information
- 🔍 Public orders in public cases
- 🔍 All documents on public XP cases
- 🔍 Sentencing orders in criminal cases

### Attorney Sign On

- 🔍 Public documents in public cases
- 🔍 Confidential cases and documents where the attorney is the attorney of record

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## INVESTIGATING

- Solutions to access question
- Online Dispute Resolution
  - Modria
- Guide and File

## Stay in Touch!

### **Trial Court Technology Helpdesk**

1-888-275-5822

helpdesk@courts.in.gov

### **Odyssey User Group**

meets quarterly