



# INDIANA SUPREME COURT

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Indianapolis, Indiana 46204

Office of Judicial Administration

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**March 17, 2021**

Greetings,

The new year brings a renewed focus to court and clerk personnel education in Indiana. The Court Personnel Committee of the Judicial Conference of Indiana and the Education Division of the Indiana Office of Court Services (IOCS) remain committed to providing diverse, quality educational opportunities for court and clerk employees while continuing to prioritize health and safety.

The following outlines the anticipated educational programming for 2021 sponsored by IOCS<sup>1</sup>. As details solidify for each program, they will be advertised along with registration information in the Judicial Officers' Weekly Bulletin and on INCite. Email [education@courts.in.gov](mailto:education@courts.in.gov) with questions.

## **Live Virtual Seminars**

Each seminar is designed to be a half-day program consisting of two-to-three sessions on complementary topics. All sessions will be recorded and posted for later viewing on the [Indiana Courts Education Network](#). The tentative seminar themes and schedule includes the following (details for each seminar are forthcoming):

- April 21: Personal and Court Security Topics ([Register](#) by April 16)
- July: Legal Updates and Issues for Court and Clerk Staff
- October: Court and Clerk Employee Hard Skills
- December: When the Unexpected Happens

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<sup>1</sup> Note: The courses associated with the Certified Court Manager (CCM) Program sponsored by IOCS and hosted by the National Center for State Courts are separate. Since the application period for the CCM has closed, those courses are not listed in this memo.

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## **On-Demand Learning on the Indiana Courts Education Network**

In addition to the recorded seminar content, other courses will be made available periodically on the Network, including a refreshed New Employee Orientation course bundle, Transcripts Overview, Time Management, Procedural Fairness, and more.

If you have not previously requested an account to the [Indiana Courts Education Network](#), you may do so at <https://ijc.wufoo.com/forms/education-network-account-request-form/>.

[Check out this video](#) about updates to the Indiana Courts Education Network.

Questions, comments, or suggestions for future educational content are welcome. Please contact either Paige Newland at [paige.newland@courts.in.gov](mailto:paige.newland@courts.in.gov) or Kristyn Hill at [kristyn.hill@courts.in.gov](mailto:kristyn.hill@courts.in.gov).

Thank you for all you do for your court and your community.

Respectfully,

The IOCS Education Division