

**STATE BOARD OF FUNERAL AND CEMETERY SERVICE BOARD MEETING  
THURSDAY APRIL 3, 2014  
INDIANA GOVERNMENT CENTER SOUTH  
302 W WASHINGTON STREET, ROOM W064  
INDIANAPOLIS, IN 46204**

**CALL TO ORDER**

The meeting was called to order at 11:00 a.m. by S. Frain, pursuant to public notice posted at the principal office of the board at least forty-eight (48) hours before the time of the meeting.

**BOARD MEMBERS PRESENT:** Samuel Frain, Vice Chairman  
Matthew Drury  
James Todd  
John Gerlach  
Theodore Mau  
Anne M. Patterson  
Roland Cutter

**BOARD MEMBERS ABSENT:** David McComb, Chairman  
Paul St. Pierre  
  
Tasha Smith, State Department of Health

**STATE OFFICIALS PRESENT:** Tracy Hicks, Board Director  
Kevin McDowell, Deputy Attorney General

**ADOPTION OF THE AGENDA**

The agenda was adopted as amended.

Cutter/Gerlach  
6/0/0  
Motion carried.

**ADOPTION OF THE MINUTES OF FEBRUARY 6, 2014 MEETING OF THE BOARD**

The minutes of the February 6, 2014 meeting of the board were adopted.

Gerlach/Todd  
6/0/0  
Motion carried.

**OFFICE OF THE ATTORNEY GENERAL REPORT**

Written complaint statistic report also provided.

**ADMINISTRATIVE HEARING IN THE MATTER OF TREVOR D'RON BRADLEY, FD20900022, SBFCS 14-04**

A motion was made and seconded to issue a Notice of Proposed Default.

Todd/Cutter  
4/0/2  
Motion carried.

**ADMINISTRATIVE HEARING IN THE MATTER OF RODNEY SCOTT WILKINSON, SR., FD29600083, SBFCS 14-05**

A motion was made and seconded to issue a Notice of Proposed Default.

Patterson/Todd  
7/0/0  
Motion carried.

**PERSONAL APPEARANCE FOR APPLICATION FOR FUNERAL DIRECTOR INTERN LICENSE IN THE MATTER OF ANDREW FLANAGAN**

A motion was made and seconded to approve the application.

Todd/Patterson  
5/0/2  
Motion carried.

**PERSONAL APPEARANCE FOR APPLICATION FOR RENEWAL OF FUNERAL DIRECTOR LICENSE IN THE MATTER OF MICHAEL JONES, FD29400063**

A motion was made and seconded to deny the application.

Todd/Cutter  
5/0/2  
Motion carried.

**APPLICATION FOR FUNERAL DIRECTOR LICENSE BY RECIPROCITY IN THE MATTER OF MARCEL D. BLUNT**

A motion was made and seconded to approve the application.

Cutter/Drury  
5/0/2  
Motion carried.

**PETITION FOR REVIEW OF FAILED EXAMINATION AND APPOINTMENT OF ADMINISTRATIVE LAW JUDGE IN THE MATTER OF JOHN J. WHITAKER**

A motion was made and seconded to grant the petition for review and appoint P. St. Pierre as the Administrative Law Judge.

Frain/Drury  
8/0/0  
Motion carried.

**DISCUSSION OF PROPOSED RULE AMENDMENTS**

A motion was made and seconded to move forward with the promulgation process.

Todd/Patterson  
6/0/0  
Motion carried.

**DISCUSSION OF UTILIZING THE EDUCATION FUND TO EDUCATE THE INSURANCE INDUSTRY REGARDING THE PRENEED ACT.**

It was the consensus of the board to wait for the Court of Appeals decision regarding the Settlers Life Insurance matter before moving forward.

### **CORRESPONDENCE REGARDING DELMAR H. LEATHERMON, ET AL. V. GRANDVIEW MEMORIAL GARDENS**

The proposed settlement notice was sent to the Office of the Attorney General to collect the subrogated amount to reimburse the consumer protection fund.

### **VERIFIED COMPLAINT REQUESTING RESTITUTION FROM THE PRENEED CONSUMER PROTECTION FUND**

#### **A. Steinke Funeral Home for Mamie S. Babbitt**

Re: Lang Funeral Home, FH19300014 (Revoked)

A motion was made and seconded to approve the request in the amount of \$6,730.15 plus interest not to exceed the cost of the at-need contract.

Mau/Cutter  
6/0/0  
Motion carried.

#### **B. David W. McComb for Martha Shaw**

Re: Protective Life Insurance Company

A motion was made and seconded to approve deny the request due to the lack of documentation.

Todd/Cutter  
6/0/0  
Motion carried.

### **REVIEW OF CONTINUING EDUCATION SPONSORS AND COURSES**

A motion was made and seconded to approve the following sponsors/courses.

Todd/Cutter  
4/0/0  
Motion carried.

### **APPLICATION FOR RECOGNITION AS A SPONSOR OF CONTINUING EDUCATION**

#### **Unity Financial Life Insurance Company, 4678 Cornell Road, Suite 160, Cincinnati, OH 45241**

- How to Operate a More Profitable Funeral Home in the New America, April 23, 2014, 4 ceu

### **NEW COURSES FROM PREVIOUSLY APPROVED SPONSORS**

#### **Aurora Casket Company, CE10800648**

- The Learning Space, July 16, 2014 6 ceu
- How Will You Be Remembered?, April 28, 2014, 1 ceu

#### **Batesville Casket Company, CE10800652**

- Customer Service Strategies for Creating an Outstanding Customer Experience, Ongoing, 2 ceu
- Exploring a New Model to Integrate the WHY of Funerals Into the Arrangement Conference, April 24, 2014, 3 ceu

#### **D.O. McComb & Sons Funeral Homes, CE10800689**

- End of Life Considerations: A Religious Perspective, May 21, 2014, 2 ceu
- End of Life Considerations: A Religious Perspective, May 28, 2014, 2 ceu

**Federated Funeral Directors of America, CE10800706**

- Crematory Investment 101, August 19, 2014, 2 ceu
- Acting on Cremation Challenges Together, August 19, 2014, 1 ceu
- How Can I Justify a Crematory?, August 19, 2014, 1 ceu
- Creating Funeral Packages that Work, August 19, 2014, 1 ceu
- The Unsteady March of Time-The Funeral Profession Past Present and Future, August 19, 2014, 2 ceu

**Greater Cincinnati Funeral Service Association, CE10800729**

- Grow Your Business Coaching, April 22, 2014, 2 ceu

**International Cemetery, Cremation & Funeral Association, CE10800864**

- ICCFA Annual Convention & Exposition, April 8-11, 2014, 18 ceu

**International Order of the Golden Rule, CE10800865**

- Grow, Engage and Convert Your Audience on Facebook, April 24, 2014, 1 ceu
- Financial Forecast: Where's Your Business Headed? June 26, 2014 1 ceu
- Health Fair For Death Care: Reaching Your Community One Event At a Time, August 28, 2014, 1 ceu

**National Funeral Directors & Morticians, CE10800785**

- Annual House of Representatives Meeting, April 26-30, 2014, 8 ceu

**Selected Independent Funeral Homes, CE10800819**

- SIFH 2014 Spring Management Summit, April 30, 2014, 8 ceu

**Vermillion County Funeral Directors Association, CE10800843**

- Facts & Myths About Flameless Cremation, April 30, 2014, 1 ceu
- OSHA Bloodborne Pathogens, April 30, 2014, 1 ceu
- OSHA Formaldehyde Standards, April 30, 2014, 1 ceu
- Turning Challenges into Opportunities, April 30, 2014, 2 ceu
- Vault Display and Animation, April 30, 2014, 1 ceu
- Masonic Rites and Benefits, April 30, 2014, 1 ceu
- Pre-need Ethics, April 30, 2014, 1 ceu

**THE JUNE MEETING HAS BEEN RESCHEDULED FOR JUNE 12, 2014**

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 1:15 p.m.