

**STATE BOARD OF FUNERAL AND CEMETERY SERVICE BOARD MEETING
THURSDAY FEBRUARY 6, 2014
INDIANA GOVERNMENT CENTER SOUTH
302 W WASHINGTON STREET, ROOM W064
INDIANAPOLIS, IN 46204**

CALL TO ORDER

The meeting was called to order at 11:00 a.m. by D. McComb, pursuant to public notice posted at the principal office of the board at least forty-eight (48) hours before the time of the meeting.

BOARD MEMBERS PRESENT: David McComb, Chairman
Matthew Drury
James Todd
John Gerlach
Theodore Mau
Anne M. Patterson
Roland Cutter
Tasha Smith, State Department of Health

BOARD MEMBERS ABSENT: Paul St. Pierre
Samuel Frain

STATE OFFICIALS PRESENT: Tracy Hicks, Board Director
Kevin McDowell, Deputy Attorney General

ADOPTION OF THE AGENDA

The agenda was adopted as amended.

Cutter/Gerlach
6/0/0
Motion carried.

ADOPTION OF THE MINUTES OF DECEMBER 5, 2013 MEETING OF THE BOARD

The minutes of the December 5, 2013 meeting of the board were adopted.

Gerlach/Cutter
6/0/0
Motion carried.

OFFICE OF THE ATTORNEY GENERAL REPORT

Oral Argument will be conducted regarding the Settlers Life Insurance Company matter February 19, 2014. Written complaint statistic report also provided.

ADMINISTRATIVE HEARING IN THE MATTER OF JERRY L. TRAPP, FD01004869, CA09100067, & CA29900122, SBFCS 14-01

A motion was made and seconded to accept the Agreed Indefinite Summary Suspension.

Gerlach/Cutter
7/0/1
Motion carried.

Personal Appearance for Renewal Application for Funeral Director Intern License

1. Lisa Marie Ford

A motion was made and seconded to approve the application.

Drury/Cutter
4/0/2
Motion carried.

2. Andrew Flanagan

The application was tabled due to failure of the applicant to appear.

3. Rodney Bracken

A motion was made and seconded to approve the application.

Drury/Cutter
4/0/2
Motion carried.

Personal Appearance for Application for Funeral Director Courtesy Card in the matter of Robert Grevious

A motion was made and seconded to approve the application.

Drury/Patterson
4/0/2
Motion carried.

Application for Reinstatement of Funeral Director License in the Matter of Vanessa Summers, FD01017242, Expired 12/31/06

A motion was made and seconded to approve reinstatement pending completion of 40 hours of continuing education and passing the funeral director law examination.

Drury/Cutter
7/0/0
Motion carried.

REINSTATEMENT OF EXPIRED FUNERAL DIRECTOR LICENSE

It was the consensus of the board to require passing the funeral director examination and completion of five (5) hours of continuing education for each year expired and payment of all applicable fees to reinstate a license that has been expired for more than four years. This timeline was taken from IC 25-15-6-7. Those expired less than four years must complete five (5) hours of continuing education for each year expired and pay all applicable fees to renew active.

VERIFIED COMPLAINT REQUESTING RESTITUTION FROM THE PRENEED CONSUMER PROTECTION FUND

A. Eric Stroud for Hella Stroud

Re: Pyke-Calloway Funeral Service, FH10100011 (Closed)

A motion was made and seconded to approve \$992.00 plus interest.

Gerlach/Drury
6/0/0
Motion carried.

REVIEW OF CONTINUING EDUCATION SPONSORS AND COURSES

A motion was made and seconded to approve the following sponsors/courses.

Drury/Cutter
8/0/0
Motion carried.

NEW COURSES FROM PREVIOUSLY APPROVED SPONSORS

Alexander Funeral Home, CE10800617

- Building Safety, February 3 & 10, 2014, 1 ceu
- Evacuation Plans, February 3 & 10, 2014, 1 ceu

Aurora Casket Company, CE10800648

- The Art of Cremation Phone Inquires, March 6, 2014 2 ceu
- Cemetery Law, Ongoing, 1 ceu

Epsilon Nu Delta Mortuary Fraternity, Inc, CE10800703

- National Conference, March 10, 2014, 6 ceu

FuneralCE, CE10800715

- Conflict Resolution for Funeral Directors, Ongoing, 3 ceu

Graystone Associates, Inc., CE21100027

- 2014 Summit, February 10-13, 2014, 17 ceu

Hospice Foundation of America, CE10800739

- Helping Adolescents Cope with Loss, April 10, 2014-2015, 3 ceu

Indiana State Coroners Training Board, CE21200008

- 40 Hour Medicolegal Death Investigators Course, February 19 – 23, 2014, 40 ceu

International Order of the Golden Rule, CE10800865

- A Lifeline for Funerals: Attracting Families that are Slipping Away, February 13 & May 13, 2014, 4 ceu
- Annual Conference & Supplier Showcase, March 27-29, 10 ceu

SCI Management – Dignity University, CE10800657

- Bloodborne Pathogens Awareness Ongoing, ceu
- Hazard Communication An Employee's Right to Know, Ongoing, ceu
- Hearing Conservation, Ongoing, ceu
- Trenching and Excavation Safety, Ongoing, ceu

Vincennes University Funeral Service Education Program, CE10800844

- OSHA Hazard Communication Standard, December 4, 2013, 1 ceu
- OSHA Formaldehyde Standard, December 4, 2013, 1 ceu
- OSHA Bloodborne Pathogens Standard, December 4, 2013, 1 ceu

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 11:42 a.m.