

TITLE 170 INDIANA UTILITY REGULATORY COMMISSION

ARTICLE 1. GENERAL PROVISIONS

Rule 5. Minimum Standard Filing Requirements for an Expedited Rate Case

170 IAC 1-5-0.5 Applicability

Authority: IC 8-1-1-3

Affected: IC 8-1-2-1; IC 8-1-2-42; IC 8-1-2-42.7; IC 8-1-2-61.5

Sec. 1. (a) This rule applies to rate case petitions filed with the commission under IC 8-1-2-42.7.

(b) This rule does not apply to small utility filings submitted under IC 8-1-2-61.5.

(Indiana Utility Regulatory Commission)

170 IAC 1-5-1 Definitions

Authority: IC 8-1-1-3

Affected: IC 8-1-2-1; IC 8-1-2-42.7

Sec. 1. (a) The definitions in this section apply throughout this rule.

(b) Where applicable, terms used in this rule shall have the meaning assigned to them in the following:

(1) IC 8-1-2-1.

(2) The NARUC Uniform System of Accounts, incorporated by reference at 170 IAC 4-2-2, 170 IAC 5-2-2, 170 IAC 6-2-2, and 170 IAC 8-2-1.

(3) The FERC Uniform System of Accounts, incorporated by reference at 170 IAC 4-2-1.1 and 170 IAC 5-2-3.

(c) "Allowance for funds used during construction" or "AFUDC" has the meaning set forth in 170 IAC 4-6-1(b).

(d) **"Base period" means the most recent twelve (12) month period of actual data available with the ending date that mirrors the utility's hybrid or forward-looking test period ending date.**

(e) "Case-in-chief" means the filing by a utility with the commission of the information required:

(1) in IC 8-1-2-42.7(b) and

(2) under ~~section 6~~ of this rule.

(f) "Commission" means the Indiana utility regulatory commission.

(g) "Construction work in progress" or "CWIP" has the meaning set forth in 170 IAC 4-6-1(e).

(h) "Cutoff" or "cutoff date" means a specific date on which a value is determined for purposes of a proceeding under this rule.

(i) "Demand side management" or "DSM" has the meaning set forth in 170 IAC 4-8-1(e).

(j) "Electing utility" means a utility that elects to file a case for a general rate change ~~in accordance with this rule~~ under IC 8-1-2-42.7. **An electing utility may be:**

(1) an investor-owned;

(2) a municipal;

(3) a not-for-profit; or

(4) a cooperatively-owned electing utility.

(k) "FERC" means the Federal Energy Regulatory Commission.

(l) "FERC Uniform System of Accounts" means the rules and regulations governing the classification of accounts applicable to a utility as adopted by FERC and adopted by reference by the commission for Indiana utilities.

(m) "Forward-looking test period" means a twelve (12) month period that:

(1) is the basis of projected data, and

(2) begins not later than twenty-four (24) months after the date on which the electing utility petitions the commission for a change in its basic rates and charges.

(n) "Historical test period" means a twelve (12) month period that ends not more than two hundred seventy (270) days before the date on which the electing utility petitions the commission for a change to its basic rates and charges.

(o) "Hybrid test period" means a period of at least twelve (12) consecutive months of combined historical and projected data.

(p) "Linking period" means the period of time between the last date of the base period to the first date of a forward-looking test period.

(q) "Major project" means a project that is estimated to cost:

(1) more than one percent (1%) of an electing utility's proposed rate base under section 9(a)(1) of this ruleplant in service, or

(2) \$250,000,

whichever is less.

Level of detail for "major" projects if such projects go down to \$250,000, which is small for larger utilities.

(r) "NARUC" means the National Association of Regulatory Utility Commissioners.

(s) "NARUC Uniform System of Accounts" means the rules and regulations governing the classification of accounts applicable to a utility as developed by NARUC and adopted by reference by the commission for Indiana utilities.

(t) "OUCC" means the Indiana office of utility consumer counselor.

(u) "Parent corporation" means a corporation that owns or controls more than fifty percent (50%) of the voting stock of an electing utility.

(v) "Presiding officer" means one (1) or more persons assigned by the commission to preside over a case and shall include the following:

(1) One (1) or more administrative law judges.

(2) If so assigned, one (1) or more commissioners.

(w) "Rate schedules" means spreadsheets submitted under section 6 of this rule in support of the electing utility's proposed rate adjustment.

(r) "~~Working~~**Work** papers" means all documents required to be submitted under sections 7 through 16 of this rule. ~~Working~~**Work** papers ~~may be provided in paper or electronic format but~~ shall be organized according to the sections and subsections of this rule. Each ~~working~~**work** paper must be:

(1) legible;

(2) searchable, with formulas intact;

(23) paginated; and

(4) specifically identified.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-1; filed Oct 28, 1998, 3:38 p.m.: 22 IR 719; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-2 Purpose and applicability

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42; IC 8-1-2-42.7

Sec. 2. (a) This rule is designed to:

(1) assist the commission in thoroughly and expeditiously reviewing a petition for a general rate change by an electing utility **under IC 8-1-2-42.7; and**

(2) provide support for the electing utility's rate petition; ~~and~~

~~(3) reduce or avoid disputes.~~

(b) Notwithstanding any other provisions of this rule, this rule shall not:

(1) limit any rights of the commission or any party to a proceeding to obtain further information from a utility through the discovery process or otherwise;

(2) constitute a waiver of any objection by the commission or any party to the admission of information into the record of any proceeding;

(3) limit a utility's right in a proceeding to supplement the information it files under this rule as the utility deems appropriate; or

(4) be construed to require the production or disclosure of any information that is subject to or protected by any applicable privilege or found by the commission to be confidential under section 3 of this rule.

(c) ~~This rule shall apply at the option of the electing utility.~~ A utility ~~exercising its option~~ **electing** to file its **general rate** case **under IC 8-1-2-42.7 shall do so** in accordance with this rule and shall submit to the commission a notice of its intent to do so at least 30 days prior to the date it files its petition.

(d) After review of the documents filed by the electing utility **under IC 8-1-2-42.7 and this rule**, the commission may enter a finding that the:

(1) test ~~year~~ **period** proposed by the utility is reasonably representative of the electing utility's ongoing operations;

(2) cutoff dates filed by the electing utility shall be the cutoff dates used in a proceeding filed under this rule;

(3) accounting methodology proposed by the electing utility conforms with the guidelines set forth in section 5 of this rule; and

(4) case-in-chief filed by the electing utility meets the requirements of this rule **and IC 8-1-2-42.7(b)** to the extent not otherwise waived. However, such a finding by the commission is not a finding as to the accuracy or reasonableness of the information.

(f) The commission may waive the requirements of this rule, in whole or in part, under section 4(b) of this rule. *(Indiana Utility Regulatory Commission; 170 IAC 1-5-2; filed Oct 28, 1998, 3:38 p.m.: 22 IR 720; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)*

170 IAC 1-5-2.1 Time frame and procedural schedule

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42.7

Sec. 2.1. (a) **300 days** is the expected amount of time to complete a proceeding under this rule.

(b) The **300 day** time frame commences as of the date an electing utility has filed its:

(1) petition; **and**

(2) **complete** case-in-chief; ~~and~~

~~(3) working papers;~~

with the commission.

[timeframe for assertion that case-in-chief is not complete – any arguments that case-in-chief is not complete should be asserted by a specific timeframe]

(c) At the prehearing conference **or via docket entry**, the presiding officer shall:

(1) address any issues regarding the completeness of the electing utility's **case-in-chief** filing; and

(2) establish procedural dates that will allow completion of the case within **300 days** in accordance with this rule, including specific dates for, **but not limited to, the following:**(A) filing of testimony;

(B) cutoff dates for major projects;

(C) holding of hearings;

(D) ~~filing of posthearing briefs;~~

~~(E) filing of proposed orders; and~~

(E) filing of exceptions to any proposed order.

(d) ~~In the event the parties agree that the proceeding should not be bifurcated, then~~**If applicable**, the general ~~rate base and major project~~ cutoff ~~date~~ shall be determined by the presiding officer, with due consideration of the input of the parties.

(e) The presiding officer may do the following:

(1) Equitably divide the time allotted to the various procedural steps based upon all relevant factors. However, in general, approximately ~~three (3) months~~**90 days** should be allotted for the preparation and issuance of an order after the submission of any exceptions to a proposed order.

(2) **Upon the request of the electing utility**, extend the procedural schedule **for the amount of time requested**.

(3) **In addition to (2), extend the procedural schedule to twelve (12) months** for good cause **one time not to exceed an additional sixty (60) days**. ~~Extensions beyond twelve (12) months shall only be allowed upon the concurrence of a majority of the commissioners.~~

(Indiana Utility Regulatory Commission; 170 IAC 1-5-2.1; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-3 Confidential or privileged information

Authority: IC 8-1-1-3

Affected: IC 5-14-3; IC 8-1-2-29

Sec. 3. (a) If an electing utility believes that any information covered by this rule is confidential in accordance with IC 8-1-2-29 and IC 5-14-3, the electing utility may request confidential treatment under the provisions of 170 IAC 1-1.1-4.

(b) To the extent a confidentiality agreement that would cover documents provided as part of a proceeding under this rule is not already in place:

(1) the electing utility shall:

(A) proffer to; or

(B) request from;

the OUCC a proposed confidentiality agreement; and

(2) parties to a proceeding under this rule shall work together with reasonable speed to negotiate an acceptable confidentiality agreement in order to avoid delay in producing documents on which a claim of confidentiality is made.

(c) An acceptable confidentiality agreement under subsection (b) shall include procedures for the following:

(1) Requesting a determination from the commission that a document shall be considered confidential.

(2) Maintaining the confidentiality of the documents before a determination regarding confidentiality has been made by the commission.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-3; filed Oct 28, 1998, 3:38 p.m.: 22 IR 721; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-4 Filing and responses; waiver

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42.7

Sec. 4. (a) As part of an electing utility's petition, the following shall be included:

(1) an estimated total dollar amount of the rate increase being requested;

(2) an estimate of the percentage increase in rates; and

(3) how the utility's proposed rate adjustment will affect its various customer classes.

(b) If applicable, a multiple or phased rate request shall include in the electing utility's petition the estimated dollar amount for which cost recovery is being requested for each phase and an estimate of the percentage change in rates resulting from the requested cost recovery for each phase.

(c) Within twenty (20) calendar days of the date an electing utility has filed its:

(1) petition; and

(2) case-in-chief;

with the commission, the commission will notify the parties to the proceeding if **the information does not comply with this rule** [if the filing meets the requirements of this rule – checking the boxes of what was filed, not the content of the schedules, etc.], identifying the alleged defect or defects and the requirements necessary to cure the alleged defect or defects. The notice shall be served upon the electing utility and all other parties to the proceeding.

(d) With the filing of its case-in-chief, an electing utility may request a waiver of compliance with any or all of the requirements of this rule by:

(1) submitting a written request for a waiver; and

(2) serving a copy of the request on all parties to a proceeding.

The presiding officer shall rule on a waiver request within thirty (30) days of its filing.

(e) The granting of a waiver hereunder shall not preclude a party from seeking the information that was

the subject of the waiver through discovery or otherwise.

(f) An index of issues shall be provided with the party's case-in-chief if the party has at least six witnesses providing testimony and at least two of those witnesses provide testimony on the same issue or issues.

(g) Rate schedules shall be sponsored by one (1) witness. [no one person knows all of the information in all of the rate schedules for purposes of cross examination – delineate if other witnesses regarding specifics in schedules – need for a summary schedule with links to where it can be found and witnesses] If other witnesses provide detail associated with the rate schedules, identification of the witness and the issue addressed, as well as location of testimony that describes the issue shall also be included in the witness's testimony that sponsors the electing utility's rate schedules. Rate schedules shall include, but is not limited, to the following:

- (1) balance sheet;
- (2) income statement;
- (3) revenue requirements;
- (4) pro forma net operating income statement; and
- (5) gross revenue conversion factor.

(h) Spreadsheet(s) submitted by any party shall:

(1) be provided as an Excel spreadsheet with formulas intact so that inputs may be known and verified; and

(2) include explicit references to applicable work papers or linkages to source or precursor [the other supportive workpapers - but linkages may need to be broken because of confidential information from affiliate companies – may need explanation if linkage broken] spreadsheets.

(h) If an electing investor-owned utility updates [final before evidentiary hearing?] its rate base or an electing municipal, not-for-profit, or cooperatively-owned utility updates its extensions and replacement or debt service, the applicable work papers shall be updated accordingly and filed within two (2) business days of the electing utility's filing of updated rate schedules and associated testimony.

(i) All filings by the electing utility to the commission under this rule shall also be served on the following:

- (1) The OUCC on the same day as filed.
- (2) Any other party to the proceeding that has filed a written request for the information:
 - (A) on the same day as filed; or
 - (B) within five (5) business days of the filing of the written request.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-4; filed Oct 28, 1998, 3:38 p.m.: 22 IR 721; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-5 Accounting methodology and guidelines for cutoffs

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 5. All information filed by an electing utility under this rule shall conform to the following accounting guidelines:

- (1) The test period shall be consistent with the provisions of IC 8-1-2-42.7.
- (2) An electing utility's accounting exhibits shall be consistent with section 6 of this rule for the base

period, linking period, and test period and shall be provided, as applicable.

(3) For a historical test period, accounting data may be adjusted for changes that:

(A) for ratemaking purposes, are:

- (i) fixed;
- (ii) known; and
- (iii) measurable; and

(B) for historical data, will occur within twelve (12) months following the end of the historical data.

(C) an electing investor-owned utility's general rate base cutoff may be updated to the extent the cost of plant is not offset by:

- (i) growth in the depreciation reserve;
- (ii) net contributions in aid of construction;
- (iii) net customer advances; or
- (iv) any combination of clauses (i) through (iii);

may be updated to the plant cutoff date set by the presiding officer under section 2.1(c)(2)(B).

(D) an electing investor-owned utility's rate base information included in its case-in-chief for used and useful projects may be updated within then (10) business days of the evidentiary hearing so long as the following tests are met:

- (i) **the major project is specifically identified** in the utility's petition for a rate change and includes a complete description of the project. A complete description of the project includes, among other things, the scope and location of the project.
- (ii) an estimate of the investment to be made by the utility in a major project is included in the utility's case-in-chief.
- (iii) the amount included in the utility's rate base with respect to the major project does not exceed the amount of the estimate referred to in clause (b).
- (iv) a monthly investment update is filed with the commission and served on all parties following the filing of a utility's case-in-chief.
- (v) the major project is declared by the electing utility to be used and useful ten (10) business days before the evidentiary hearing.
- (vi) major projects not used and useful within ten (10) business days of a final hearing may be included in a proposed phased rate.

(E) an electing investor-owned utility's capital structure may be updated based on the latest information available within ten (10) business days of the evidentiary hearing.

(F) an electing municipal utility including depreciation expense in its proposed revenue requirement may update depreciation expense for major projects placed in service used and useful within ten (10) business days of the evidentiary hearing.

(4) For a hybrid test period or a forward-looking test period:

(A) an electing utility's cutoff for general projects shall be projects certified **placed in service used and useful** ten (10) business days **before** the evidentiary hearing. **[Hybrid only and not forward-looking? For forward-looking, the project would not be before the hearing]**

(B) an electing utility's cutoff for major project(s) shall be the end of the test period and can be factored into the utility's proposed phased rate schedules so long as the following tests are met:

- (i) the major project is specifically identified in the utility's petition for a rate change and

includes a complete description of the project. A complete description of the project includes, among other things, the scope and location of the project.

(ii) an estimate of the investment to be made by the utility in a major project is included in the utility's case-in-chief.

(iii) the amount to be included in the utility's proposed phased revenue requirement(s) with respect to the major project does not exceed the amount of the estimate referred to in clause (b).

(iv) an investment update is filed with the commission and served on all parties (10) business days before the evidentiary hearing indicating whether the major project(s) is on track for completion prior to the end of the test period.

(v) major projects not used and useful within ten (10) business days of the evidentiary hearing shall be certified through a compliance filing to be used and useful consistent with the utility's phased rate schedules approved by commission order and before the end of the utility's test period.

[Doing forward-looking and hybrid under existing MSFR, how best to update to make sure meeting requirements under all the different options]

Level of detail for "major" projects if such projects go down to \$250,000, which is small for larger utilities.

How to make requirements for all test periods consistent – open to comments and options

(C) for an electing investor-owned utility:

(i) estimated post-in-service and deferred depreciation for utility plant used and useful may accrue from the plant in-service date to the date the assets are included in the utility's proposed rates provided that

a list of the actual cost of each project declared by the electing utility to be used and useful is provided fifteen (15) business days from the utility requests approval of its commission approved phased rates.

(D) for an electing municipal utility or electing not-for-profit or cooperative utility:

(i) capital improvement plan used in part to develop a utility's proposed phased revenue requirement(s) may be updated for major projects if:

(a) specifically identified in the utility's petition for rate change and a complete description for each project was included in utility's case-in-chief.

(b) the amount to be funded by revenues and the amount to be funded by proposed debt was identified by proposed phase in utility's case-in-chief.

(c) the impact on depreciation expense and taxes was identified by proposed phase in the utility's case-in-chief.

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170 IAC 1-5-6 Filing of case-in-chief

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 6. As part of an electing utility's case-in-chief, the following basic rate schedules shall be submitted in a presentation similar to the commission's example schedules on the commission's website for the applicable utility type, under the sponsorship of one (1) witness submitting prefiled direct testimony in support of an electing utility's request for relief:

- (1) Comparative financial statements including the following:
 - (A) Balance sheets as of the last day of the following:
 - (i) The test period.
 - (ii) The twelve (12) month period immediately prior to the test period. [should be a point in time, not each month with a 12 month period – should be the end of each of each period]
 - (iii) In addition, for a forward-looking test period, the three (3) preceding twelve (12) month periods immediately prior to the base period.
 - (B) A statement of cash flow for the base period and test period, as applicable.
 - (C) Income statements for the following:
 - (i) The test period.
 - (ii) The twelve (12) month period immediately prior to the test period. [or do 24 months or two 12 month periods here and delete iii]
 - (iii) for a forward looking test period, the three (3) preceding twelve (12) month periods immediately prior to the base period. [Not intended to be five years, but as a transition – to get three years of historical data, so can determine if adjustments are reasonable]
- (2) Phased revenue requirement calculation(s).
- (3) Net operating income on a jurisdictional basis as:
 - (A) set forth in the utility's operating financial statements; and
 - (B) adjusted for ratemaking purposes under present and proposed rates by phase as applicable.
- (4) Gross revenue conversion factor by proposed phased rates.
- (5) For an electing investor-owned utility include the following:
 - (A) Jurisdictional rate base as:
 - (i) set forth in the utility's operating financial statements; and
 - (ii) adjusted for ratemaking purposes if applicable by proposed phased rates.
 - (a) A separate schedule for rate base information shall list each project added from base period by account number with an asset description, cost of materials, labor costs, non-construction costs, total costs, task order number and in-service date by phase;
 - (i) for utility plant investments greater than \$250,000, more detailed information shall be provided.
 - (B) Capital structure and cost of capital, including supporting schedules.
 - (C) Effective income tax rate for the utility for each proposed phased rate change.
 - (6) For an electing municipal utility, or an electing not-for-profit or cooperatively-owned utility that includes extensions and replacements in its proposed revenue requirements based upon a capital improvement plan:
 - (A) A complete description for each project of the capital improvement plan shall be included in the utility's case-in-chief. A complete description of each project shall include:
 - (i) the scope,
 - (ii) location of the project,

- (iii) cost of materials,
- (iv) labor costs,
- (v) non-construction costs,
- (vi) total project cost,
- (vii) task order number, and
- (viii) proposed in-service date:

by proposed phase.

(B) the amount to be funded by revenues and the amount to be funded by proposed debt shall also be identified by proposed phase in utility's case-in-chief.

(C) impact on depreciation expense shall also be identified by proposed phase in utility's case-in-chief.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-6; filed Oct 28, 1998, 3:38 p.m.: 22 IR 722; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-7 Work papers and data; general information

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 7. An electing utility shall submit the following information:

(1) A chart of accounts if the utility does not use the NARUC uniform system of accounts, or the FERC uniform system of accounts, including:

(A) detail the types of charges incurred in specific subaccounts,

(B) describes the utility's format for:

(i) account numbering; and

(ii) coding; and

(C) provide a conversion to the NARUC uniform system of accounts, or the FERC uniform system of accounts dependent on industry type.

(2) For Class A utilities, or utilities that utilize FERC forms for annual reporting to the commission:

(A) a listing of standard monthly journal entries; and

(B) a general ledger in Excel that is searchable. [What time period – monthly, base period, annual? – probably base period or historical period]

(3) The utility's operating and construction budgets for the following, as applicable:

(A) The base period;

(B) linking period;

(C) test period; and

(D) the year following the test period;

depending on the test period selected under IC 8-1-2.42.7.

- (i) The utility's operating and construction budgets shall be provided by expense or capital account and subaccount, respectively.
 - (ii) A statement of the budgeting assumptions included in the budgets listed in subdivision (3).
- (4) For an electing investor-owned utility:
- (A) All annual and quarterly reports to shareowners of the utility and its ultimate parent corporation, if any, or, if public information, the web address where the reports can be viewed for the:
 - (i) last two (2) years, which may include the base period; or
 - (ii) test period; and shall include the
 - (iii) year subsequent to the test period, as available through the date of the evidentiary hearing.The utility may provide a listing of the reports filed, entity filing name, and web address where the reports may be viewed.
- (5) For an electing municipal utility, or electing not-for-profit or cooperative utility, all board of directors' minutes from base period to up to (10) ten business days of the evidentiary hearing.
- (6) For an electric utility, the current system interconnection or operating agreement governing system power operations between affiliates.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-7; filed Oct 28, 1998, 3:38 p.m.: 22 IR 722; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-8 Work papers and data; revenues, expenses, and taxes

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 8. (a) An electing utility shall submit the following information consistent with the commission's **general administrative order 2020-05**:

- (1) Operating income statements **provided by account and sub-account and categorized, as applicable,** by the following:
 - (i) Revenues,
 - (ii) Operating expenses,
 - (iii) Depreciation,
 - (iv) Taxes other than income,
 - (v) Operating income before income taxes,
 - (vi) Current federal income taxes,
 - (vii) Current state income taxes,
 - (viii) Deferred federal income taxes,
 - (ix) Deferred state income taxes,
 - (x) Income tax credits,
 - (xi) Other charges and credits,
 - (xii) Net utility operating income as follows:
 - (A) An unadjusted income statement for the:

- (i) base period,
- (ii) linking period, and
- (iii) test period.

(B) An income statement for the test period under the utility's present rates that reflects adjustments for ratemaking purposes.

(C) An income statement for the test period under the rates being proposed by the electing utility.

(2) A compilation of all supporting work papers for each adjustment listed in subdivision (1), including the following:

- (A) Actual base period revenues and expenses.
- (B) Test period revenues and expenses.
- (C) Adjustments to test period revenues and expenses.
- (D) A description of adjustment methodology.

[if applicable, may need to define what an adjustment is – IURC staff would like to see what the difference is from the base period to the test period]

If using a forward-looking test period, please explain any deviations between the utility's test period and the base period, budgeted operating and capital costs by account. If an inflation factor is used to inflate the base period to the test period, please provide a derivation of the inflation rates used and what accounts are impacted by the factor. The work papers for each test period revenue, expense, and pro forma adjustment, should be compiled, or identified in an electronic work paper, in a logical order in one location.

(3) If not already provided under IAC 1-5-8(2), the following monthly information by rate class for the base period, linking period, and test period:

- (A) Operating revenues.
- (B) Sales or deliveries.
- (C) Number of customers.
- (D) Unbilled revenues.

(4) If not already provided under IAC 1-5-8(2), pro forma:

- (A) revenues;
- (B) sales or deliveries; and
- (C) numbers of customers;

for the base period, linking period and test period, including detailed calculations supporting adjustments, if any, for annualization.

(5) Pro forma revenue adjustment and support therefor relating to the proposed change in any nonrecurring charge, including, but not limited to, the following, as applicable:

- (A) Insufficient funds check charge.
- (B) Reconnect charge.
- (C) Disconnect charge.
- (D) Records charge.
- (E) Collection charge.
- (F) Meter testing charge.
- (G) Meter reading charge.
- (H) Meter tampering charge.

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(I) Connection or tap fee.

(6) The utility's written policies and procedures, if any, related to the write-off of any customer accounts as uncollectible.

(7) If not already provided under IAC 1-5-8(1), the utility's **actual** operating expenses by account and subaccount for the **historical test period**. If using a forward looking test period, the utility's actual operating expenses by account and subaccount for the base period compared to estimated operating expenses by account and subaccount for the test period.

(8) If not already provided under IAC 1-5-8(2), a schedule detailing purchases for resale of gas, electricity, and water, including costs and volumes purchased during the base period and estimated to be purchased for the test period. Any purchase for interdepartmental sales or internal use shall be identified.

(9)) If not already provided under IAC 1-5-8(2), the number of employees by month for the test year categorized by the following:

- (A) Bargaining unit.
- (B) Exempt status.
- (C) Nonexempt status.

For use of a forward looking test period, the base year in the above detail shall also be provided.

(10)) If not already provided under IAC 1-5-8(2), **actual** payroll dollars charged for the **historical** test year to accounts for the following:

- (A) Construction.
- (B) Operation.
- (C) Maintenance.
- (D) Other.

For use of a forward looking test period, the base year in the above detail shall also be provided.

(11) If not already provided under IAC 1-5-8(2), the following information by employee category identified in subdivision (9) for **each payroll increase** during the test period:

- (A) The date.
- (B) The percentage increase.

For use of a forward looking test period, the base year and linking period information in the above detail shall also be provided. Any proposed changes to, additions or deletions of base period compensation programs should be explained in detail with the proposed effective date identified. Any assumptions or forecasted data shall be explained in detail.

(12) A description of the utility's other employee compensation programs paid or granted by the utility during the **historical** test period, including, but not limited to, the following:

- (A) Performance bonuses.
- (B) Incentive payments.
- (C) Stock and stock options.

(13) Regarding benefits provided by the utility to employees in the base period or historical test period , the following:

- (A) A list of the categories of benefits.
- (B) The associated cost of each category.
- (C) The amount charged to operation and maintenance expense during the test year with respect to each category.
- (D) The amount of payroll benefits capitalized during the test year with respect to each category.

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- (14) The utility's pension expense for the test year and an identification of any unfunded amounts.
- (15) The latest pension actuarial study used by the utility for determining pension accrual.
- (16) The latest actuarial study for other postretirement employee benefits.
- (17) Schedules of net charges by category or account for each affiliated company for services rendered during the test year, including the following:
 - (A) An explanation of the nature of services provided.
 - (B) An explanation of the basis or pricing methodology for charges.
 - (C) If charges are allocated, for each type of charge allocated, the following:
 - (i) A detailed explanation of the allocation methodology used.
 - (ii) The specific allocation factors used.
- (18) The monthly amounts of injury and damage for the test year, including the following:
 - (A) Claims paid by the utility.
 - (B) Expense accrued.
- (19) If applicable, test year data applicable to each DSM program of the utility, including the following:
 - (A) A description of the DSM program conducted.
 - (B) Costs related to the program.
 - (C) The accounting treatment of the costs.
 - (D) Reference to the applicable commission orders, if any, regarding each DSM program.
- (20) Expenditures incurred by the utility during the test year and amounting to more than ten thousand dollars (\$10,000) to an individual payee for:
 - (A) outside services;
 - (B) consulting services; or
 - (C) legal services.
- (21) A schedule of all charitable and civic contributions recorded to utility operations during the test year.
- (22) A schedule of all research and development expenditures incurred during the test year and recorded to utility operations.
- (23) A schedule of:
 - (A) trade;
 - (B) social; and
 - (C) service;organization memberships paid during the test year and recorded to utility operations.
- (24) A schedule of estimated rate case expenses, including supporting detail, for the following:
 - (A) Outside services to be rendered.
 - (B) The expected costs of those services.
- (25) Regarding advertising recorded to utility operations during the test year, the following:
 - (A) A schedule of expenditures by the utility.
 - (B) Representative samples of the advertising by major media category, including, but not limited to, the following:
 - (i) Television.
 - (ii) Radio.
 - (iii) Newspaper.
- (26) The schedule required by subdivision (25) shall identify expenditures by the following subject matters:

- (A) Public health and safety.
 - (B) Conservation.
 - (C) An explanation of rates, billing practices, and other administrative matters.
 - (D) Other advertising programs.
- (27) A description of the utility's methodology for capitalizing construction overheads during the test year.
- (28) A description of the allocation methodology of multiutility common expenses that are allocated to the utility in the rate proceeding covered by this rule.
- (29) A schedule of amounts of taxes other than income taxes recorded to utility operations during the test year for the following categories:
- (A) Social Security.
 - (B) Unemployment.
 - (C) Public utility fee.
 - (D) Property.
 - (E) Utility receipts tax.
 - (F) Other revenue related.
 - (G) Other.
- (30) A schedule of book value and taxing authority assessed value for the determination of real and personal property tax for the following:
- (A) The test year.
 - (B) To the extent reasonably available, the latest information subsequent to the test year.
- (31) A schedule of the following:
- (A) Deferred tax balances of the utility at the:
 - (i) beginning; and
 - (ii) end;of the test year.
 - (B) Net provisions and paybacks during the test year.
- (32) Computations showing the deferred income taxes of the utility derived by using accelerated tax depreciation with separate computations provided for the following:
- (A) State income taxes.
 - (B) Federal income taxes.
- (33) A reconciliation of any difference between:
- (A) the deferred tax balance, as shown as:
 - (i) a reduction to rate base; or
 - (ii) cost-free capital; and
 - (B) the deferred tax balance of the utility as shown on the balance sheet.
- (34) A schedule showing the breakdown of accumulated investment tax credits of the utility, including a description of the methodology used to write off the unamortized balances.
- (35) Supporting working papers for the development of the state and federal composite income tax rate used by the utility during the test year to defer income tax expense.
- (36) The calculation of the interest deduction used by the utility to compute income taxes.
- (b) In addition to the information listed in subsection (a), an electric utility shall submit the following information related to electric generating facility maintenance by station:
- (1) Actual and budgeted maintenance costs during the test year.

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(2) Budgeted maintenance schedule for the test year and any future period or periods as available. *(Indiana Utility Regulatory Commission; 170 IAC 1-5-8; filed Oct 28, 1998, 3:38 p.m.: 22 IR 723; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)*

170 IAC 1-5-9 Work papers and data; rate base and general information

Authority: IC 8-1-1-3

Affected: IC 8-1-2-6.6; IC 8-1-2-42

Sec. 9. (a) An electing utility shall submit the following information:

(1) A summary schedule showing the utility's proposed rate base. The schedule shall show the following:

(A) Beginning balances per the utility's books.

(B) Proposed pro forma adjustments.

(2) The following data for each regulatory asset for which the utility seeks rate base treatment:

(A) Beginning test year balance.

(B) End of test year balance.

(C) Proposed balance to be included in rates.

(D) Where applicable, any:

(i) commission order;

(ii) accounting pronouncement; or

(iii) other authorization;

establishing the asset.

(3) A schedule showing the fair value of the utility's proposed rate base.

(b) If a utility proposes to add investment in qualified pollution control properties as defined in IC 8-1-2-6.6 to the value of its electric property, the utility shall also submit a filing that complies with the requirements of 170 IAC 4-6. *(Indiana Utility Regulatory Commission; 170 IAC 1-5-9; filed Oct 28, 1998, 3:38 p.m.: 22 IR 725; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)*

170 IAC 1-5-10 Work papers and data; rate base, utility plant in service

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 10. An electing utility shall submit the following information:

(1) Any valuation study performed by or for the utility, including all assumptions used in that study, that serves as the basis for the utility's proposed fair value of its utility plant in service, including any supporting working papers.

(2) A schedule showing end of test year balances for the following:

(A) A utility's plant in service.

(B) Accumulated depreciation by subaccount.

(3) The utility's construction budget for the following:

(A) The test year.

(B) As available, the period that ends with the plant cutoff date used to determine the plant in

service rate base proposed by the utility.

(4) An annual summary by subaccount of actual net plant additions to a utility's plant in service used to determine the plant in service rate base proposed by the utility, showing:

- (A) plant additions;
- (B) retirements; and
- (C) other changes to plant in service;

for the test year and, as available, for the period subsequent to the test year ending with the plant cutoff date.

(5) A schedule of pro forma utility additions subsequent to the test year ending with the proposed plant cutoff date, including the following:

- (A) Estimated in service date or dates.
- (B) Actual costs per books at the end of the test year.
- (C) Estimated cost of utility additions based on costs as defined by the applicable NARUC or FERC Uniform System of Accounts.
- (D) Pro forma retirements, cost to retire, or net proceeds received from the sale of property related to the proposed addition to rate base.
- (E) For those utility additions that have received CWIP ratemaking treatment, the utility shall show AFUDC as a separate component of cost and include an explanation of the allocation of AFUDC to retail customers receiving service from the utility in Indiana.

(6) A narrative statement of the criteria used to select projects included in the utility's proposed pro forma additions to the end of test year plant in service.

(7) A narrative statement of all policies and procedures used to account for the capitalization of AFUDC.

(8) A listing of cause numbers of all commission orders that precertify projects added to the end of test year plant in service.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-10; filed Oct 28, 1998, 3:38 p.m.: 22 IR 725; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-11 Work papers and data; rate base, depreciation

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 11. (a) An electing utility shall submit the following information:

(1) If applicable, the cause number and order date of the commission's rate order authorizing the utility's current depreciation rates and the cause number approving the last depreciation study.

(2) A description of each adjustment proposed by the utility to its book accumulated provision for depreciation and depreciation expense for the test year.

(b) If a utility is seeking a change in its depreciation accrual rates, the utility shall also submit the following information:

(1) The depreciation study performed by or for the utility that serves as the basis for the requested change in depreciation accrual rates.

(2) A copy of the dismantlement or demolition studies performed by or for the utility.

(3) Supporting working papers for the documents required in subdivisions (1) and (2).

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(Indiana Utility Regulatory Commission; 170 IAC 1-5-11; filed Oct 28, 1998, 3:38 p.m.: 22 IR 725; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-12 Work papers and data; rate base, working capital

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 12. An electing utility shall submit the following information:

(1) If the utility is requesting an allowance for cash working capital, a copy of all studies, including working papers, supporting the request.

(2) For an electric utility, the following:

(A) A complete description of the fuel inventory level policies used for planning purposes by the utility.

(B) Copies of all analyses completed within the last three (3) years by or for the utility establishing the optimal fuel inventory level for each generating station.

(C) When determining the pro forma fuel inventory level to be used for regulatory purposes based on a daily burn concept, for each generating unit or plant, or both, the following:

(i) Tons of fuel consumed for the test year or applicable adjusted period.

(ii) The daily burn in:

(AA) tons;

(BB) gallons; or

(CC) cubic feet.

(iii) The pro forma optimal number of days supply required for each plant or unit.

(iv) The pro forma inventory of tons or gallons burned by the generating unit or plant.

(v) The fuel cost per ton or gallon.

(vi) The per books fuel inventory.

(D) Any request for an adjustment to the utility's proposed fuel inventory level intended to meet normal operations must include the following:

(i) A narrative discussion of the factors considered in determining that an adjustment is warranted.

(ii) A detailed exhibit demonstrating the development of the proposed adjustment.

(3) For a gas utility, the following:

(A) The leased and contract storage balances at the beginning of the first month and end of each month of the test year with the average of thirteen (13) monthly balances shown separately. If any of the balances are not representative of the utility's current operating plan, the utility shall include an explanation of the relevant circumstances.

(B) A complete description of the gas storage and supply policies used for planning purposes by the utility.

(C) Copies of all analyses conducted by or for the utility establishing the optimal storage and supply level for the utility's system.

(4) The materials and supplies balances at the beginning of the first month and end of each month of the test year with the average of thirteen (13) monthly balances shown separately. If any of the balances are

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not representative of the utility's current operating plan, the utility shall include an explanation of the relevant circumstances.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-12; filed Oct 28, 1998, 3:38 p.m.: 22 IR 726; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-13 Work papers and data; rate of return and capital structure

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 13. (a) An electing utility shall submit the following information:

(1) Capitalization and capitalization ratios at the end of the test year and at the end of the year beginning twelve (12) months prior to the test year, respectively, including the following information:

(A) Year-end interest coverage ratios for the test year and the year ended twelve (12) months prior to the end of the test year and a pro forma interest coverage under the rates proposed by the utility.

(B) Year-end preferred stock dividend coverage ratios for the test year and the year ended twelve (12) months prior to the end of the test year.

(C) The supporting calculations for the information described in clauses (A) and (B).

(2) The following financial data relating to the utility as of the end of the most recent five (5) fiscal years:

(A) Annual price earnings ratio.

(B) Earnings-book value ratio on a per share basis, using average book value.

(C) Annual dividend yield.

(D) Annual earnings per share in dollars.

(E) Annual dividends per share in dollars.

(F) A book value per share yearly.

(G) Average annual market price per share calculated using monthly high and low share market prices.

(H) Pretax interest coverage ratio.

(I) Posttax interest coverage ratio.

(J) Market price-book value ratio average.

(K) The supporting calculations for the information described in this subdivision.

(3) The utility's capital structure and weighted average cost of capital as of the test year end, including the following information:

(A) Common equity.

(B) Long-term debt, including that maturing within one (1) year.

(C) Other debt, with specificity.

(D) Preferred or preference stock.

(E) Customer deposits.

(F) Sources of cost free capital, including the following:

(i) Pre-1971 investment tax credit.

(ii) Deferred taxes for ratemaking.

(iii) FAS 106 nonexternally funded liabilities.

(G) Post-1970 investment tax credit and other components as appropriate.

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- (4) If an electing utility is asking for special treatment because of the provisions of any of the following documents of the utility or its parent company, or both, then copies of the document or documents with the affecting provision or provisions must also be submitted:
- (A) Articles of incorporation or a similar document.
 - (B) Indentures.
 - (C) Other loan documents.
 - (D) Other documents that describe the following:
 - (i) Coverage requirements.
 - (ii) Limits on proportions of types of capital outstanding.
 - (iii) Restrictions on dividend payouts.
- (5) A schedule of preferred stock outstanding by series, including current maturities, for the end of the test year and the latest date reasonably available.
- (6) A schedule of long-term debt outstanding by series, including current maturities, for the end of the test year and the latest date reasonably available.
- (7) A schedule of the following information for the utility as of the end of the test year and as of the latest date reasonably available prior to the postfiling date, respectively:
- (A) A computation of the embedded cost rate of long-term debt, including the amount maturing within twelve (12) months.
 - (B) Computation of the embedded cost rates of other debt.
 - (C) Computation of the embedded cost rates of preferred or preference stock, including amounts maturing within twelve (12) months.
- (8) Schedules required by this subsection should contain all relevant information, including, but not limited to, the following:
- (A) The date of issue.
 - (B) The maturity date.
 - (C) The dollar amount.
 - (D) The coupon or dividend rate.
 - (E) The net proceeds, including discounts and premiums.
 - (F) The annual interest or dividend paid and balance of principal.
 - (G) The calculations in this section.
- (9) The following information regarding the utility's plans regarding debt, common stock, and preferred stock during the year following the test year end:
- (A) Issues that are to be retired or refinanced.
 - (B) If a refinancing is planned, the following:
 - (i) The manner in which the refinancing will proceed, that is, sinking fund or refinancing.
 - (ii) The source of the capital to be used to implement the refinancing.
 - (iii) The estimated cost rate of new capital, the estimated overall cost of each refinancing operation, and any cost-benefit analyses performed relating to each refinancing.
- (10) All relevant reports in the utility's possession by rating agencies on the utility and its parent company for the test year, and thereafter up to the date of the final hearing. The reports should be based on the debt:
- (A) used in calculations in the electing utility's filing; or
 - (B) of a parent company or proxy company whose debt is rated.
- (11) Average monthly balance of short-term debt for the test year and the most recently available twelve

(12) month period and the utility's current cost for short-term debt.

(b) With respect to the electing utility's proposed cost of equity and proposed fair rate of return, an electing utility shall provide the following:

(1) If an electing utility used a risk premium model to establish its cost of equity, all documents the electing utility used to estimate the risk premium.

(2) If an electing utility used any other cost of equity models, all documents used by the utility to derive its estimate.

(3) If an electing utility used a comparable earnings model and the proxy group contains more than twenty (20) companies, an electronic copy of the analysis used by the utility in whatever format or program was used to derive the electing utility's estimated cost of equity or fair rate of return.

(c) To the extent the electing utility is prohibited from producing copies of the documentation listed in subsection (b)(1) through (b)(3) due to the documentation being licensed or proprietary material by agreement or by copyright law, the electing utility shall provide the following:

(1) A list of which documents may not be copied and the reasons therefor.

(2) Access to the documents listed in subdivision (1) to all parties to the proceeding under this rule at a mutually convenient time and place.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-13; filed Oct 28, 1998, 3:38 p.m.: 22 IR 726; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-14 Work papers and data; other

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 14. An electing utility shall provide reasonable access to the following information upon the written request of the presiding officer, OUCC, or any party to the proceeding:

(1) Monthly unaudited financial reports for the utility for the test year and for each month subsequent to the test year through the date of the final hearing in the proceeding.

(2) The utility's latest FERC rate case filing, if any, and latest rate order issued by the FERC, if any, regarding wholesale or interstate rate changes.

(3) The minutes of the board of director's meetings held during the test year and for the year following the test year.

(4) Internal audit reports prepared during the test year.

(5) Contracts regarding the following:

(A) Gas supply.

(B) Gas storage.

(C) Purchased electric, water, and coal.

(D) Transportation and rail contracts.

(6) Accounting information documenting monthly charges applicable to the proposed post-test year utility additions and related retirement projects.

(7) Calculations and source documents for any affiliated transaction, including, but not limited to, the following:

(A) Parent company allocations.

(B) Direct charges.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-14; filed Oct 28, 1998, 3:38 p.m.: 22 IR 727; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-15 Work papers; cost of service study; determination of revenue requirements by customer class

Authority: IC 8-1-1-3

Affected: IC 5-14-3-4; IC 8-1-2-29; IC 8-1-2-61.5

Sec. 15. (a) An electing utility shall submit a jurisdictional separation study, if applicable, and a class cost of service study to the commission, OUCC, and any party to the proceeding.

(b) For an electing utility, the class cost of service study shall include the following information:

(1) Allocation of rate base by rate class.

(2) Pro forma sales revenues at present rates by rate class.

(3) Allocation of other operating revenues (or miscellaneous revenue or other income) by rate class.

(4) Allocation of pro forma operating expenses by:

(A) category or function; and

(B) rate class.

(5) Rate of return by rate class at present rates.

(6) Revenues at equal rates of return by rate class at present rates.

(7) Subsidy or excess at present rates by rate class.

(8) Revenues at equal rates of return by rate class at proposed rates.

(9) The proposed dollar and percent subsidy or excess reduction by rate class.

(10) Revenues at proposed rates by rate class.

(c) For an electing utility that is a water utility, the class cost of service study shall follow the guidelines established in the American Water Works Association Manual, Fifth Edition.

(d) The requirements of this section shall not apply to:

(1) an electing utility that is described in IC 8-1-2-61.5; or

(2) any electing utility that is seeking an equal percentage change to its basic rates and charges for all customer classes.

(e) Information submitted under this section shall:

(1) be provided to the commission electronically or through any other medium agreed to by the commission; and

(2) include all formulas used in completing the jurisdictional study and the class cost of service study.

(f) If impossible or impractical for an electing utility to provide information in the form described in subsection (e), the electing utility shall make available to the commission during normal business hours, on the electing utility's premises, a computer and all software used to create and store the information.

(g) The electing utility shall provide the information submitted to the commission under this section, in the form described in subsection (e), to any other party to the proceeding if the other party and the electing utility enter into a mutually acceptable confidentiality agreement covering the information.

(h) If any party receiving information under subsection (g) wishes to propose data and methodologies for use in the electing utility's jurisdictional separation study or cost of service study, the party shall provide the information to the following:

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- (1) The commission in the form described in subsection (e).
- (2) Any other party to the proceeding that enters into a mutually acceptable confidentiality agreement covering the information among the following:
 - (A) The party.
 - (B) The electing utility.
 - (C) The recipient of the information.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-15; filed Oct 28, 1998, 3:38 p.m.: 22 IR 728; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA)

170 IAC 1-5-16 Work papers; written testimony; rate design and tariff filing requirements

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 16. (a) An electing utility that proposes to modify the underlying structure of its rates shall submit the following to the commission, OUCC, and any party to the proceeding:

- (1) Direct written testimony:
 - (A) detailing the reason for; and
 - (B) indicating the methods used in developing; the proposed rate structure.
- (2) The billing determinants and derived rates used to produce the requested revenue requirement for each proposed charge in a rate schedule or rate group.
- (3) Cost justification for the establishment of or a change to any nonrecurring charges, including, but not limited to, the following:
 - (A) Insufficient funds check charge.
 - (B) Reconnect charge.
 - (C) Disconnect charge.
 - (D) Recharge (establish or change account).
 - (E) Collection charge.
 - (F) Testing charge.
 - (G) Meter reading charge.
 - (H) Meter tampering charge.
 - (I) Connection or tap fee.

(b) An electing utility that proposes to modify its:

- (1) terms and conditions of service;
- (2) rules;
- (3) regulations;
- (4) rates;
- (5) charges; or
- (6) other tariff provisions;

shall submit a complete set of tariffs to the commission.

(c) Additions to the prior tariff shall be shown:

- (1) in bold type; or

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(2) underlined;

Deletions from the current tariff shall be shown by striking through the text.

(d) An electing utility shall submit bill comparisons to the commission showing monetary and percentage changes for a typical residential bill that would result from a requested change in rates and charges. (*Indiana Utility Regulatory Commission; 170 IAC 1-5-16; filed Oct 28, 1998, 3:38 p.m.: 22 IR 728; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315; filed Jul 31, 2009, 8:28 a.m.: 20090826-IR-170080670FRA; readopted filed Jun 9, 2015, 3:18 p.m.: 20150708-IR-170150103RFA*)