



Integrated Public Safety Commission  
Indiana Government Center North  
100 North Senate Avenue, Room N825  
Indianapolis, Indiana 46204 2203

**Meeting Minutes  
Integrated Public Safety Commission (IPSC)**

**Tuesday, September 20, 2016**

**1) Welcome**

- a) Chairman Mike White, Major with the Indiana State Police, proxy for Douglas G. Carter, Indiana State Police Superintendent, called the Integrated Public Safety Commission meeting to order at 1:30 p.m., Tuesday, September 20, 2016. Commissioners present were: Kevin Lynch, Dearborn County Commissioner; Senator Michael R. Crider; Justin Goodin, proxy for Anthony Russo, Assistant Special Agent in Charge (ASAC) for the FBI; Michael Grzegorek, St. Joseph County Sheriff; Jason Carroll, Director of Public Safety - Ivy Tech Community College; Tim Smith, Chief, Vincennes Twp. Fire Dept.; and Christopher Nodine, Asst. Fire Chief-Paramedic, Pendleton Fire and Ambulance; and Brian Jones, LeMay Enterprises. Chairman White welcomed all in attendance, and with a quorum attained, immediately turned to the agenda items.

**2) Adopt Minutes from Tuesday, June 21, 2016**

- a) Chairman White called for a motion to adopt the minutes of the June 21, 2016 meetings; so moved by Commissioner Lynch, seconded by Commissioner Carroll; unanimous adoption.

**3) Statewide Interoperable Communications Executive Committee (SIEC)**

- a) Steve Skinner, the Statewide Interoperable Coordinator (SWIC) with IPSC presented an SIEC report covering five topics:
  - i. Indiana Dept. of Homeland Security (IDHS) is revitalizing their training program in order to qualify and recognize Indiana Incident Command positions in order to fill and credential responders for Indiana's Response Task Forces.
  - ii. Several SIEC members attended the FEMA Region V, Regional Emergency Communications Coordinating Working Group (RECCWG) Plenary session in Aurora, IL August 30<sup>th</sup> thru September 1<sup>st</sup>.
  - iii. The Indiana Statewide Communication Interoperability Plan (SCIP) as updated and submitted to USDHS, Office of Emergency Communications (OEC)
  - iv. The OEC recently initiated a nationwide Interoperable

Communications Capability Analysis Program (ICCAP). Arrangements were completed and OEC's assessment team evaluated communications at the BMW Classic Golf Championship at Crooked Stick Golf Course in Carmel on September 9<sup>th</sup>.

- v. IDHS sponsored a State Level Exercise entitled Northern Alliance 2016 at the Muscatatuck Urban Training Center (MUTC) last week. The 4 days of intense coordination brought DHS District Response Task Forces from Districts 1,2,3 & 4 to MUTC in response to a simulated earthquake event.

#### **4) Executive Director's Report**

- a) Dave Vice, IPSC Exec. Director, provided the Commission with an Executive Director's report:
  - i. P25 Upgrade & Migration - Phase 1 of the P25 migration upgrade was completed on June 29<sup>th</sup> which included 26 sites in southeast Indiana. Phase 2 was completed on August 30<sup>th</sup> & 31<sup>st</sup> which included 36 sites. A Phase 3 completion date has not been set, but anticipating early October with a target of November for completion of all phases. Phase 3 has 41 total sites including 3 Simulcast sites.
  - ii. Active Radio Projects – within the next few months, local units of government will be adding 15 sites to the 800 MHz system which include Hendricks, Jasper, LaPorte, St. Joseph and Steuben counties.
  - iii. FirstNet LTE Broadband Project – On September 13<sup>th</sup>, the FirstNet Environmental Team conducted a Programmatic Environmental Impact Meeting in Indianapolis to allow the public to review and comment on the Draft Programmatic Environmental Impact Statement for the Central United States and more specific to Indiana. Mr. Vice plans to attend the 2016 Winter SPOC meeting in Phoenix, AZ on November 16<sup>th</sup> & 17<sup>th</sup> where it is anticipated that the vendor will be announced prior to this meeting.
  - iv. Other discussion – The Administration has approved our legislative proposal which will reestablish the IPSC portion of the BMV fees established under IC9-29 which expires at sunset on July 1, 2019. This is the sole source of revenue to the IPSC fund established under IC 5-26-4. Revenue from BMV July 2015 to June 2016 was \$14,172,246.76 which was \$3.5M above the previous year. The repeal of IC 5-26-6 and repeal or removal of associated definitions and references that appear elsewhere in IC 5-26 were also approved. Governor Pence and the Indiana Finance Authority announced that the state has agreed to terms with Agile Networks to lease state owned communications infrastructure and land.

#### **5) Logistics Report**

- a) Doug Cochrane, IPSC Logistics Director, discussed ongoing work on a maintenance contract for the microwave system upgrade. The Network

Operations Center (NOC) has been very busy with converting P25 data imported from the old system over to the new system, as well as issuing new P25 radio I.D.s.

- b) Grephen Latif, Sr. Communications Analyst with IPSC Network Operations Center, (NOC Center) presented the IPSC Current System Progress Report:
    - i. 2,412 remaining unreserved IDs –
      - a. 1,188 analog
      - b. 1,224 digital
    - ii. 711 IDs reserved, including the Director's 711
    - iii. 1,405 recovered/reused I.D.s so far for 2016
    - iv. 368 remaining digital I.D.s
    - v. 951 remaining analog I.D.s
    - vi. Total remaining I.D.s YTD = 2,001
    - vii. Radio I.D.s processed YTD = 5,830
    - viii. Since 2010, 6,510 total I.D.s have been recovered
    - ix. Mr. Cochrane added that Hendricks and Johnson counties decommissioned their console systems due to upgrading their systems to the new version and currently operating on the old system under RF control station connections and will be connecting to our core under the new P25 system.
2. IPSC P25 System Progress Report:
- i. Phase 1 - all counties completed as of April 29th
  - ii. Phase 2 – all counties completed as of July 7th
  - iii. Phase 3 – all counties completed as of August 29th
  - iv. Phase 4 – 3 out of 15 counties still working on I.D. inventories
  - v. Phase 5 – 6 out of 18 counties still working on I.D. inventories
  - vi. Phase 6 – this phase merged into Phase 4
3. P25 I.D.s Summary:
- i. Of the 92 counties, 76 total counties are now complete (84% completion)
  - ii. Total number of P25 IDs issued to counties alone is 37,672
  - iii. Zone 1 – total of 58 counties in which 42 have been issued P25 I.D.s.
  - iv. Zone 2 – total of 34 counties in which all 34 have been issued P25 I.D.s
  - v. Grand Total – P25 I.D.s assigned and issued YTD = 49,766

## **6) Operations Report**

- 1. John Asher, IPSC Field Operations Director, presented an operations update. During the cutovers, IPSC radio technicians were deployed during the different phases in the middle of the night to take care of any issues.
- 2. The technicians have also been busy visiting various festivals with the mobile units, as well as providing backup communications to Purdue University during maintenance of their water tower facility.
- 3. There have been several county add-ons in which Mr. Asher has been attending several meetings and assisting locals with their projects.

4. Other projects have included several tower climbs replacing tower top amps, antennas and microwave dish covers due to lightning strikes.
5. All generators and HVACs at the radio tower sites have been working properly.
6. The radio shop technicians have been reviewing radio programming for the locals to correct any issues, as well as providing radio spot checks for tuning.

## **7) Planning & Training**

1. Sally Fay, IPSC Communications Director explained that the Training & Outreach Program is all about IPSC's mission which is "to strengthen community safety and security by minimizing the financial and technological barriers to interoperable communications thru inter-agency cooperation." IPSC staff has been able to offer their services to locals during the P25 cutover phases to ensure interoperability with the new system. Ms. Fay expressed the importance of the ability to offer these services which have saved locals money.
2. Outreach program statistics (3<sup>rd</sup> Quarter):
  - i. IPSC is still down one outreach coordinator, therefore Tyler Clements has continued his outreach work statewide. In addition to attending all the District Planning Council Meetings each month, Mr. Clements has also attended Phase 3 Cutover meetings in July at Hancock, Hendricks, Parke and Wayne counties. He will be attending Phase 4 Cutover meetings this week at Monticello, Rensselaer, Plymouth and Warsaw.
  - ii. Mr. Clements has met individually with many counties to go over their inventories and prepare for cutover. A conference call was held with the Phase 5 counties as well.
  - iii. Ms. Fay introduced Statewide Interoperability Executive Committee (SIEC) members that were present at today's meeting: Brad Meixell, District 9, Smokey Anderson, District 4, and Captain Erv Faulk with ISP. FirstNet "key team players" present were introduced as well: Susan Gard, Attorney General's Office, Barry Ritter with the Indiana 911 Board, Chuck Emsweller with the IN Dept. of Homeland Security (DHS), and Jim Jarvis with Office of Emergency Communications (OEC). Ms. Fay also announced members not present: David Kane, Exec. Director of DHS and Dewand Neely, Exec. Director of IOT.
  - iv. FirstNet grant dollars are being used for booth space at various association conferences and events:
    1. APCO National Conference
    2. IN Emergency Response Conference
    3. Assoc. of IN Counties
    4. IN Assoc. of Cities & Towns
    5. IN Healthcare Emergency Preparedness Symposium
    6. IN Marshal's Conference
    7. IN Emergency Medical Services Assoc.

8. Emergency Managers Assoc. of Indiana
9. IN Assoc. of County Commissioners

3. Training Report:

- i. Ms. Fay reported on behalf of Mike Watkins, IPSC Training Coordinator for the Training Division's 3rd quarter of 2016.
- ii. Mr. Watkins has been holding numerous trainings across the state including Pursuit Training at the IN Law Enforcement Academy and 800 MHz system/Interoperable Communications training reaching 101 new students this quarter. Total students for the year is 575.
- iii. Mr. Watkins has also been working on a new on-line training program with the assistance of IOT.
- iv. Mr. Watkins and Mr. Clements have both been working as well with Mr. Skinner attending emergency response courses to become COML certified.

**8) CAD/RMS System Implementation Report**

1. Kelly Dignin, CAD Administrator for IPSC presented an update on the CAD/RMS system successful upgrade. The upgrades were completed in three phases (county/city; state agencies; IN State Police) and included:
  - i. 26 servers
  - ii. The CAD application
  - iii. Database rebuild
  - iv. Approximately 100 workstations
2. Key Upgrade Enhancements:
  - i. Complete restructure of the database
  - ii. New command-line structure (more user friendly)
  - iii. Implemented a new map program
  - iv. Built in new filters
  - v. Autosend updates
  - vi. Ability to mark a unit in or out of the vehicle
  - vii. Ability to send pages and text messages from the Messaging Ctr.
  - viii. Enhanced the reports
3. Road map ahead:
  - i. Clay County is now live on the system
  - ii. New Albany will go live on Sept. 27<sup>th</sup>
  - iii. Tell City will go live on October 4<sup>th</sup>
  - iv. the next portion of the upgrade will be the Mobile 10.8 Upgrade
4. Ms. Dignin finally discussed a new ISP program implementing a state repository for crime data sharing.
5. Commissioner Smith asked Ms. Dignin if there was an interface between the new RMS at the Fire Marshall's office and Interact....."image trend"

**9) FirstNet**

1. Tim Pierce, Regional Consultation Lead with FirstNet, presented an update on the FirstNet initiative with IPSC. Mr. Pierce introduced his team – John

Hunt, Consultation Advisor; Jamel Vinson, Government Affairs; Becky Vanest, FirstNet Support; and Chief Harlin McEwen, PSAC Chair.

2. Mr. Pierce asked the Commission to think about two things: IPSC's role in assisting the Governor's decision whether to opt-in or opt-out of the FirstNet plan, and as a state agency, does IPSC want to adopt FirstNet and what steps to take.
3. FirstNet timeline:
  - i. Currently under evaluation
  - ii. Contract award by November
4. Consultation to Date:
  - i. IN had their initial consultation meeting on August 26, 2015 with approximately 40 attendees
  - ii. Additional IN Specific Meetings/Communications Recap:
    - a. Data Collection Call – Oct. 2015
    - b. IN SIEC and IPSC Commission Meetings – Dec. 2015
    - c. IN NENA/APCO Conference – April 2016
    - d. Nat'l. Emergency Number Association – June 2016
    - e. Nat'l. Assoc. of State 9-1-1 Coordinators – June 2016
    - f. USCM 84<sup>th</sup> Annual Conference of Mayors – June 2016
    - g. Nat'l. Fire Protection Assoc. Technical Committee – July 2016
  - iii. IN is ongoing with data collection
  - iv. State Plan Influencers – two sides:
    - a. Adoption – consider devices, coverage, and application services
    - b. Governor's decision – business decision involves network policies, time frame, cost, proposals
5. State Plan Timeline:
  - i. Release of the draft state plan in Feb/March 2017
  - ii. Final state plan delivered to the Governor in May 2017
6. Governor's Decision Timeline:
  - i. Governor has 90 days to choose plan
7. Training – Mr. Pierce asked Commission members if they have standardized training programs (beyond agency level). Ms. Dignin commented that so many agencies' training are configurative. Chairman White explained that State Police training is thru the academy and on the job training. Commissioner Grzegorek responded that their training is at the agency level. Mr. Pierce inquired about CAD training in which Ms. Dignin explained that IN dispatchers are trained in 13 areas in which CAD falls into. They'll have a few weeks of training in the academy, then on the job training. Mr. Emsweller added that DHS uses the mobile data application on tablets.
8. Chief McEwan, Chair of the Public Safety Advisory Committee (PSAC) and a former Police Chief, shared his law enforcement resume as well as expertise with land mobile radio. In 2012 he was appointed the Chair of PSAC in which there are 43 members. Chief McEwan was contacted by former ISP Superintendent Melvin Carraway for assistance with building a new interoperable statewide radio system several years ago and offered his services, and is continuing to offer his experience with FirstNet.

## **10) Other Discussion**

1. Remaining 2016 meeting date:

December 20

These meetings will be held at the IPSC Office located in the Indiana Government Center North at 100 N. Senate Ave, Room N825, Indianapolis, IN 46204. Please contact Julie Sheppard for additional information – [jsheppard@ipsc.in.gov](mailto:jsheppard@ipsc.in.gov).

2. Hearing no other business, Chairman White adjourned the meeting of IPSC at 2:50 p.m.