



Integrated Public Safety Commission
Indiana Government Center North
100 North Senate Avenue, Room N825
Indianapolis, Indiana 46204 2203

Meeting Minutes Integrated Public Safety Commission (IPSC)

Tuesday, December 20, 2016

1) Welcome

- a) Chairman Mike White, Major with the Indiana State Police, proxy for Douglas G. Carter, Indiana State Police Superintendent, called the Integrated Public Safety Commission meeting to order at 1:30 p.m., Tuesday, December 20, 2016. Commissioners present were: Senator Michael R. Crider; Michael Halter, proxy for Anthony Russo, Assistant Special Agent in Charge (ASAC) for the FBI; Jason Carroll, Director of Public Safety - Ivy Tech Community College; Tim Smith, Chief, Vincennes Twp. Fire Dept.; Christopher Nodine, Asst. Fire Chief-Paramedic, Pendleton Fire and Ambulance; Brian Jones, LeMay Enterprises and State Representative Randy Frye. Members present thru Webex were: Michael Grzegorek, St. Joseph County Sheriff. Chairman White welcomed all in attendance, and with a quorum attained, immediately turned to the agenda items.

2) Adopt Minutes from Tuesday, September 20, 2016

- a) Chairman White called for a motion to adopt the minutes of the September 20, 2016 meetings; so moved by Commissioner Smith, seconded by Commissioner Crider; unanimous adoption.

3) Statewide Interoperable Communications Executive Committee (SIEC)

- a) Steve Skinner, the Statewide Interoperable Coordinator (SWIC) with IPSC presented an SIEC report.
 - i. SIEC - Mr. Skinner explained that the SIEC is a subcommittee of IPSC focusing on interoperability issues. Their quarterly meetings are held in conjunction with the Commission meetings. Discussion at the morning SIEC meeting focused on future goals
 - ii. Rebanding – in the last year, IPSC and the Attorney General's Office has been on several conference calls regarding reconciliation. Sprint/Nextel has refused to pay the state or any contractors for their involvement with reconciliation. This issue will now move to the Rebanding Transition Administrator, then onto the FCC to determine who will pay who, but the FCC does

- not deal with contract issues. The state has moved off of the frequencies as required by the FCC, so this issue will be resolved in the courts of the State of Indiana. The majority of the claims are on the Sprint side to the state, so Sprint will need to bring suit in state court if they want settlement.
- iii. Mr. Skinner's retirement – Mr. Skinner retires January 27, 2017 so Sally Fay, the IPSC Communications Director will temporarily take over his responsibilities as the SWIC until that position is permanently filled.

4) Executive Director's Report

- a) Dave Vice, IPSC Exec. Director, provided the Commission with an Executive Director's report:
- i. P25 Upgrade & Migration –
1. Phase 3 was completed on Dec. 6th, 7th & 8th which included 41 tower sites with three simulcast cells – Boone, Hendricks and Shelby counties. To date, 103 tower sites have been migrated with three phases complete leaving 50 sites to go.
 2. Phase 4 completion is scheduled for the latter part of January with 29 tower sites and two simulcast cells in Lake and St. Joseph counties. There have been issues with some AT&T T1 lines meeting minimum standards, as well as Motorola antenna replacements for Hammond, Gary and Cedar Lake causing some delays.
 3. Phase 5 with 21 sites will follow in February. IPSC and the local agencies have worked well together to develop and review templates and radio programming issues.
- ii. Active Radio Projects –
1. Hendricks County – waiting for FCC licensing for the additional Brownsburg site. Their tower and equipment is ready.
 2. Jasper County – waiting for AT&T to install a T1 line to the Rensselaer tower
 3. Porter County – adding three sites for a four site simulcast cell. County representatives along with IPSC's John Asher are at Motorola this week for staging of the new equipment.
 4. Steuben County – construction underway for 5 additional sites for a 6 site simulcast cell.
 5. LaPorte County – adding 3 sites for a 5 site simulcast cell.
 6. Decatur County – construction has not yet begun for their approved site.
 7. IN Dept. of Corrections – completed a detailed design review for replacing sites at Michigan State Prison

and the Rockville Correctional Facility.

iii. FirstNet LTE Broadband Project –

1. Mr. Vice attended the Winter SPOC meeting (State Points of Contact) in Phoenix, AZ on November 16th & 17th.
2. No vendor has been chosen yet, but since the November SPOC meeting one of the vendors, Rivaldi received a letter from FirstNet notifying them that they did not meet all of the qualifications which only leaves one vendor – AT&T. A decision will be made in March as a result of litigation brought by Rivaldi.
3. The State Plan will be developed by the new vendor with FirstNet, reviewed by the IPSC Commission and then presented to the Governor estimated to be in December 2017.
4. A State Plan portal is being developed to assist those key players involved in the decision process and review.
5. Sally Fay, IPSC Communications Director, displayed the new FirstNet program logo. The Crowe-Horwath team has assisted IPSC with loading over 2600 emails to send out newsletters and technology news using GovDelivery. A website will also be launched after the first of the year.
6. Beginning in February district HSEEP compliant seminars will be held in each of the ten IDHS districts thru the month of April. These seminars will focus on FirstNet and Communications Planning. The FirstNet Statewide Conference is planned for May 2-3, 2017 at the French Lick Resort in French Lick, IN.
7. Mr. Vice discussed the SLIGP grant 2.0 process of returning unused grant funds in which IPSC will not be returning any funds. This SLIGP grant will be used to fund the statewide conference in May.
8. Mr. Vice spoke to the IN Assoc. of County Commissioners as well as IPSC having booth space in their Trade Show. IPSC's presentation focused on fiscal issues faced by locals. The state does not charge user or maintenance fees to public safety agencies.
9. Mr. Vice introduced Cynthia Wenzel Cole, an engineer with Crowe Horwath who will assist with all FirstNet technical issues.

5) Logistics Report

- a) Doug Cochrane, IPSC Logistics Director, presented an overview of the Phase 3 completion:
 - i. 50 sites now remaining
 - ii. Mr. Cochrane continues to work with AT&T on a workable formula for the circuits.
 - iii. Phase 3 incorporated a much larger user base than the previous

- two phases with four times the subscribed users.
- iv. The IPSC Network Operations Center (NOC Center) has been busy with the data transition and migration from the old system to the new system, as well as filling I.D. requests.
- v. The microwave system continues migrating toward the new system transitioning to new business procedures for connectivity.
- b) Grephen Latif, Sr. Communications Analyst with NOC Center, presented the IPSC Current System Progress Report. The current system is 4.1 and only operating in the north part of the state in 2 regions:
 - i. 1,157 remaining unreserved IDs –
 - a. 958 analog
 - b. 199 digital
 - ii. Director’s reserve I.D.s total 711
 - iii. Total remaining I.D.s YTD = 1,838
 - iv. Radio I.D.s processed YTD = 8,190 (record # since 2011)
- c) IPSC P25 System Progress Report:
 - i. All counties have now been assigned their P25 I.D.s including State and Federal agencies
 - ii. Total number of P25 IDs issued to counties alone is 48,499
 - iii. Total number of P25 IDs issued to state & federal agencies is 12,094
 - iv. The remaining Phases 4 & 5 are in the process of programming their radios
 - v. Grand Total – P25 I.D.s assigned and issued YTD = 60,593

6) Operations Report

- a) Mr. Vice presented the operations update on behalf of John Asher, IPSC Field Operations Director. IPSC radio technicians continue to work on P25 cutover meeting with vendors at sites, programming radios and making repairs.
- b) IPSC continues to loan radios to the locals to assist them with the migration to the new system, as well as reviews local radio programming to assure those counties doing their own programming are not going to have any issues on cutover night.
- c) There have been some HVAC and generator issues at a few of the radio tower sites due to the recent cold. These have not been major issues, however some repairs have been costly.
- d) Currently there are five radio technician vacancies. Mr. Vice recognized the outstanding work of the current team and their continued efforts and dedication to the agency.

7) Planning & Training

- a) Sally Fay, IPSC Communications Director explained that the Training & Outreach Program is all about IPSC’s mission which is “to strengthen community safety and security by minimizing the financial and technological barriers to interoperable communications thru inter-agency

cooperation.” Ms. Fay introduced and praised her two team members, Tyler Clements, the Outreach Coordinator who currently covers the entire state and Mike Watkins, the IPSC Training Coordinator.

b) Outreach program statistics (4th Quarter):

- i. Mr. Clements presented an update on the outreach program. Phase 4 cutover meetings were held in Monticello, Rensselaer, Plymouth and Warsaw. Phase 5 cutover meetings were held in Kendallville, Decatur, Huntington, Peru and Frankfort. Specific meetings were also held for Shelbyville, Indy Airport, Rockville, Columbus, Rushville, Winchester, Richmond and Rushville. Mr. Clements also continues to attend all District Planning Council meetings.
- ii. Phase 4 P25 local programming has over 50% of responders ready for the fourth cutover. Outreach is also moving into the Phase 5 region in the northeastern part of the state with most of these responders also actively engaged in programming.
- iii. Mr. Clements has also attended Interstate Interoperability meetings with the State of Ohio. In October 2017, Indiana and Ohio will host a cross-border communications exercise.
- iv. The outreach team continues to provide updates to Associations and Groups including APCO and the Fire Chiefs Association. Also actively participating in statewide quarterly meetings, as well as providing information to local level agencies.
- v. FirstNet Outreach has also engaged in the EMAI, IACT and IACC conferences. Ms. Fay added how Mr. Clements has reached a tremendous amount of first responders and praised his hard work. Mr. Vice also thanked Jon Allen, CAD Data Technician (and former Outreach Coordinator) for assisting Mr. Clements with the Outreach Program.

c) Training Report:

- i. Mike Watkins, IPSC Training Coordinator reported training updates. IPSC has partnered with IDHS Training Division to look at alternate ways to incorporate online training. Also evaluating the project charter proposed by IN Interactive in conjunction with IOT.
- ii. Mr. Watkins continues to provide Pursuit Training to dispatchers at the IN Law Enforcement Academy.
- iii. Mr. Watkins has also been assisting Mr. Clements with P25 cutover meetings and other agency projects.
- iv. 4th quarter training statistics – total of 54 classes held with a total of 757 students

d) Ms. Fay added that in addition to Field Coordinator and FirstNet services, Mr. Watkins and Mr. Clements participated in the 2017 IDHS State Level Exercise. They will also take on added responsibilities from Mr. Skinner when he retires at the end of January.

e) 2017 high level goals include increased and improved customer service; implementation of online training; implementation of disaster communications training; and expansion of COML training and

exercises.

8) CAD/RMS System Implementation Report

- a) Kelly Dignin, CAD Administrator for IPSC presented a year-end review of the CAD/RMS system:
 - i. CAD was upgraded to 10.3.4.4. for ISP, IDHS, DNR and local agencies
 - ii. upgrades included 26 servers, more than 100 workstations, 3 database rebuilds and 8 application upgrades.
 - iii. deployed a new version of Mobile – Mobile Version 8 & Mobile 10.8
 - iv. 2 servers hold the ISP and SQL database – the CAD application server and the SQL application server. State agencies which include IPSC, INDOT, DNR, IDHS, BMV will have their own server, as well as approximately ten local agencies on one server. All of these servers are connected centrally and use a validation server.
- b) Agencies that joined the system in 2016 included:
 - i. Hancock County; Putnam County; New Albany P.D.; Clay County; Tell City/Perry County; Sullivan P.D.; Francisville P.D.; Medaryville P.D.; Hendricks Communications; Seelyville P.D.; and Washington County
 - ii. Ms. Dignin and her CAD team, Megan Compton and Jon Allen, have reached out to all of these agencies to assist with these new upgrades.
- c) Road map ahead:
 - i. Harris is the parent company to Caliber Public Safety who purchased InterAct in 2015. Harris also purchased another mobile application “SmartCop”, but Ms. Dignin is not sure how that will impact the State of Indiana. IPSC will continue to work with Caliber on data sharing
 - ii. Caliber also plans integration enhancements in 2017 between the CAD, MDD, RMS and OMS.
 - iii. Release Management Program - improvements are planned for this process
 - iv. Caliber is also looking into creating advisory boards and user groups. Mr. Allen has agreed to take the lead in this project.
- d) The MADDEN Center can be contacted at 317-234-9686 or maddcenter2@ipsc.in.gov.

9) Recognition of Service

- a) Mr. Vice read a Recognition of Service for Mr. Skinner who will be retiring at the end of January after a 42 year public safety career and honorable service to the State of Indiana. Mr. Skinner began his career in 1974 with the Dept. of Natural Resources as a conservation officer working his way thru the years to the rank of Major. Mr. Skinner came to IPSC on loan from the DNR in 2002 to assist with the build of the 800MHz radio system eventually retiring from DNR and working full time

for IPSC in 2006 as a field coordinator. Mr. Skinner also worked as the coordinator for the Sprint/Nextel Rebanding project over the last several years.

- b) Jim Jarvis with the U.S. Office of Emergency Communications (OEC) also praised Mr. Skinner's work with the interoperable working groups in Region 5 which included the states of Ohio and Illinois as well as FEMA. Mr. Skinner has also worked the last several years with the OEC serving as the State Point of Contact (SPOC) for the State of Indiana working closely with Mr. Jarvis and his team. Mr. Jarvis then presented Mr. Skinner with a coin from the U.S. Dept. of Homeland Security as a token of appreciation.

10) Other Discussion

- a) 2017 Meeting dates will be:
 - March 21
 - June 20
 - September 19
 - December 19

These meetings will be held at the Indiana Government Center Complex (Room TBD). Please contact Julie Sheppard for additional information – jsheppard@ipsc.in.gov.

- b) Hearing no other business, Chairman White adjourned the meeting of IPSC at 2:40 p.m.