

INDIANA DEPARTMENT OF TRANSPORTATION FORCE ACCOUNT DAILY RECORD	
CONTRACTOR:	DATE:
CONTRACT #:	PAGE: OF
PROJECT #:	SR/LOC./STA'S:
DESCRIPTION OF WORK:	

LABOR		HOURS		
NAME	JOB CLASS	S/T	O/T	D/T

OWNED EQUIPMENT			HOURS	
MAKE/MODEL	YEAR	SIZE/HP	WORKED	STANDBY
*				

*Check the box if standby hours include transportation and on-site assembly and disassembly of equipment.

RENTED EQUIPMENT			HOURS	
MAKE/MODEL	YEAR	SIZE/HP	WORKED	STANDBY
*				

*Check the box if standby hours include transportation and on-site assembly and disassembly of equipment.

MATERIALS & CONSUMABLES					
DESCRIPTION	QTY	UOM	DESCRIPTION	QTY	UOM

SUBCONTRACTORS OR HAULING		HOURS
CONTRACTOR/HAULER NAME	CONTRACTOR/HAULER SERVICE PROVIDED	WORKED

CONTRACTOR REPRESENTATIVE	INDOT REPRESENTATIVE
CONTRACTOR:	INDOT DISTRICT:
PRINTED NAME:	PRINTED NAME:
SIGNATURE:	SIGNATURE:
DATE:	DATE:

* SS 109.05(b)7 - Compensation - "The Contractor and the Engineer shall compare records of the cost of work done as ordered on a force account basis at the end of each day. These records shall be made in duplicate and signed by both. Each shall retain one copy."

*S/T = Standard Time, O/T = Over Time, D/T = Double Time, Qty = Quantity, UOM = Unit of Measure

*If additional rows are needed for labor, equipment, materials, hauling - start a new sheet.