

**STATE ARMORY BOARD
8 MARCH 2023**

The Indiana State Armory Board convened at 9:59 A.M., Wednesday, March 8, 2023 in the Adjutant General's Conference Room, located on the second floor of Building One, Indiana Joint Force Headquarters at Stout Field, Indianapolis, Indiana 46241, in compliance with the Center of Disease Control meeting guidelines, pursuant to notice given to all concerned.

MEMBERS PRESENT:

BG (Ret) Michael A. Kiefer – President
BG (Ret) Ronald W. Henry – Vice President
COL (Ret) Marjorie K. Courtney – Member
COL (Ret) Timothy R. Warrick – Member

OTHERS PRESENT:

COL Cathleen A. Eaken – Chief of Staff, Indiana National Guard
Major Kelli Marietta – Executive Officer, Indiana Air National Guard
COL (Ret) Todd Townsend – Pending Member
Mr. Jason Thompson – General Counsel, Adjutant General's Office
COL (Ret) John Silva – Controller
Mrs. Mary Carrico – Director, State Purchasing and Contracting Office
Mr. James Mahern – Director, State Facilities Officer
Mrs. Stephanie Brossman – Field Auditor
Mr. Bradley Fernstrom – Indiana National Guard Solutions Group
Dr. Vonda K. Brooks – Indiana National Guard Solutions Group
Mr. Jason Brady – Construction and Facilities Management Office (CFMO)
Miss Mary L. Barbee – Recorder

THOSE ABSENT:

MG R. Dale Lyles – The Adjutant General – Secretary-Treasurer

MINUTES OF LAST MEETING:

Brigadier General (Retired) Kiefer acknowledged enough members were present to establish a quorum and called the meeting to order at 10:05 A.M. Motion to approve the minutes of the 14 December 2022 meeting was made by Colonel (Retired) Courtney, seconded by Colonel (Retired) Warrick, and carried.

TREASURER'S REPORT

Colonel (Retired) Silva led the Treasurer's Report by presenting the Special Programs Account which is primarily the status of funds for the Cyber Academy located at the Muscatatuck Urban Training Center (MUTC), located in Butlerville, Indiana. The checking account balance for the account As of 17 February 2023 was \$371,634.90 He indicated the accounts receivable total \$29,347.61; a combination of payments from individuals attending the Cyber Academy as well as rent from Ivy Tech

for their use of classroom space at the academy. Total Liabilities and Equity for the State Armory Board Special Programs account is \$400,982.51

Profit and Loss for the Special Programs account is comprised with total income \$46,680.33; this amount is comprised of Administrative Fees, Late Fees and Room Charges. Expenses for the account are \$14,688.13; giving a Net Income of \$31,992.20

General Kiefer asked if the special programs account was at an acceptable range in terms of profit and loss, to which Colonel Silva replied he thought the academy could consume more dollars as it was the intention of General Lyles to keep the account at maintaining a steady balance of \$250,000.00; he mentioned that next year's budget proposal from the cyber academy might have additional expenditures to achieve the target goal of \$250,000.00

There is a total of \$2,344,142.07 in the main State Armory Board checking account. Certificates of Deposit remain at \$900,000.00—many of the amounts are not able to take advantage of the current rising interest rates as they are certificates which are not currently eligible for renewal. Colonel Silva did indicate a few of the certificates had been renewed at the current rising rates; but it would be next year before the majority of accounts could see an increase. Long Term Liabilities have seen some consumption of dollars and have a balance of \$127,984.19; leaving the total of non-obligated funds -- \$2,216,157.88

Colonel Silva reported the Board had a total income of \$31,596.79 from the reporting period of December 1, 2022 through February 17, 2023—this amount is comprised of interest earned on CDs, campground rentals at the Knightstown property, reimbursements, and income earned through the laundry service at MUTC. The laundry commission dollars are expected to dwindle in the coming months as that service has closed. A detailed listing of expenses incurred by the State Armory Board can be found on the Profit and Loss Statement which is included with the reports attached to the agenda.

General Kiefer asked what missions the Indiana Guard Reserve (INGR) was involved in as he hadn't heard anything regarding them in recent months. Colonel Silva replied they have their formal event within the next couple of months, as well as their Annual Training (AT) period when they would consume a great deal of their budgeted funds. He stated the INGR works closely with 81st Troop Command, emphasizing Troop Command approves the requests for expenditures before payments using SAB funds are made.

Colonel Warrick inquired about the Ceremonial Unit having an increase of monies spent for veterinary services. Mr. Jason Thompson explained there was a medical emergency which resulted in needing to have horses transported to a qualified veterinarian in Lexington, Kentucky. He explained the stable where the horses are boarded received special permission from the Indiana Department of Administration (IDoA) to utilize state horse trailers to transport the horses as it was an emergency circumstance. Mr. Thompson said the trip to Lexington saved the horses' lives.

Motion to approve the Controller's Report was made by Colonel Warrick, seconded by Colonel Courtney, and carried unanimously.

5. THE AGO PURCHASING AND CONTRACTING DIRECTORATE WILL PROVIDE AN UPDATE ON CURRENT STATE ARMORY BOARD CONTRACTS – MRS. MARY CARRICO, DIRECTOR.

Mrs. Carrico reported she did not have any contracts to go before the Board at this meeting, but she did have the following items going out for bid:

Roof Replacements: Columbus Readiness Center, Stout Field-Building 5, and the Washington Readiness Center.

Armory Modernization: Martinsville Armory

Boiler Replacements: Lebanon, Hartford City, and Huntington.

Mrs. Carrico indicated that the aforementioned items are in the design phase and it would be early summer before they would require approval and signatures.

She asked if the Board would like to continue to retain the services of Sease, Gerig, and Associates as consultants as the contract was coming up for renewal in April at the cost of \$40,000.00 annually. Colonel Eaken stated she had checked with General Lyles and he has indicated the partnership between Sease, Gerig and Associates and the Indiana National Guard is beneficial, therefore, he would like to continue to utilize the firm. A motion to continue to retain the consulting services of Sease, Gerig, and Associates at the cost of \$40,000.00 for the upcoming period of April 2023 through April 2024 was made by Colonel Courtney, seconded by General Henry, and carried.

6. THE SOLUTIONS GROUP WILL PROVIDE AN UPDATE ON THE CYBER ACADEMY – DR. VONDA K. BROOKS AND MR. BRADLEY FERNSTROM.

Dr. Brooks reported with cohort 5 there are 25 students—11 of them are in the lodging program; 2 of those students are members of the Indiana National Guard. There are 47 applicants for cohort 6, 10 of those are members of the Indiana National Guard. She further indicated 20 applicants are interested in the lodging program, this includes 7 Guardsmen.

Graduation for the current cohort is scheduled to take place on July 22, 2023 at the Ivy Tech Columbus campus, rather than at the Cyber Academy.

Mr. Fernstrom briefed the Board of a program set forth by Ivy Tech called “Tuesdays at the Tech,” indicating that the program is a series of job fairs held at the Columbus campus. He stated the job fairs are hosted by a different department—the fair on May 2nd will focus on Information Technology/Cyber. In an effort to introduce students to the cyber portion, Mr. Fernstrom plans to use common connections with J6, DFAS, and Crane to talk to students about careers with the military aspects of cyber security.

7. THE AGO FACILITIES DIRECTORATE WILL PROVIDE AN UPDATE OF THE ARMORIES AND PROPERTIES – MR. JAMES MAHERN, DIRECTOR.

During the time period of 22 to 26 December 2022, the central portion of Indiana endured a period of severe weather: daily temperatures of minus 40 degrees Fahrenheit, sustained winds of 30 mph, with gusts of 40-50 mph. This act of nature resulted in 1.4 million dollars worth of damage to 7 facilities. What follows is a brief description of the areas damaged and their estimated dates of the completion of restoration efforts: Minuteman Auditorium (Building 1, Stout Field), suffered water damage and is 60% complete. Building 15 (Stout Field) lost its roof, and that has been replaced.

Lawrence suffered significant water damage due to a loss of power—the hardwood/maple floor of the gymnasium is being replaced, with an estimated completion date of April 4, 2023.

The greatest amount of damage occurred at the Johnson County Armory where sprinklers on opposite sides of the building burst, resulting in nearly \$800,000.00 worth of damage to the first and second floors of the armory. Required restorations include the replacement of drywall, electrical/mechanical systems, new carpeting, and painting; estimated date of completion is May 15, 2023.

Colonel Warrick asked if there was a way to prevent the sprinkler system from freezing/bursting in the future. Mr. Mahern explained the sprinklers that burst were located in spaces that are above the current ceilings of the building. He indicated in the future when the forecast calls for extreme temperatures, ceiling tiles near the sprinklers would be removed in an effort to allow the heat from the building rise to those areas, and hopefully prevent the pipes from bursting.

General Kiefer asked Mr. Mahern if there was a flaw in the design of the building which might have contributed to the bursting of the sprinkler system. Mr. Mahern explained there were different designers used for each of the buildings and that each design was modeled to take into consideration environmental conditions they anticipated for Indiana, emphasizing the winter weather conditions which blanketed Indiana during the 22 through 26 December 2022 time frame were not normal; and he pointed out designers look at meteorological data and plan their design based on those parameters.

General Henry questioned Mr. Mahern as to the amount of equipment damage to the Lawrence Armory. Items of permanency, including cabinetry are being replaced; other items which are not attached to the buildings will need to be replaced by the individual units.

Having entertained the questions regarding the December 2022 act of nature, Mr. Mahern briefed the Board on the status of construction taking place at the Danville armory. He approached the Board with a request for a 15-foot easement with Duke Energy for three-phase power scheduled to run along the back side of the facility; he stated approval from the Board would enable him to contact Duke Energy, LLC with the news of approval so the easement could be completed late March 2023, early April 2023. Colonel Courtney made a motion to approve the 15-foot easement at the Danville armory; seconded by General Henry and carried.

Mr. Mahern then provided a brief concerning the updates taking place at the Columbus armory. He stated he has been working with Mr. Brady and the FMO to secure six million dollars in federal funds, as well as proposing an additional six million dollars during upcoming considerations at the biannual budget meeting. He indicated a hinderance with acquiring funds is that the property at the Columbus airport is under the control of the airport authority, as space is leased by the State Armory Board, and expires in 2027.

The Board was asked to approve a lease and new property boundaries as currently drawn, pending legal language to be added at a later date, and be signed by the Armory Board president prior to the next Board meeting. Colonel Warrick proposed the motion which was seconded by Colonel Courtney and carried. The terms of the lease are 75 years at the cost of one dollar annually.

Colonel Courtney informed the Board she had run into complications regarding the divestiture of the Marion Armory. She stated there is a problem with the deed in that it is a deed in trust which was

drafted in 1938 and stated that when the Indiana National Guard had completed construction of the building, and all mortgages and liens were paid in full, the trustee of the deed would then convey the property to the State Armory Board. She stated nothing has been recorded at the Grant County courthouse. She further indicated there had been an annual payment from the Board in the amount of \$7,000.00, but those payments were at some point discontinued, again, with no record being maintained at the Grant County courthouse. Events during World War II may have taken precedence over these historical recordings.

Colonel Courtney expressed the Board would be at a standstill regarding divestiture of the armory until the deed/trust was resolved.

Colonel Warrick began a discussion concerning property which remains at the Linton Armory. He indicated persons had been inquiring as to the historical items remaining at the armory, specifically a request from the Whitaker family to acquire the bronze plaque dedicating the drill floor to MG Charles W. Whitaker. General Kiefer suggested the historical items be presented to the National Guard's Historical Branch.

Mr. Brady indicated USPFO-IN personnel were scheduled to pick up some ballistic panels to be delivered to Stout Field, and have met with the mayor for a walk-through of the property in February 2023. Mr. Thompson reported he had spoken with Mayor John Wilkes regarding the city's interest in the property. Mr. Mahern reminded the Board at their December 14, 2022 meeting, they had voted to turn the divestiture of the Linton Armory to IDoA for disposal; therefore, a public hearing would be held to determine who would assume ownership of the property.

Colonel Eaken addressed the question of the MG Whitaker dedication plaque, stating she was unaware of the precedence for handling plaques from divested properties. Mr. Thompson informed the Board there is a formal process for the disposition of state property emphasizing he did not believe it was the Board's determination of what to do with that particular piece of state property, that it is something which will require further investigation.

8. MR. JASON BRADY WILL PROVIDE AN UPDATE ON THE SHELBYVILLE MILCON PROJECT.

Mr. Brady updated the Board on the Military Construction (MILCON) Project underway at the Shelbyville, Indiana National Guard Armory. He reminded the Board of their decision to advance \$250,000.00 to allow for a third-party review of the initial construction design of the facility and repairs to the damage resulting in the attempt to place HVAC equipment on the roof of the building. He stated that the reviewer had stated it was their belief there was improper installation of anchors. Mr. Brady stated he, Mrs. Carrico, Mr. Thompson, and Mr. Kerseys had met with Guidon Design during the week of February 20, 2023, alerting them it was believed the failing wall was an error on their part. Guidon Design indicated they would have a response to the accusations on March 10, 2023; at which time, a timeline will be established on ways to continue with the project. Mr. Brady indicated additional monies will be used to cover further responses regarding the structural damages. Mr. Brady speculated there might be an opportunity to approach NGB with an above threshold request at the next congressional meeting of committee. He indicated this process would extend completion time to an additional six to nine months.

Mr. Brady stated the current construction contract ends toward the end of April 2023, at which time he is considering the demobilization of the current construction contract. Once construction has been demobilized, he is of the belief that this will give the FMO time to figure out the solution to the problems; this includes funding as well as remobilizing with a new construction firm and completing the task of installing the HVAC on top the roof of the Shelbyville armory.

Colonel Courtney asked about the placement of units which are assigned to the Shelbyville armory. Mr. Brady indicated the bulk of the unit is housed at the Atterbury Armory in Buildings 4 and 4-A, while the supply section is housed on Stout Field in Building 7. He stated the supply building at Shelbyville is separate from the building which has suffered structural damage, and would not be affected by the construction delay. Colonel Townsend inquired if the flight facility was affected by any of the construction mishaps, to which Mr. Brady indicated they are not.

Mr. Brady and Mr. Mahern informed the Board the construction process at Hamilton County is 90% through its design phase, and physical construction on the property could begin 30 to 60 days once NGB sends its approval.

9. COLONEL MATTHEW BROWN, DIRECTOR OF AIR GUARD STAFF, AND MAJOR KELLI MARIETTA, EXECUTIVE OFFICER, WILL PROVIDE A REQUEST FOR FINANCIAL SUPPORT OF THE RECOGNITION OF OUTSTANDING AIRMAN OF THE YEAR AWARD WINNERS IN MAY 2023.

Major Marietta informed the Board of Colonel Brown's absence at the meeting, due to a health issue; but briefed the Board regarding the 2023 Airman of the Year Ceremony in his absence. She approached the Board with a request of \$450.00 to cover the cost of catering for the ceremony which would be taking place at the Indiana War Memorial in May 2023. She indicated the Air Guard had not been able to have the awards ceremony in past years as a result of the CoVid-19 pandemic; however, with restrictions being lifted, she stated the awards ceremony would be back on track as an annual event. Motion to approve the request of \$450.00 to cover the costs of food for the 2023 Airman of the Year Awards Ceremony was made by Colonel Courtney, Seconded by General Henry, and carried.

10. PUBLIC COMMENTS

There were no comments from any visitors in attendance at the Board meeting.

11. CURRENT ACTIVITIES—INDIANA NATIONAL GUARD

In the absence of MG Lyles, Colonel Cathleen A. Eaken – Chief of Staff, Indiana National Guard, briefed the Board concerning activities of the Indiana National Guard. She indicated there were approximately 1,200 Guardsmen currently deployed, a number which represents approximately ten per cent of total force.

Colonel Eaken explained the new system for determining who a division commander would be, stating the past process of rotating between representative states has been replaced by a competitive board in which prospective candidates apply and are selected using a board process. She stated the new commander of the 38th Infantry Division is Brigadier General Daniel A. Degelow.

General Henry asked how things were going with the Indiana National Guard's partnership with the Republic of Niger in Africa. Colonel Eakin reported there was to have been a five-year celebration

commemorating the partnership; however, the date needed to be changed, at the request of the Republic; but it would be held at a later date. She indicated that visits to the Republic of Niger often include assistance and training with their logistics personnel.

Colonel Eaken reported that strength within the Indiana National Guard is at 98%

12. ESTABLISH DATE AND TIME FOR NEXT MEETING.

There being no further business to discuss, the next meeting of the Indiana State Armory Board was determined to take place on Wednesday May 17, 2023 at 10 o'clock. Motion to adjourn was made by Colonel Warrick, seconded by Colonel Courtney and carried at 11:15 A.M.

Michael A. Kiefer

BRIGADIER GENERAL MICHAEL A. KIEFER, INARNG (RET)
PRESIDENT, INDIANA STATE ARMORY BOARD

R. Dale Lyles

MAJOR GENERAL R. DALE LYLES, INNG
THE ADJUTANT GENERAL, SECRETARY-TREASURER