

**STATE ARMORY BOARD
14 DECEMBER 2022**

The Indiana State Armory Board convened at 10 o'clock, Wednesday, December 14, 2022 in the Adjutant General's Conference Room, located on the second floor of Building One, Indiana Joint Force Headquarters at Stout Field, Indianapolis, Indiana 46241, in compliance with the Center of Disease Control meeting guidelines, pursuant to notice given to all concerned.

MEMBERS PRESENT:

BG (Ret) Michael A. Kiefer – President
MG R. Dale Lyles – the Adjutant General – Secretary-Treasurer
BG (Ret) Ronald W. Henry – Vice President
COL (Ret) Marjorie K. Courtney

OTHERS PRESENT:

BG Justin L. Mann – Director, Joint Staff
Mr. Scott R. Collins – Director, State Operations
Mr. Jason Thompson – General Counsel, Adjutant General's Office
COL (Ret) John Silva – Controller
Mrs. Mary Carrico – Director, State Purchasing and Contracting Office
Mr. James Mahern – Director, State Facilities Office
Mrs. Stephanie Brossman – Field Auditor
Mr. John Piper – Indiana National Guard Solutions Group
Dr. Vonda K. Brooks – Indiana National Guard Solutions Group
Mr. Jason Brady – Construction and Facilities Management Office (CFMO)
Mr. Shaun Jenkins – Administrative Assistant to the Director, State Operations
Ms. Mary L. Barbee – Recorder

THOSE ABSENT:

MSG (Ret) Donivan J. Mahuron – Member

4. MINUTES OF LAST MEETING.

Brigadier General (Retired) Kiefer acknowledged enough members were present to establish a quorum and called the meeting to order at 10:05 A.M., immediately following the posting of the colors of our country and state by members of the Indiana Guard Reserve (INGR). Motion to approve the minutes of the August 4, 2022 meeting

was made by Colonel (Retired) Courtney, seconded by Brigadier General (Retired) Henry, and carried.

BG (Ret) Kiefer deviated from the published agenda to introduce BG Lyles, to deliver his remarks as he had another commitment which he needed to attend. BG Lyles applauded the Board for their efforts in making the National Guard better through their support of the armory modernization program and everything they do in the public domain to make his job easier. He specifically mentioned the Board's support of his public relations fund enabling him to present the Indiana National Guard in a favorable light with our NATO partners from Slovakia. BG Lyles stated he had recently returned from Slovakia and witnessed 200 Ukrainian soldiers being trained by the Slovakian military; the Slovakian soldiers had just completed a training exercise with the Indiana National Guard, emphasizing that it is because of the State Armory Board that our countries are able to work together to build a strong global force.

BG Lyles stated the one thing that continues to plague the National Guard is accessions. He stated in November 2022, 100 people enlisted in the National Guard, a number which is significantly less than that in years past. In an effort to increase recruiting numbers, he has worked with General Counsel, Jason Thompson, on a program to give \$1,000.00 from state funds for any referral that enlists in the Guard, he stated the program was available for any citizen over the age of 18 to participate.

BG Lyles indicated to the Board he had seen MSG (Ret) Jack Mahuron's son during the week of December 5, 2022, and was told that MSG (Ret) Mahuron was not doing well, and is in a nursing home in Scottsburg, that continued prayers for Jack and the Mahuron family are appreciated.

BG Lyles apologized that he could not stay for the meeting; however, he had been requested to accompany Governor Eric Holcomb for an awards ceremony at Lucas Oil Stadium, honoring the Boy Scouts of America. He wished everyone a happy holiday and that he looked forward to working with the Board in the upcoming year.

5. TREASURER'S REPORT – COL (R) JOHN SILVA, CONTROLLER.

Colonel (Retired) Silva alerted the Board to look at the local armory board balance sheet that has a combined total of \$266,00.00; he stated the checking account balance with the Special Programs account, the one that supports the Cyber Academy is at \$339,366.79 The Profit and Loss Statement for the Special Programs reports a net income of \$40,321.00; emphasizing that it has been TAGs intention to keep the account at or under \$250,000.00

As of November 30, 2022, the balance of the main State Armory Board account is \$2,336,606.00; certificates of deposit remain at \$900,000.00 with interest rates creeping up to match the current rates of return set forth by various financial institutions.

Looking at a few notations to the Profit and Loss statement, COL (Ret) Silva indicated total income received during the reporting period was \$52,437.09 Total expenses for the reporting period were \$139,249.00

Motion to approve the Treasurer's Report was made by COL (Ret) Warrick, seconded by COL (Ret) Courtney, and carried.

6. THE AGO PURCHASING AND CONTRACTING DIRECTORATE WILL PROVIDE AN UPDATE ON CURRENT STATE ARMORY BOARD CONTRACTS. - MRS. MARY CARRICO, DIRECTOR.

Mrs. Carrico indicated that during Fiscal Year 2022, 215 purchase orders for Muscatatuck, Camp Atterbury, and Headquarters totaled \$31,462,144.68; for items costing less than \$50,000.00, she stated there were 3,157 purchases totaling \$53,919,149.14. She stated she appreciated the hard work and dedication affronted by her staff, and that was echoed by BG (Ret) Kiefer stating those are large numbers for any enterprise and the contracting staff should be applauded.

Mrs. Carrico completed her brief by thanking the Board for supporting the AGO staff holiday meal by graciously picking up the cost of \$1,592.64.

7. THE AGO FACILITIES DIRECTORATE WILL PRESENT AN UPDATE CONCERNING RIGHT-OF-WAY AND EASEMENTS FOR STOUT FIELD AND THE DIVISION ARMORY. MR. JAMES MAHERN, DIRECTOR; AND MR. JASON THOMPSON, GENERAL COUNSEL.

Mr. Mahern directed the Board's attention to the Right of Entry Agreement between the State of Indiana, the Consolidated City of Indianapolis, and Marion County Indiana by and through the Department of Public Works. He stated this agreement allows access to Stout Field and the 38th Infantry Division armory for discovery work for the infrastructure that is below ground: drainage, sewage, water, gas, in support of the project of redoing the drainage along the northeast and southeast portions of Stout Field, plus the follow-on agreement with Citizen's Energy Group. Mr. Mahern indicated the project had been changed from an Easement to a Right of Entry Agreement as discovery work needed to be done before the drainage work began.

Mr. Thompson stated there is ongoing conversations with the City of Indianapolis, regarding Citizens Energy Group being brought into the project to go through the discovery process so the ownership of the utilities fall under Citizens Energy Group.

Mr. Mahern mentioned this project included redoing the intersection of Holt Road and Minnesota Street; but that portion of the project would not begin to take place until

the spring of 2024. He indicated he had two documents for BG (Ret) Kiefer's signature; but he would present those to him after the meeting.

COL (Ret) Courtney expressed an interest in the number of federal units on Stout Filed Base, to which Mr. Mahern stated those personnel are located in buildings 1, 5, 9, 14 and 15. She further expressed a concern of the involvement of the J3 for installation security. Mr. Mahern assured her he has talked to J3 as well as the physical plant director that any and all outside representatives would be placed on a list and standard operating procedures would be followed.

COL (Ret) Courtney made a motion to approve the agreement with the Citizens Energy Group and the City of Indianapolis; seconded by COL (Ret) Warrick, and carried.

8. FACILITIES AND PROPERTIES DISCUSSION WITH THE AGO AND CFMO. THIS WILL INCLUDE A GUIDED DISCUSSION ON THE STATUS OF A MONUMENT/MEMORIAL DESIGN. – MR. JASON BRADY, ACTING CFMO AND MR. JAMES MAHERN.

Mr. Mahern stated the State Budget Agency had approved the agency's proposed capital budget and it was looking favorable that there would be 60 million dollars set aside in federal and state dollars to projects in Atlanta, Bloomington, Columbus, LaPorte, and Vincennes; also included with this funding, are projects concerning the replacement of large assets such as roofs, and boilers.

Mr. Brady indicated the design portion of the Hamilton County property is 90% complete, and the design would be submitted to National Guard Bureau in January 2023—upon acceptance of the design, the contracting process of that project would begin. He further stated, CFMO is in the process of having the Danville armory demolished; as well as the design process of the Martinsville armory.

Mr. Brady informed the Board of a structure issue at Shelbyville which was initially discussed in October: the possibility of needing \$250,000.00 to cover ongoing complications to that project. Mr. Brady stated Colonel (Ret.) Silva was able to get funding from the State Budget Agency to cover some of those costs; however, during the time frame of November 30, 2022 through December 7, 2022, a construction crew was attempting to set an HVAC unit on the roof, only to have a supporting wall fail. The HVAC unit has since been removed; however, there is a need for at least \$10,000.00 to discover what made the wall fail, and to do the necessary repairs to that wall. Mr. Brady reminded the Board that the Shelbyville project is 100% federally funded and that all funds have been consumed for the project.. He further stated there is a request with National Guard Bureau for additional funds; however, he doesn't feel there will be any additional funds available from the state.

Mr. Mahern added that the Shelbyville armory is a \$14,000,000.00 federally funded project whose available funds have been depleted. He indicated that the FMO normally sets aside an extra 10% in a contingency fund to be used during unforeseen circumstances; however, those funds have been consumed as well. Mr. Brady requested the \$250,000.00 which was mentioned in October 2022 be made available to use on the Shelbyville project.

Colonel (Ret.) Silva indicated he was able to approach the State Budget Director and received \$250,000.00 for the project; but he could not ask for an additional \$250,000.00 as Shelbyville is a federally funded project. Mr. Collins asked if the project would qualify as a request for emergency funds through the State Budget Agency, to which Colonel (Ret.) Silva replied that it would not, given that the project is 100% federally funded. General (Ret.) Henry made a motion that the State Armory Board award the FMO with \$250,000.00 to repair the failed wall at Shelbyville. Colonel (Ret.) Courtney seconded the motion, while Colonel (Ret.) Warrick asked if the \$250,000.00 would at some point in time, be reimbursed to the State Armory Board. Mr. Thompson told the Board they would not see the money back; however they could see it as an investment in a facility they own. General (Ret.) Henry, again raised the motion to approve \$250,000.00 for the investigation and repair of the failed wall at Shelbyville, seconded by Colonel Courtney.

Mr. Brady approached the Board concerning the War on Terrorism Memorial, stating that Colonel (Ret.) Silva had addressed the Board about earlier; it was determined at that time, monies did not need to be set aside for that memorial. Mr. Brady stated he had been contacted by Luke Leising from Guidon Design, asking if he could utilize the design concept he and the Board had been working on, as Brigadier General (Ret.) Jim Bauerle Chairman of the Military / Veterans Coalition of Indiana inquired about its use for a potential memorial to be erected in downtown Indianapolis.

Mr. Thompson informed the Board General (Ret.) Bauerle had been openly perusing a memorial to support Desert Storm/Desert Shield and the Global War on Terror, and was interested in acquiring the design the Board had commissioned Guidon Designs to make for them. Mr. Thompson further suggested the Board claim ownership to the design in the event there should come a time they would like to use it. General (Ret.) Kiefer mentioned he thought the memorial issue had been decided and wanted to know why it was coming back as a topic for discussion. Mr. Thompson explained the Board had paid for the design and Guidon has stated that design is State Armory Board property, but could they use the design to produce General (Ret.) Bauerle's monument. Colonel Warrick thought that it was General (Ret.) Umbarger's desire to have the memorial erected at Stout Field, not downtown. This was affirmed by Mr. Thompson who suggested that if General (Ret.) Umbarger was going to become a part of future discussion concerning the monument, a courtesy call needed to be made. General (Ret.) Kiefer agreed, saying he told General (Ret.) Umbarger the Board had elected to put the monument 'on the shelf.'

Colonel (Ret.) Courtney said to tell Guidon Designs 'no,' the design was State Armory Board property and just because they currently had not erected a War on Terrorism Monument, did not mean they would not at a point in the future. General (Ret.) Henry agreed the design should remain State Armory Board property.

9. THE AGO FIELD AUDITOR WILL LEAD A DISCUSSION ON THE POTENTIAL NEED TO CONVERT LOCAL ARMORY BOARDS TO QUICKBOOKS ACCOUNTING. – MRS. STEPHANIE BROSSMAN, FIELD AUDITOR.

Mrs. Brossman informed the Board there are talks between her office, and the J6 office to come up with a replacement program for the currently out-of-date Quicken-1999 accounting software used by the various armories to balance their books. She stated the federal government could no longer house the program. She indicated if an in-house program could not be developed, the closest software program to meet the needs of the parties concerned would be QuickBooks. She indicated the cost of the program would be \$7,200.00 per year.

General (Ret.) Kiefer did not have any questions concerning the use of QuickBooks; however, he did question why some armories carried such large balances in their accounts. Mr. Mahern stated he keeps a copy of the Local Armory Board Balance Listing and uses it when various armories reach out with a monetary request. He stated if an armory places a request for items they could cover using their balance, he asks why they had not considered using those funds. Mr. Collins reminded the Board in previous meetings it had been the desire of the Adjutant General to see armories who had large balances to assist armories in their command who did not have the funds to pay for their own beautification supplies. He stated this is a reason why some armories have more monies than others.

Mr. Thompson stated there is a statute which addresses Local Armory Boards; but reminded the Board, Regulation 210-1 addresses spending; cautioning those boards not to use their funds for things which are covered by federal or state monies.

Colonel Silva stated that since Quicken-1999 could no longer be housed on the federal server as it posed a security risk, Mrs. Brossman continue to work with J6 to come up with an in-house program; in the event that would not work, he suggested QuickBooks be adopted by the various armories and that the armories pay for the required license from their Local Armory Board funds.

10. THE SOLUTIONS GROUP WILL PROVIDE AN UPDATE ON THE CYBER ACADEMY. – MR. BRADLEY FERNSTROM AND DR. VONDA BROOKS.

Mr. John Piper from Solutions Group informed the Board of the acquisition of Ms. Haleigh Love as the Cyber Academy's residency hall liaison. He stated there had been 13 residents in the dormitory earlier in the year, that the number of residents had recently dropped to 11, and that Ivy Tech had agreed to pay for the short-fall in residents as part of their agreement with the State Armory Board.

He stated Dr. Brooks was in the process of making a recruiting video which would be distributed to all the Guard armories to inform soldiers and airmen of the opportunities available at the Cyber Academy, emphasizing that military enrollees would need to keep in mind they were not attending the Academy in a duty status.

Mr. Piper stated the buildings at the Cyber Academy were currently undergoing an HVAC renovation; a plan was in place to relocate the classrooms to other buildings as a result of the renovation. He stated he and Ivy Tech were continually trying to expand the program; however, he expressed concern that some of the students who have been trained and graduated the program have left Indiana to accept positions in Ohio.

11. DISCUSSION RELATED TO THE DIVESTITURE OF THE LINTON AND MARION ARMORIES. -- COL (R) MARJORIE COURTNEY, SAB BOARD MEMBER; MR. JASON THOMPSON, GENERAL COUNSEL; AND, MR. JAMES MAHERN, DIRECTOR OF STATE FACILITIES.

Colonel (Ret.) Courtney gave the Board an update on the divestiture of the Marion armory, stating she had been working with the Indiana Department of Administration (IDoA) on the process, who is ready to publish notification that the facility is available for bid. She stated the requirements remaining for the Board to accomplish was the environmental work study to be completed in February 2023. She also indicated between \$4,000.00 and \$10,000.00 would be required to do the appraisal. She formally made a motion to allow facilities and contracting personnel take the necessary steps to complete the appraisal; seconded by Colonel (Ret.) Warrick, and carried.

Mr. Brady stated notification was made by the FMO the armory in Linton was no longer needed and asked if the Board wanted to utilize IDoA or divest of the property on its own.

General Mann stated Linton's rural demographic did not warrant keeping an armory, therefore, the decision was made to divest. General (Ret.) Henry asked if the Board had a choice in who to give the armory to once the divestiture process started. Mr. Thompson stated the Board could influence the decision; but it could not make it. Colonel (Ret.) Warrick stated the Greene County Commissioner wanted the building as

did the Hospital Board as well as the Linton School System. Colonel (Ret.) Courtney asked if the Board wanted to turn the process over to IDoA, or did they want to take on the divestiture themselves. General (Ret.) Kiefer indicated he felt the divestiture should be undertaken by IDoA as they will more than likely take the process straight to public bid, rather than having to choose between relatively equal combatants. Colonel (Ret.) Courtney asked if the Board would need to acquire 3 appraisals for the building, to which Mr. Thompson answered that would not necessarily have to happen., He indicated that either way the Board went with the divestiture, the State Armory Board would not keep the money from the sale of the property, it still went to the Treasurer of the State.

Colonel Courtney made a motion divestiture of the Linton Armory be turned over to the Indiana Department of Administration and that the State Armory Board pay for any appraisal that is required. Motion was seconded by General (Ret.) Henry, and carried.

12. PUBLIC COMMENTS.

Although there were no visitors to the December 2022 meeting of the State Armory Board an additional comment was made by Mr. Jason Brady inviting the Board to look at copies of the Hamilton County/Atlanta, Indiana property if they were inclined to do so. Mr. Mahern interjected the total cost of this project is twenty-six million dollars

13. CURRENT ACTIVITIES – INDIANA NATIONAL GUARD.

BG Mann gave the Board a brief concerning the status of the Indiana National Guard, he stated over one thousand Guardsmen are currently deployed around the world. He further indicated the Adjutant General would be visiting the deployed units in the upcoming months as well as renewing our partnership with the nation of Niger.

In addition to his role as the Director of Joint Staff, BG Mann also oversees the Indiana Ceremonial Unit: it is his intention to integrate Active Guard Reserve (AGR) soldiers into the Ceremonial Unit as an additional duty as assigned to potentially strengthen the number of personnel who volunteer for this duty. BG Mann stated the Ceremonial Unit played an important role in the return of the fallen Dutch soldier by accompanying Mrs. Holcomb and TAG to the Belgian aircraft waiting to transport them home to Belgium. He stated the murder of the Dutch soldier left no black marks against the Guard and that the unit would be returning to Muscatatuck for additional training in March, during which time a ceremony to name a training area would take place.

BG Mann stated there would be several media spots in the near future where Guardsmen/women would tell their stories in an effort to improve recruiting numbers.

BG (Ret) Kiefer talked about attending the recent graduation ceremony at HYCA and urged Board Members to attend one if they had not already done so as they would be highly impressed.

14. ESTABLISH DATE AND TIME FOR NEXT MEETING.

There being no further business to discuss, the next meeting of the Indiana State Armory Board was determined to take place on Wednesday March 8, 2023 at 10 o'clock. Motion to adjourn was made by Colonel Courtney, seconded by Colonel Warrick and carried at 11:50 A.M.

Michael A. Kiefer

BRIGADIER GENERAL MICHAEL A. KIEFER, INARNG (RET)
PRESIDENT, INDIANA STATE ARMORY BOARD

R. Dale Lyles

MAJOR GENERAL R. DALE LYLES, INNG
THE ADJUTANT GENERAL, SECRETARY-TREASURER