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To: Weatherization Sub-grantees  
From: Community Programs Division  
Release Date: June 1, 2020  
Effective Date: June 1, 2020  
**Subject: Weatherization Reopen**

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**Program Guidance: WX-2020-03**

### Weatherization Reopen Guidance

The following guidance provides details on the dates and conditions under which IHCDCA permits sub-grantees to begin providing in-home weatherization services. This guidance **does not require** that sub-grantees begin providing in-home services according to this timeline, but rather provides a date on which programs may open at the earliest, according to each individual agency's discretion – when both county and agency leadership believe it is safe to do so.

- 1) Agencies may provide in-home weatherization according to the regulations below in homes that DO NOT have occupants that are considered high risk and/or elderly (65 years old or older) ([according to CDC guidance](#)) starting the day the county the home is located in reaches [Stage 4 of Indiana's Back on Track plan](#).
- 2) Agencies may provide in-home weatherization according to the regulations below in all homes starting the day the county the home is located in reaches [Stage 5 of Indiana's Back on Track plan](#).
- 3) In all cases, Weatherization services should resume no earlier than June 14, 2020.

In order to reopen sub-grantees must adhere to CDC safety guidelines, must have completed the following requirements, and must have the following protocols in place.

- All Weatherization professionals (including all Weatherization Program Managers) must complete a COVID-19 safety class provided by INCAA before resuming in-home weatherization services
- All sub-grantees must have an OSHA aligned Respiratory Protection and Safety Plan in policy before proceeding with Weatherization work.
  - For proper PPE guidelines, weatherization professionals should reference the [SWS](#), [OSHA](#) Standards, and [CDC](#) guidelines



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- Safety procedures to prevent the spread of infectious diseases should be in line with [CDC guidance](#)
- Weatherization professionals must wear proper personal protective equipment at all times while in a client's home, according to their agency's Respiratory Protection and Safety Plan.
- All sub-grantees must have an existing employee health screening policy on file before entering client homes.

Please send a notice of reopening to Carlas Bogue at [cbogue@ihcda.in.gov](mailto:cbogue@ihcda.in.gov) and Chris Willman at [cwillman@incap.org](mailto:cwillman@incap.org) at least 3 days before any in-home Weatherization services occur.