

INDIANA BALANCE OF STATE  
CONTINUUM OF CARE

IN BOS COC BOARD OF DIRECTORS  
MEETING MINUTES

JULY 27, 2017

12:00-3:00 ET

IHCDA OFFICES – 10<sup>TH</sup> FLOOR CONFERENCE ROOM  
30 S. MERIDIAN STREET

**Members Present:** Laura Berry; Ray Lay; George Guy (P); Rick Moore; Craig Beckley; Pam Isaac (L); Mary Beth Wott; Donna Bolinger; Myra Wilkey; Naomi Nicastro, Forrest Gilmore (P), Sharron Liggins(L)

**Members Excused:** Craig Brckley; Laura Berry; Rick Moore

**Staff:** J. Robertson; L. Wood, N. Woods; J. Chatman; V. Walton; S. Ganser; D. Walker; J. Sullivan

**Welcome:** Meeting was called to order with a welcome at 12:10 P.M. by President, Mary Beth Wott.

**Document Distribution:** Executive Committee Minute; BOS/COC Board Minutes; Resources & Funding Committee Minutes July 20; Resources & Funding Committee Minutes June 12; 2017 Major Changes Document; 2017 New Scoring Final Document; INDIANA NOFA 2017 Document; Regional Chairs Meeting Minutes July 19, 2017.

Announcements: While awaiting quorum: Jennifer Layton reached out to Jill regarding statewide efforts to end Veterans homelessness. State Legislation passed for grant funding, working on developing grant process. Hoosier lottery scratch off game SB 517.

**Consent Agenda- Mary Beth:**

Approval of  
June BOS/COC Minutes:  
Executive Committee July Minutes  
Resources & Funding Committee July & June Minutes  
Veterans Minutes

Motion to approve & accept Consent Agenda: Motion By: D. Bolinger; Second By: R. Lay  
Motion carried.

**Update on IHCDA Staffing- Jill:** Donna Wright leaving IHCDA August 4; There has been a great deal of turnover, however IHCDA continues to press on with a great team! HOPWA CoC position vacant and new person being sought to fill the position. There was restructuring with the elimination of two staff (director & researcher) in research department.

D. Bolinger requested Mary Beth speak with Jake Sipe about staffing and strategic planning process. Jill noted she is doing the heavy lifting on competitive application, entire team involved; Howard (consultant) helping with the process. BOS/COC will be competitive including working through issues with South Bend data.

3/7/2018



ENDING HOMELESSNESS IN INDIANA  
INDIANABOS.ORG

INDIANA BALANCE OF STATE  
CONTINUUM OF CARE

Interns shared experiences: Sam updating policy manual & website; Jonathan-CE Intern assisting with Coordinated Entry implementation throughout state and assisting with training. Shared map of live regions (1, 1a, 4, 12); regions that have had discussions (2, 3,6,10,13,14,2a=South Bend) remaining regions need training.

**ESG and HOPWA memos for IHCD Board Meeting- Mary Beth:** Memo's discussed; the executive board was required on behalf of the BOS/COC to make approval to expedite the timeline required to have the ESG & HOPWA Allocations on the IHCD Board agenda for approval of the funding allocations. The Funding allocation year is for 2017-2018 programs for both ESG & HOPWA. NOTED\* The award allocations cover's 90 counties (excluding St. Joseph & Marion, which are covered within separate Continuum of Care and receive ESG awards directly from HUD for their jurisdictions) as addressed in the Allocation grants presented to the IHCD Board.

**Strategic Plan- Jill:** University of Southern Indiana USI plans the kick off - September 29, 2017, Friday, 9:00 a.m.- 3:00 p.m. Hosted by Mary Beth at the FHLB (Federal Home Loan Bank, 82 Keystone>>>>>SAVE THE DATE.... BOS/COC BOARD AND Regional Chairs to be invited

**2017 COC Competitive Application Update – Howard/Jill:** Updated: Prior years had NOI & new application. Decided to have new apps complete full HUD application to remove extra work of completing 2 applications. Howard reviewed scoring sheet for new projects. New TH-RRH category and Dedicated Plus collaborated on. Question=yes, projects that were 100% CH can switch to Dedicated Plus model. Renewal projects going from Dedicated to Plus considered renewal with no changes: HUD not reviewing. Question about TH-RRH R&F Committee approved considering these projects. Interest expressed and we have Bonus Money "Bridge" Housing. Time in TH, is as brief as possible. Best fits are fleeing DV or youth populations.

Timelines-covered by Jill Webinar 7/31; E-Snaps webinar 8/2 for those directly HUD funded; Renewal apps scored by 8/11 (\*change made to have e-snap data in by 8/11 to assist timeline of reviewing). Enter in E-snap by 8/18 late projects. Lose points (for late turn-in): Review ranking with board 8/25. Narrative app completion September. Submission by 9/25 few days prior to drop-dead deadline by HUD of 9/28/2017. Bonus points for merged CoC's; clarifying we met parameters 5 points & 10 points Since South Bend scored less tha 140 points of threshold in 2016. Jill noted OK without help reviewing applications for now. Jill commented that South Bend applications are not scoring well. They were told they were to be given grace period. Jill will cover webinar, possible to fund Tier South Bend over new projects. Also have Bonus money in their coffer.

78 applications for renewal including South Bend. South Bend some projects may not be funded...careful for appeals potential. Appeals committee Jeff, Chair of R&F, Mary Beth, and Jill

Ranking /scoring issues to be clarified regarding SB....and their expectation discussion to ensue via Webinar For July 31 every project to be in tier 1, not potentially a reasonable expectation.

3/7/2018

INDIANA BALANCE OF STATE  
CONTINUUM OF CARE

Complex situation for the Competition.....multiple discussion....Lawrence -CMHC Community Mental Health Center/ questionable of success. 1.2 million bonus money for new projects...not ever renewal project

Renewal into E-Snap= Save as if no changes =no review required via HUD

**HMIS- Valerie:** Vendor Review survey sent July 7 for both non-users and users for HMIS; this was also sent to regional chairs to distribute to agencies in their areas. The deadline for return of survey's July 31. One aspect of the survey is a snap shot of the HMIS friendliness use.

**Coordinated Entry- Lori:** Lori Wood noted at the NAEH Conference, HUD has been hearing multiple comments regarding CE as unique and causing issues of concern for funding. BOS/COC board had Major discussion ensue regarding data related input and the accountable entities at the regional levels for the coordination of CE. Input from regions, CoC board & staff will be required to resolve the concern.

**Regional Chair Communication-Pam:** Regional chair conference call meeting held on Wednesday, August 19. ISU/Steve presented the strategic Plan- Power Point presented to the BOS/COC board. USI collected feedback relative to concerns from each region. Jill noted CE and the heavy piece of manpower required. Discussion relative to funding for each region to have centralized location for data. Perhaps the Planning Grant will be a partial solution. Jill shared there is still CE grant with dollars doe regions but the barriers to determine how to manage is issue. The need to monitor is still an issue of concern; possibility of IHCDCA contracting out for monitoring. 211 was mentioned as a possible central location for CE. The regional MOU relative to roles and responsibilities of Regional chairs to be re-explored an older one exists. Pam to send HMIS review/survey reminder to regional chairs.

Development Day (DD): The By-Laws require a minimum of two Development Days to be held. The next DD to be held October 20, with Performance and Outcome Committee providing the planning/program/training process.

**Opioid Crisis Theme** for DD. Opioid crisis, law enforcement, peer training from Mental Health America, grief counseling resources as a potential. Also, noted was need to include CE follow-up training. Myra volunteered to coordinate lunch, Jill to explore CSBG for the funding aspect of the lunch. During discussion, a formal board requirement was shared: must have formerly homeless person on the regional & IHCDCA board as a threshold. The person can serve on the advisory board at the regional level.

**August Meeting Date and Format- MaryBeth:**

Meeting conflict for Thursday, August 24, therefore, **NO meeting on fourth Thursday.** Remote meeting **to be held on Friday, August 25** board including primary objective meeting for ranking; **Time 11:00 a.m.- 3 P.M. ET** - The meeting to be conducted via webinar/conference call. Consent agenda and ranking primary with full agenda to be distributed week of meeting  
Possible board meeting change date ???? so we do not bump heads with IHCDCA meeting.

**Report Conflict of Interest, Announcements and Adjourn:** \*Return of conflict of Interest Form to Jill; Laura B awaiting resume from South Bend for Board member representation

3/7/2018

INDIANA BALANCE OF STATE  
CONTINUUM OF CARE

Adjourn – Mary Beth: Motion @ 2:45 p.m. ET

Respectfully submitted,

S.E. Liggins, Secretary

**“OUR PLEDGE”**

**I HAVE A PLACE .....TO CALL MY HOME  
WHEN I AM HUNGRY.....I HAVE FOOD TO EAT  
I SLEEP.....IN A WARM SOFT BED  
I BELIEVE IN.....A BRIGHT TOMORROW  
I WILL SERVE.....WITH COMPASSION  
I WILL LISTEN.....TO THE SILENCE  
I AM.....A CHANGE MAKER  
I GIVE.....BECAUSE I HAVE BEEN GIVEN  
TOGETHER...  
TOGETHER...  
WE WILL END HOMELESSNESS**

*LORI WOOD, AUTHOR*

3/7/2018



ENDING HOMELESSNESS IN INDIANA  
INDIANABOS.ORG