



### Finishing out the DOE Weatherization program year:

IHCDA will be working with all Sub-grantees who are unable to complete all their production because of the current events. We will be as flexible as possible, but there are some Rules/Regulations that IHCDA **cannot change**.

Rules IHCDA **cannot change**, include:

- The average cost per home for the current DOE year is \$7,000 and cannot be changed at this time (we are looking at this for future funding)
- IHCDA cannot remove the QC inspection requirement.
- IHCDA cannot extend the current DOE grant past March 31.

Since we can't change these rules, we are giving guidance on how to best proceed within them.

PLEASE READ THE FOLLOWING OPTIONS:

- Any job that is not in progress and materials have not been installed on the job. Just stop. The cost can be billed to the LIHEAP Capital Intensive budget line for walk throughs and Audits. Or the cost can be billed to LIHEAP mechanical line to be paired with the DOE starting April 1, 2020. No cost should be billed to the closing DOE grant.
- If Units have materials installed in them, they will become LIHEAP Capital Intensive jobs and costs should be moved accordingly.

For moving funds within the same grant, use the adjustment guidance in the claims policy manual on page 43: An adjustment transaction allows an award grantee to make corrections to line items within an award. An adjustment will have both positive and negative line item amounts and must have a net total of zero. No funds are drawn or paid as part of an adjustment transaction.

To move funds from one grant to another, use the Repayment guidance on page 44 of the manual: A grantee repayment transaction consists of a grantee repaying funds to the State in which the funds are placed back into the grantee's award budget for reuse. Please note that all checks issued in conjunction with a repayment claim should match in dollar value the amount claimed on the repayment claim and as supported by the necessary supporting documentation. Checks should not be netted against future expenses or expenses that an organization plans to claim on a subsequent claim.



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EQUAL OPPORTUNITY EMPLOYER AND HOUSING AGENCY

State of Indiana  
Lieutenant Governor  
Suzanne Crouch



Link to claim policy:

<https://www.in.gov/ihcda/files/Partners%20Guide%20to%20IHCDAOnline%202016.pdf>

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