

INDIANA BALANCE OF STATE
CONTINUUM OF CARE

IN BOS COC BOARD OF DIRECTORS
MEETING MINUTES

FRIDAY, AUGUST 25, 2017

11:00-1:00 P.M. ET

WEBINAR

1-800-992-0185

6598172#

Members Present: Mary Beth Wott; Craig Beckley; Pam Isaac; Donna Bolinger; Myra Wilkey; Forrest Gilmore; Sharron Liggins

Members Excused: Ray Lay, Naomi Nicastro, Rick Moore, George Guy, Laura Berry

Guest: Jacob Sipe, Executive Director, IHCD

Staff: J. Robertson; L. Wood; N. Woods; J. Chatman; V. Walton; S. Ganser; J. Sullivan

Welcome: Meeting was called to order with a welcome at 10:03 A.M. ET by President, Mary Beth Wott.

Guest Speaker: Jake Sipe; Expressed thank you for the invite and shared acknowledgment and gratitude of the hard work being provided by the BOS/COC under the guidance/leadership of Mary Beth and board. Jake shared his deepest thanks for the Board's positive impact, dedication of their time, and that it represented a great job, well done. He spoke to the PIT as a snap shot of homelessness that through such efforts leads to positive solutions. Jake shared that IHCD has been on the road visiting the residence of Indiana, especially those who have been housed in the affordable housing residence provided by the member agencies of BOS/COC. Jake expressed that IHCD supports the BOS/COC welcome of St. Joseph County into the CoC board.

He encouraged the concept of the board focusing on best practices and sound strategies for moving the board forward to aid the reduction of homelessness. Jake shared that the Indiana CSH/IHCD Institute on Wednesday August 30 had their 2017 Graduation for five great teams. The graduation was held at Fort Harrison at 11:00 a.m., the successful teams were: Columbus, Plymouth, Elkhart, Indianapolis, and Martinsville.

Jake shared that the next Institute RFP for 2018 will be released in September with the focus on Youth and/ or Addiction and Chemical dependence theme. He shared there had been multiple employment changes and revamping of management teams.

Consent Agenda: Approval of:

July minutes

Executive Committee minutes

Resources & Funding Committee minutes

Performance & Outcome minutes

Was moved, seconded, carried, Approved with corrected change to date of Regional Chairs minutes from July 19 to corrected date of July 24. Motion By: P. Isaac Second By: D. Bolinger

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CoC Governance Charter (update to include St. Joseph County): There is a Collaborative Applicant Governance Chart between BOS/COG and Collaborative Applicant-IHCDA. The Terms of renewal moved from Auto renewal to a One (1) year Annual Renewal. Term will be July 1-June 30. The counties now represented moves from 90 counties to 91 counties (thus includes St. Joseph County). Therefore, a more formalized process occurs, which requires Mary Beth and Jake’s signature for the charter.

Donna addressed Purpose of Balance #2: She request that all counties be addressed by name rather than a general statement of every county in Indiana.

Motion: All counties to be named in #2 of Purpose: Motion: D. Bolinger Second: C. Beckley
 Motion Approved

Pam ask for clarification of terms, p.5 Section 4 regarding duration (Charter in effect from July 1 2017 through June 30, 2018) as noted demonstrates the 1-year term for renewal

Mary Beth inquired if her electronic signature was acceptable....it was approved as acceptable

HMIS MOU (update to include St. Joseph County): The request per members to have p.1 paragraph 2 to move the number of counties from 90 counties to 91 counties; also noted request for yearly renewal change on p. 6 to demonstrate an annual required renewal as July 1, 2017 to June 30, 2018.

Motion: M. Wilkey Second: S. Liggins Motion Approved

Planning Grant: Craig required clarity regarding the funds being contributed by DMHA with the funds to be in effect from March -April. Discussion ensued relative to the Planning Grant requested funds through the NOFA application. The 2017 CoC Planning Grant Request: (This includes Eligible cost by categories)

• Project Eval	Cross Walk	\$45,000.00
• Develop CoC System	Medicaid billing training-CSH	\$75,000.00
• HUD Compliance	CoC Compliance person/contract	\$85,000.00
• Develop CoC System	CE Development	\$50,000.00
• Develop CoC System	Trainings	\$100,000.00
• Develop CoC System	Diversion Training	\$50,000.00
• CoC App Activities	NOFA Contractor	\$75,000.00
• Develop CoC System	HMIS Development Work	\$20,000.00
•	TOTAL	\$500,000.00

Potential New Board Members: Laura, Jill, Mary Beth shared there will be Resumes/Vita’s provided in September. The potential new members Mike Halstead Architect to join in Jan and Mark Fox Ph. D. professor IU South Bend. Also, discussed was need for strengthening the committees; dialogue included the potential of shortening the board meetings.

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2017 CoC Competitive Application Ranking: Howard and Jill led the dialogue; Wednesday August 23 the Resource and Funding committee met. There was no final outcome of a decision made. There became three scenarios for final decision that were brought to the board. Decisions were to be based on increase of point potential within the application. Rank and performance categorized scenario 1. Tier 1 drew upon incentivizing those new reallocation projects with RRH being placed in Tier 2. Projects in Tier 1=73; Projects in Tier 2=11 with the first 5 to 6 to be hopefully funded given the points hoped for through the Application. Also, noted option of 1 Bonus project and \$480,00 of new money with Scenario one (1). Scenario two (2) emphasized the rank via the project score without priorities. Scenario three (3) emphasized the projects relative to the amount of funding returned (recaptured/unused). The final recaptured funds in scenario three (3) was \$133,169,00, which would have funded only one (1) other project and potential not added to the major gain for BOS/COC for this application.

Other discussion included recaptured funds, repurposing funds, budget modification greater increase in reviews, more technical assistance capacity building, emphasize on board policies and procedures when working with project monitoring, compliance issues, 100% monitoring of PSH's, and a greater engagement with HUD in their monitoring and final information at the close of the grants they have direct monitoring responsibility. Grants: IHEDA has 30 and HUD has 33 sub-recipients.

There will be a 15- point increase to application due to the St. Joe/South Bend merge regardless the scenario. After final discussion of the pros and cons of each of the three scenarios: **(a)** rank & performance, **(b)** scores without priorities, **(c)** recaptured funds with final amount in the outcome \$133,169.00; the motion put forth was: Scenario 1 to be the selection decision.

Motion: M. Wilkey Second D. Bolinger Approved

September Board Meeting and Strategic Planning Session: The September board meeting to be held third Thursday of month to accommodate the required needs of meeting the deadline of the NOFA and to accommodate the Strategic Planning Session. **(a)** Board meeting Thursday, September 21, 2017; **(b)** Strategic Planning Session Friday, September 29, 2017 (Location: FHLB, 9:00 a.m.- 3:00 p.m.); **(c)** the NOFA application to be submitted September Monday, September 25, 2017. Details for Strategic Planning will be finalized by Mary Beth, Jill, and Indiana Southern University, which will include the invitees [Board and Regional Chairs].

Report Conflicts of Interest: No conflicts of interest reported.

Announcements- All Board: Mary Beth reported *Ray Lay* receiving an Awards from CHIPS, the award to be given on September 19, the award is the "Diamond Services" identified as giving back to community.

Adjourn: 12:56 p.m. ET / 11:56 a.m. CT

Respectfully submitted,

S.E. Liggins, Secretary

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“OUR PLEDGE”

I HAVE A PLACETO CALL MY HOME
WHEN I AM HUNGRY.....I HAVE FOOD TO EAT
I SLEEP.....IN A WARM SOFT BED
I BELIEVE IN.....A BRIGHT TOMORROW
I WILL SERVE.....WITH COMPASSION
I WILL LISTEN.....TO THE SILENCE
I AM.....A CHANGE MAKER
I GIVE.....BECAUSE I HAVE BEEN GIVEN
TOGETHER...
TOGETHER...
WE WILL END HOMELESSNESS

LORI WOOD, AUTHOR