Prison Rape Elimination Act (PREA) Audit Report Juvenile Facilities				
🗌 Interim 🛛 Final				
Date of Report 08/29/2019				
Auditor Information				
Name: Sonya Love		Email: sonya.love57@o	utlook.com	
Company Name: Diversif	ed Consultant Servio	ces		
Mailing Address: P.O. Box 452		City, State, Zip: Blackshea	ar, Georgia 31516	
Telephone: 678-200-344	16	Date of Facility Visit: June	Date of Facility Visit: June 25-27, 2019	
Agency Information				
Name of Agency		Governing Authority or Parent Agency (If Applicable)		
Indiana Department of Corrections		State of Indiana;		
Physical Address: 302 W. Washington St., Indiana Government Center South, Rm E334		City, State, Zip: Indianapolis, IN 46204		
Mailing Address: N/A		City, State, Zip: Click or tap	here to enter text.	
The Agency Is:	Military	Private for Profit	Private not for Profit	
Municipal		State	Federal	
Agency Website with PREA Information: Click or tap here to enter text.				
Agency Chief Executive Officer				
Name: Robert e Carter Jr.				
Email:rcarter1@idoc.in.govTelephone:317-234-1061				
Agency-Wide PREA Coordinator				
Name: Bryan Pearson				
Email: Bpearson@idoc.in.gov		Telephone: 812-526-843	4 ext. 220	

PREA Coordinator Reports to: Bill Wilson		Number of Compliance Managers who report to the PREA Coordinator: 21		
Facility Information				
Name of Facility: La Porte Juvenile Correctional Facility				
Physical Address: 2407 North 500 West.       City, State, Zip:       La Porte, Indiana 46350				
Mailing Address (if different from above): N/ACity, State, Zip:Click or tap here to enter text.			enter text.	
The Facility Is:	Military		Private for Profit	Private not for Profit
Municipal	County		State	Federal
Facility Website with PREA Inform	nation: Click or tap	here to e	enter text.	
Has the facility been accredited w	vithin the past 3 years?	? 🛛 Ye	es 🗌 No	
If the facility has been accredited the facility has not been accredite			he accrediting organization(s) -	- select all that apply (N/A if
	. ,	,		
Other (please name or describe	: Click or tap here to	enter tex	t.	
□ N/A				
If the facility has completed any in Click or tap here to enter text.	nternal or external aud	lits other	than those that resulted in accr	editation, please describe:
Facility Administrator/Superintendent/Director				
Name: John L. Galipeau				
Email:     Jgalipeau@idoc.in.gov     Telephone:     219-326-1188 ext. 212				
Facility PREA Compliance Manager				
Name: Eduardo Lozano				
Email:Elozano@idoc.in.govTelephone:219-326-1188				
Facility Health Service Administrator 🗆 N/A				

Name: Cathy Metzger Wexford				
Email: Cmetzger@idoc.in.gov	Telephone: 317-605-7589			
Facility Characteristics				
Designated Facility Capacity: 58				
Current Population of Facility:	36			
Average daily population for the past 12 months:	38			
Has the facility been over capacity at any point in the past 12 months?	🗆 Yes 🛛 No			
Which population(s) does the facility hold?	🛛 Females 🗌 Males	Both Females and Males		
Age range of population:	13-17			
Average length of stay or time under supervision	5.5-6 months	5.5-6 months		
Facility security levels/resident custody levels	Low-Medium-High			
Number of residents admitted to facility during the pas	t 12 months	99		
Number of residents admitted to facility during the pas stay in the facility was for 72 hours or more:	t 12 months whose length of	99		
Number of residents admitted to facility during the pas stay in the facility was for 10 days or more:	t 12 months whose length of	99		
Does the audited facility hold residents for one or more correctional agency, U.S. Marshals Service, Bureau of Customs Enforcement)?		□ Yes ⊠ No		
	E Federal Bureau of Prisons			
	U.S. Marshals Service			
	U.S. Immigration and Customs Enforcement			
	Bureau of Indian Affairs			
Salast all other agancies for which the audited	U.S. Military branch			
Select all other agencies for which the audited facility holds residents: Select all that apply (N/A if	State or Territorial correctional agency			
the audited facility does not hold residents for any other agency or agencies):	County correctional or detention agency			
	Judicial district correctional or detention facility			
	L City or municipal correctional or detention facility (e.g. police lockup or city jail)			
	Private corrections or detention provider			
	Other - please name or describe: Click or tap here to enter text.			
	□ N/A			

Number of staff currently employed by the facility who may have contact with residents:	61
Number of staff hired by the facility during the past 12 months who may have contact with residents:	11
Number of contracts in the past 12 months for services with contractors who may have contact with residents:	3
Number of individual contractors who have contact with residents, currently authorized to enter the facility:	18
Number of volunteers who have contact with residents, currently authorized to enter the facility:	8
Physical Plant	
Number of buildings:	
Auditors should count all buildings that are part of the facility, whether residents are formally allowed to enter them or not. In situations where temporary structures have been erected (e.g., tents) the auditor should use their discretion to determine whether to include the structure in the overall count of buildings. As a general rule, if a temporary structure is regularly or routinely used to hold or house residents, or if the temporary structure is used to house or support operational functions for more than a short period of time (e.g., an emergency situation), it should be included in the overall count of buildings.	6
Number of resident housing units:	
Enter 0 if the facility does not have discrete housing units. DOJ PREA Working Group FAQ on the definition of a housing unit: How is a "housing unit" defined for the purposes of the PREA Standards? The question has been raised in particular as it relates to facilities that have adjacent or interconnected units. The most common concept of a housing unit is architectural. The generally agreed-upon definition is a space that is enclosed by physical barriers accessed through one or more doors of various types, including commercial-grade swing doors, steel sliding doors, interlocking sally port doors, etc. In addition to the primary entrance and exit, additional doors are often included to meet life safety codes. The unit contains sleeping space, sanitary facilities (including toilets, lavatories, and showers), and a dayroom or leisure space in differing configurations. Many facilities are designed with modules or pods clustered around a control room. This multiple-pod design provides the facility with certain staff efficiencies and economies of scale. At the same time, the design affords the flexibility to separately house residents of differing security levels, or who are grouped by some other operational or service scheme. Generally, the control room is enclosed by security glass, and in some cases, this allows residents to see into neighboring pods. However, observation from one unit to another is usually limited by angled site lines. In some cases, the facility has prevented this entirely by installing one-way glass. Both the architectural design and functional use of these multiple pods indicate that they are managed as distinct housing units.	5
Number of single resident cells, rooms, or other enclosures:	1
Number of multiple occupancy cells, rooms, or other enclosures:	1
Number of open bay/dorm housing units:	3
Number of segregation or isolation cells or rooms (for example, administrative, disciplinary, protective custody, etc.):	4

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Does the facility have a video monitoring system, elect other monitoring technology (e.g. cameras, etc.)?	🛛 Yes 🗌 No		
Has the facility installed or updated a video monitoring system, electronic surveillance system, or other monitoring technology in the past 12 months?		Yes No	
Medical and Mental Health Services and Forensic Medical Exams			
Are medical services provided on-site?	Yes 🗌 No		
Are mental health services provided on-site?	Yes 🗌 No		
Where are sexual assault forensic medical exams provided? Select all that apply. <ul> <li>On-site</li> <li>Local hospital/clinic</li> <li>Rape Crisis Center</li> <li>Other (please name or described)</li> </ul>		be: Click or tap here to enter text.)	
	Investigations		
Criminal Investigations			
Number of investigators employed by the agency and/or facility who are responsible for conducting CRIMINAL investigations into allegations of sexual abuse or sexual harassment:		71/6	
When the facility received allegations of sexual abuse or sexual harassment (whether staff-on-resident or resident-on-resident), CRIMINAL INVESTIGATIONS are conducted by: Select all that apply.		<ul> <li>Facility investigators</li> <li>Agency investigators</li> <li>An external investigative entity</li> </ul>	
Select all external entities responsible for CRIMINAL INVESTIGATIONS: Select all that apply (N/A if no external entities are responsible for criminal investigations)		component e: Click or tap here to enter text.)	
Administrative Investigations			
Number of investigators employed by the agency and/or facility who are responsible for conducting ADMINISTRATIVE investigations into allegations of sexual abuse or sexual harassment?			
When the facility receives allegations of sexual abuse or sexual harassment (whether staff-on-resident or resident-on-resident), ADMINISTRATIVE INVESTIGATIONS are conducted by: Select all that apply		<ul> <li>Facility investigators</li> <li>Agency investigators</li> <li>An external investigative entity</li> </ul>	
Select all external entities responsible for ADMINISTRATIVE INVESTIGATIONS: Select all that apply (N/A if no external entities are responsible for administrative investigations)  Local police departmentState police			
	-		

	A U.S. Department of Justice component
	$\Box$ Other (please name or describe: Click or tap here to enter text.)
	× N/A
Audit Findings	

# Audit Findings

# Audit Narrative

The auditor's description of the audit methodology should include a detailed description of the following processes during the pre-onsite audit, onsite audit, and post-audit phases: documents and files reviewed, discussions and types of interviews conducted, number of days spent on-site, observations made during the site-review, and a detailed description of any follow-up work conducted during the post-audit phase. The narrative should describe the techniques the auditor used to sample documentation and select interviewees, and the auditor's process for the site review.

# **Pre-Audit Phase**

The standards used for this audit became effective August 20, 2012. The notifications of the audit were posted in the facility at least six weeks prior to the on-site audit; photographs were taken and submitted to the Auditor. La Porte Juvenile Correctional Facility (LPJCF) completed the Pre-Audit Questionnaire and uploaded supporting documentation on May 6, 2019, to a secure cloud server. La Porte Juvenile Correctional Facility (LPJCF) did not participate in the 2016 PREA audit cycle thus a PREA report was not located on the agency website. The Auditor did confirm that under a previous name, Camp Summit Boot Camp underwent a PREA audit in 2016. The findings from the Camp Summit Boot Camp audit reflects a different mission for the facility and serving a different resident population (male/juvenile). The Camp Summit audit was completed on what is now called La Porte Juvenile Correctional Facility on September 14, 2016. Further, in reviewing the IDOC website the Auditor found the following PREA related information:

# IDOC SEXUAL ABUSE AND SEXUAL HARASSMENT REPORTS

To report an incident of sexual abuse or sexual harassment on behalf of a resident please call 877-385-5877 or email IDOCPREA@idoc.in.gov

# Reporting parties please note the following:

- The allegation will be discussed with the victim named in the report
- The allegation will be disclosed only to those who need to know to ensure victim safety and to investigate the allegation
- Please include the following information, if known, when reporting sexual abuse or sexual harassment:
- Date of the alleged incident.
- Victim's name and DOC number and facility
- All alleged perpetrators names and DOC numbers
- Location of alleged incident
- Any other information provided regarding the incident

\*For more information on the Prison Rape Elimination Act (PREA) visit: www.prearesourcecenter.org

# IDOC SURVEY of SEXUAL VIOLENCE REPORTS

• Survey of Sexual Victimization Juvenile Reports, 2011-2016

#### **IDOC AGENCY ANNUAL REPORT**

• Juvenile Annual Reports, 2013-2018

#### Indiana Ombudsman Bureau

The IDOC Indiana Ombudsman Bureau was created by the legislature in the fall of 2003. Per Indiana Code (IC) 4-13-1.2-1 through 4-13-1.2-12. The Bureau is charged with the responsibility of receiving, investigating, and attempting to resolve complaints from offenders housed in DOC facilities or offenders' family members that the DOC accuses of violating a specific law, rule, department written policy or endangered the health or safety of a person. The director of the bureau was appointed by the Governor in May 2005. The Ombudsman Bureau reviews complaints from inmates across the state and provides recommendations to the IDOC for resolution. The Ombudsman Bureau completes a monthly report of substantiated complaints which includes an overview of monthly activity and any follow-up if necessary. The Auditor found an unrelated PREA complaint dated November 2018 from an inmate at Indiana State Prison, regarding classification.

The notifications of the audit were posted in the facility at least six weeks prior to the on-site audit; photographs were taken and submitted to the auditor. The facility completed the Pre-Audit Questionnaire with uploaded supporting documentation on February 14, 2019. Correspondence with the PREA Coordinator and PREA Compliance Manager took place throughout the audit process. The Auditor was provided access to all PREA related documents and files.

An examination of the inmate handbook revealed that La Porte resident education includes information about:

- Mental Health Services and how to access the service
- The academic and technical training at most facilities
- That larger Department facilities have Law Libraries that may be used for legal research. All residents are permitted to have access to legal materials
- That substance abuse programming is available in all facilities
- That the Department has educational and treatment program for offenders who have been convicted of sex crimes, either during a current commitment or previously.
- Telephone calls will be monitored and recorded, apart from calls to your attorney or legal representative.
- Inmates may have access to legal representatives, including consular officials, and the courts to the extent required by statute, treaty, court order, rule or policy
- Sexual Assault Prevention and Reporting
- Resident Grievance Process

The Auditor completed a document review of the La Porte Juvenile Correctional Facility's, Pre-Audit Questionnaire (PAQ), applicable policies, procedures, program statements and supplemental information. Telephone calls and emails were exchanged between the PREA Coordinator, PREA Compliance Manager and the Auditor. The following documentation was requested for the onsite visit:

- Roster of inmates by unit
- Roster of inmates with disabilities
- Roster of inmates who were Limited English Proficient (LEP)

- LGBTI inmates
- Inmates who reported sexual abuse
- Inmates who reported sexual victimization during risk screening
- Staff roster by shifts
- Specialized staff roster
- Inmate census the first day of the audit
- A roster of new employees hired in the past 12 months
- Staffing Plan
- Unannounced institutional rounds
- List of contact information for volunteers
- SANE/SAFE point of contact information at the Franciscan Health, Michigan City, Indiana
- Copies of training acknowledgments for volunteers and contractors

#### Entrance Briefing and Tour (On-site Audit)- First day

The audit of the La Porte Juvenile Correctional Facility took place on June 25 – June 27, 2019. The audit was conducted by Sonya Love, Certified PREA Auditor. On the first day of the audit the total population for La Porte Juvenile Correctional Facility was 40 female residents. A meeting took place with management staff to outline the auditor's sampling strategy, logistics for the facility tour, the interview schedule and to discuss the need to review additional directives, policies and supplemental documents. Auditor Sonya Love was provided a private rooms in which to work and conduct confidential interviews. All requested files and rosters, both staff and inmates were made available to the Auditor for review.

Auditor Sonya Love completed resident interviews and reviewed institutional and clinical files for compliance with applicable PREA standards. The random interviews included; the oldest inmate, the youngest inmate and inmates with longest and shortest length of stay. Other inmates interviewed included but were not limited to inmates who disclosed prior victimization, transgender, intersex, gay, lesbian, and bisexual inmates, and inmates who reported a history of sexual abuse.

The auditor interviewed the following categories of specialized and random staff, during the onsite phase of the audit:

Category of Staff Interviewed	# Interviews Conducted
Random Staff	12
Specialized Staff	27
Total Staff Interviewed	39

Other staff interactions during the facility tour	# Interviews Conducted
Staff Interactions during the facility tour	3
Staff who refused to be interviewed	0
Total Staff Interviewed	3

This sampling included documents such as logbooks, shift reports, incident reports, policies and procedures, (12) training records/logs and curriculum.

The Auditor completed specialized staff interviews, interviews with the PREA Coordinator, PREA Compliance Manager, the Warden and other members of the La Porte Juvenile Correctional Facility upper management, contact with local advocacy organization, contact with the SANE forensic hospital, Franciscan Health, Michigan City, Indiana and reviewed supporting evidence of compliance with PREA standards. The

Auditor successfully completed a call to Indiana Coalition Against Domestic Violence and spoke with a representative who confirmed 24-hour hotline service, one-on-one counseling, hospital advocacy, educational training for inmates and staff, and access to a forensic nurse. During the on-site portion of the audit and after its completion, additional documentation was provided as requested. An exit conference was held on June 26, 2019 with members of upper management.

#### Site Review/tour

The Auditor completed a comprehensive facility tour. During the tour, La Porte staff members were observed to be interacting with residents and providing direct supervision during activities. The Auditor was escorted by the PREA Coordinator, the Captain and intermittently other members of management throughout the facility and outside buildings. Furthermore, the Auditor reviewed PREA related documentation and materials located on bulletin boards. The Auditor observed camera surveillance, physical supervision, and electronic monitoring capabilities throughout the facility. Some cameras were checked from the control room to determine and verify the angle of positioning. Other areas of focus during the facility tour included, but were not limited to, levels of staff supervision, and limits to cross-gender viewing. PREA related signs and postings were in both English and Spanish throughout the facility.

The tour of the facility included the Receiving and Discharge (R&D), intake processing areas, all living units, the Restrictive Housing Unit (RHU), the Health Services Department, Recreation, Food Service, facility support areas, Education, Visiting Room, Psychology Services and other programming areas. La Porte Juvenile Correctional Facility, Restrictive Housing Unit (RHU) consisting of 4 segregation cells. During the onsite visit zero residents were housed in RHU as a result of sexual victimization.

Informal and formal conversations with employees and inmates regarding the PREA standards were conducted. Postings regarding PREA violation reporting and the agency's zero-tolerance policy for sexual abuse and sexual harassment were prominently displayed in all living units, meeting areas, and throughout the facility. Audit notice postings with the PREA Auditor's contact information were posted in the same areas.

#### **Inmate Interviews**

The Auditor reviewed 16 institutional files of residents currently assigned to the facility for compliance with PREA standards. The responses of staff and inmates during their interviews confirmed that all had received PREA training. Staff members were interviewed from all shifts. A random sampling of other facility documentation was also examined by the Auditor. At the time of the audit there were 40 female residents at the La Porte Juvenile Correctional Facility. A total of 16 random inmates' interviews were conducted which included residents from the targeted group. No inmates refused to be interviewed. Interviews were conducted using the Department of Justice (DOJ) protocols to access inmate's knowledge of PREA standards and the reporting mechanisms available to resident at the facility.

A complete facility tour was conducted by the Auditor. During the tour, staff members were observed to be interacting with residents and providing direct supervision during activities. A total of 16 random resident interviews were conducted. The random interviews consisted of; the oldest resident, the youngest resident and residents with longest and shortest length of stay. Other residents interviewed included but were not limited to: Residents who disclosed prior victimization, Transgender, Intersex, Gay, Lesbian, and Bisexual residents, and Residents who reported a Sexual Abuse. In addition to residents' interviews; 12 random staff interviews were conducted. The responses of staff and residents during their interviews confirmed that all had received PREA training. Staff members were interviewed from all shifts. A total of 16 institutional files and clinical files of residents currently assigned to the facility were reviewed. A random sampling of other facility documentation was reviewed. This sampling included, but was not limited to logbooks, shift reports,

incident reports, policies and procedures, video, (12) training records/logs and curriculum. All personnel were professional, engaged and helpful throughout the audit process. The audit team successfully completed a call to Franciscan Health and spoke with a representative who confirmed 24-hour hotline service, one-on-one counseling, hospital advocacy, educational training for residents and staff, and access to a forensic nurse. The call was made on June 27th, 2019. During the on-site portion of the audit and after its completion, additional documentation was provided as requested. An exit conference was held on June 26, 2019.

Category of Specialized Staff Interviewed	Total
Agency Contract Administrator (previously	1
interviewed 2019)	
Administrative (human resources)	1
Intermediate or higher-level facility staff responsible	1
for conducting an announced round to identify and	
deter staff sexual abuse and sexual harassment	
Line staff who supervise youthful inmates, if any	1
Education staff who work with youthful inmates	1
Program staff who work with youthful inmates, if any	1
Medical staff	1
Mental health staff	2
Administrative (human resource) staff	1
SAFE and SANE staff	1
Indiana Coalition Against Domestic Violence	1
Volunteers who have contact with inmates	2
Contractors who have contact with inmates	1
Investigative staff	1
Staff who perform screening for risk of victimization	2
and abusiveness	
Staff who supervise inmates in segregated housing	2
Designated staff member charged with monitoring	1
retaliation	
Incident Review	1
Retaliation monitor	1
First responders, security staff	1
First responders, non-security staff	1
Intake staff	2
Total staff interviewed	27

 Some specialized interviews were counted in multiple specialty areas or as random staff as this is a small facility

# **Facility Characteristics**

The auditor's description of the audited facility should include details about the facility type, demographics and size of the inmate, resident or detainee population, numbers and type of staff positions, configuration and layout of the facility, numbers of housing units, description of housing units including any special

housing units, a description of programs and services, including food service and recreation. The auditor should describe how these details are relevant to PREA implementation and compliance.

Camp Summit Boot Camp (CSBC) was a medium security facility that opened in February 1995 at 2407 North 500 West, in La Porte, Indiana. The facility's rated capacity was 94 male cadets with a medium custody level. The facility's compound was a single 12-foot-high perimeter fence with razor wire at the top and a concrete footing that runs the length of the perimeter fence. In September 2017, IDOC decided to change the mission of several Division of Youth Services Facilities. On October 13, 2017 Camp Summit became La Porte Juvenile Correctional Facility per Executive Directive # 17-62. The facility was allocated 84 positions 19 of which are contractual positions which include 45 Custody, 5 Administration, and 15 Program positions. In 2017, La Porte underwent a staffing enhancement per Executive Directive # 17-62 that represented the addition of four (4) Sergeant positions. The La Porte Juvenile Correctional Facility (LPJCF) is in La Porte, Indiana. LPJCF is a maximum security juvenile correctional facility that can house 58 female residents. La Porte Juvenile Correctional Facility is the only female correctional facility in Indiana and the only reception and diagnostic center for newly committed female youth. The physical plant has six (6) buildings with one (1) single cell housing units. There is one (1) multiple occupancy cells, housing units with a total of three (3) open bay / dorm housing. The number of Segregation Cells (Administrative and Disciplinary) is four (4). The La Porte Juvenile Correctional Facility, medical department operates twentyfour hours per day and seven days a week (24/7).

The Facility design, the use of the video surveillance, level of staff training, structure of the program, commitment of the Warden, Captain, PCM, and Department Heads, and the screening and assessment of residents on arrival at La Porte all positively enhances the safety and security of residents from Sexual Abuse and Sexual Harassment. Interviews with residents (random and targeted) and staff (random and specialized) were aware of the Zero Tolerance Policy, what to report, when to report, how to report and multiple ways to report Sexual Abuse and Sexual Harassment. It was apparent that cross gender viewing would not occur if facility procedures were followed and all evidence indicated this is consistently followed. Overall the physical design and the use and placement of video surveillance cameras were optimized to meet the requirements for compliance with PREA Standards.

# **Summary of Audit Findings**

The summary should include the number and list of standards exceeded, number of standards met, and number and list of standards not met.

**Auditor Note:** No standard should be found to be "Not Applicable" or "NA". A compliance determination must be made for each standard.

#### **Standards Exceeded**

Number of Standards Exceeded:1List of Standards Exceeded:115.331

Policy 02-01-115, Sexual Abuse Prevention addresses the policy requirement of Standard 115.331. The Auditor reviewed a total of 12 random training files. All 12 training files confirmed that the staff sampled received the appropriate training. Of the 12 random files (100%) received refresher training yearly. The training curriculums provided by the facility was tailor to the unique needs and attributes of

PREA Audit Report – v5 2019 juvenile female residents. Furthermore, the training curriculum included topics such as: inmates on inmates' right to be free from sexual abuse and sexual harassment, common reactions of sexual abuse and sexual harassment victims, how to avoid inappropriate relationships with inmates, and how to communicate effectively and professionally with inmates, including lesbian, gay, bisexual, transgender, intersex, or gender nonconforming inmates. IDOC has a written receipt that acknowledges that on a specific date the employee received training (and understand said training) from the Indiana Department of Correction regarding the Prison Rape Elimination Act (PREA) and Department of Correction Policy 02-01-115, Sexual Abuse Prevention. Additionally, the employee is issued a copy of the Department of Correction Brochure, "Sexual Assault Prevention" and a copy of facility specific brochures and documents relating to sexual abuse prevention and mandatory reporting of sexual abuse and sexual harassment. IDOC provides staff with a comprehensive education on the Prison Rape Elimination Act (PREA) that is apparent in the La Porte staff training transcripts, training curriculum, and specialty specific training. More, several of IDOC investigators completed a refresher training on how to conduct investigations in confinement settings, this keeps the agency abreast of current information in the area of investigations. La Porte Juvenile Correctional Facility Prison exceeds the requirements of Standard 115.331.

- Moss Group Specialize Training Curriculum
- Certificate of Completion (NIC), Specialized Investigative Training, Christopher Dustin, PREA: Investigating Sexual Abuse in a Confinement Setting, dated April 9, 2015.
- Certificate of Completion (NIC), Specialized Investigative Training, Aaron Jonas, PREA: Investigating Sexual Abuse in a Confinement Setting, dated February 2, 2018.
- Certificate of Completion (NIC), Specialized Investigative Training, Ashley Kilgore, PREA: Investigating Sexual Abuse in a Confinement Setting, dated December 12, 2018
- Certificate of Completion (NIC), Specialized Investigative Training, Nicole Rodrigues dated February 7, 2018
- Certificate of Completion (NIC), Specialized Investigative Training, Willie Parnell, PREA: Investigating Sexual Abuse in a Confinement Setting, dated December 6, 2015.
- Training: The Moss Group, Specialized Investigative Training Certificate, Rhonda Brennan dated February 22-March 2, 2018
- Training: The Moss Group, Specialized Investigative Training Certificate, Callie Burke dated February 22-March 2, 2018
- Training: The Moss Group, Specialized Investitive Training Certificate, William Lesser dated February 22-March 2, 2018
- Training: The Moss Group, Specialized Investitive Training Certificate, Nicole Rodrigues dated February 22-March 2, 2018
- Training: The Moss Group, Specialized Investitive Training Certificate, Tracey Cornett dated February 28-March 2, 2018
- Training: May 14, 2019, Sexual Assault Response Team Training, Sharon Peckat, Indiana Coalition Against Domestic Violence, Training #: PREA-VA0519
- Training: May 14, 2019, Sexual Assault Response Team Training, Felita Luckett, Indiana Coalition Against Domestic Violence, Training #: PREA-VA0519

# **Standards Met**

#### Number of Standards Met: 44

#### Standards Not Met

Number of Standards Not Met: List of Standards Not Met: 0

0

## **Corrective Actions (only)**

## Standard 115.341: Screening for risk of victimization and abusiveness

Sixteen (16) institutional and companion clinical files document that initial assessments were completed by the facility. Problematic was the fact that La Porte failed to fully demonstrate that all residents were rescreened again within thirty (30) days. The Auditor determined that of the 16 sixteen institution and clinical files reviewed two SVATS/reassessments could not be located. Of the sixteen SVATS reviewed La Porte referred five (5) residents to a mental health provider for follow-up because of a history of victimization or abusiveness. La Porte quickly corrected the problem by completing the SVATS during the Auditor's on-site visit. The Auditor examined the SVATS/reassessments in question and confirmed

that they were completed. Corrected

## Standard 115.315: Limits to cross-gender viewing and searches

The Auditor noted that several shower stalls were without privacy barriers La Porte remove several PREA curtains from the shower area that enable residents to shower, perform bodily functions, and change clothing without nonmedical staff of the opposite gender viewing their breasts, buttocks, or genitalia, except in exigent circumstances or when such viewing is incidental to routine cell checks. The shower curtains were replaced. Corrected

# **PREVENTION PLANNING**

# Standard 115.311: Zero tolerance of sexual abuse and sexual harassment; PREA coordinator

#### All Yes/No Questions Must Be Answered by The Auditor to Complete the Report

#### 115.311 (a)

#### 115.311 (b)

- Has the agency employed or designated an agency wide PREA Coordinator? ⊠ Yes □ No
- Is the PREA Coordinator position in the upper level of the agency hierarchy? ⊠ Yes □ No

#### 115.311 (c)

- If this agency operates more than one facility, has each facility designated a PREA compliance manager? (N/A if agency operates only one facility.) ⊠ Yes □ No □ NA
- Does the PREA compliance manager have sufficient time and authority to coordinate the facility's efforts to comply with the PREA standards? (N/A if agency operates only one facility.)
   ☑ Yes □ No □ NA

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the<br/>compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor'sPREA Audit Report – v5Page 14 of 108LaPorte Juvenile Correctional Facility2019

conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Indiana Department of Corrections (IDOC) has a written policy mandating zero tolerance toward all forms of sexual abuse and sexual harassment outlined in Policy 02-01-115. A review of the organization chart and memo identifies that a PREA Coordinator and Compliance Manager has been designated. Moreover, Indiana Department of Correction (IDOC) has a written policy mandating zero tolerance toward all forms of sexual abuse and sexual harassment that is outlined in Policy 02-01-115, Sexual Abuse Prevention. The Sexual Abuse Prevention Policy details the agency's approach to preventing, detecting and responding to sexual abuse and sexual harassment allegations. The agency has designated a statewide PREA Coordinator.

The Agency Executive PREA Coordinator Director is positioned in the upper level of the agency hierarchy. During his interview, the PREA Coordinator confirmed having sufficient time and authority to develop, implement, and oversee agency efforts to comply with the PREA standards in all of its facilities. Moreover, the interview also confirmed that the PREA Coordinator was very organized and extremely knowledgeable of the requirements for PREA.

La Porte has designated a PREA Compliance Manager to ensure adherence to the PREA standards. The Institutional PREA Compliance Manager (PCM) reports to the Captain for all things related to custody management of residents. The facility organizational chart confirmed that the PCM reports directly to the Warden for matters related to PREA compliance monitoring, PREA incident reviews, PREA recommendations and issues of PREA compliance. During his interview the PREA Compliance Manager demonstrated a working knowledge of PREA standards and he outlined how La Porte implemented PREA at the facility level. Further, the PREA Compliance Manager confirmed that he utilizes a PREA Working Committee to maintain compliance with each standard. Additionally, the PREA Compliance Manager also confirmed during his interview that he has sufficient time and authority to coordinate the facility's efforts to comply with the PREA standards.

During the facility tour the Auditor identified that zero tolerance posters on display throughout every area of the facility including the living units. Staff receive initial training and annual training, as well as, updates throughout the year. The PCM/Lieutenant's job description was reviewed. La Porte now meets the requirements of Standard 115.311.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Abuse Prevention)
- La Porte Juvenile Correctional Facility Organizational Chart
- Interviews with the PREA Coordinator
- Interview with the Acting Warden
- Memorandum: Warden regarding the appointment of Lieutenant Lozano as the PREA Compliance Manager for La Porte Juvenile Correctional Facility dated December 19, 2018.
- Interview with the PREA Compliance Manager

# Standard 115.312: Contracting with other entities for the confinement of residents

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.312 (a)

If this agency is public and it contracts for the confinement of its residents with private agencies or other entities including other government agencies, has the agency included the entity's obligation to adopt and comply with the PREA standards in any new contract or contract renewal signed on or after August 20, 2012? (N/A if the agency does not contract with private agencies or other entities for the confinement of residents.) ⊠ Yes □ No □ NA

# 115.312 (b)

 Does any new contract or contract renewal signed on or after August 20, 2012 provide for agency contract monitoring to ensure that the contractor is complying with the PREA standards? (N/A if the agency does not contract with private agencies or other entities for the confinement of residents.) Ves No NA

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

The agency has entered into 10 contracts. All applicable contractors are required to adopt and comply with PREA standards.

#### Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Interview with PREA Coordinator
- IDOC sample uploads of contracts

# Standard 115.313: Supervision and monitoring

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.313 (a)

- Does the facility have a documented staffing plan that provides for adequate levels of staffing and, where applicable, video monitoring, to protect residents against sexual abuse?
- Yes 
   No
- In calculating adequate staffing levels and determining the need for video monitoring, does the staffing plan take into consideration: Any judicial findings of inadequacy? ⊠ Yes □ No
- In calculating adequate staffing levels and determining the need for video monitoring, does the staffing plan take into consideration: Any findings of inadequacy from Federal investigative agencies? ⊠ Yes □ No
- In calculating adequate staffing levels and determining the need for video monitoring, does the staffing plan take into consideration: Any findings of inadequacy from internal or external oversight bodies? ⊠ Yes □ No
- In calculating adequate staffing levels and determining the need for video monitoring, does the staffing plan take into consideration: All components of the facility's physical plant (including "blind-spots" or areas where staff or residents may be isolated)? ☑ Yes □ No
- In calculating adequate staffing levels and determining the need for video monitoring, does the staffing plan take into consideration: The composition of the resident population? ⊠ Yes □ No
- In calculating adequate staffing levels and determining the need for video monitoring, does the staffing plan take into consideration: The number and placement of supervisory staff? ⊠ Yes
   □ No
- In calculating adequate staffing levels and determining the need for video monitoring, does the staffing plan take into consideration: Institution programs occurring on a particular shift? ⊠ Yes
   □ No
- In calculating adequate staffing levels and determining the need for video monitoring, does the staffing plan take into consideration: Any applicable State or local laws, regulations, or standards? ⊠ Yes □ No

- In calculating adequate staffing levels and determining the need for video monitoring, does the staffing plan take into consideration the prevalence of substantiated and unsubstantiated incidents of sexual abuse? ⊠ Yes □ No
- In calculating adequate staffing levels and determining the need for video monitoring, does the staffing plan take into consideration: Any other relevant factors? ⊠ Yes □ No

# 115.313 (b)

- Does the agency comply with the staffing plan except during limited and discrete exigent circumstances? ⊠ Yes □ No
- In circumstances where the staffing plan is not complied with, does the facility document all deviations from the plan? (N/A if no deviations from staffing plan.) □ Yes □ No ⊠ NA

## 115.313 (c)

- Does the facility maintain staff ratios of a minimum of 1:8 during resident waking hours, except during limited and discrete exigent circumstances? (N/A if the facility is not a secure juvenile facility per the PREA standards definition of "secure".)
   X Yes 

   No
   NA
- Does the facility maintain staff ratios of a minimum of 1:16 during resident sleeping hours, except during limited and discrete exigent circumstances? (N/A if the facility is not a secure juvenile facility per the PREA standards definition of "secure".)
   Xes 
   No
- Does the facility fully document any limited and discrete exigent circumstances during which the facility did not maintain staff ratios? (N/A if the facility is not a secure juvenile facility per the PREA standards definition of "secure".) ⊠ Yes □ No □ NA
- Does the facility ensure only security staff are included when calculating these ratios? (N/A if the facility is not a secure juvenile facility per the PREA standards definition of "secure".) ⊠ Yes □
   No □ NA

#### 115.313 (d)

In the past 12 months, has the facility, in consultation with the agency PREA Coordinator, assessed, determined, and documented whether adjustments are needed to: The staffing plan established pursuant to paragraph (a) of this section? ⊠ Yes □ No

- In the past 12 months, has the facility, in consultation with the agency PREA Coordinator, assessed, determined, and documented whether adjustments are needed to: Prevailing staffing patterns? ⊠ Yes □ No
- In the past 12 months, has the facility, in consultation with the agency PREA Coordinator, assessed, determined, and documented whether adjustments are needed to: The facility's deployment of video monitoring systems and other monitoring technologies? ⊠ Yes □ No
- In the past 12 months, has the facility, in consultation with the agency PREA Coordinator, assessed, determined, and documented whether adjustments are needed to: The resources the facility has available to commit to ensure adherence to the staffing plan? ⊠ Yes □ No

## 115.313 (e)

- Has the facility implemented a policy and practice of having intermediate-level or higher-level supervisors conduct and document unannounced rounds to identify and deter staff sexual abuse and sexual harassment? (N/A for non-secure facilities) ⊠ Yes □ No □ NA
- Is this policy and practice implemented for night shifts as well as day shifts? (N/A for non-secure facilities) ⊠ Yes □ No □ NA
- Does the facility have a policy prohibiting staff from alerting other staff members that these supervisory rounds are occurring, unless such announcement is related to the legitimate operational functions of the facility? (N/A for non-secure facilities) ⊠ Yes □ No □ NA

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115, Sexual Abuse Prevention confirmed that La Porte has a policy and practice of having intermediate-level or higher-level supervisors conduct and document unannounced rounds to identify and deter staff sexual abuse and sexual harassment. The unannounced rounds were documented and conducted by the Captain and other members of intermediate-level or higher-level supervisors in the unit logbooks. During interviews with staff that conduct unannounced rounds the details of logistics

confirmed for the Auditor that this type of rounds in the facility is random, and the timing or route taken during unannounced rounds is not shared with staff.

PREA Compliance Manager provided an updated staffing plan that documents at least once every year the agency or facility. The PREA Coordinator confirmed during his interview that he reviews and approves and make recommendations when necessary for La Porte at least on yearly basis. The Auditor was also provided a copy of the 2019 staffing plan for La Porte Juvenile Correctional Facility. Moreover, La Porte has a documented staffing plan that provides for adequate levels of staffing and, where applicable, video monitoring, to protect inmates against sexual abuse. In calculating adequate staffing levels and determining the need for video monitoring, the La Porte staffing plan take into consideration factors such as: Generally accepted detention and correctional practices such as the American Correctional Association (ACA), any findings of inadequacy from internal or external oversight bodies (none), components of the facility's physical plant (including "blind-spots" or areas where staff or residents may be isolated, substantiated (1) and unsubstantiated (0) incidents of sexual abuse, the number and placement of supervisory staff and any other relevant factors. The PREA Compliance Manager provided updated staffing plans that documents at least once every year the agency or facility, in collaboration with the agency's PREA Coordinator, reviews of the staffing plan to see whether adjustments are needed.

Random unannounced rounds from April and January 2019 were selected and examined by the Auditor for compliance. The facility maintained a staff ratios of a minimum of 1:8 during resident waking hours, and a minimum of 1:16 during resident sleeping hours, except during limited and discrete exigent circumstances. The facility operates 24 hours and unannounced rounds were documented for all three shifts to include night shift. La Porte maintained a staffing ratio requirements as outlined in this standard. The unannounced rounds were documented and conducted by upper level management. The facility operates on 12-hour shifts and rounds were documented for night shifts as well as day shifts. The facility has a procedure in place that allows for rounds to be made without staff having an opportunity to alert other staff. La Porte met the requirements of Standard 115.313.

#### Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- 2019 Annual Staffing Plan/shift reports and rosters
- Policy 02-01-115, Sexual Abuse Prevention
- Auditor review of files of unannounced rounds
- Interviews with the PREA Coordinator
- Interview with the Compliance Manager
- Interviews with staff (random)

# Standard 115.315: Limits to cross-gender viewing and searches

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.315 (a)

 Does the facility always refrain from conducting any cross-gender strip or cross-gender visual body cavity searches, except in exigent circumstances or by medical practitioners?
 Xes 
 No

# 115.315 (b)

 Does the facility always refrain from conducting cross-gender pat-down searches in non-exigent circumstances? ⊠ Yes □ No □ NA

# 115.315 (c)

- Does the facility document and justify all cross-gender strip searches and cross-gender visual body cavity searches? ⊠ Yes □ No
- Does the facility document all cross-gender pat-down searches? ⊠ Yes □ No

# 115.315 (d)

- Does the facility have policies that enable residents to shower, perform bodily functions, and change clothing without nonmedical staff of the opposite gender viewing their breasts, buttocks, or genitalia, except in exigent circumstances or when such viewing is incidental to routine cell checks? ⊠ Yes □ No
- Does the facility have procedures that enable residents to shower, perform bodily functions, and change clothing without nonmedical staff of the opposite gender viewing their breasts, buttocks, or genitalia, except in exigent circumstances or when such viewing is incidental to routine cell checks? ⊠ Yes □ No
- Does the facility require staff of the opposite gender to announce their presence when entering a resident housing unit? ⊠ Yes □ No
- In facilities (such as group homes) that do not contain discrete housing units, does the facility require staff of the opposite gender to announce their presence when entering an area where residents are likely to be showering, performing bodily functions, or changing clothing? (N/A for facilities with discrete housing units) ⊠ Yes □ No □ NA

# 115.315 (e)

- Does the facility always refrain from searching or physically examining transgender or intersex residents for the sole purpose of determining the resident's genital status? ⊠ Yes □ No
- If a resident's genital status is unknown, does the facility determine genital status during conversations with the resident, by reviewing medical records, or, if necessary, by learning that information as part of a broader medical examination conducted in private by a medical practitioner? ⊠ Yes □ No

## 115.315 (f)

- Does the facility/agency train security staff in how to conduct cross-gender pat down searches in a professional and respectful manner, and in the least intrusive manner possible, consistent with security needs? ⊠ Yes □ No

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-03-101, Searches and Shakedowns and Policy 02-10-1118 address the requirements in Standard 115.315. For example, Policy 02-03-101 indicates that "...except during an emergency as declared by the Warden or designee, a strip search must afford the offender reasonable privacy and shall be conducted by staff of the same gender. Opposite gender strip searches of an offender shall not be conducted unless the opposite gender staff member, in his/her professional judgment, has reasonable cause to believe that a delay in retrieving possible prohibited property would jeopardize the safety, order, and/or security of the facility. If a strip search is conducted by an opposite gender staff member, the strip search shall be documented on an Incident Report and submitted to the Custody Supervisor or designee."

Staff (random and specialized) were able to describe the facility requirements for searching based on random staff interviews. There were twelve (12) random staff interviews conducted. Twelve (12) random staff training files also were examined indicating that all staff received training on the facility policy that does not allow cross-gender strip searches, cross-gender visual body cavity searches, and cross-gender pat-down searches to be conducted. La Porte met the requirements of Standard 115.315.

#### Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Abuse Prevention)
- Review of Policy 02-03-101 (Searches and Shakedowns)
- Review of Policy 02-01-118 (Transgender and Intersex Offenders)
- Training: Security skills refresher evaluation
- Training: Strip and Cavity Searches
- Training sign in sheets and curriculum
- Review of the inmate handbook
- Training sign in sheets and curriculum
- Memorandum: Warden regarding zero incidents of cross-gender strip searches or body cavity searches in the past 12 months dated March 25, 2019
- Interview with residents (random and targeted)
- Interview with staff (random and specialized)
- Interview with the PREA Coordinator
- Interview with the Compliance Manager
- · Observations of Auditor during the on-site portion of the audit

# Standard 115.316: Residents with disabilities and residents who are limited English proficient

## All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.316 (a)

- Does the agency take appropriate steps to ensure that residents with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Residents who are deaf or hard of hearing? ⊠ Yes □ No
- Does the agency take appropriate steps to ensure that residents with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Residents who are blind or have low vision? ⊠ Yes □ No
- Does the agency take appropriate steps to ensure that residents with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Residents who have intellectual disabilities? ⊠ Yes □ No
- Does the agency take appropriate steps to ensure that residents with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Residents who have psychiatric disabilities? ⊠ Yes □ No
- Does the agency take appropriate steps to ensure that residents with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect,

and respond to sexual abuse and sexual harassment, including: Residents who have speech disabilities?  $\boxtimes$  Yes  $\Box$  No

- Does the agency take appropriate steps to ensure that residents with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Other? (if "other," please explain in overall determination notes.) ⊠ Yes □ No
- Do such steps include, when necessary, ensuring effective communication with residents who are deaf or hard of hearing? ⊠ Yes □ No
- Do such steps include, when necessary, providing access to interpreters who can interpret effectively, accurately, and impartially, both receptively and expressively, using any necessary specialized vocabulary? ⊠ Yes □ No
- Does the agency ensure that written materials are provided in formats or through methods that ensure effective communication with residents with disabilities including residents who: Have intellectual disabilities? ⊠ Yes □ No

# 115.316 (b)

- Do these steps include providing interpreters who can interpret effectively, accurately, and impartially, both receptively and expressively, using any necessary specialized vocabulary?
   Xes 
   No

# 115.316 (c)

Does the agency always refrain from relying on resident interpreters, resident readers, or other types of resident assistants except in limited circumstances where an extended delay in obtaining an effective interpreter could compromise the resident's safety, the performance of first-response duties under §115.364, or the investigation of the resident's allegations?
 Xes □ No

#### Auditor Overall Compliance Determination

**Exceeds Standard** (Substantially exceeds requirement of standards)

- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

IDOC take reasonable steps to ensure meaningful access to all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment to residents who are limited English proficient. IDOC/La Porte has an on-going contract to provide all residents in needed with interpretive assistance if required to communicate effectively. Propio employs an interpreter who can interpret effectively, accurately, and impartially, both receptively and expressively, using any necessary specialized vocabulary. These Propio LLC services are available 24 hours a day. During random interviews (100%) facility staff confirmed that they always refrain from relying on inmate interpreters, inmate readers, or other types of inmate assistance except in limited circumstances where an extended delay in obtaining an effective interpreter could compromise the inmate's safety, the performance of first-response duties under §115.364, or the investigation of the inmate's allegations. The facility also has a list of staff members' that are utilized as interpreters. There were zero disabled youth during the audit. La Porte met the requirements of Standard 115.316.

#### Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy La Porte -16-03 (Telephonic and In Person Interpretive Service)
- Over-the-phone instruction card for staff
- Policy 02-01-115 (Sexual Abuse Prevention)
- Interview with staff (random and specialized)
- Interview with residents (random and targeted)
- Interview with the PREA Coordinator
- Memorandum: Warden regarding zero resident requiring the services of the over-the-phone interpretive services in the past 12 months dated April 4, 2019.
- IDOC La Porte Juvenile Correctional Facility contract with Propio, Over-the-Phone Interpreting Service
- Review of various forms translated into Spanish to include PREA related information
- Auditor's observations during the facility tour

# Standard 115.317: Hiring and promotion decisions

#### All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

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# 115.317 (a)

- Does the agency prohibit the hiring or promotion of anyone who may have contact with residents who: Has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution (as defined in 42 U.S.C. 1997)? ☑ Yes □ No
- Does the agency prohibit the hiring or promotion of anyone who may have contact with residents who: Has been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse? ⊠ Yes □ No
- Does the agency prohibit the enlistment of services of any contractor who may have contact with residents who: Has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution (as defined in 42 U.S.C. 1997)?
   ☑ Yes □ No
- Does the agency prohibit the enlistment of services of any contractor who may have contact with residents who: Has been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse? ⊠ Yes □ No

# 115.317 (b)

- Does the agency consider any incidents of sexual harassment in determining whether to hire or promote anyone who may have contact with residents? ⊠ Yes □ No

#### 115.317 (c)

- Before hiring new employees, who may have contact with residents, does the agency perform a criminal background records check? ⊠ Yes □ No
- Before hiring new employees, who may have contact with residents, does the agency consult any child abuse registry maintained by the State or locality in which the employee would work?
   ☑ Yes □ No

 Before hiring new employees who may have contact with residents, does the agency, consistent with Federal, State, and local law, make its best efforts to contact all prior institutional employers for information on substantiated allegations of sexual abuse or any resignation during a pending investigation of an allegation of sexual abuse? ⊠ Yes □ No

## 115.317 (d)

- Does the agency consult applicable child abuse registries before enlisting the services of any contractor who may have contact with residents? ⊠ Yes □ No

#### 115.317 (e)

 Does the agency either conduct criminal background records checks at least every five years of current employees and contractors who may have contact with residents or have in place a system for otherwise capturing such information for current employees? ⊠ Yes □ No

# 115.317 (f)

- Does the agency ask all applicants and employees who may have contact with residents directly about previous misconduct described in paragraph (a) of this section in written applications or interviews for hiring or promotions? ⊠ Yes □ No
- Does the agency ask all applicants and employees who may have contact with residents directly about previous misconduct described in paragraph (a) of this section in any interviews or written self-evaluations conducted as part of reviews of current employees? Zequextrm{ Yes } Description No
- Does the agency impose upon employees a continuing affirmative duty to disclose any such misconduct? Ves Does No

#### 115.317 (g)

 Does the agency consider material omissions regarding such misconduct, or the provision of materially false information, grounds for termination? ⊠ Yes □ No

# 115.317 (h)

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)

**Does Not Meet Standard** (Requires Corrective Action)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 04-03-102, Human Resources and Policy 04-03-103, Information and Standards of Conduct for Departmental Staff, prohibits the hiring or promotion of anyone who may have contact with inmates, and prohibits enlisting the services of any contractor who may have contact with inmates, who: Has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution (as defined in 42 U.S.C. 1997) addresses the policy requirements of Standard 115.317. Indiana Department of Corrections has a policy that requires criminal background records checks be conducted at least every five years of current employees and contractors who may have contact with inmates. Policy 04-03-103 supports compliance of the standard. Policy 04-03-103, Information and Standards of Conduct for Departmental Staff was reviewed by the Auditor. Additionally, IDOC provided the Auditor with a blank copy of applicant employment questionnaire.

The Human Resource Manager (HRM) representative was interviewed during the audit. The HRM representative confirmed that the agency prohibits the hiring or promotion of anyone who may have contact with inmates who has been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse. IDOC considers material omissions regarding such misconduct, or the provision of materially false information, grounds for termination. The PREA Coordinator confirmed in an interview that IDOC asks all applicants and employees who may have contact with inmates directly about previous misconduct described in paragraph (a) of this section in any interviews or written self-evaluations conducted as part of reviews of current employees and provided evidence. Furthermore, the PREA Coordinator affirmed the agency imposes upon employees a continuing affirmative duty to disclose any such misconduct and he also provided evidence in the form of the employment application form for the Indiana Department of Corrections.

The PCM confirmed during his interview that IDOC prohibits the enlistment of services of any contractor who may have contact with inmates who has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution. The PREA Coordinator provided the Auditor with 5 examples of the agency providing information to potential employers on substantiated allegations of sexual abuse or sexual harassment involving a former employee upon receiving a request from an institutional employer for whom such employee has applied to work. La Porte met the requirements of Standard 115.317.

#### Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 04-03-103 (Information and Standards of Conduct for Department Staff)
- Interviews with staff (random and specialized)
- Interview with Human Resources Manager Representative
- Sample of potential employee application form
- Interview with the PREA Coordinator
- Interview with the PREA Compliance Manager
- Review of IDOC Applicant Questionnaire

# Standard 115.318: Upgrades to facilities and technologies

#### All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.318 (a)

If the agency designed or acquired any new facility or planned any substantial expansion or modification of existing facilities, did the agency consider the effect of the design, acquisition, expansion, or modification upon the agency's ability to protect residents from sexual abuse? (N/A if agency/facility has not acquired a new facility or made a substantial expansion to existing facilities since August 20, 2012, or since the last PREA audit, whichever is later.)
 Yes □ No □ NA

#### 115.318 (b)

#### **Auditor Overall Compliance Determination**



**Exceeds Standard** (Substantially exceeds requirement of standards)



**Meets Standard** (Substantial compliance; complies in all material ways with the standard for the relevant review period)

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# **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

La Porte Juvenile Correctional Facility has made modifications to the existing facility by adding three (3) dry safe cells since August 20, 2012. The agency has also installed six (6) new cameras and one (1) video audio system. In September of 2017, the facility added three (3) dray safe cells. The updates to the monitoring technology eliminated blind spots (sleeping area) where an incident occurred. The additions of the camera were evident during the tour. The camera system was reviewed to ensure that the addition removed the blind spot. The Pre-Audit Questionnaire captured the additions being made based on the recommendation of the Incident Review Team. La Porte met the requirements of Standard 115.318.

#### Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- · Observations of the Auditor during the on-site tour
- Interviews with staff (random and specialized)
- Interview with the PREA Coordinator
- Interview with the PREA Compliance Manager
- Memorandum: Warden dated September 5, 2018, regarding the addition of three safe cells
- Interview with Acting Warden

# **RESPONSIVE PLANNING**

# Standard 115.321: Evidence protocol and forensic medical examinations

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.321 (a)

 If the agency is responsible for investigating allegations of sexual abuse, does the agency follow a uniform evidence protocol that maximizes the potential for obtaining usable physical evidence for administrative proceedings and criminal prosecutions? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations.)
 ☑ Yes □ No □ NA

## 115.321 (b)

- Is this protocol developmentally appropriate for youth where applicable? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations.) ⊠ Yes □ No □ NA
- Is this protocol, as appropriate, adapted from or otherwise based on the most recent edition of the U.S. Department of Justice's Office on Violence Against Women publication, "A National Protocol for Sexual Assault Medical Forensic Examinations, Adults/Adolescents," or similarly comprehensive and authoritative protocols developed after 2011? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations.) ⊠ Yes □ No □ NA

#### 115.321 (c)

- Are such examinations performed by Sexual Assault Forensic Examiners (SAFEs) or Sexual Assault Nurse Examiners (SANEs) where possible? ⊠ Yes □ No
- If SAFEs or SANEs cannot be made available, is the examination performed by other qualified medical practitioners (they must have been specifically trained to conduct sexual assault forensic exams)? ⊠ Yes □ No
- Has the agency documented its efforts to provide SAFEs or SANEs? ⊠ Yes □ No

#### 115.321 (d)

- Does the agency attempt to make available to the victim a victim advocate from a rape crisis center? ⊠ Yes □ No
- If a rape crisis center is not available to provide victim advocate services, does the agency make available to provide these services a qualified staff member from a community-based organization, or a qualified agency staff member? (N/A if the agency *always* makes a victim advocate from a rape crisis center available to victims.) □ Yes □ No ⊠ NA
- Has the agency documented its efforts to secure services from rape crisis centers?
   ⊠ Yes □ No

## 115.321 (e)

- As requested by the victim, does the victim advocate, qualified agency staff member, or qualified community-based organization staff member accompany and support the victim through the forensic medical examination process and investigatory interviews? ⊠ Yes □ No
- As requested by the victim, does this person provide emotional support, crisis intervention, information, and referrals? ⊠ Yes □ No

#### 115.321 (f)

If the agency itself is not responsible for investigating allegations of sexual abuse, has the agency requested that the investigating agency follow the requirements of paragraphs (a) through (e) of this section? (N/A if the agency/facility is responsible for conducting criminal AND administrative sexual abuse investigations.) □ Yes □ No ⊠ NA

#### 115.321 (g)

• Auditor is not required to audit this provision.

#### 115.321 (h)

 If the agency uses a qualified agency staff member or a qualified community-based staff member for the purposes of this section, has the individual been screened for appropriateness to serve in this role and received education concerning sexual assault and forensic examination issues in general? (N/A if agency *always* makes a victim advocate from a rape crisis center available to victims.) □ Yes □ No ⊠ NA

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- $\boxtimes$ 
  - **Meets Standard** (Substantial compliance; complies in all material ways with the standard for the relevant review period)

Does Not Meet Standard (Requires Corrective Action)

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## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy IC 11-10-3-5, Co-payment requirements; exceptions. IC 11-10-3-5 outlines circumstances when an inmate is not required to pay for medical services such as (1) the service is provided in an emergency; (2) the service is provided as a result of an injury received in the correctional facility; or (3) the service is provided at the request of the administrator of a correctional facility. The agency offers all inmates who experience sexual abuse access to forensic medical examinations on-site, without financial cost, where evidentiary or medically appropriate. The PCM confirmed the that since the Warden's September 18, 2018 memorandum there has been zero forensic medical exams conducted on residents from La Porte Juvenile Correctional Facility.

The Auditor confirmed by examination that La Porte Juvenile Correctional Facility has a MOU with Franciscan Health Michigan City (Rape Crisis Center) and Indiana Coalition Against Domestic Violence (ICDV) (SANE/SAFE). A call was made to the service provider. The Regional SANE Coordinator of the program Michelle Resendez verified that facility currently has a MOU with Franciscan Health Michigan City. The services provided are as follows: Examinations performed by Sexual Assault Forensic Examiners (SAFE) or Sexual Assault Nurse Examiners (SANE); SAFE or SANE examiners are available 24 hours and seven days a week (documented in the MOU); victim advocacy, emotional support, crisis intervention, information, and referrals. Random and specialized staff confirmed knowledge of the MOU with local victim advocacy organization as well as what services are offered by each provider. Residents understood what type of services were available for victims of sexual abuse but did not recall specifics. Each resident could tell the Auditor where additional victim information could be located on the living units. Specialized staff confirmed that if requested by the victim, La Porte would provide a victim advocate, qualified agency staff member, or qualified community-based organization staff member accompany and support the victim through the forensic medical examination process and investigatory interviews. In addition to counseling provided by a Mental Health Professional at La Porte, victims of sexual abuse, either during or prior to incarceration, can receive emotional support services from a Victim Advocate at the Indiana Coalition Against Domestic Violence. Inmates can call the toll-free number to the ICADV hotline from the offender phone system by dialing #66. Further, residents are also provided with the address to the ICADV to write the organization.

#### Indiana Coalition Against Domestic Violence Attn: IDOC Victim Advocate 1915 W. 18th Street Indianapolis, IN 46202

The IDOC is responsible for investigating allegations of sexual abuse in the facility. Allegations of sexual abuse that rise to criminal behavior is referred to the Indiana State Police for investigation and referral for prosecution when applicable. During an interview with the facility investigator he confirmed that the facility follows the requirements for investigating allegations of sexual abuse. The same investigator confirmed that the investigative protocol, as appropriate, was adapted from or otherwise

based on the most recent edition of the U.S. Department of Justice's Office on Violence Against Women publication, "A National Protocol for Sexual Assault Medical Forensic Examinations, Adults/Adolescents," or similarly comprehensive and authoritative protocols developed after 2011. La Porte met the requirements of Standard 115.321.

## Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy IC 11-10-3-5, Co-payment requirements; exceptions
- Memorandum of Understanding with Indiana Coalition Against Domestic Violence
- Memorandum: Laura Fuller, Director of Critical Care Services, Franciscan Health Michigan City, Michigan City, Indiana, regarding available SANE examiners and their training dated October 16, 2018
- Memorandum: Warden indicating zero forensic medical exams in the past 12 months dated September 26, 2018
- Evidence Collection Table / Sexual Assault Evidence Protocols
- List of certified employees and copy of certificates of completion
- Interviews with staff (random and specialized)
- Telephone conversation with staff from the outside entity providing services
- Interviews with the PREA Compliance Manager
- Interview with the PREA Coordinator

# Standard 115.322: Policies to ensure referrals of allegations for investigations

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.322 (a)

#### 115.322 (b)

- Does the agency have a policy and practice in place to ensure that allegations of sexual abuse or sexual harassment are referred for investigation to an agency with the legal authority to conduct criminal investigations, unless the allegation does not involve potentially criminal behavior? ⊠ Yes □ No
- Has the agency published such policy on its website or, if it does not have one, made the policy available through other means? ⊠ Yes □ No
- Does the agency document all such referrals? ⊠ Yes □ No

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#### 115.322 (c)

 If a separate entity is responsible for conducting criminal investigations, does the policy describe the responsibilities of both the agency and the investigating entity? (N/A if the agency/facility is responsible for criminal investigations. See 115.321(a).) □ Yes □ No ⊠ NA

#### 115.322 (d)

• Auditor is not required to audit this provision.

#### 115.322 (e)

• Auditor is not required to audit this provision.

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- - **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

The agency has a policy in place to ensure that allegations of sexual abuse or sexual harassment are referred for investigation to an agency with the legal authority to conduct criminal investigations. The Policy is available and accessible. The agency has a practice that documents all such referrals. The facility had one (1) investigation of alleged resident sexual abuse that did not require a referral. La Porte met the requirements of Standard 115.322.

#### Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Abuse Prevention)
- Interview with the PREA Compliance Manager
- Review of the agency website
- Memorandum: Warden regarding 1 investigation of alleged sexual abuse completed by the facility. The resident victim was notified of the outcome of the investigation, dated May 10, 2019
- Interview with the Acting Warden
- Interviews with an agency investigator

# TRAINING AND EDUCATION

# Standard 115.331: Employee training

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.331 (a)

- Does the agency train all employees who may have contact with residents on how to fulfill their responsibilities under agency sexual abuse and sexual harassment prevention, detection, reporting, and response policies and procedures? ⊠ Yes □ No
- Does the agency train all employees who may have contact with residents on residents' right to be free from sexual abuse and sexual harassment ⊠ Yes □ No
- Does the agency train all employees who may have contact with residents on the right of residents and employees to be free from retaliation for reporting sexual abuse and sexual harassment? ⊠ Yes □ No
- Does the agency train all employees who may have contact with residents on the common reactions of juvenile victims of sexual abuse and sexual harassment? ☑ Yes □ No
- Does the agency train all employees who may have contact with residents on how to detect and respond to signs of threatened and actual sexual abuse and how to distinguish between consensual sexual contact and sexual abuse between residents? ⊠ Yes □ No

- Does the agency train all employees who may have contact with residents on how to comply with relevant laws related to mandatory reporting of sexual abuse to outside authorities?
   Xes 
   No

# 115.331 (b)

- Is such training tailored to the unique needs and attributes of residents of juvenile facilities?
   ☑ Yes □ No
- Is such training tailored to the gender of the residents at the employee's facility?  $\square$  Yes  $\square$  No
- Have employees received additional training if reassigned from a facility that houses only male residents to a facility that houses only female residents, or vice versa? ⊠ Yes □ No

#### 115.331 (c)

- Have all current employees who may have contact with residents received such training?
   ☑ Yes □ No
- Does the agency provide each employee with refresher training every two years to ensure that all employees know the agency's current sexual abuse and sexual harassment policies and procedures? ⊠ Yes □ No
- In years in which an employee does not receive refresher training, does the agency provide refresher information on current sexual abuse and sexual harassment policies? ⊠ Yes □ No

#### 115.331 (d)

■ Does the agency document, through employee signature or electronic verification, that employee understand the training they have received? Ves Does Yes Does No

#### **Auditor Overall Compliance Determination**

- Exceeds Standard (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does

PREA Audit Report – v5 2019 not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115, Sexual Abuse Prevention addresses the policy requirement of Standard 115.331. The training curriculums provided by the facility was tailor to the unique needs and attributes of juvenile female residents. Furthermore, the training curriculum included topics such as: inmates on inmates' right to be free from sexual abuse and sexual harassment, common reactions of sexual abuse and sexual harassment victims, how to avoid inappropriate relationships with inmates, and how to communicate effectively and professionally with inmates, including lesbian, gay, bisexual, transgender, intersex, or gender nonconforming inmates. IDOC has a written receipt that acknowledges that on a specific date the employee received training (and understand said training) from the Indiana Department of Correction regarding the Prison Rape Elimination Act (PREA) and Department of Correction Policy 02-01-115, Sexual Abuse Prevention. Additionally, the employee is issued a copy of the Department of Correction Brochure, "Sexual Assault Prevention" and a copy of facility specific brochures and documents relating to sexual abuse prevention and mandatory reporting of sexual abuse and sexual harassment. IDOC provides staff with a comprehensive education on the Prison Rape Elimination Act (PREA) that is apparent in La Porte Juvenile Correctional Facility staff training transcripts, training curriculum, and specialty specific training. More, several of IDOC investigators completed a refresher training on how to conduct investigations in confinement settings, this keeps the agency abreast of current information in the area of investigations.

A total of twelve (12) random training files were reviewed. All twelve (12) training files reflected that the staff received the appropriate training. Of the twelve (12) random files those requiring refresher training had received training yearly. The training curriculums provided by the facility tailor to the unique needs and attributes of residents of juvenile facilities. La Porte Juvenile Correctional Facility exceeds the requirements of Standard 115.331.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Abuse Prevention)
- Policy 02-01-115 (Sexual Abuse Prevention)
- Indiana Training Plan/On the Job Training Session/ Security Skills Evaluations/ Learning Plan Transcript/employee acknowledgment of training
- New Employee Training 2018-2019, Juvenile Facility Staff
- New Employee Training 2017-2018, Juvenile Facility Staff
- New Employee Training 2016-2017, Juvenile Facility Staff
- IDOC On-The-Job (OJT) Training, Frisk Searches and Strip Searches
- Staff development and training, Juvenile In-Service Program 2018/2019
- · Auditor review of training curriculum /informational brochures
- Interviews with staff (random and specialized)
- Training: The Moss Group, Specialized Investigative Training Certificate, Rhonda Brenner dated February 22-March 2, 2018
- Training: The Moss Group, Specialized Investigative Training Certificate, Callie Burke dated February 22-March 2, 2018
- Training: The Moss Group, Specialized Investitive Training Certificate, William Lesser dated February 22-March 2, 2018

 Training: The Moss Group, Specialized Investitive Training Certificate, Nicole Rodrigues dated February 22-March 2, 2018

# Standard 115.332: Volunteer and contractor training

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.332 (a)

 Has the agency ensured that all volunteers and contractors who have contact with residents have been trained on their responsibilities under the agency's sexual abuse and sexual harassment prevention, detection, and response policies and procedures? ⊠ Yes □ No

# 115.332 (b)

Have all volunteers and contractors who have contact with residents been notified of the agency's zero-tolerance policy regarding sexual abuse and sexual harassment and informed how to report such incidents (the level and type of training provided to volunteers and contractors shall be based on the services they provide and level of contact they have with residents)? ⊠ Yes □ No

## 115.332 (c)

## Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)

**Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

All volunteers and contractors who have contact with residents have been trained on their responsibilities under the agency's policies and procedures regarding sexual abuse and sexual harassment prevention, detection. The facility currently has eight (8) volunteers and eighteen (18) contractors. The curriculum the agency utilized for training provide the level and type of training that is based on the services they provide

PREA Audit Report – v5 2019 and level of contact they have with residents. The curriculum also covers the agency's zero-tolerance Policy regarding sexual abuse and sexual harassment and informed how to report such incidents. La Porte met the requirements of Standard 115.332.

## Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- La Porte Juvenile Correctional Facility Contractor and Volunteer Manual
- La Porte Juvenile Correctional Facility Contractor Health Administrator (Wexford)
- Interview with the PREA Compliance Manager

# Standard 115.333: Resident education

## All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.333 (a)

- During intake, do residents receive information explaining the agency's zero-tolerance policy regarding sexual abuse and sexual harassment? ⊠ Yes □ No
- Is this information presented in an age-appropriate fashion? ⊠ Yes □ No

## 115.333 (b)

- Within 10 days of intake, does the agency provide age-appropriate comprehensive education to residents either in person or through video regarding: Their rights to be free from sexual abuse and sexual harassment? ⊠ Yes □ No
- Within 10 days of intake, does the agency provide age-appropriate comprehensive education to residents either in person or through video regarding: Their rights to be free from retaliation for reporting such incidents? ⊠ Yes □ No

## 115.333 (c)

Have all residents received the comprehensive education referenced in 115.333(b)?
 ☑ Yes □ No

 Do residents receive education upon transfer to a different facility to the extent that the policies and procedures of the resident's new facility differ from those of the previous facility?
 ☑ Yes □ No

# 115.333 (d)

- Does the agency provide resident education in formats accessible to all residents including those who: Are limited English proficient? ⊠ Yes □ No
- Does the agency provide resident education in formats accessible to all residents including those who: Are deaf? ⊠ Yes □ No
- Does the agency provide resident education in formats accessible to all residents including those who: Are visually impaired? ⊠ Yes □ No
- Does the agency provide resident education in formats accessible to all residents including those who: Are otherwise disabled? ⊠ Yes □ No
- Does the agency provide resident education in formats accessible to all residents including those who: Have limited reading skills? ⊠ Yes □ No

# 115.333 (e)

Does the agency maintain documentation of resident participation in these education sessions?
 ☑ Yes □ No

## 115.333 (f)

 In addition to providing such education, does the agency ensure that key information is continuously and readily available or visible to residents through posters, resident handbooks, or other written formats? ⊠ Yes □ No

## Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does

not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115, Sexual Abuse Prevention addresses the policy requirement of Standard 115.333. The agency documents PREA related information in the inmate's institutional, clinical and medical files. A total of sixteen (16) resident institutional files were reviewed to verify that each resident received information explaining the agency's zero-tolerance policy regarding sexual abuse and sexual harassment during their intake process. The resident handbook and PREA brochure covered how to report incidents or suspicions of sexual abuse or sexual harassment. PREA related education was also provided for those inmates who are limited English proficient (LEP), deaf, visually impaired or otherwise disabled. Interviews with each resident confirmed that the information provided to inmates was age appropriate. Residents included in the sample population were knowledgeable of their rights. Within 30 days of intake, La Porte Juvenile Correctional Facility provided age-appropriate comprehensive education to residents in person regarding; their rights to be free from sexual abuse and sexual harassment, their rights to be free from retaliation for reporting such incidents. This was verified through the review of sixteen (16) institutional and clinical files. On average residents received an inmate handbook, comprehensive PREA education the day of intake but always within 72 hours of arrival to the facility.

IDOC 16-03 (Telephonic and in Person Interpretive Service) and Policy 02-01-115 (Sexual Abuse Prevention) address the policy requirements of Standard 115.316 and 115.333. IDOC takes reasonable steps to ensure meaningful access to all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment to residents who are limited English proficient. IDOC has established a statewide contract with an interpretive provider. La Porte has PREA informational posters displayed in alternate languages such as Spanish throughout the facility.

IDOC utilizes an "Over-the-phone" interpretive service that can interpret effectively, accurately, and impartially, both receptively and expressively, using any necessary specialized vocabulary. These "Over-the-phone" services are available 24 hours a day. The facility provided invoices of the use of interpretive services. During random interviews (100%) facility staff confirmed that they always refrain from relying on inmate interpreters, inmate readers, or other types of inmate assistance except in limited circumstances where an extended delay in obtaining an effective interpreter could compromise the inmate's safety, the performance of first-response duties under §115.364, or the investigation of the inmate's allegations. The facility also has a list of staff members' that are utilized as interpreters.

In addition to providing such education La Porte Juvenile Correctional Facility ensures that key information is continuously and readily available or visible to residents near the telephones, on individual tablets, through PREA posters, and in the resident handbook. During the facility tour PREA the Auditor noted PREA related information was displayed in Spanish and English and posted throughout the facility including every living unit. All residents were well versed on the grievance process and felt that if they filed a grievance, it would be addressed in a confidential and timely manner.

One resident that made a PREA complaint via the telephone system reported that she was merely testing the system to determine if it worked. The same juvenile demonstrated a working knowledge of how to report an allegation of sexual abuse. Based on her interview with the Auditor the agency acted quickly, and she had no complaints on how the facility handled her call. La Porte also had one allegation of sexual abuse that was investigated. The investigator indicated that the sexual behavior was consensual between all parties including the resident who reported the incident. The said resident

was informed of the outcome. La Porte Juvenile Correctional Facility met the requirements of Standard 115.316 and 115.333.

# Evidence relied upon to make auditor determination:

- The Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Abuse Prevention)
- Auditor review of resident education materials
- Auditor review of resident's institutional files
- Interviews with staff (random and specialized)/specialized staff Wexford contractors
- Interviews with residents (random and targeted)
- Interview with the Health Administrator (Wexford)
- Interview with the PREA Compliance Manager

# Standard 115.334: Specialized training: Investigations

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.334 (a)

In addition to the general training provided to all employees pursuant to §115.331, does the agency ensure that, to the extent the agency itself conducts sexual abuse investigations, its investigators have received training in conducting such investigations in confinement settings? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.321(a).)
 Xes □ No □ NA

## 115.334 (b)

- Does this specialized training include techniques for interviewing juvenile sexual abuse victims? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.321(a).) ⊠ Yes □ No □ NA
- Does this specialized training include proper use of Miranda and Garrity warnings? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.321(a).) ⊠ Yes □ No □ NA
- Does this specialized training include sexual abuse evidence collection in confinement settings? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.321(a).) ⊠ Yes □ No □ NA

# 115.334 (d)

Auditor is not required to audit this provision.

# Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115, Sexual Abuse Prevention and Policy 00-01-103, Office of Investigation and Intelligence addresses the IDOC's approach to Standard 115.34. The Office of Investigations is responsible for conducting investigations of alleged misconduct by staff and offenders/youths and assisting in maintaining safety and security in the Department's facilities. Investigators are directed by policy to conduct investigation:

- 1. A prompt, thorough, and objective investigation of sexual abuse and/or sexual harassment shall begin:
  - a. As outlined in Investigating Allegations of Misconduct (section VIII of this document);
  - b. Upon activation of a facility SART team; and/or,
  - c. If determined to be necessary following an administrative review.
- 2. If the alleged sexual conduct involves an offender/youth under the age of eighteen (18), the incident shall be reported to the Child Protective Services as required in Policy and Administrative Procedure 03-02-103, "The Reporting, Investigation, and Disposition of Child Abuse and Neglect."
- 3. Investigations of sexual abuse or sexual harassment shall be completed promptly, thoroughly, and objectively for all allegations, including third-party and anonymous reports.

#### 4. Investigators shall:

a. Gather and preserve direct and circumstantial evidence, including any available physical and DNA evidence and any available electronic monitoring data;

b. Interview alleged victims, suspected perpetrators, and witnesses; and,

c. Review prior complaints and reports of sexual abuse involving the suspected perpetrator.

- 5. The Garrity warning shall be used when interviewing staff for simple fact-finding
- 6. An effort shall be made to determine whether staff actions or failures contributed to sexual abuse or sexual harassment.
- 7. An additional staff member, uninvolved in the case, shall be present during interviews, for one of the staff members to be of the same gender as the subject of the interview.
- 8. The credibility of an alleged victim, suspect, or witness shall be assessed on an individual basis and shall not be determined by the person's status as offender, youth, or staff. No facility shall require an offender or youth who alleges sexual abuse to submit to a polygraph examination, voice stress analysis, or other truth-telling device as a condition for proceeding with the investigation of such an allegation.
- 9. The substantiation standard for sexual abuse and sexual harassment administrative investigations is the preponderance of the evidence. When the evidence supports criminal prosecution, the agency shall consult with the prosecutor prior to conducting compelled interviews. Substantiated cases that appear to be criminal in nature shall be referred for prosecution.
- 10. Departure of the alleged perpetrator(s) or victim(s) from employment or custody/supervision does not warrant termination of investigation. Outside law enforcement shall be contacted if this occurs.
- 11. Consultation with the prosecutor's office or Indiana State Police is permitted at any time during the investigation. If deemed appropriate, Indiana State Police may assist in an investigation of an act of sexual abuse or sexual harassment reported to facility Investigators. Facility Investigators shall be responsible for the coordination of all investigations.
- 12. Follow up with an offender's/youth's allegation of sexual abuse or sexual harassment shall be done in accordance with Policy and Administrative Procedure 02-01-115, "Sexual Assault Prevention, Investigation, Victim Support, and Reporting." Examination of training files for investigators confirmed that each investigator completed specialized training in conducting investigations in confinement settings at least once.

Examination of training files for investigators confirmed that each investigator completed specialized training in conducting investigations in confinement settings at least once. La Port Juvenile Correctional Facility met the requirements of Standard 115.334.

# Policy, Materials, Interviews and Other Evidence Reviewed:

- Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Abuse Prevention)
- Policy 00-01-103 (Investigation and Intelligence)
- Interview with the PREA Coordinator
- Interview with the PREA Compliance Manager
- Interview with the Executive Director
- Interview with an investigator
- Moss Group Specialize Training Curriculum
- Certificate of Completion (NIC), Specialized Investigative Training, Christopher Dustin, PREA: Investigating Sexual Abuse in a Confinement Setting, dated April 9, 2015.
- Certificate of Completion (NIC), Specialized Investigative Training, Aaron Jonas, PREA: Investigating Sexual Abuse in a Confinement Setting, dated February 2, 2018.
- Certificate of Completion (NIC), Specialized Investigative Training, Ashley Kilgore, PREA: Investigating Sexual Abuse in a Confinement Setting, dated December 12, 2018
- Certificate of Completion (NIC), Specialized Investigative Training, Nicole Rodrigues dated February 7, 2018
- Certificate of Completion (NIC), Specialized Investigative Training, Willie Parnell, PREA: Investigating Sexual Abuse in a Confinement Setting, dated December 6, 2015.
- Training: The Moss Group, Specialized Investigative Training Certificate, Rhonda Brennan dated February 22-March 2, 2018
- Training: The Moss Group, Specialized Investigative Training Certificate, Callie Burke dated February 22-March 2, 2018
- Training: The Moss Group, Specialized Investitive Training Certificate, William Lesser dated February 22-March 2, 2018
- Training: The Moss Group, Specialized Investitive Training Certificate, Nicole Rodrigues dated February 22-March 2, 2018
- Training: The Moss Group, Specialized Investitive Training Certificate, Tracey Cornett dated February 28-March 2, 2018
- Training: May 14, 2019, Sexual Assault Response Team Training, Sharon Peckat, Indiana Coalition Against Domestic Violence, Training #: PREA-VA0519
- Training: May 14, 2019, Sexual Assault Response Team Training, Felita Luckett, Indiana Coalition Against Domestic Violence, Training #: PREA-VA0519

# Standard 115.335: Specialized training: Medical and mental health care

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.335 (a)

Does the agency ensure that all full- and part-time medical and mental health care practitioners who work regularly in its facilities have been trained in: How to detect and assess signs of sexual abuse and sexual harassment? (N/A if the agency does not have any full- or part-time medical or mental health care practitioners who work regularly in its facilities.)
 Xes 

 NA

- Does the agency ensure that all full- and part-time medical and mental health care practitioners who work regularly in its facilities have been trained in: How to preserve physical evidence of sexual abuse? (N/A if the agency does not have any full- or part-time medical or mental health care practitioners who work regularly in its facilities.) ⊠ Yes □ No □ NA
- Does the agency ensure that all full- and part-time medical and mental health care practitioners who work regularly in its facilities have been trained in: How to respond effectively and professionally to juvenile victims of sexual abuse and sexual harassment? (N/A if the agency does not have any full- or part-time medical or mental health care practitioners who work regularly in its facilities.) X Yes No NA
- Does the agency ensure that all full- and part-time medical and mental health care practitioners who work regularly in its facilities have been trained in: How and to whom to report allegations or suspicions of sexual abuse and sexual harassment? (N/A if the agency does not have any full- or part-time medical or mental health care practitioners who work regularly in its facilities.)
   Xes 

   NA

# 115.335 (b)

If medical staff employed by the agency conduct forensic examinations, do such medical staff receive appropriate training to conduct such examinations? (N/A if agency medical staff at the facility do not conduct forensic exams *or* the agency does not employ medical staff.)
 ☑ Yes □ No □ NA

# 115.335 (c)

 Does the agency maintain documentation that medical and mental health practitioners have received the training referenced in this standard either from the agency or elsewhere? (N/A if the agency does not have any full- or part-time medical or mental health care practitioners who work regularly in its facilities.) ⊠ Yes □ No □ NA

## 115.335 (d)

- Do medical and mental health care practitioners contracted by or volunteering for the agency also receive training mandated for contractors and volunteers by §115.332? (N/A if the agency does not have any full- or part-time medical or mental health care practitioners contracted by or volunteering for the agency.) ⊠ Yes □ No □ NA

# Auditor Overall Compliance Determination



Exceeds Standard (Substantially exceeds requirement of standards)

Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)

**Does Not Meet Standard** (Requires Corrective Action)

# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115, Sexual Abuse Prevention addresses the policy requirements of Standard 115.335, specialized training for medical and mental health (full-or-part-time) care providers who work regularly in the La Porte Juvenile Correctional Facility. Medical staffs at La Porte Juvenile Correctional Facility do not conduct forensic medical exams. The agency maintains documentation that medical and mental health practitioners have received specialized training required in Standard 115.335. The Auditor verified through examination that (100%) of medical and mental health staff. Training certificates demonstrate La Porte Juvenile Correctional Facility met the requirements of Standard 115.335.

## Evidence relied upon to make auditor determination:

Pre-Audit Questionnaire

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- Policy 02-01-115, Sexual Abuse Prevention
- · Interviews with Medical and Mental Health Staff
- Interview with the PREA Coordinator
- · Review of training certifications for all medical and mental health staff

# SCREENING FOR RISK OF SEXUAL VICTIMIZATION AND ABUSIVENESS

# Standard 115.341: Screening for risk of victimization and abusiveness

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.341 (a)

- Within 72 hours of the resident's arrival at the facility, does the agency obtain and use information about each resident's personal history and behavior to reduce risk of sexual abuse by or upon a resident? ⊠ Yes □ No
- Does the agency also obtain this information periodically throughout a resident's confinement?
   ☑ Yes □ No

## 115.341 (b)

Are all PREA screening assessments conducted using an objective screening instrument?
 ☑ Yes □ No

# 115.341 (c)

- During these PREA screening assessments, at a minimum, does the agency attempt to ascertain information about: (1) Prior sexual victimization or abusiveness? ⊠ Yes □ No
- During these PREA screening assessments, at a minimum, does the agency attempt to ascertain information about: (2) Any gender nonconforming appearance or manner or identification as lesbian, gay, bisexual, transgender, or intersex, and whether the resident may therefore be vulnerable to sexual abuse? ⊠ Yes □ No
- During these PREA screening assessments, at a minimum, does the agency attempt to ascertain information about: (3) Current charges and offense history? ⊠ Yes □ No

- During these PREA screening assessments, at a minimum, does the agency attempt to ascertain information about: (6) Physical size and stature? ⊠ Yes □ No
- During these PREA screening assessments, at a minimum, does the agency attempt to ascertain information about: (7) Mental illness or mental disabilities? ⊠ Yes □ No

- During these PREA screening assessments, at a minimum, does the agency attempt to ascertain information about: (9) Physical disabilities? ⊠ Yes □ No
- During these PREA screening assessments, at a minimum, does the agency attempt to ascertain information about: (10) The residents' own perception of vulnerability? ⊠ Yes □ No
- During these PREA screening assessments, at a minimum, does the agency attempt to ascertain information about: (11) Any other specific information about individual residents that may indicate heightened needs for supervision, additional safety precautions, or separation from certain other residents? ⊠ Yes □ No

## 115.341 (d)

- Is this information ascertained during classification assessments? ⊠ Yes □ No
- Is this information ascertained by reviewing court records, case files, facility behavioral records, and other relevant documentation from the resident's files? ⊠ Yes □ No

## 115.341 (e)

## Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does

PREA Audit Report – v5 2019 not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

IDOC Policy 02-11-115 (Sexual Abuse Prevention) requires all residents to be assessed for risk of victimization and abusiveness upon admission to the La Porte Juvenile Correctional Facility, or upon transfer from another facility. The Auditor examined the PREA assessment instrument. Furthermore, the PREA screening instrument was an objective instrument and minimally included the eleven criteria listed in 115.341 (c). The policy also requires that residents be screened for risk of sexual victimization or risk of sexually abusiveness within 72 hours of their admission to the facility. Moreover, the intake screening form considers the criteria outlined in 115.341 (c) to assess inmates for risk of victimization and abusiveness such as the age of the inmate; physical build; previous incarcerations; the resident's perception of vulnerability; and whether the resident is or is perceived to be gay, bisexual; transgender, intersex or gender nonconforming. Interviews with specialized medical, mental health and intake staff confirmed that La Porte Juvenile Correctional Facility would not discipline a resident for refusal to answer, or for not disclosing complete information in response to any or all PREA related questions posed regarding screening for risk of sexual victimization and abusiveness. The specialized medical and mental health staff, the PREA Compliance Manager and the Health Administrator all confirmed during individual interviews that La Porte Juvenile Correctional Facility has a system in place to guard against the dissemination of sensitive information by staff or other inmates.

The Auditor examined sixteen (16) institutional and clinical files to confirmed that the facility is conducting an initial screening for risk of victimization and abusiveness upon intake. Moreover, interviews with random and targeted residents also confirmed each resident was screened on arrival at La Porte Juvenile Correctional Facility by a counselor or intake staff. The Auditor verified the use of an objective screening instrument. Sixteen (16) institutional and companion clinical files document that initial assessments were completed by the facility. Problematic was the fact that La Porte failed to fully demonstrate that all residents were rescreened again within thirty (30) days. The Auditor determined that of the 16 sixteen institution and clinical files reviewed two SVATS/reassessments could not be located. Of the sixteen SVATS reviewed La Porte referred five (5) residents to a mental health provider for follow-up because of a history of victimization or abusiveness. La Porte quickly corrected the problem by completing the SVATS during the Auditor's on-site visit. The Auditor examined the SVATS/reassessments in question and confirmed that they were completed. La Porte now meets the requirements of Standard 115.341.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-11-115 (Sexual Abuse Prevention)
- Review of sample SVAT screenings
- Review of sample SVAT screening tool
- Observations made during the on-site portion of the audit
- Auditor interviews with staff
- Auditor interviews with residents (random and targeted)
- Interview with the Chief Psychologist
- Interview with a mental health provider
- Auditor interview with the PREA Compliance Manager

# **Corrective Action:**

La Porte quickly corrected the problem by completing the SVATS during the Auditor's on-site visit. The Auditor examined the SVATS in question and confirmed that they were completed.

# Standard 115.342: Use of screening information

## All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.342 (a)

- Does the agency use all of the information obtained pursuant to § 115.341 and subsequently, with the goal of keeping all residents safe and free from sexual abuse, to make: Housing Assignments? ⊠ Yes □ No
- Does the agency use all of the information obtained pursuant to § 115.341 and subsequently, with the goal of keeping all residents safe and free from sexual abuse, to make: Bed assignments? ⊠ Yes □ No
- Does the agency use all of the information obtained pursuant to § 115.341 and subsequently, with the goal of keeping all residents safe and free from sexual abuse, to make: Work Assignments? ☑ Yes □ No
- Does the agency use all of the information obtained pursuant to § 115.341 and subsequently, with the goal of keeping all residents safe and free from sexual abuse, to make: Program Assignments? ⊠ Yes □ No

## 115.342 (b)

- During any period of isolation, does the agency always refrain from denying residents daily large-muscle exercise? (N/A if the facility *never* places residents in isolation for any reason.)
   ☑ Yes □ No □ NA
- During any period of isolation, does the agency always refrain from denying residents any legally required educational programming or special education services? (N/A if the facility *never* places residents in isolation for any reason.) ⊠ Yes □ No □ NA

- Do residents in isolation also have access to other programs and work opportunities to the extent possible? (N/A if the facility *never* places residents in isolation for any reason.)
   Yes 

   No
   NA

# 115.342 (c)

- Does the agency always refrain from placing lesbian, gay, and bisexual (LGB) residents in particular housing, bed, or other assignments solely on the basis of such identification or status?
   Xes 
   No
- Does the agency always refrain from placing transgender residents in particular housing, bed, or other assignments solely on the basis of such identification or status? ⊠ Yes □ No
- Does the agency always refrain from placing intersex residents in particular housing, bed, or other assignments solely on the basis of such identification or status? ⊠ Yes □ No
- Does the agency always refrain from considering lesbian, gay, bisexual, transgender, or intersex (LGBTI) identification or status as an indicator or likelihood of being sexually abusive?
   ☑ Yes □ No

# 115.342 (d)

- When deciding whether to assign a transgender or intersex resident to a facility for male or female residents, does the agency consider, on a case-by-case basis, whether a placement would ensure the resident's health and safety, and whether a placement would present management or security problems (NOTE: if an agency by policy or practice assigns residents to a male or female facility on the basis of anatomy alone, that agency is not in compliance with this standard)? ⊠ Yes □ No
- When making housing or other program assignments for transgender or intersex residents, does the agency consider, on a case-by-case basis, whether a placement would ensure the resident's health and safety, and whether a placement would present management or security problems? ⊠ Yes □ No

# 115.342 (e)

 Are placement and programming assignments for each transgender or intersex resident reassessed at least twice each year to review any threats to safety experienced by the resident?
 Xes 
 No

# 115.342 (f)

 Are each transgender or intersex resident's own views with respect to his or her own safety given serious consideration when making facility and housing placement decisions and programming assignments? ⊠ Yes □ No

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# 115.342 (g)

 Are transgender and intersex residents given the opportunity to shower separately from other residents? ⊠ Yes □ No

# 115.342 (h)

- If a resident is isolated pursuant to provision (b) of this section, does the facility clearly document: The basis for the facility's concern for the resident's safety? (N/A if the facility *never* places residents in isolation for any reason.) ⊠ Yes □ No □ NA
- If a resident is isolated pursuant to provision (b) of this section, does the facility clearly document: The reason why no alternative means of separation can be arranged? (N/A if the facility *never* places residents in isolation for any reason.) ⊠ Yes □ No □ NA

# 115.342 (i)

In the case of each resident who is isolated as a last resort when less restrictive measures are inadequate to keep them and other residents safe, does the facility afford a review to determine whether there is a continuing need for separation from the general population EVERY 30 DAYS? (N/A if the facility *never* places residents in isolation for any reason.)
 Xes 

 No
 NA

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

The IDOC/La Porte Juvenile Correctional Facility uses information from the risk screening required by Standard 115.341. Furthermore, the facility also uses a double cell comparison tool to further assess the level of risk of victimization or abusiveness with the goal of keeping separate those inmates at high risk of being sexually victimized from those at high risk of being sexually abusive and to inform: bed, work, education and program assignments.

Random and targeted residents (100%) indicated that they are given the opportunity to shower, use the toilet and change clothes in private except in exigent circumstances. La Porte Juvenile Correctional Facility has a policy that specifies placement in segregation would be a last resort. La Porte has a behavior-based program termed Making A Change or MAC. A resident placed in the MAC program is segregated from the general population. Zero residents were located in the MAC program because of PREA related incidents. Residents on the MAC Unit participate in school and recreational services. During the audit the Auditor noted residents in MAC working with staff to complete schoolwork. These same residents shower on Unit 2 separately from other residents and in single use shower accommodations. The PCM indicated that the facility preference is to use the least restrictive measures to keep residents safe, always considering the residents own views of his safety and facility security considerations, until an alternative means of safety can be arranged. The PREA Compliance Manager indicated that the PREA Committee meets regularly to discuss PREA related facility issues. The PREA Committee is a multidisciplinary team that would ensure that a transgender and intersex resident is given the opportunity to shower separately from other residents. Placement consideration for transgender or intersex resident to a facility for male or female residents is a classification decision made before the resident is assigned to the La Porte Juvenile Correctional Facility. According to the PREA Coordinator, IDOC makes placement decisions on a case-by-case basis. During the on-site portion of the audit there was zero transgender or intersex residents assigned to La Porte Juvenile Correctional Facility. The PCM indicated that placement and programming assignments for a transgender or intersex resident would be reassessed at least twice each year to review any threats to safety experienced by the resident. More, each transgender or intersex resident's own views with respect to his or her own safety given serious consideration when making facility and housing placement decisions and programming assignments. During his interview the PREA Coordinator confirmed that IDOC always refrains from placing transgender inmates in dedicated facilities, units, or wings solely based on such identification or status. La Porte Juvenile Correctional Facility met the requirements for Standard 115.342.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-11-115 (Sexual Abuse Prevention)
- Policy 02-1-118 (Transgender and Intersex Offenders)
- Review of SVAT/reassessment screenings
- Review of SVAT screening tool
- Observations made during the on-site portion of the audit
- · Auditor Interviews with staff
- Auditor Interviews with residents
- Auditor Interview with the PREA Compliance Manager

# REPORTING

# Standard 115.351: Resident reporting

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.351 (a)

- Does the agency provide multiple internal ways for residents to privately report: Retaliation by other residents or staff for reporting sexual abuse and sexual harassment? Ves Does No

#### 115.351 (b)

- Does that private entity or office allow the resident to remain anonymous upon request?
   ☑ Yes □ No
- Are residents detained solely for civil immigration purposes provided information on how to contact relevant consular officials and relevant officials at the Department of Homeland Security to report sexual abuse or harassment? (N/A if the facility *never* houses residents detained solely for civil immigration purposes.) □ Yes □ No ⊠ NA

#### 115.351 (c)

- Do staff members accept reports of sexual abuse and sexual harassment made verbally, in writing, anonymously, and from third parties? ⊠ Yes □ No
- Do staff members promptly document any verbal reports of sexual abuse and sexual harassment? ⊠ Yes □ No

#### 115.351 (d)

Does the facility provide residents with access to tools necessary to make a written report?
 ☑ Yes □ No

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 Does the agency provide a method for staff to privately report sexual abuse and sexual harassment of residents? ⊠ Yes □ No

# Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115, Sexual Abuse Prevention and Policy 00-01-102, Offender Access to Court address the requirements of Standard 115.351. IDOC has established procedures allowing for multiple internal ways for inmates to report privately to agency officials about: sexual abuse and sexual harassment; retaliation by other inmates or staff for reporting sexual abuse and sexual harassment. IDOC also provide at least one way for residents to report sexual abuse or sexual harassment to a public or private entity or office that is not part of the agency. The private entity or office allows the resident to remain anonymous upon request. Residents have been informed to alert the reporting entity regarding a wish for anonymity before starting a conversation with the entity or office. La Porte never houses residents detained solely for civil immigration purposes according to the PCM.

In addition to the resident handbook the resident PREA brochure is designed to aid in recognition of sexual abuse and how to report incidents of abuse, threats of abuse or assaults. The brochure also tells resident what they can do to prevent abuse/assaults and what to do if they are the victim of a sexual assault such as:

- Telling ANY staff person
- Dialing # 22 to report sexual abuse or misconduct
- Writing or calling the Indiana Ombudsman Bureau
- Filing a grievance
- Third party reporting having a family/friend to report on their behalf
- Email: idocprea@idoc.in.gov or phone: 1 (877) 383-5877

Random and targeted residents (100%) confirmed during interviews that the facility provides multiple ways to report sexual abuse or sexual harassment. Moreover, during each resident interviewed was able to communicate multiple ways of reporting to include telling staff. These same residents were also

knowledgeable of the facility grievance process. Grievance forms were observed available in the grievance boxes throughout the facility during the tour. During the resident interviews they express they are provided with access to tools necessary to make a written report.

Staff (random and specialized) interviews confirmed that 100% of staff members accept reports of sexual abuse and sexual harassment made verbally, in writing, anonymously, and from third parties. All staff (random and specialized) (100%) members confirmed that they would promptly document any verbal reports of sexual abuse and sexual harassment and immediately notify their supervisor while ensuring the safety of the victim. The PCM during his interview confirmed that one incident of unfounded sexual abuse at La Porte in the past 12 months. The incident was thoroughly investigated to include interviewing all involved parties and reviewing video footage of the incident. According to the investigative report, the victim participated in the sexual misbehavior and video of the incident support this fact. La Porte Juvenile Correctional Facility met the reporting requirements of Standard 115.351.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Resident handbook
- PREA reporting posters
- Facility tour
- Policy 02-01-115 (Sexual Abuse Prevention)
- Policy 00-01-102 (Offender Access to Court)
- Memorandum: Warden regarding zero reports of sexual abuse dated February 25, 2019
- Review of the investigative report of the incident
- P
- Auditor review of forms and reporting documentation
- Interviews with residents (random and targeted)
- Interviews with staff (random and specialized)
- Interview with the PREA Compliance Manager

# Standard 115.352: Exhaustion of administrative remedies

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.352 (a)

 Is the agency exempt from this standard? NOTE: The agency is exempt ONLY if it does not have administrative procedures to address resident grievances regarding sexual abuse. This does not mean the agency is exempt simply because a resident does not have to or is not ordinarily expected to submit a grievance to report sexual abuse. This means that as a matter of explicit policy, the agency does not have an administrative remedies process to address sexual abuse. ⊠ Yes □ No

## 115.352 (b)

• Does the agency permit residents to submit a grievance regarding an allegation of sexual abuse without any type of time limits? (The agency may apply otherwise-applicable time limits to any

portion of a grievance that does not allege an incident of sexual abuse.) (N/A if agency is exempt from this standard.)  $\boxtimes$  Yes  $\square$  No  $\square$  NA

Does the agency always refrain from requiring a resident to use any informal grievance process, or to otherwise attempt to resolve with staff, an alleged incident of sexual abuse? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA

# 115.352 (c)

- Does the agency ensure that: A resident who alleges sexual abuse may submit a grievance without submitting it to a staff member who is the subject of the complaint? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA
- Does the agency ensure that: Such grievance is not referred to a staff member who is the subject of the complaint? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA

# 115.352 (d)

- Does the agency issue a final agency decision on the merits of any portion of a grievance alleging sexual abuse within 90 days of the initial filing of the grievance? (Computation of the 90-day time period does not include time consumed by residents in preparing any administrative appeal.) (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA
- If the agency determines that the 90-day timeframe is insufficient to make an appropriate decision and claims an extension of time [the maximum allowable extension of time to respond is 70 days per 115.352(d)(3)], does the agency notify the resident in writing of any such extension and provide a date by which a decision will be made? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA
- At any level of the administrative process, including the final level, if the resident does not receive a response within the time allotted for reply, including any properly noticed extension, may a resident consider the absence of a response to be a denial at that level? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA

# 115.352 (e)

- Are those third parties also permitted to file such requests on behalf of residents? (If a third party, other than a parent or legal guardian, files such a request on behalf of a resident, the facility may require as a condition of processing the request that the alleged victim agree to have the request filed on his or her behalf, and may also require the alleged victim to personally pursue any subsequent steps in the administrative remedy process.) (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA

- If the resident declines to have the request processed on his or her behalf, does the agency document the resident's decision? (N/A if agency is exempt from this standard.)
   ☑ Yes □ No □ NA
- Is a parent or legal guardian of a juvenile allowed to file a grievance regarding allegations of sexual abuse, including appeals, on behalf of such juvenile? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA
- If a parent or legal guardian of a juvenile files a grievance (or an appeal) on behalf of a juvenile regarding allegations of sexual abuse, is it the case that those grievances are not conditioned upon the juvenile agreeing to have the request filed on his or her behalf? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA

# 115.352 (f)

- Has the agency established procedures for the filing of an emergency grievance alleging that a resident is subject to a substantial risk of imminent sexual abuse? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA
- After receiving an emergency grievance alleging a resident is subject to a substantial risk of imminent sexual abuse, does the agency immediately forward the grievance (or any portion thereof that alleges the substantial risk of imminent sexual abuse) to a level of review at which immediate corrective action may be taken? (N/A if agency is exempt from this standard.).
   Xes 

   No
   NA
- After receiving an emergency grievance described above, does the agency provide an initial response within 48 hours? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA
- After receiving an emergency grievance described above, does the agency issue a final agency decision within 5 calendar days? (N/A if agency is exempt from this standard.)
   ☑ Yes □ No □ NA
- Does the initial response and final agency decision document the agency's determination whether the resident is in substantial risk of imminent sexual abuse? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA
- Does the initial response document the agency's action(s) taken in response to the emergency grievance? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA
- Does the agency's final decision document the agency's action(s) taken in response to the emergency grievance? (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA

## 115.352 (g)

If the agency disciplines a resident for filing a grievance related to alleged sexual abuse, does it do so ONLY where the agency demonstrates that the resident filed the grievance in bad faith?
 (N/A if agency is exempt from this standard.) ⊠ Yes □ No □ NA

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (Requires Corrective Action)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

IDOC has an administrative procedure for dealing with resident grievances regarding sexual abuse outlined in Policy 02-01-115 Sexual Abuse Prevention and Policy 00-02-301 Offender Grievances collectively address the requirements of Standard 115.352.

#### Matters Appropriate to the Offender Grievance Process:

Examples of issues about which an offender may initiate the grievance process include, but are not limited to:

- 1. The substance and requirements of policies, procedures, and rules of the Department or facility (including, but not limited to, correspondence, staff treatment, medical or mental health, some visitation, and food service);
- 2. The manner in which staff members interpret and apply the policies, procedures, or rules of the Department or of the facility.
- 3. Actions of individual staff, contractors, or volunteers;
- 4. Acts of reprisal for using the Offender Grievance Process;
- 5. Any other concerns relating to conditions of care or supervision within the Department or its contractors, except as noted in this policy and administrative procedure; and,
- 6. **PREA.**

The agency established procedures for the filing of an emergency grievance alleging that a resident is subject to a substantial risk of imminent sexual abuse and accepting third-party reports from family and concerned citizens such as an attorney or clergy. The PCM indicated that La Porte may require as a condition of processing the request that the alleged victim agree to have the request filed on his or her behalf and may also require the alleged victim to personally pursue any subsequent steps in the administrative remedy process. The PCM confirmed that after receiving an emergency grievance alleging a resident is subject to a substantial risk of imminent sexual abuse, IDOC/La Porte would immediately forward the grievance (or any portion thereof that alleges the substantial risk of imminent sexual abuse) to a level of review at which immediate corrective action may be taken meanwhile safeguarding the victim. The PCM confirmed that after receiving an emergency grievance described above, IDOC/La Porte would provide an initial response within 48 hours and issue a final agency

decision within 5 calendar days. More, the PCM indicated that the initial response and final agency decision would also document the agency's determination whether the resident is in substantial risk of imminent sexual abuse and document the agency's actions. The PCM indicated that IDOC may claim an extension of time to respond, of up to seventy (70) days, if the normal time period for response is insufficient to make an appropriate decision. The IDOC shall notify the offender in writing of any such extension and provide a date by which a decision shall be made.

IDOC Policy 00-02-301 Offender Grievances allows a resident to submit a grievance regarding an allegation of sexual abuse at any time regardless of when the incident is alleged to have occurred. Within the policy it outlines that the agency always refrains from requiring resident to use any informal grievance process, or to otherwise attempt to resolve with staff, an alleged incident of sexual abuse. This procedure is also outline in the Indiana Department of Corrections Division of Youth Services Student Handbook. The agency disciplines a resident for filing a grievance related to alleged sexual abuse, ONLY where the agency demonstrates that the resident filed the grievance in bad faith outlined in Policy 02-11-115 and 00-02-301. La Porte Juvenile Correctional facility met the requirements of Standard 115.352.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 00-02-301 (Offender Grievance)
- Policy 02-1-115 (Sexual Abuse Prevention)
- Interviews with staff
- Interviews with residents
- Memorandum: Warden regarding zero emergency PREA related grievances file in the last 12 months dated February 25, 2019.
- Interview with the PREA Compliance Manager
- Indiana Department of Corrections Division of Youth Services Student Handbook

# Standard 115.353: Resident access to outside confidential support services and legal representation

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.353 (a)

- Does the facility provide residents with access to outside victim advocates for emotional support services related to sexual abuse by providing, posting, or otherwise making assessable mailing addresses and telephone numbers, including toll-free hotline numbers where available, of local, State, or national victim advocacy or rape crisis organizations? ⊠ Yes □ No
- Does the facility provide persons detained solely for civil immigration purposes mailing addresses and telephone numbers, including toll-free hotline numbers where available of local, State, or national immigrant services agencies? (N/A if the facility *never* has persons detained solely for civil immigration purposes.) ⊠ Yes □ No □ NA

# 115.353 (b)

 Does the facility inform residents, prior to giving them access, of the extent to which such communications will be monitored and the extent to which reports of abuse will be forwarded to authorities in accordance with mandatory reporting laws? Imes Yes □ No

## 115.353 (c)

- Does the agency maintain or attempt to enter into memoranda of understanding or other agreements with community service providers that are able to provide residents with confidential emotional support services related to sexual abuse? ⊠ Yes □ No
- Does the agency maintain copies of agreements or documentation showing attempts to enter into such agreements? ⊠ Yes □ No

#### 115.353 (d)

- Does the facility provide residents with reasonable access to parents or legal guardians?
   ☑ Yes □ No

## Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

La Porte Juvenile Correctional Facility provides residents with access to outside victim advocates for emotional support services related to sexual abuse and the contact information is posted throughout the facility. These posters were observed posted during the tour of the facility and provided as an upload in section 115.353 (a)-2. The facility maintains copies of the agreement with Indiana Coalition

Against Domestic Violence. A call was made verifying that the Memorandum of Understanding was still in effect. During the interviews of residents (random and targeted) they stated they are allowed to call their attorney anytime, and it does not count as their telephone call for the week based on the youth handbook. No files reviewed reflected attorney calls but identified that youth had reasonable access to parents or legal guardians. During the interviews the residents (100%) were consistent with the day of their assigned telephone call days and visitation. La Porte met the requirements of Standard 115.353.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Abuse Prevention)
- Observations of the Auditor made during the facility tour
- Memorandum of Understanding with Indiana Coalition Against Domestic Violence
- Tested residents' access to outside support services
- Interviews with residents
- Interviews with staff
- Interviews with the PREA Coordinator
- Interviews with the PREA Compliance Manager

# Standard 115.354: Third-party reporting

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.354 (a)

- Has the agency established a method to receive third-party reports of sexual abuse and sexual harassment? Ves Destarrow No
- Has the agency distributed publicly information on how to report sexual abuse and sexual harassment on behalf of a resident? ⊠ Yes □ No

## Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does

not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-11-115, Sexual Abuse Prevention addresses Standard 115.354. The agency has established a method to receive third-party reports of sexual abuse and sexual harassment that can be found on the agency website. The agency distributed publicly information on how to report sexual abuse and sexual harassment on behalf of an inmate on their website. The website provides contact information as well as whom the third-party reporter will speak to. Random and specialized staff interviewed confirmed that La Porte Juvenile Correctional Facility and the IDOC accepts third-party reports. Further, random and specialized staff also confirmed that they would notify a supervisor and document the report. La Porte Juvenile Correctional Facility met the requirements of Standard 115.354.

# IDOC SEXUAL ABUSE AND SEXUAL HARASSMENT REPORTS

To report an incident of sexual abuse or sexual harassment on behalf of a resident please call 877-385-5877 or email **IDOCPREA@idoc.in.gov** 

Reporting parties please note the following:

- The allegation will be discussed with the victim named in the report
- The allegation will be disclosed only to those who need to know to ensure victim safety and to investigate the allegation
- Please include the following information, if known, when reporting sexual abuse or sexual harassment:
- Date of the alleged incident.
- Victim's name and DOC number and facility
- All alleged perpetrators names and DOC numbers
- Location of alleged incident
- Any other information provided regarding the incident

# \*For more information on the Prison Rape Elimination Act (PREA) visit: www.prearesourcecenter.org

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Indiana Department of Correction website
- Interviews with staff (random and specialized)
- Interviews with residents (random and targeted)
- Interview with the PREA Coordinator
- Interview with the PREA Compliance Manager

# **OFFICIAL RESPONSE FOLLOWING A RESIDENT REPORT**

# Standard 115.361: Staff and agency reporting duties

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.361 (a)

- Does the agency require all staff to report immediately and according to agency policy any knowledge, suspicion, or information regarding an incident of sexual abuse or sexual harassment that occurred in a facility, whether or not it is part of the agency? ☑ Yes □ No
- Does the agency require all staff to report immediately and according to agency policy any knowledge, suspicion, or information regarding retaliation against residents or staff who reported an incident of sexual abuse or sexual harassment? ⊠ Yes □ No
- Does the agency require all staff to report immediately and according to agency policy any knowledge, suspicion, or information regarding any staff neglect or violation of responsibilities that may have contributed to an incident of sexual abuse or sexual harassment or retaliation?
   Xes 
   No

#### 115.361 (b)

 Does the agency require all staff to comply with any applicable mandatory child abuse reporting laws? ⊠ Yes □ No

#### 115.361 (c)

Apart from reporting to designated supervisors or officials and designated State or local services agencies, are staff prohibited from revealing any information related to a sexual abuse report to anyone other than to the extent necessary, as specified in agency policy, to make treatment, investigation, and other security and management decisions? ⊠ Yes □ No

#### 115.361 (d)

- Are medical and mental health practitioners required to report sexual abuse to designated supervisors and officials pursuant to paragraph (a) of this section as well as to the designated State or local services agency where required by mandatory reporting laws? ⊠ Yes □ No
- Are medical and mental health practitioners required to inform residents of their duty to report, and the limitations of confidentiality, at the initiation of services? ⊠ Yes □ No

#### 115.361 (e)

 Upon receiving any allegation of sexual abuse, does the facility head or his or her designee promptly report the allegation to the appropriate office? ⊠ Yes □ No

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- Upon receiving any allegation of sexual abuse, does the facility head or his or her designee promptly report the allegation to the alleged victim's parents or legal guardians unless the facility has official documentation showing the parents or legal guardians should not be notified?
   Xes 
   No
- If an alleged victim is under the guardianship of the child welfare system, does the facility head
  or his or her designee promptly report the allegation to the alleged victim's caseworker instead
  of the parents or legal guardians? ⊠ Yes □ No
- If a juvenile court retains jurisdiction over the alleged victim, does the facility head or designee also report the allegation to the juvenile's attorney or other legal representative of record within 14 days of receiving the allegation? ⊠ Yes □ No

#### 115.361 (f)

 Does the facility report all allegations of sexual abuse and sexual harassment, including thirdparty and anonymous reports, to the facility's designated investigators? ⊠ Yes □ No

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115, Sexual Abuse Prevention, mandates that all Indiana Department of Corrections employees are required to immediately report any knowledge, suspicion or information they receive regarding sexual abuse and harassment, retaliation against residents or staff who report any incidents, and any staff neglect or violation of responsibilities that may have contributed to an incident or retaliation. Interviews with staff (random and specialized) (100%) confirmed that they understand their responsibilities regarding Standard 115.361. The PREA Coordinator confirmed in an interview that IDOC also requires all staff to report immediately and according to agency policy any knowledge, suspicion, or information regarding retaliation against residents or staff who reported an incident of sexual abuse or sexual harassment, and information regarding any staff neglect or violation of responsibilities that may have contributed to an incident of sexual abuse or sexual harassment or

retaliation. Staff (random and specialized) interviews confirmed that 100% of staff understood that IDOC requires all staff to comply with any applicable mandatory child abuse reporting laws to include medical and mental health providers. All medical and mental health providers were aware of the mandate to inform residents of their duty to report, and the limitations of confidentiality, at the initiation of services. The Acting Warden confirmed during his interview that he understood his responsibility upon receiving any allegation of sexual abuse, to promptly report the allegation to the appropriate IDOC office. The PREA Counselor interviewed indicated a duty upon receiving any allegation of sexual abuse, to promptly report the allegation of sexual abuse, to preceiving the allegation of sexual abuse, to precei

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-11-115 (Sexual Abuse Prevention)
- Interviews with staff (random and specialized)
- Interviews with residents (random and targeted)
- Interview with the PREA Coordinator
- Interview with the Acting Warden
- Interview with the PREA Compliance Manager

# Standard 115.362: Agency protection duties

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.362 (a)

When the agency learns that a resident is subject to a substantial risk of imminent sexual abuse, does it take immediate action to protect the resident? ⊠ Yes □ No

# Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- Doe:
  - Does Not Meet Standard (Requires Corrective Action)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115 Sexual Abuse Prevention requires staff to take immediate action to protect a resident when he/she is identified as being subject to substantial risk of imminent sexual abuse. Staff detailed their understanding or their responsibility when they learn that a resident is subject to a substantial risk of imminent sexual abuse. All staff (random and specialized) indicated that they would take immediate action to safeguard the victim from harm. The same staff (random and specialized) affirmed they would follow IDOC guidelines set forth in Policy 02-11-115. Interviews with staff and the Acting Warden confirmed compliance with Standard 115.362.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Abuse Prevention)
- Interviews with staff (random and specialized)
- Interview with PREA Compliance Managers
- Interview with the Acting Warden

# Standard 115.363: Reporting to other confinement facilities

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.363 (a)

- Upon receiving an allegation that a resident was sexually abused while confined at another facility, does the head of the facility that received the allegation notify the head of the facility or appropriate office of the agency where the alleged abuse occurred? ⊠ Yes □ No
- Does the head of the facility that received the allegation also notify the appropriate investigative agency? ⊠ Yes □ No

## 115.363 (b)

# 115.363 (c)

• Does the agency document that it has provided such notification?  $\boxtimes$  Yes  $\Box$  No

## 115.363 (d)

 Does the facility head or agency office that receives such notification ensure that the allegation is investigated in accordance with these standards? ⊠ Yes □ No

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# Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115 supports compliance with this standard. The policy requires: when a Warden or designee receives an allegation that an offender was sexually abused at another facility, the Warden or designee receiving the allegation shall notify the head of the facility where the alleged abuse occurred within seventy-two (72) hours of receiving the allegation and document he/she has provided such information. The Warden that receives such notification shall ensure that the allegation is investigated in accordance with this established policy and administrative procedure. During his interview the Acting Warden explained in detail his responsibility upon receiving an allegation that a resident was sexually abused while confined at another facility, to notify the head of the facility or appropriate office of the agency where the alleged abuse occurred, also to notify the appropriate investigative agency, document the incident and as the acting head of the facility to ensure that the allegation is investigated in accordance with all applicable PREA standards.

Additionally, if the alleged sexual abuse involves an offender under eighteen (18) or an endangered/vulnerable adult, the incident shall be reported to the Child Protective Services as required in the administrative procedures for Policy 03-02-103, The Reporting, Investigation and Disposition of Child Abuse and Neglect or by contacting the Adult Protective Services at Indiana Family and Social Service Administration (FSSA). During the past 12 months, there were zero (0) allegations received that a resident was abused while confined to another facility. La Porte Juvenile Correctional Facility met the requirements of Standard 115.363.

## Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Abuse prevention)
- Interview with the PREA Compliance Manager
- Interview with Acting Warden
- Memorandum: Warden regarding zero allegations in the past 12 months that a resident was sexually abuse while confined at another facility dated May 2019
- Interview with the PREA Coordinator

# Standard 115.364: Staff first responder duties

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.364 (a)

- Upon learning of an allegation that a resident was sexually abused, is the first security staff member to respond to the report required to: Separate the alleged victim and abuser?
   ☑ Yes □ No
- Upon learning of an allegation that a resident was sexually abused, is the first security staff member to respond to the report required to: Preserve and protect any crime scene until appropriate steps can be taken to collect any evidence? ⊠ Yes □ No
- Upon learning of an allegation that a resident was sexually abused, is the first security staff
  member to respond to the report required to: Ensure that the alleged abuser does not take any
  actions that could destroy physical evidence, including, as appropriate, washing, brushing teeth,
  changing clothes, urinating, defecating, smoking, drinking, or eating, if the abuse occurred
  within a time period that still allows for the collection of physical evidence? ⊠ Yes □ No

## 115.364 (b)

 If the first staff responder is not a security staff member, is the responder required to request that the alleged victim not take any actions that could destroy physical evidence, and then notify security staff? ⊠ Yes □ No

## Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does

not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

The IDOC Sexual Assault Evidence Protocol and the Sexual Assault Prevention-Coordinated Response collectively address Standard 115.364. The practice and protocol requires staff to take specific steps to respond to a report of sexual abuse including; separating the alleged victim from the abuser; preserving any crime scene within a period of time that still allows for the collection of physical evidence; request the alleged victim not take any action that could destroy physical evidence; and ensure that the alleged abuser does not take any action to destroy physical evidence, if the abuse took place within a time period that still allows for the collection of physical evidence. Staff (random and specialized) (100%) interviewed confirmed a clear understanding of the actions to be taken upon learning that a resident was sexually abused such as a request that the alleged victim not take any actions that could destroy physical eviden, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating, if the abuse occurred within a time period that still allows for the collection of physical evidence. Likewise, a non-security first responder interviewed during the onsite portion of the audit also confirmed an awareness a requirement to request that the alleged victim not take any actions that could destroy physical evidence, and then notify security staff. La Porte met the requirements of Standard 115.364.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Sexual Assault Prevention Directive
- IDOC Sexual Assault Manual dated 1-1-18
- IDOC Sexual Abuse Incident Checklist
- SEXUAL ASSAULT EVIDENCE PROTOCOLS
- CONDUCTING SEXUAL ASSAULT INVESTIGATIONS
- Policy LPJCF-05-04-01 (Operation Directive-Sexual Assault Prevention)
- Memorandum: Warden regarding 1 allegation of sexual abuse in the past 12 months dated May 2019
- Interviews with staff (random and specialized)

# Standard 115.365: Coordinated response

## All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.365 (a)

 Has the facility developed a written institutional plan to coordinate actions among staff first responders, medical and mental health practitioners, investigators, and facility leadership taken in response to an incident of sexual abuse? ⊠ Yes □ No

# Auditor Overall Compliance Determination



Exceeds Standard (Substantially exceeds requirement of standards)

Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)

**Does Not Meet Standard** (*Requires Corrective Action*)

# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

The procedures in the La Porte Juvenile Correctional Facility Policy (LPJCF) 05-04-01 outline the written plan that coordinates actions to be taken in response to an incident of sexual assault among staff first responders, medical and mental health care practitioners, and facility leadership. The Acting Warden or Superintendent indicated during his interview that at each facility are directed by policy to establish a Sexual Assault Response Team (SART) and develop a written facility plan in a Facility Directive to coordinate actions taken in response to an incident of sexual assault, among staff first responders, medical and mental health practitioners, investigators, and facility executive staff. A SART Team provides a coordinated, efficient, and supportive response to victims of sexual assault. The members of SART provide a full range of comprehensive services to sexual assault victims who have made the decision to report a sexual assault. Persons assigned to the facility's SART have received specialized training in providing comprehensive services to victims of sexual assault. The Coordinated Response Plan for La Porte was reviewed and follows this standard. Interviews with the Acting Warden and other PREA Committee Members revealed that they are knowledgeable of their duties in response to an allegation of sexual abuse and in keeping with the facility's coordinated response plan. La Porte met the requirements of Standard 115.365.

# La Porte Coordinated Response Reporting of Sexual Abuse includes:

- Notify on duty shift supervisor
- Shift Supervisor immediately notifies Captain and Warden
- · Warden notifies Director of Youth Services, Indiana State Police, Child Protective Services,
- Internal Affairs, PREA Compliance Manager
- PREA Compliance Manager shall notify the PREA Committee Members (i.e., medical, mental health, custody managers)

## Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy LPJCF-05-04-01 (Operation Directive-Sexual Assault Prevention)
- Policy 00-040102 (Establishment, Distribution, Maintenance, Review and Disposition of Administrative Records, or Juvenile Health Care Services Directive 1.34, Health Records
- Interviews with staff (random and specialized)
- Interview with the Victim Advocate, Dunebrook
- Interview with the PREA Compliance Manager
- Interview with Acting Warden

# Standard 115.366: Preservation of ability to protect residents from contact with abusers

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.366 (a)

Are both the agency and any other governmental entities responsible for collective bargaining on the agency's behalf prohibited from entering into or renewing any collective bargaining agreement or other agreement that limits the agency's ability to remove alleged staff sexual abusers from contact with any residents pending the outcome of an investigation or of a determination of whether and to what extent discipline is warranted? Xes INO

#### 115.366 (b)

• Auditor is not required to audit this provision.

## Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Indiana Department of Correction is not a collective bargaining agency; therefore, this standard is not applicable. La Porte met the requirements of Standard 115.366.

## Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Interview with the PREA Coordinator
- Interview with the PREA Compliance Manager
- Interview with the Acting Warden

# Standard 115.367: Agency protection against retaliation

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.367 (a)

- Has the agency designated which staff members or departments are charged with monitoring retaliation? ⊠ Yes □ No

# 115.367 (b)

■ Does the agency employ multiple protection measures, such as housing changes or transfers for resident victims or abusers, removal of alleged staff or resident abusers from contact with victims, and emotional support services, for residents or staff who fear retaliation for reporting sexual abuse or sexual harassment or for cooperating with investigations,? Vest Destine No

# 115.367 (c)

- Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency monitor: The conduct and treatment of residents or staff who reported the sexual abuse to see if there are changes that may suggest possible retaliation by residents or staff? ⊠ Yes □ No
- Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency monitor: The conduct and treatment of residents who were reported to have suffered sexual abuse to see if there are changes that may suggest possible retaliation by residents or staff? Gents Yes Gents No
- Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency: Act promptly to remedy any such retaliation? ⊠ Yes □ No
- Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency monitor: Any resident disciplinary reports? ⊠ Yes □ No
- Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency monitor: Resident housing changes? ⊠ Yes □ No

- Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency monitor: Resident program changes? ⊠ Yes □ No
- Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency monitor: Negative performance reviews of staff? ⊠ Yes □ No
- Except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse, does the agency monitor: Reassignments of staff? ⊠ Yes □ No

# 115.367 (d)

In the case of residents, does such monitoring also include periodic status checks?
 ⊠ Yes □ No

# 115.367 (e)

 If any other individual who cooperates with an investigation expresses a fear of retaliation, does the agency take appropriate measures to protect that individual against retaliation?
 ☑ Yes □ No

## 115.367 (f)

• Auditor is not required to audit this provision.

## Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115 Sexual Abuse Prevention addresses the requirements of Standard 115.367. The Agency issued a written Directive that requires the Office of Investigation and Intelligence to ensure the protection of residents and staff who have reported sexual abuse or sexual harassment or who have cooperated in a sexual abuse or sexual harassment investigation. The agency has multiple protection measures to employ in its efforts to protect staff and residents. During his interview the Warden indicated that La Porte employs multiple protection measures, such as housing changes or transfers for resident victims or abusers, removal of alleged staff or resident abusers from contact with victims, and emotional support services, for residents or staff who fear retaliation for reporting sexual abuse or sexual harassment or for cooperating with investigations.

La Porte has designated the PREA Compliance Manager as the designated monitor for retaliation. The Auditor interviewed the PCM/Retaliation Monitor La Porte's designated monitor which is charged with monitoring retaliation at the facility level. The PCM/Retaliation Monitor indicated that monitoring would take place for a period of at least 90 days and longer, as needed and include periodic status checks. Furthermore, individual who cooperates with an investigation and express a fear of retaliation, the agency takes appropriate measures to protect that individual against retaliation. Likewise, except in instances where the agency determines that a report of sexual abuse is unfounded, for at least 90 days following a report of sexual abuse the facility would monitor: The conduct and treatment of residents or staff who reported the sexual abuse to see if there are changes that may suggest possible retaliation by residents or staff, monitor disciplinary reports, act promptly to remedy any such retaliation occurring. Because retaliation comes in many forms the PCM/Retaliation Monitor the monitoring would also include, housing changes, program changes, negative performance rating and reassignments of staff. The Acting Warden and the PCM/Retaliation Monitor affirmed zero incidents of retaliation in the past 12 months. La Porte met the requirements of Standard 115.367.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Sample: PREA Retaliation Monitoring Form
- Interview with the PREA Compliance Manager/Retaliation Monitor
- Interview with the Acting Warden

# Standard 115.368: Post-allegation protective custody

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.368 (a)

# Auditor Overall Compliance Determination

**Exceeds Standard** (Substantially exceeds requirement of standards)

- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-107 Use and Operation of Protective Custody and Policy 02-01-115, Sexual Abuse Prevention, address the requirements of Standard 115.368 and 115.342. These policies support the use of segregated housing to protect an inmate who is alleged to have suffered sexual abuse subject to the requirements of § 115.342 and only as a last measure to keep an inmate who alleges sexual abuse safe and then only until an alternative means for keeping the inmate safe can be arranged.

The Auditor confirmed through interview with the Acting Warden and the PCM individually that the number of resident that alleged sexual abuse in the past 12 months, post allegation protective custody remained zero since the submission of the PAQ. La Porte Juvenile Correctional Facility met Standard 115.368

#### Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-01-107 (The Use and Operation of Protective Custody)
- Interview with the Acting Warden
- Interview with the PREA Compliance Manager
- Interview with the PREA Coordinator

# INVESTIGATIONS

# Standard 115.371: Criminal and administrative agency investigations

## All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.371 (a)

 When the agency conducts its own investigations into allegations of sexual abuse and sexual harassment, does it do so promptly, thoroughly, and objectively? [N/A if the agency/facility is not

PREA Audit Report – v5 2019 responsible for conducting any form of criminal OR administrative sexual abuse investigations. See 115.321(a).]  $\boxtimes$  Yes  $\Box$  No  $\Box$  NA

# 115.371 (b)

 Where sexual abuse is alleged, does the agency use investigators who have received specialized training in sexual abuse investigations involving juvenile victims as required by 115.334? ⊠ Yes □ No

# 115.371 (c)

- Do investigators gather and preserve direct and circumstantial evidence, including any available physical and DNA evidence and any available electronic monitoring data? ⊠ Yes □ No
- Do investigators interview alleged victims, suspected perpetrators, and witnesses?
   ⊠ Yes □ No
- Do investigators review prior reports and complaints of sexual abuse involving the suspected perpetrator? ⊠ Yes □ No

# 115.371 (d)

 Does the agency always refrain from terminating an investigation solely because the source of the allegation recants the allegation? ⊠ Yes □ No

# 115.371 (e)

 When the quality of evidence appears to support criminal prosecution, does the agency conduct compelled interviews only after consulting with prosecutors as to whether compelled interviews may be an obstacle for subsequent criminal prosecution? ⊠ Yes □ No

# 115.371 (f)

- Do agency investigators assess the credibility of an alleged victim, suspect, or witness on an individual basis and not on the basis of that individual's status as resident or staff?
   ☑ Yes □ No

#### 115.371 (g)

- Are administrative investigations documented in written reports that include a description of the physical evidence and testimonial evidence, the reasoning behind credibility assessments, and investigative facts and findings? Imes Yes □ No

## 115.371 (h)

## 115.371 (i)

Are all substantiated allegations of conduct that appears to be criminal referred for prosecution?
 ☑ Yes □ No

#### 115.371 (j)

Does the agency retain all written reports referenced in 115.371(g) and (h) for as long as the alleged abuser is incarcerated or employed by the agency, plus five years unless the abuse was committed by a juvenile resident and applicable law requires a shorter period of retention?
 Xes 
 No

## 115.371 (k)

 Does the agency ensure that the departure of an alleged abuser or victim from the employment or control of the agency does not provide a basis for terminating an investigation?
 ☑ Yes □ No

#### 115.371 (I)

Auditor is not required to audit this provision.

#### 115.371 (m)

When an outside agency investigates sexual abuse, does the facility cooperate with outside investigators and endeavor to remain informed about the progress of the investigation? (N/A if an outside agency does not conduct administrative or criminal sexual abuse investigations. See 115.321(a).) □ Yes □ No ⊠ NA

#### Auditor Overall Compliance Determination

**Exceeds Standard** (Substantially exceeds requirement of standards)

- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115 and Policy 00-01-103 collectively address the requirements of Standard 115.371. IDOC criminal, third party, administrative and anonymous investigations are conducted by the Office of Investigations. The Auditor determined by examination that IDOC administrative and criminal investigations were documented, and the appropriate investigation was forwarded to law enforcement when applicable. IDOC uses investigators who have received specialized training in sexual abuse investigations involving juvenile victims as required by 115.334. The investigator interviewed confirmed that in his role as an investigator he gathers and preserves direct and circumstantial evidence, including any available physical and DNA evidence and any available electronic monitoring data, interviews alleged victims, suspected perpetrators, and witnesses, and reviews prior reports and complaints of sexual abuse involving the suspected perpetrator. Furthermore, the same investigator confirmed that as an investigator for IDOC he refrains from terminating an investigation solely because the source of the allegation recants the allegation. When the quality of evidence appears to support criminal prosecution, IDOC would conduct compelled interviews only in conjunction with local prosecutors as to whether compelled interviews may be an obstacle for subsequent criminal prosecution.

Policy 00-01-103 Investigations and Intelligence further requires staff members to cooperate with all investigations. There was unfounded resident-on-resident allegation of sexual abuse during this reporting period. The sexual abuse report contained a thorough description of the physical, testimonial, and documentary evidence and attached copies of all documentary evidence where feasible. More, the investigator explained that if the guality of evidence appears to support criminal prosecution, the agency would conduct compelled interviews only after consulting with prosecutors as to whether compelled interviews may be an obstacle for subsequent criminal prosecution. The investigation was examined by the Auditor. Based on a review of the investigation the Auditor determined that the investigator assessed the credibility of the alleged victim, suspect, or witness on an individual basis and not on the basis of that individual's status as resident or staff and without requiring a resident who alleges sexual abuse to submit to a polygraph examination or other truth-telling device as a condition for proceeding. The Auditor also determined that included in the administrative investigative report was an effort on behalf of the investigator to determine whether staff actions or failures to act contributed to the abuse. The Incident Review Committee acted on the recommendation of the investigator and modified the ability of residents to sit in a blind spot undetectable to authorities. In addition, the facility repositioned cameras to enhance the visibility in living unit where the incident took place. La Porte met the requirements of Standard 115.371.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 00-01-103 (Investigations and Intelligence)
- Policy 02-01-115 (Sexual Abuse Prevention)
- Interview with investigators
- Interview with the PREA Compliance Manager
- Review of the investigation

# Standard 115.372: Evidentiary standard for administrative investigations

## All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.372 (a)

 Is it true that the agency does not impose a standard higher than a preponderance of the evidence in determining whether allegations of sexual abuse or sexual harassment are substantiated? ⊠ Yes □ No

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 00-01-103 demonstrates compliance with Standard 115.372. The policy states the facility shall impose no standard higher than a preponderance of the evidence in determining whether allegations are substantiated in administrative and criminal investigations. During an interview with an investigator he confirmed the standard threshold for evidence when determining whether allegations are substantiated. La Porte met the requirements of Standard 115.372.

## Evidence relied upon to make auditor determination:

#### Pre-Audit Questionnaire

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- Policy 00-01-103 (Investigation and Intelligence)
- Interview with the PREA Compliance Manager
- Interview with the investigators

# Standard 115.373: Reporting to residents

#### All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.373 (a)

Following an investigation into a resident's allegation that he or she suffered sexual abuse in an agency facility, does the agency inform the resident as to whether the allegation has been determined to be substantiated, unsubstantiated, or unfounded? ⊠ Yes □ No

## 115.373 (b)

If the agency did not conduct the investigation into a resident's allegation of sexual abuse in the agency's facility, does the agency request the relevant information from the investigative agency in order to inform the resident? (N/A if the agency/facility is responsible for conducting administrative and criminal investigations.) □ Yes □ No ⊠ NA

#### 115.373 (c)

- Following a resident's allegation that a staff member has committed sexual abuse against the resident, unless the agency has determined that the allegation is unfounded, or unless the resident has been released from custody, does the agency subsequently inform the resident whenever: The staff member is no longer posted within the resident's unit? ⊠ Yes □ No
- Following a resident's allegation that a staff member has committed sexual abuse against the resident, unless the agency has determined that the allegation is unfounded, or unless the resident has been released from custody, does the agency subsequently inform the resident whenever: The staff member is no longer employed at the facility? Simes Gencep No
- Following a resident's allegation that a staff member has committed sexual abuse against the resident, unless the agency has determined that the allegation is unfounded, or unless the resident has been released from custody, does the agency subsequently inform the resident whenever: The agency learns that the staff member has been indicted on a charge related to sexual abuse in the facility? X Yes □ No
- Following a resident's allegation that a staff member has committed sexual abuse against the resident, unless the agency has determined that the allegation is unfounded, or unless the resident has been released from custody, does the agency subsequently inform the resident whenever: The agency learns that the staff member has been convicted on a charge related to sexual abuse within the facility? ⊠ Yes □ No

### 115.373 (d)

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- Following a resident's allegation that he or she has been sexually abused by another resident, does the agency subsequently inform the alleged victim whenever: The agency learns that the alleged abuser has been indicted on a charge related to sexual abuse within the facility?
   Xes 
   No
- Following a resident's allegation that he or she has been sexually abused by another resident, does the agency subsequently inform the alleged victim whenever: The agency learns that the alleged abuser has been convicted on a charge related to sexual abuse within the facility?
   Xes 
   No

# 115.373 (e)

■ Does the agency document all such notifications or attempted notifications? ⊠ Yes □ No

## 115.373 (f)

• Auditor is not required to audit this provision.

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

The standard requires that after an allegation of sexual abuse the resident shall be informed verbally or in writing as to whether the allegation was substantiated, unsubstantiated or unfounded. All such notifications and attempts of notifications shall be documented. There was one (1) investigation into allegation of sexual abuse and harassment. The residents received the required notification as to whether the allegation has been determined to be substantiated, unsubstantiated, or unfounded. The allegation involved resident-on-resident sexual abuse behavior. The alleged abusers were not prosecuted. The investigation determined that the victim was not coerced but in fact willing participated in the incident. La Porte met the requirements of Standard 115.373.

#### Evidence relied upon to make auditor determination:

#### • **Pre-Audit Questionnaire** PREA Audit Report – v5

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· Review of investigation files

- Interview with the PREA Compliance Manager
- PREA Offender Notifications

# DISCIPLINE

# Standard 115.376: Disciplinary sanctions for staff

#### All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.376 (a)

#### 115.376 (b)

 Is termination the presumptive disciplinary sanction for staff who have engaged in sexual abuse? ⊠ Yes □ No

#### 115.376 (c)

■ Are disciplinary sanctions for violations of agency policies relating to sexual abuse or sexual harassment (other than actually engaging in sexual abuse) commensurate with the nature and circumstances of the acts committed, the staff member's disciplinary history, and the sanctions imposed for comparable offenses by other staff with similar histories? ⊠ Yes □ No

#### 115.376 (d)

- Are all terminations for violations of agency sexual abuse or sexual harassment policies, or resignations by staff who would have been terminated if not for their resignation, reported to: Relevant licensing bodies? ⊠ Yes □ No

#### **Auditor Overall Compliance Determination**

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

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# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115 Sexual Abuse Prevention, Policy 00-01-103 Investigations and Intelligence, and Policy 04-03-103 Information and Standards of Conduct for Departmental Staff collectively outline the agency's disciplinary response related to violations of PREA policies by staff. Specifically, disciplinary sanctions for staff may include sanctions up to termination. The policy specifically states that the presumptive disciplinary sanction for staff who engage in sexual abuse will be termination. The failure to participate in an investigation shall also be grounds for terminating employment. Individual interviews conducted with the Warden, PREA Compliance Managers and HR representative all confirmed that IDOC staff are subject to disciplinary sanctions up to and including termination for violating agency sexual abuse or sexual harassment policies and that termination would be the presumptive disciplinary sanction for staff who have engaged in sexual abuse. The HR representative affirmed that terminations for violations of agency sexual abuse or sexual harassment policies, or resignations by staff who would have been terminated if not for their resignation, is reported to: Law enforcement agencies (unless the activity was clearly not criminal). All IDOC terminations for violations of agency sexual abuse or sexual harassment policies, or resignations by staff who would have been terminated if not for their resignation, would be reported to: Relevant licensing bodies.

Furthermore, the Warden indicates that disciplinary sanctions for violations of agency policies relating to sexual abuse or sexual harassment (other than actually engaging in sexual abuse) would be proportionate with the nature and circumstances of the acts committed, the staff member's disciplinary history, and the sanctions imposed for comparable offenses by other staff with similar histories. In the past 12 months, zero (0) staff was terminated for violating the facility's PREA policies. La Porte met the requirements for Standard 115.376.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 04-03-103 (Information and Standards of Conduct for Departmental Staff)
- Policy 02-01-115 (Sexual Abuse Prevention)
- Policy 00-01-103 (Investigations and Intelligence)
- Review of investigation files
- Interview with PREA Compliance Managers
- Interview with the Warden
- Interview with the Human Resource (HR) representative

# Policy, Materials, Interviews and Other Evidence Reviewed:

- Pre-Audit Questionnaire
- Policy 04-03-103 (Information and Standards of Conduct for Departmental Staff)
- Interview with PREA Compliance Manager
- Sample: Notice of Termination
- Review of investigation files
- Sample: Sexual Abuse Incident Reviews

# Standard 115.377: Corrective action for contractors and volunteers

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.377 (a)

- Is any contractor or volunteer who engages in sexual abuse prohibited from contact with residents? ⊠ Yes □ No
- Is any contractor or volunteer who engages in sexual abuse reported to: Relevant licensing bodies? ⊠ Yes □ No

## 115.377 (b)

In the case of any other violation of agency sexual abuse or sexual harassment policies by a contractor or volunteer, does the facility take appropriate remedial measures, and consider whether to prohibit further contact with residents? ⊠ Yes □ No

## Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does

not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115 Sexual Abuse Prevention states that any contractor or volunteer engaging in sexual abuse of residents will be subject to referral to local law enforcement. The policy further requires that the contractor or volunteer is prohibited from having contact with residents. La Porte Juvenile Correctional Facility me the requirements of Standard 115.377.

## Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Abuse Prevention)
- Example: Gate Closure restricting entry to facility
- Interview with the PREA Compliance Manager

# Standard 115.378: Interventions and disciplinary sanctions for residents

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.378 (a)

# 115.378 (b)

- Are disciplinary sanctions commensurate with the nature and circumstances of the abuse committed, the resident's disciplinary history, and the sanctions imposed for comparable offenses by other residents with similar histories? ⊠ Yes □ No
- In the event a disciplinary sanction results in the isolation of a resident, does the agency ensure the resident is not denied daily large-muscle exercise? ⊠ Yes □ No
- In the event a disciplinary sanction results in the isolation of a resident, does the agency ensure the resident is not denied access to any legally required educational programming or special education services? ⊠ Yes □ No
- In the event a disciplinary sanction results in the isolation of a resident, does the agency ensure the resident receives daily visits from a medical or mental health care clinician? ⊠ Yes □ No
- In the event a disciplinary sanction results in the isolation of a resident, does the resident also have access to other programs and work opportunities to the extent possible? ⊠ Yes □ No

#### 115.378 (c)

When determining what types of sanction, if any, should be imposed, does the disciplinary
process consider whether a resident's mental disabilities or mental illness contributed to his or
her behavior? ⊠ Yes □ No

## 115.378 (d)

- If the facility offers therapy, counseling, or other interventions designed to address and correct underlying reasons or motivations for the abuse, does the facility consider whether to offer the offending resident participation in such interventions? ⊠ Yes □ No
- If the agency requires participation in such interventions as a condition of access to any rewards-based behavior management system or other behavior-based incentives, does it always refrain from requiring such participation as a condition to accessing general programming or education? ⊠ Yes □ No

#### 115.378 (e)

■ Does the agency discipline a resident for sexual contact with staff only upon a finding that the staff member did not consent to such contact? Z Yes D No

## 115.378 (f)

#### 115.378 (g)

 If the agency prohibits all sexual activity between residents, does the agency always refrain from considering non-coercive sexual activity between residents to be sexual abuse? (N/A if the agency does not prohibit all sexual activity between residents.) ⊠ Yes □ No □ NA

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)



**Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 03-02-101 Code of Conduct For Youths states that residents may receive disciplinary sanctions following an administrative finding or a criminal investigation that a resident engaged in resident-on-resident sexual abuse and sanctions shall be commensurate with the nature and circumstances of the sexual abuse, the resident's disciplinary history, and the sanctions imposed for comparable offenses by other residents with similar histories. More, the Warden indicated during his interview that if a PREA related incident results in a disciplinary sanction and results in the segregation of a resident, La Porte ensures that the resident is not denied daily large-muscle exercise. IDOC would discipline a resident for sexual contact with staff only upon a finding that the staff member did not consent to such contact. During the onsite portion of the audit the Auditor interviewed several residents assigned to restricted housing in the CAM unit. Placement in CAM was unrelated to PREA. These same resident affirmed that they are provided the opportunity for daily large-muscle exercise and spend the line-share of each day in school on the unit and participating in individualized leisure activity. Each resident interviewed also affirmed that medical and mental health provider make rounds daily.

There were no administrative or criminal findings of guilt for resident-on-resident sexual abuse in the past twelve (12) months. La Porte prohibits all sexual activity between residents and may discipline residents for such activity. La Porte will not deem sexual activity to constitute sexual abuse if it determines that the activity was not coerced. There was one (1) case of resident-on-resident sexual activity was determined to be a consensual and treated as resident sexual misconduct. Each resident was disciplined.

During his interview the Warden affirmed that disciplinary sanctions are commensurate with the nature and circumstances of the abuse committed, the resident's disciplinary history, and the sanctions imposed for comparable offenses by other residents with similar histories, the disciplinary process would consider whether a resident's mental disabilities or mental illness contributed to her behavior. For the purpose of disciplinary action, a report of sexual abuse made in good faith based upon a reasonable belief that the alleged conduct occurred NOT constitute falsely reporting an incident or lying, even if an investigation does not establish evidence sufficient to substantiate the allegation according to the Warden.

Specialized staff interviewed (mental health providers) affirmed during individual interviews that La Porte offers therapy, counseling, or other interventions designed to address and correct underlying reasons or motivations for sexually abusive behavior and the facility offers the offending resident or residents with sexually abusive histories voluntary participation in therapeutic interventions. La Porte does not impose participation in such interventions as a condition to access any rewards-based behavior management system or other behavior-based incentives. Furthermore, La Porte, refrains from requiring such participation as a condition to accessing general programming or education according to the mental health provider interviewed during the on-site portion of the audit. La Porte met the requirements of Standard 115.378.

## Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 03-02-101 (Code of Conduct For Youths)
- Student handbook
- Interview with the PREA Compliance Managers
- Interview with the Warden
- Sample: Conduct report
- Interview with an investigator
- CAM residents in segregation
- Interview with staff (specialized)
- Interview with staff (CAM officer)

# MEDICAL AND MENTAL CARE

# Standard 115.381: Medical and mental health screenings; history of sexual abuse

## All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.381 (a)

If the screening pursuant to § 115.341 indicates that a resident has experienced prior sexual victimization, whether it occurred in an institutional setting or in the community, do staff ensure that the resident is offered a follow-up meeting with a medical or mental health practitioner within 14 days of the intake screening? ⊠ Yes □ No

## 115.381 (b)

 If the screening pursuant to § 115.341 indicates that a resident has previously perpetrated sexual abuse, whether it occurred in an institutional setting or in the community, do staff ensure that the resident is offered a follow-up meeting with a mental health practitioner within 14 days of the intake screening? ⊠ Yes □ No

## 115.381 (c)

Is any information related to sexual victimization or abusiveness that occurred in an institutional setting strictly limited to medical and mental health practitioners and other staff as necessary to inform treatment plans and security management decisions, including housing, bed, work, education, and program assignments, or as otherwise required by Federal, State, or local law?
 Xes 
 No

## 115.381 (d)

# **Auditor Overall Compliance Determination**

	Exceeds Standard (Substantially exceeds requirement of standards)
$\boxtimes$	Meets Standard (Substantial compliance; complies in all material ways with the
	standard for the relevant review period)

**Does Not Meet Standard** (*Requires Corrective Action*)

# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

IDOC Sexual Assault Manual dated January 15, 2014, give direction to medical and mental health personnel on the mandatory requirements when treating offenders who are victims of sexual assault. In addition, Policy 02-01-115, Sexual Assault Prevention; indicated that both inmates' types (abuser/victim) are offered medical and mental health evaluations. La Porte also provides follow-up services, develop treatment plans, and make any necessary referral for continued level of care for inmates of sexual assault consistent with the community level of care. The Auditor examined samples of clinical and medical files of residents that made PREA allegations. Both the victims and abuser were offered mental health treatment and continued follow-up care by the facility.

Specialized staff (medical and mental health) confirmed during individual interviews that inmates who are victims of alleged sexual assaults are offered tests for sexually transmitted infections as proven by copies of lab results provided to this auditor. Residents are not charged for these services. This information was also confirmed by the medical staff and is found in the resident handbook.

Residents that disclosed prior sexual victimization or who disclose previously perpetrating sexual abuse during an intake screening will be offered a follow-up meeting with a medical or mental health practitioner within 14 days of the intake screening. Medical staff interviewed during the audit confirmed that informed consent was required from the inmate before reporting information about prior sexual victimization that did not occur in an institutional setting.

Staff (random and specialized) confirmed compliance with this policy. In the past 12 months, 100% of resident reviewed who disclosed previously perpetrating sexual abuse, as indicated during screening were offered a follow-up meeting with a mental health practitioner. Mental health staff maintains secondary materials documenting compliance with Standard 115.381. La Porte met the requirements of Standard 115.381.

# Policy, Materials, Interviews and Other Evidence Reviewed:

- Pre-Audit Questionnaire
- Policy 02-01-115, Sexual Assault Prevention
- Health Care Services Directive (Sexual Assault) 2.30A
- Inmate handbook
- Offender Information System
- Auditor review of Behavioral Health and Intake documentation
- Sexual Violence Assessment Tool (SVAT)
- Sample: Consent for Treatment Form
- Sample: SVAT's
- Interviews with medical and mental health staff
- Interview with the PREA Compliance Manager

# Standard 115.382: Access to emergency medical and mental health services

#### All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.382 (a)

## 115.382 (b)

- If no qualified medical or mental health practitioners are on duty at the time a report of recent sexual abuse is made, do staff first responders take preliminary steps to protect the victim pursuant to § 115.362? ⊠ Yes □ No
- Do staff first responders immediately notify the appropriate medical and mental health practitioners? ⊠ Yes □ No

#### 115.382 (c)

 Are resident victims of sexual abuse offered timely information about and timely access to emergency contraception and sexually transmitted infections prophylaxis, in accordance with professionally accepted standards of care, where medically appropriate? ⊠ Yes □ No

#### 115.382 (d)

 Are treatment services provided to the victim without financial cost and regardless of whether the victim names the abuser or cooperates with any investigation arising out of the incident?
 Xes 
 No

## Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115 Sexual Assault Prevention requires timely and unimpeded access to emergency medical treatment, crisis intervention services and victim advocacy services. The nature and scope of these services are determined by medical and mental health practitioners according to their professional judgment. The resident victim will be afforded a forensic examination at no cost to the victim. In the past 12 months, La Porte did not access emergency medical and mental health services due to a PREA related incident according to the PCM and Acting Warden. La Porte met the requirements of Standard 115.382.

## Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Assault Prevention)
- Residential handbook
- Interviews with Medical Staff
- Interview with the PREA Compliance Manager
- Interview with the Acting Warden
- Review of scope of services with SANE service providers

# Standard 115.383: Ongoing medical and mental health care for sexual abuse victims and abusers

## All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

**115.383 (a)** PREA Audit Report – v5 2019  Does the facility offer medical and mental health evaluation and, as appropriate, treatment to all residents who have been victimized by sexual abuse in any prison, jail, lockup, or juvenile facility? ⊠ Yes □ No

## 115.383 (b)

# 115.383 (c)

# 115.383 (d)

 Are resident victims of sexually abusive vaginal penetration while incarcerated offered pregnancy tests? (N/A if "all-male" facility. Note: in "all-male" facilities, there may be residents who identify as transgender men who may have female genitalia. Auditors should be sure to know whether such individuals may be in the population and whether this provision may apply in specific circumstances.) ⊠ Yes □ No □ NA

#### 115.383 (e)

If pregnancy results from the conduct described in paragraph § 115.383(d), do such victims receive timely and comprehensive information about and timely access to all lawful pregnancy-related medical services? (N/A if "all-male" facility. Note: in "all-male" facilities, there may be residents who identify as transgender men who may have female genitalia. Auditors should be sure to know whether such individuals may be in the population and whether this provision may apply in specific circumstances.) ⊠ Yes □ No □ NA

## 115.383 (f)

 Are resident victims of sexual abuse while incarcerated offered tests for sexually transmitted infections as medically appropriate? ⊠ Yes □ No

## 115.383 (g)

 Are treatment services provided to the victim without financial cost and regardless of whether the victim names the abuser or cooperates with any investigation arising out of the incident?
 Xes 
 No

## 115.383 (h)

## Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Policy 02-01-115 Sexual Abuse Prevention addresses ongoing medical and mental health care for sexual abuse victims and abusers, and it directs facilities to provide victims with medical and mental health services consistent with the community level of care. It also provides for the appropriate tests to be provided to the resident victim. When interviewed the medical provider confirmed that resident victims of sexually abusive vaginal penetration while incarcerated would be offered a pregnancy test. If pregnancy results from the conduct described in paragraph § 115.383(d), the victim would receive timely and comprehensive information about and timely access to all lawful pregnancy-related medical services. More, resident victims of sexual abuse while incarcerated would be offered tests for sexually transmitted infections as medically appropriate. The policy also requires the facility to attempt to obtain a mental health evaluation within 60 days of learning of inmate-on-inmate abusers and offer treatment deemed appropriate by a mental health provider. Based on interviews with medical and mental health providers, La Porte offers medical and mental health evaluation and, as appropriate, treatment to all residents who have been victimized by sexual abuse in any prison, jail, lockup, or juvenile facility in accordance with Standard 115.383. In addition, the evaluation and treatment of such victims include, as appropriate, follow-up services, treatment plans, and, when necessary, referrals for continued care following their transfer to, or placement in, other facilities, or their release from custody. The PCM confirmed that treatment services provided to the victim is without financial cost and regardless of whether the victim names the abuser or cooperates with any investigation arising out of the incident. La Porte met the requirements of Standard 115.383.

## Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Policy 02-01-115 (Sexual Abuse Prevention)

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- Residential handbook
- Interview with medical staff
- Interview with mental health staff
- Interview with PREA Compliance Manager
- Interview with Acting Warden
- Review of scope of services with SANE service providers

# DATA COLLECTION AND REVIEW

# Standard 115.386: Sexual abuse incident reviews

#### All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.386 (a)

 Does the facility conduct a sexual abuse incident review at the conclusion of every sexual abuse investigation, including where the allegation has not been substantiated, unless the allegation has been determined to be unfounded? ⊠ Yes □ No

#### 115.386 (b)

Does such review ordinarily occur within 30 days of the conclusion of the investigation?
 ☑ Yes □ No

#### 115.386 (c)

#### 115.386 (d)

- Does the review team: Consider whether the incident or allegation was motivated by race; ethnicity; gender identity; lesbian, gay, bisexual, transgender, or intersex identification, status, or perceived status; gang affiliation; or other group dynamics at the facility? Ves Doe
- Does the review team: Examine the area in the facility where the incident allegedly occurred to assess whether physical barriers in the area may enable abuse? Ves Doe
- Does the review team: Assess the adequacy of staffing levels in that area during different shifts? ⊠ Yes □ No

- Does the review team: Prepare a report of its findings, including but not necessarily limited to determinations made pursuant to §§ 115.386(d)(1) (d)(5), and any recommendations for improvement and submit such report to the facility head and PREA compliance manager?
   ☑ Yes □ No

#### 115.386 (e)

 Does the facility implement the recommendations for improvement, or document its reasons for not doing so? ⊠ Yes □ No

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

## Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

La Porte conducts a sexual abuse incident review at the conclusion of every sexual abuse investigation, including where the allegation has not been substantiated, unless the allegation has been determined to be unfounded. The sexual assault incident review team includes upper-level management officials and allows for input from supervisors, investigators and medical or mental health practitioners. The facility follows Standard 115.386 and provided the Auditor with information regarding the incident review team and its role. The Incident Review Team form details the make-up of the sexual abuse incident review team and the elements to be considered in their assessments of incidents. An investigation (1) conducted in the last twelve (12) months documented an incident review upon completion of the investigation. The review team: Considered whether the allegation or investigation indicates a need to change policy or practice to better prevent, detect, or respond to sexual abuse. By examination the Auditor determined that the review team: Considered whether the incident or allegation was motivated by race; ethnicity; gender identity; lesbian, gay, bisexual, transgender, or intersex identification, status, or perceived status; gang affiliation; or other group dynamics at the facility. More, the review team examines the area in the facility where the incident allegedly occurred to assess whether physical barriers in the area may enable abuse and made

recommendations to the Warden. The recommendations were implemented by the facility. Inclusive in the investigative report was the review team's: assessment of the adequacy of staffing levels during the incident and the assessment of whether monitoring technology should be deployed or augmented to supplement supervision by staff. The review team: prepared a report of its findings, including but not necessarily limited to determinations made pursuant to §§ 115.386(d)(1) - (d)(5), and any recommendations for improvement and submitted the report to the Warden, PREA Compliance Manager and the PREA Coordinator. Interviews with staff revealed that they understand the purpose of the incident review team and the process. La Porte met the requirements of Standard 115.386.

# Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Sexual Abuse Incident Review
- Interviews with members of the Sexual Abuse Incident Review Team
- Interview with the PREA Compliance Manager
- PREA Meetings Minutes

# Standard 115.387: Data collection

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

# 115.387 (a)

## 115.387 (b)

Does the agency aggregate the incident-based sexual abuse data at least annually?
 ☑ Yes □ No

## 115.387 (c)

 Does the incident-based data include, at a minimum, the data necessary to answer all questions from the most recent version of the Survey of Sexual Violence conducted by the Department of Justice? ⊠ Yes □ No

## 115.387 (d)

Does the agency maintain, review, and collect data as needed from all available incident-based documents, including reports, investigation files, and sexual abuse incident reviews?
 Xes 
 No

## 115.387 (e)

 Does the agency also obtain incident-based and aggregated data from every private facility with which it contracts for the confinement of its residents? (N/A if agency does not contract for the confinement of its residents.) ⊠ Yes □ No □ NA

## 115.387 (f)

# Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

Indiana Department of Corrections uses a standardized instrument with definitions to collect accurate, uniform data for every allegation of sexual assault. The instrument includes the data necessary to answer all questions from the most recent version of the Survey of Sexual violence conducted by the Department of Justice. A review of the annual report revealed it was completed according to this standard. La Porte met the requirements of Standard 115.387.

## Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Interview with the PREA Coordinator
- Interview with Acting Warden
- Survey of Sexual Violence 2014
- Survey of Sexual Violence 2015
- Survey of Sexual Violence 2016
- Survey of Sexual Violence 2017
- 2014 Sexual Assault Prevention Program Annual Report
- 2015 Sexual Assault Prevention Program Annual Report
- 2016 Sexual Assault Prevention Program Annual Report
- 2017 Sexual Assault Prevention Program Annual Report
- 2018 Sexual Assault Prevention Program Annual Report

# Standard 115.388: Data review for corrective action

# All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.388 (a)

- Does the agency review data collected and aggregated pursuant to § 115.387 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including by: Identifying problem areas? ⊠ Yes □ No
- Does the agency review data collected and aggregated pursuant to § 115.387 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including by: Taking corrective action on an ongoing basis?
   Xes 
   No
- Does the agency review data collected and aggregated pursuant to § 115.387 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including by: Preparing an annual report of its findings and corrective actions for each facility, as well as the agency as a whole? ☑ Yes □ No

#### 115.388 (b)

 Does the agency's annual report include a comparison of the current year's data and corrective actions with those from prior years and provide an assessment of the agency's progress in addressing sexual abuse ⊠ Yes □ No

## 115.388 (c)

Is the agency's annual report approved by the agency head and made readily available to the public through its website or, if it does not have one, through other means? ⊠ Yes □ No

#### 115.388 (d)

 Does the agency indicate the nature of the material redacted where it redacts specific material from the reports when publication would present a clear and specific threat to the safety and security of a facility? ⊠ Yes □ No

#### Auditor Overall Compliance Determination



**Exceeds Standard** (Substantially exceeds requirement of standards)



**Meets Standard** (Substantial compliance; complies in all material ways with the standard for the relevant review period)



**Does Not Meet Standard** (*Requires Corrective Action*)

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# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

The PREA Coordinator is responsible for the review of the collected and aggregated data to assess and improve the effectiveness of the PREA related efforts and initiatives at the state level. The review of the agency Sexual Assault Prevention Program Annual Reports confirms this practice. La Porte met the requirements of Standard 115.388.

## Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- SIR Data Report
- Survey of Sexual Violence 2014
- Survey of Sexual Violence 2015
- Survey of Sexual Violence 2016
- Survey of Sexual Violence 2017
- 2014 Sexual Assault Prevention Program Annual Report
- 2015 Sexual Assault Prevention Program Annual Report
- 2016 Sexual Assault Prevention Program Annual Report
- 2017 Sexual Assault Prevention Program Annual Report
- 2018 Sexual Assault Prevention Program Annual Report
- Interview with the Acting Warden
- Interview with the PREA Coordinator
- Interview with the PREA Compliance Manager

# Standard 115.389: Data storage, publication, and destruction

## All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.389 (a)

Does the agency ensure that data collected pursuant to § 115.387 are securely retained?
 ☑ Yes □ No

#### 115.389 (b)

 Does the agency make all aggregated sexual abuse data, from facilities under its direct control and private facilities with which it contracts, readily available to the public at least annually through its website or, if it does not have one, through other means? ⊠ Yes □ No

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#### 115.389 (c)

 Does the agency remove all personal identifiers before making aggregated sexual abuse data publicly available? ⊠ Yes □ No

#### 115.389 (d)

Does the agency maintain sexual abuse data collected pursuant to § 115.387 for at least 10 years after the date of the initial collection, unless Federal, State, or local law requires otherwise? ⊠ Yes □ No

#### Auditor Overall Compliance Determination

 $\square$ **Exceeds Standard** (Substantially exceeds requirement of standards)

- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

The standard requires that data is collected and securely retained for 10 years unless applicable laws require otherwise. The aggregated PREA data is reviewed and all personal identifiers are removed according to the PREA Coordinator. A review of documentation confirmed the practice. La Porte met the requirements of Standard 115.386.

#### Evidence relied upon to make auditor determination:

- Pre-Audit Questionnaire
- Survey of Sexual Violence 2014
- Survey of Sexual Violence 2015
- Survey of Sexual Violence 2016
- Survey of Sexual Violence 2017
- 2014 Sexual Assault Prevention Program Annual Report
- 2015 Sexual Assault Prevention Program Annual Report
- 2016 Sexual Assault Prevention Program Annual Report
- 2017 Sexual Assault Prevention Program Annual Report
- 2018 Sexual Assault Prevention Program Annual Report
- Interview with the Acting Warden

- Interview with the PREA Coordinator
- Interview with the PREA Compliance Manager

# AUDITING AND CORRECTIVE ACTION

# Standard 115.401: Frequency and scope of audits

## All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

#### 115.401 (a)

During the prior three-year audit period, did the agency ensure that each facility operated by the agency, or by a private organization on behalf of the agency, was audited at least once? (*Note: The response here is purely informational. A "no" response does not impact overall compliance with this standard.*) ⊠ Yes □ No

## 115.401 (b)

- Is this the first year of the current audit cycle? (Note: a "no" response does not impact overall compliance with this standard.) ⊠ Yes □ No
- If this is the second year of the current audit cycle, did the agency ensure that at least one-third of each facility type operated by the agency, or by a private organization on behalf of the agency, was audited during the first year of the current audit cycle? (N/A if this is **not** the second year of the current audit cycle.) ⊠ Yes □ No □ NA
- If this is the third year of the current audit cycle, did the agency ensure that at least two-thirds of each facility type operated by the agency, or by a private organization on behalf of the agency, were audited during the first two years of the current audit cycle? (N/A if this is **not** the *third* year of the current audit cycle.) ⊠ Yes □ No □ NA

#### 115.401 (h)

Did the auditor have access to, and the ability to observe, all areas of the audited facility?
 ☑ Yes □ No

#### 115.401 (i)

#### 115.401 (m)

■ Was the auditor permitted to conduct private interviews with residents? ⊠ Yes □ No

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#### 115.401 (n)

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

# Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

During the tour of the facility the upcoming audit was posted throughout the facility. The facility provided electronic verification of the notice. When residents were asking how long the poster has been posted during the resident interviews; they consistently reply, "it's been up". No resident gave any indication of the facility not meeting the required time frame. All IDOC facilities were audited during the same time frame to meet the required deadline of one (1) audit within three (3) years. A review was conducted on information provided to residents regarding the confidential nature of any correspondence and communication with the Auditor. The facility has provided residents with information about the PREA audit at least six weeks prior to the site visit and demonstrated based on their institutional and clinical files that PREA has been a continued practice.

Furthermore, The Auditor examined the IDOC 2018 Sexual Assault Prevention Program Annual Report. The PREA Coordinator during his interview outlined steps taken in 2018 by the IDOC to enhance and improve compliance with the Prison Rape Elimination Act (PREA) such as:

 The IDOC contracted the Moss Group for a project to improve the IDOC's sexual abuse investigations. The project included a review of current investigations, providing sexual abuse investigations training to agency Investigators and facility PREA Compliance.

In October of 2017 the staffing ratios required in standard 115.313 became effective for all juvenile facilities. The IDOC Division of Youth Services closed the Madison Juvenile Facility and moved the population to the La Porte Juvenile Correctional Facility. The La Porte has been able to meet the required ratios due to their low population, however the two other juvenile facilities still cannot meet the ratios at this time. IDOC recognizes a continued need for compliance is an increase in staffing at juvenile facilities to meet the staffing ratios required by Standard 115.313.

- In 2018, the Indiana Department of Correction continued to make improvements in policy and practice to meet PREA standards. Training was provided to agency investigators tasked with sexual abuse investigations to ensure thorough investigations are being conducted and documented.
- The agency continues to improve video monitoring technology statewide.

La Porte met the requirements of Standard 115.401.

## Evidence relied upon to make auditor determination:

- IDOC website
- Interview with staff and residents
- Interview with the PREA Coordinator
- Interview with the Acting Warden
- Interview with the PREA Compliance Manager

# Standard 115.403: Audit contents and findings

## All Yes/No Questions Must Be Answered by the Auditor to Complete the Report

## 115.403 (f)

The agency has published on its agency website, if it has one, or has otherwise made publicly available, all Final Audit Reports. The review period is for prior audits completed during the past three years PRECEDING THIS AGENCY AUDIT. The pendency of any agency appeals pursuant to 28 C.F.R. § 115.405 does not excuse noncompliance with this provision. (N/A if there have been no Final Audit Reports issued in the past three years, or in the case of single facility agencies that there has never been a Final Audit Report issued.) 
Yes No NA

#### Auditor Overall Compliance Determination

- **Exceeds Standard** (Substantially exceeds requirement of standards)
- Meets Standard (Substantial compliance; complies in all material ways with the standard for the relevant review period)
- **Does Not Meet Standard** (*Requires Corrective Action*)

#### Instructions for Overall Compliance Determination Narrative

The narrative below must include a comprehensive discussion of all the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet the standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

All IDOC facilities were audited prior to the end of the first audit cycle which ended August 19, 2016, all final audit reports are properly, publicly posted on the agency website. La Porte met the requirements of Standard 115.403.

# Evidence relied upon to make auditor determination:

- IDOC website
- IDOC PREA audits posted on the website
- Interview with the Acting Warden
- Interview with the PREA Coordinator

# AUDITOR CERTIFICATION

I certify that:

- The contents of this report are accurate to the best of my knowledge.
- No conflict of interest exists with respect to my ability to conduct an audit of the agency under review, and
- I have not included in the final report any personally identifiable information (PII) about any resident or staff member, except where the names of administrative personnel are specifically requested in the report template.

# **Auditor Instructions:**

Type your full name in the text box below for Auditor Signature. This will function as your official electronic signature. Auditors must deliver their final report to the PREA Resource Center as a searchable PDF format to ensure accessibility to people with disabilities. Save this report document into a PDF format prior to submission.<sup>1</sup> Auditors are not permitted to submit audit reports that have

<sup>&</sup>lt;sup>1</sup> See additional instructions here: <u>https://support.office.com/en-us/article/Save-or-convert-to-PDF-d85416c5-7d77-4fd6-a216-6f4bf7c7c110</u>.

been scanned.<sup>2</sup> See the PREA Auditor Handbook for a full discussion of audit report formatting requirements.

Sonya Love

08/29/2019

**Auditor Signature** 

Date

<sup>2</sup> See PREA Auditor Handbook, Version 1.0, August 2017; Pages 68-69. PREA Audit Report – v5 Page 108 of 108 2019