



## The Indiana Department of Correction

### 2006 Annual Report





**“Let’s all do our duty such that, years from now, when people look back to these days and say then, in 2005, that was when Indiana’s comeback began, we can all say right, I know – I was part of it, I was there...”**

**– Governor Mitchell E. Daniels, Jr.**

Photo captions on cover: (top to bottom)

1. It is with sincere appreciation that we honor correctional employees for the fine and exemplary job they do. The professionalism, compassion and sacrifices they make allow the citizens of Indiana to feel safe everyday.
2. Offenders help clean up surrounding areas at Michigan City from a severe wind storm in August.
3. The “Cattle Farm” currently has 40 cows and one bull. The program is self-sufficient due to operating and maintaining our own hay fields; offenders have baled over 6,000 bales of hay this year. The Putnamville Correctional Facility will expand the program in the spring of 2007.

# Welcome to the Indiana Department of Correction

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## Our Mission

The mission of the Indiana Department of Correction is to maintain public safety, and provide offenders with self improvement programs, job skills, and family values in an efficient and cost effective manner for a successful return to the community as law-abiding citizens. The Department manages 24 adult facilities and seven juvenile facilities across Indiana, providing men, women, and young people with the appropriate shelter and rehabilitation services they need.

# Letter from the Commissioner



**J. David Donahue**

great employees are at the core of this organization. Together, we continue to drive improvements and excellence in areas of operations, administration and re-entry.

It has been challenging and exciting for Indiana to become the business model in many areas due to the high energy and focus of employees throughout the ranks of corrections. We have created many synergies which will pave the path to maintaining public safety, while promoting a successful re-entry program.

By building bridges within our local communities, branches of government, community corrections, local law enforcement officials as well as civic organizations and institutions of faith, we are strengthening the message: Re-entry is everyone's business.

The Department's key message for 2006 is to Improve It and Do It! As part of this initiative, regional meetings were held at facilities around the state to determine what was on everyone's mind. The things we learned were incorporated into the Department's strategic action plan.

I would like to share the most significant endeavors of 2006:

## **Assisting Our Neighbors**

- Prison Enterprise Network (PEN) Products, a division of the Indiana Department of Correction, teamed up with the Department of Natural Resources to Feed Indiana's Hungry (FIH). The PEN Products meat plant, located at the Correctional Industries Facility, received 51 deer harvested and donated by Indiana hunters for DNR's 2005 Deer Donation-for-the-Hungry project. Offenders prepared 3,000 pounds of frozen ground venison burger meat which was donated to the Second Harvest Food Bank of East Central Indiana. Additionally, PEN Products received 3,000 fish (bluegill & catfish) harvested from DNR's 2006 Indiana State Fair Fishing Pond which yielded

322 pounds of frozen fillets. These fish fillets were donated to St. Vincent DePaul Society Food Pantry, in Indianapolis.

- Keeping Indiana's landscape beautiful is a priority for the Indiana Department of Correction. More than 1,177 offenders have spent over 25,820 hours and collected over 1 million gallons of trash. This IDOC initiative was created to promote Governor Mitch Daniels' commitment to building and maintaining the best roads and infrastructure possible.
- Three Department of Correction facilities are now involved in working with Indiana Canine Assistant and Network (ICAAN) to assist in training dogs for future use with the disabled.
- Lions Club members and Westville Correctional Facility offenders continued to recycle eyeglasses through the facility's Eyeglass Recycling Center. Recently, they have recycled their 3 millionth pair of eyeglasses.
- Staff and offenders from three IDOC facilities were activated and designated to clear roads and help municipal workers cleanup after a severe storm which affected Michigan City and LaPorte County. The storm hit the city hard, causing main thoroughfares to be blocked by trees and debris and left the city and surrounding areas without power.
- IDOC staff and offenders donated \$19,054.24 to The Villages, Indiana's largest not-for-profit therapeutic foster care provider, during Project Backpack in August 2006. This year's theme was, "It's Cool 2B Smart." Backpacks were made by the offenders and school supplies were donated by staff for 500 kids returning to school.

## **Delivering Good Security by Promoting Good Programming**

- Effective July 1, sex offender treatment services were consolidated and offered at the Plainfield Correctional Facility and Miami Correctional Facility. By grouping offenders with similar treatment needs in two facilities, the Department can provide more intensive treatment, which is available for all sex offenders.
- Faith and character building programs have expanded significantly in the Department since the initial launch of the three pilots programs in July 2005. These

Purposeful Living Units Serve (PLUS) programs are now active in 16 facilities, with 1,153 participants and with the help of 177 volunteers. The program operates at no cost to tax payers.

- In January 2006, male juvenile offenders from the Indianapolis area were moved to the newly built unit co-located at the Indianapolis Juvenile Facility. This arrangement encourages more family involvement and support for juvenile transition.
- The Department was awarded 44 grants and donations in 2006 resulting in \$8,855,169.77 in funding. Out of these funds, \$5,781,620.00 derived from new grant sources. Most of these dollars came from discretionary or competitive grant sources that will fund many agency projects and programs including the expansion of the Fatherhood Program at several adult facilities, statewide training for staff who manage sex offenders, the purchase of surveillance equipment at some facilities, the installation of a statewide system to automate the victim and witness notification process, and GPS monitoring equipment to track 100 of the state's worst sex offenders.

### **Rewarding Our Employees**

- The Department's Special Emergency Response Teams include specially-trained units prepared to address serious situations that may arise in a prison setting. Special bonuses will be awarded to those staff members who have served in high-risk positions within the Department.
- The Department of Correction Cash Spot Bonus Program was introduced in January 2006 to reward and recognize outstanding performance "on the spot." The reward is based on the employee's effort, contribution or results in the areas of efficiency, cost savings, positive results or outcomes for the work group or team at the facility.
- The Department announced the Tuition Reimbursement Program which became effective September 1st. This program encourages staff to pursue higher educational goals, and promotes employee development and succession management within the Department.



### **Department staff pursue higher education through Tuition Reimbursement program.**

- Last year, the Indiana Department of Correction advocated to the General Assembly the need to recognize the dangers associated with employment as a correctional employee. The Department advanced a change in law which identifies correctional employees as "Hazardous Duty" positions. The law also offers an increased death benefit and pays Indiana College tuition to those surviving members of a correctional officer.

### **Creating a Healthy Work Environment**

- The offender correspondence policy was updated to prohibit sexually explicit material in prisons. Any sexually explicit material that poses a threat to the security or good order of the facility or facilitates criminal activity is not allowed. This includes printed, written, visual or pictorial depictions of any type of sexual conduct.
- An offender "Hot Line" has been activated at each juvenile facility which offers juvenile offenders a direct and confidential line of communication to Internal Affairs Investigators at Central Office.
- Correctional employees have jumped on board with the Governor's INShape Indiana program. Fun and challenging programs this year included "Better Choices for Fitness" at Branchville Correctional Facility; "Dump Your Plump" and "2006 Commissioner's Walk" at Central Office and "Salad Day" at Wabash Valley Correctional Facility.

# Letter from the Commissioner

## Modeling Good Business Sense

- The Department successfully escorted four pieces of legislation through the lawmaking process. Included are, SB332 (IDOC Pension Benefits), SB12 (transfers sex offender registry oversight to IDOC), SB 247 (contains a provision that allows IDOC to read offender mail), and SB160 (permits family members of the victim to view executions).
- The first-ever judicial directory was sent to all judges in Indiana with criminal court jurisdiction. This directory included a survey card asking judges to provide candid feedback about the value of this book, designed to improve understanding and communication between the Department and the Judiciary. Copies of the directory were also distributed to all local sheriff departments and prosecutor offices.
- Contracting with Volunteers of America and Liberty Hall has allowed IDOC to double its re-entry work release bed capacity at an inexpensive cost, while providing effective re-entry solutions.

## Promoting Public Safety. All day. Every Day.

- Governor Mitch Daniels and the Department of Correction, along with state and local officials, unveiled the new Indiana Sheriff's Sex Offender Registry: <http://www.indianasheriffs.org/>. To date, there have been 10.5 million searches on the site.
- The Department has made it possible for law enforcement and members of the community to search for fugitives. A new web site has been activated that shows pictures of, and provides identifying information on, offenders that escaped from secured confinement, that walked away from a work release program, or that absconded while on parole. This site is found at [www.in.gov/indcorrection/wanted.htm](http://www.in.gov/indcorrection/wanted.htm).

## Introducing Innovative Ideas

- The Wheels for the World program was implemented in conjunction with the Joni Eareckson Tada Organization involving the restoration of wheelchairs at the Pendleton Correctional Facility in January 2006. Offenders have restored 390 wheelchairs which will be distributed to countries around the world, including China, Cuba, Romania, Ghana, Thailand, Africa, India, Russia, and the Ukraine.

- The IDOC and U.S. Department of Labor began the Printing Apprenticeship Program at Wabash Valley Correctional Facility in August 2006. This program gives offenders the opportunity to earn certification as print journeymen from the U.S. Department of Labor. The program requires offenders to receive 8,000 hours of training, including 600 hours of classroom instruction, to receive the certification. This opens the door to future employment opportunities for offenders.
- The Boy Scouts of America have agreed to use offender labor to manufacture more than 30,000 birdhouse kits to be used by Scouts across Indiana toward earning a merit badge.
- The Department implemented the "Inmate to Workmate" program at many facilities. ARAMARK, the Department's food vendor, is partnering to provide this value-instilled vocational program, which prepares offenders for certification as a safe food handler, which will better prepare them for employment after incarceration.
- The Department, partnering with the Bicycle Garage Indy and Volunteers of America began a bicycle recycling program, referred to as "Shifting Gears." The public is being encouraged to donate their old or broken bicycles to VOA (via Bicycle Garage), and the offenders will rebuild them. So far, 326 refurbished bikes have been donated to a variety of not-for-profit organizations.

## Showcasing Department of Correction

- The Department hosted the 19th Annual National Correctional Accreditation Managers Association (CAMA) Training Conference on May 12-16, 2006 in Indianapolis. The conference was attended by over 400 participants from 37 states promoting high correctional standards and professional practices.
- Five Town Hall Meetings were held throughout Indiana on offender re-entry, but also emphasized the important strides being made to improve Indiana's economy made by the Executive Branch in partnership with the General Assembly in Tippecanoe, Elkhart, Howard, Clay, Knox and Henry Counties.

- The Department of Correction partnered with the National Major Gang Task Force to host a national conference. More than 600 law enforcement and corrections officials from 51 jurisdictions covering 27 states attended the three-day conference.



**Pendleton Correctional Facility Warehouse Supervisor Randy Cawthorn, poses with 31 bicycles delivered to The Villages of Indiana in August, that were refurbished in the Facilities's "Shifting Gears" bicycle restoration program.**

### Creating Smooth Transitions

- The Plainfield Re-entry and Education Facility hosted an Open House which attracted over 200 people from local courts, probation, sheriff's departments, prosecutors, media, members of the General Assembly, representatives from the faith community and other volunteers. This is the nation's first facility devoted to preparing offenders for successful reintegration into their communities following prison.
- In the past, when courts approved offenders for placement in local Community Transition Programs (CTP), they were transported by IDOC back to their county of sentencing on their CTP eligibility date one offender at a time. Two years ago the IDOC administrative policy was changed to allow IDOC up to a week following the CTP eligibility date to transport offenders to their CTP assignment. Despite this change in policy, no corresponding change in practice had been implemented by the Department until this year. A new transportation plan and schedule has been designed to allow for a more efficient use of Department personnel. The additional time allows the Department to streamline transportation based on location of facility and destination of offenders for CTP programming.
- An innovative agreement between the Indiana Department of Correction and the Clay County Sheriff's Department will help prepare offenders for successful re-entry. The goal of the close-to-home program is to reduce recidivism by providing literacy, job training and placement, temporary food and housing, life skills and other social service needs. The Clay County Re-Entry Program (CCRP) will provide a seamless, comprehensive network of services to the offenders, during the incarceration period and after their release to the community.

- The Department approved \$2.5 million dollars over the last two years in Community Corrections grant funding to assist with Juvenile Community Transition Programs in Elkhart, Lake, LaPorte, Marion, Porter, and St. Joseph Counties. This arrangement includes an additional contract with these counties that has juvenile courts reassuming jurisdiction and assisting with the post-incarceration community supervision and treatment of returning juveniles. In addition, the Department has dedicated \$22,896,629.42 in base funding for sixty-eight counties participating in Community Corrections and an additional \$4,048,860 to fund Community Transition Programs across all ninety-two counties totaling \$26,945,489.42 for the 2006-2007 fiscal year.

# Office of the Commissioner



**Robert Bugher,**  
*Legal Services Division  
Director*

## **Legal Services Division**

Robert Bugher has served in the capacity of Legal Services Director since June 2000. Mr. Bugher has also served as Staff Counsel for the Department

since his original hire in April 1995. Before joining the Department, Mr. Bugher spent three years as a private attorney at Brown and Nelson in Indianapolis. Other significant legal experience includes over four years in the Office of the Indiana Attorney General, both in the capacity of a Law Clerk and Deputy Attorney General. He also spent two years as an Associate Planner in the Office of the Columbus (Indiana) Planning Department.

Mr. Bugher received his Doctor of Jurisprudence degree from Indiana University School of Law (1991). He received a Master's Degree in Public Affairs from the Indiana University School of Public and Environmental Affairs (1985). He received a Bachelor's Degree in Political Science from Purdue University (1982).

**Current Job Responsibilities:** Overseeing and managing the provision of legal services at the Indiana Department of Correction. Legal counsel at the Department of Correction are available to assist staff in: (a) policy and procedure development; (b) attainment of legislative or judicial mandates; (c) disposition of daily operational issues involving interpretation of statutes, judicial orders, policies, procedures, or other administrative rules or directives.

The Legal Services Director also supervises the Tort Claims Administrator, Disciplinary Review Manager, and Grievance Manager.

### **Division Duties:**

The Legal Services Division provides counsel for every aspect of administering the Indiana Department of Correction central office, all of its adult and juvenile institutions, the Indiana Parole Board, and the Prison Enterprises Network industries and farms programs. Staff Counsel provide guidance related to sentencing orders and inmate placement, conditions of confinement, correctional facility management, personnel issues, visitation, parole placement and conditions of release, victim and witness notification, credit time calculation, operation of prison programs,

medical services, educational opportunities, prison conduct violation proceedings, Department representation in federal habeas corpus petitions filed by inmates, record keeping and release of information, compliance with staff and institutional subpoenas, tort claim investigations, internal affairs investigations, inmate telephone access, review and drafting of Department contracts, representing the Department at inmate mental health commitment hearings, participation in employee training, employee discipline and representation of the Department in administrative proceedings challenging the discipline imposed on employees at Department facilities.

Additionally, the Legal Services Division acts as a liaison between the Governor's Office, the Office of the Attorney General, other state agencies, federal agencies, federal, state, and local legislators, local government agencies, and federal and state courts related to all issues involving inmates, employees, and facilities of the Department of Correction.

The Legal Services Division may also assist in drafting legislation on Department-related issues, responding to inquiries related to such legislation, and participating in any legislative committee meetings concerning the consideration of Department-related information.

Finally, the Legal Services Division responds to inquiries from the general public and, if requested, the electronic or print media, regarding Department issues or requests for public information.

With respect to responsibilities related to contracting, legal staff are involved in decisions related to the determination of whether to contract with a private vendor, drafting contracts with private vendors, negotiating the terms of such agreements, attending contract administration meetings, and determining compliance with contract terms. In the event of conflict, counsel conduct investigations and attempt conciliation with contractors.

### **Tort Claims Administrator:**

The Tort Claims Administrator is appointed by the Commissioner to act as administrator for all claims regarding loss of property by offenders. The duties of the Tort Claim Administrator include: receiving copies of tort claims filed by offenders, compiling a file for all claims, reviewing all documents and forms provided by the offender and the facility, requesting any additional information as necessary, making a recommendation as to settlement of claims, submitting documentation to the Office of Attorney General for final review and action, and serve as the Department



# Office of the Commissioner

liaison with the Office of Attorney General for all offender property loss tort claims.

## **Disciplinary Review Manager:**

The Disciplinary Review Manager reviews offender appeals related to facility disciplinary matters. Offenders who are not satisfied with the resolution of facility appeals, may request a review by the Disciplinary Review Manager. The Final Reviewing Authority is required to review the appeal and render a decision within thirty days from the date the appeal is received. The Disciplinary Review Manager also provides facility staff with counsel, training, and advice regarding proper disciplinary proceedings, and responds to inquiries regarding the offender disciplinary process.

## **Grievance Manager:**

The Grievance Manager is appointed by the Commissioner, and is required to have an overall working knowledge of the Department and a thorough understanding of the offender grievance process. The Grievance Manager has the authority to investigate and resolve grievances submitted to Central Office.

The Grievance Manager is responsible for overall management of the offender grievance process, specific duties include: receiving and responding to all offender grievance appeals submitted for final review to Central Office within twenty days, maintaining files for all offender grievances submitted to Central Office, assisting in development and training of staff in the use and operation of the offender grievance process, and reporting to senior management staff as to trends or significant issues discovered through the grievance process.

## **Changes in Legal Services Division:**

- Deputy Attorney General Richard Bramer assumed responsibility for monitoring the administration of the Legal Services Division.
- The Internal Affairs Division was moved to the direct supervision of Deputy Commissioner of Operations.
- The Department Offender Relations Manager was moved to the direct supervision of Deputy Commissioner of Re-Entry.
- Enlisted the use of a Program Director to assist in providing litigation support in employee disciplinary cases.

- Coordinated with the Indiana State Police to obtain the services of an ISP Detective, who is now assigned to assist Department Internal Affairs staff on a full-time basis.

## **Major Accomplishments:**

- Assisted in Department re-entry initiatives by participating in planning for the expanded work-release proposal, Clay County jail placement program, and various parole-related improvements.
- Achieved a success rate of 88% for employee disciplinary matter litigation.
- Assisted in implementing a Department-wide computer tracking system for all offender grievances.
- Resolved a backlog of offender disciplinary appeals and offender grievances. The backlog was resolved and responses brought into compliance with established guidelines.
- Participated in a number of committees and workgroups charged with improving Department efficiencies, including offender law clerk training, disciplinary procedure review, law library enhancements, and security reviews.
- Coordinated an auction of four Department vehicles totally rehabilitated by offender labor, resulting in a donation to the Victim's of Violent Crime Fund of over \$10,000.
- Collaborated with the Indiana State Police to obtain the services of an ISP Detective, who is now assigned to assist Department Internal Affairs staff on a full-time basis.
- Assisted in providing training to all Department Internal Affairs Officers.
- Collaborated with the Indiana National Guard to finalize agreements to obtain additional housing units at the Atterbury Correctional Facility.
- Conducted a number of training sessions designed to enhance performance in offender discipline and grievance operations.

# Office of the Commissioner



**Randy Koester,**  
**Chief of Staff**

## Office of Chief of Staff

Mr. Koester has been with the Department since 1991. Prior positions with the Department include: Deputy Commissioner/

External Relations, Staff Attorney, and General Legal Counsel. In 2006 he began his current position of Chief of Staff. The Chief of Staff reports directly to the Commissioner, and provides advice and assistance with respect to legal issues, and the criminal justice process. The Chief of Staff oversees special projects assigned by the Commissioner, and helps communicate new initiatives, and other information about the Department of Correction to members of the General Assembly, the Judiciary, and other agencies within the Executive Branch, as well as criminal justice stakeholders at the local level. Imbedded in the Office of Chief of Staff is the Department's Legislative Services Division which advances the Department's legislative initiatives, and helps inform lawmakers and guard against the enactment of conflicting legislation.

### 2006 Year in Review

The Department's Chief of Staff and Director of Legislative Services published the Department's first edition of "Inside the Walls of the Indiana Department of Correction" Legislative Directory.

To assist all judges with criminal jurisdiction, this Division published the first edition of a new reference directory entitled "Inside the Walls of the Indiana Department of Correction: A Reference Directory for Indiana Judges." This Directory offers detailed information about the Correctional process, a description of Department programs, a complete outline of all Department Facilities, and key contact information so that Judges can get their questions answered in a timely fashion. A copy of this Directory was also provided to Indiana Prosecutors and Sheriffs.



Indiana

This Division continues to host forums for stakeholders in the legislative process. These forums allow governmental agencies, community organizations, and nonprofit organizations to further understand public safety issues which can hinder success.

The External Relations Division continues to support other divisions of the Department in the design of new agency initiatives, drafting of Executive Directives, policies and procedures, and assisting with the development of informative department publications.

During the 2006 Session of the General Assembly, this Division proposed three bills to change Indiana law, and all three proposals were accepted into law by the General Assembly. These included:

- SB 332 Department of Correction pension benefits (passed unanimously in the Senate and the House)
  - Recognizes IDOC employees as Hazardous Duty workers
  - Added \$150,000 death benefit and college tuition benefit to families of those HDW that die in line of duty
  - Pension Management and Oversight Committee (PMOC) to review and recommend a benefit package for HDW to be introduced during the 2007 session
- SB 12 IDOC Administration of sex offender registry
  - Requires IDOC to administer the sex offender registry
  - Sentencing Policy Study Committee studied issues related to sex offenders including: lifetime parole; GPS or other electronic monitoring; a classification system for sex offenders; recidivism; and treatment
  - Allows the Dept. to register offenders prior to release
  - Bill requires lifetime GPS monitoring of SVP
- SB 247 Various Homeland Security Matters
  - Allows IDOC to read and inspect incoming and outgoing correspondence from or to offenders in order to better control against ongoing criminal activity.

In addition to these initiatives, the Department provided supportive testimony on a variety of other pieces of legislation, including a change in law that now allows family members of the murder victim in capital cases to view the condemned offender's execution.

# Office of the Commissioner



*Joseph A. O'Connell*  
**Director**

## **Finance and Performance Division**

Joseph A. O'Connell was named the Chief Financial Officer of the Division of Finance and Performance for the Department

in August 2006. He oversees the Department's Operating, Capital and Prison Industry Budgets and is responsible for working with other Department Divisions to establish benchmarks for measuring performance. He is also responsible for identifying the Department's Correctional Best Practices and replicating and implementing them statewide. Mr. O'Connell is a CPA and has a Business Degree with a major in Accounting from Indiana University.

Other areas of responsibility include payroll, procurement, contract monitoring and compliance, asset/inventory management, and strategic planning.

### **Finance Division:**

The Division oversees the Department's annual \$620 million operating budget and the Department's \$49.6 million capital budget. The following are the Highlights and Accomplishments of this Division:

- Preparation and submission of 2007-2009 Department budget.
- A re-organization and regionalization of the Finance and Performance Division in order to streamline and provide a total cost-savings of \$1.2 million. The re-organization will assist in making Department business practices more effective and efficient.

### **Procurement**

The Division provides technical expertise and training for the procurement of goods and services for the Department. The following are the Highlights and Accomplishments of this Division:

- Implemented Peoplesoft within all IDOC facilities in order to eliminate overspending of accounts and better manage the procurement process.
- Established the Buy Indiana program within all IDOC facilities. This program requires the facilities to purchase 96% of their total controllable purchases from Indiana vendors.

- In July, 2006, established the office supply contract with Office Max. This allows the facilities to control their expenditures for office supplies.

### **Asset and Inventory Management:**

The Division monitors agency fixed and consumable assets. This monitoring includes all items warehoused and the agency's vehicle fleet. The Division also operates the Uniform Distribution Center (UDC) that purchases and distributes the Department's uniforms for staff. The following are the Highlights and Accomplishments of this Division:

- Completed Staff Uniform changeover, which included 6,000 + correctional officers and maintenance personnel. The changeover has resulted in an annual savings of \$200,000.00.
- Instituted a Department Surplus Warehouse aimed at reducing equipment expenditures.
- Began implementing the M5 Fleet Focus Database, which will track vehicle usage and expenses. Full implementation expected by spring 2007.

### **Contract Monitoring**

The Division maintains a central inventory of all contracts for the Department. In addition, the Division oversees monitoring activities for major public-private partnerships. These areas include: (1) Operations at New Castle Facility, (2) food service operations, (3) medical services and (4) Johnson Controls. The following are the Highlights and Accomplishments of this Division:

- The Division entered into a contract with a vendor which specializes in energy conservation. Bio Mass Boilers were installed at (4) IDOC facilities and will utilize 1.7 million bushels of Indiana corn per year. Phase 2 of the energy project will include Bio Mass Boilers at (3) additional IDOC facilities in 2007.
- Between January 1, 2006 and December 31, 2006, the Division of Finance and Performance issued nine (9) Requests for Proposals (RFP's) for services anticipated to be over \$75,000.00 annually. The solicitations include: Pre-employment and Random Staff Drug testing, Statewide Adult Correctional Facility Post-secondary Education, Adult Correctional Facilities

# Office of the Commissioner

Educational Services at the Madison Correctional Facility and the Branchville Correctional Facility, Miami Correctional Facility Adult Offender Education Programs, Transportation/Shuttle Services, Community Re-Entry Centers, Statewide Automated Victim Information Network, Inmate Trust Account Services, and Energy Services II. All services solicited are anticipated to be in effect after January 1, 2007.

- During 2006, the Division processed approximately 190 contractual agreements on behalf of the Department.
- January 2, 2006 transitioned the New Castle Correctional Facility from IDOC operation and management to The GEO Group, Inc. for operation and management.
- February 1, 2006 entered into a contract with Community Education Centers for 200 male work release beds in Marion County.
- March 1, 2006, entered into a contract with the Volunteers of America of Indiana, Inc. for 60 male and 30 female beds in Marion County and 10 male and 8 female beds in Vanderburgh County.
- Throughout 2006, the Department monitored the agency-wide food service and medical service agreements.

## Performance Measurement

The Division is responsible for creating, updating and monitoring progress on the Department Strategic Plan. The Division is also responsible for working with the individual facilities to create, update, monitor and insure that each facility strategic plan is in conjunction with the needs of the Department. The Division is also responsible for identifying, replicating and implementing Department Correctional Best Practices.

The following are the Highlights and Accomplishments of the Agency Strategic Planning:

- Created and implemented a parole specific training curriculum and developed and implemented a field Officer mentoring program at all IDOC facilities.
- Developed and implemented a PEN Products business plan to insure that all joint ventures are profitable and developed and implemented

a business plan to reduce overhead costs by combining furniture and sewing operations.

- Developed and implemented a community relations campaign that educates the general public about offender re-entry and the needs of the offenders. Developed and implemented a continuum of care for youth released from the Department of Correction and identified Community Corrections programs with audit exceptions and communicated the need for corrective action.
- Upgrade weaponry to AR15 and train all custody staff in its use, while implementing security enhancements that will reduce incidents of violence involving staff and offenders. Implemented a physical fitness testing program for custody staff.
- Implement a more efficient offender transport system statewide.
- Gender-based reentry programming and release preparation.

The following are the Highlights and Accomplishments of the Facility Strategic Planning:

- Putnamville developed a thoroughbred retirement program by training 15-20 offenders to manage and care for the horses.
- Each facility provided a cost-savings to their local governments/organizations and many facilities have exceeded the minimum amount of \$10,000 set by the Agency Strategic Plan. Edinburgh was able to produce a local cost-savings of \$141,970 as of September 2006.
- Edinburgh developed a maintenance priority work plan for its facility.
- Indianapolis Juvenile was able to surpass their goal of increasing the number of GED completions from 25% to 68%.
- Indianapolis Juvenile is utilizing teleconferencing technology to increase parental involvement with ARC hearings, team meetings, visitation etc.
- Indiana Women's prison implemented an offender companion suicide prevention program.

# Office of the Commissioner

- Pendleton Correctional Facility was able to reduce the overall percentage of offenders testing positive for drugs by 2% per month.
- Pendleton Juvenile was able to develop and implement the Secure Housing Unit (Control Unit) to address and respond effectively to problem behavior.
- Miami was able to increase by 10% the number of offenders completing Substance Abuse Treatment.
- Age-Based Dormitories is a program developed by Indiana State Prison and is designed to house maximum security offenders in a dorm-setting. The dorm-style setting meets certain quality of life issues for the older offenders and it reduces the possibility of violence in non-cell incarceration for the maximum security offender.
- Indiana State Prison has developed crime mapping for Strategic Threat Groups (STG). It insures facility management staff is aware of STG numbers by location. This prevents STG members from accumulating in high numbers in one particular housing unit or work location. Additionally, it VISUALLY makes management staff aware when rival STG members may begin to accumulate in one shelter or work location. In the event of a STG threat, for example: (rival gangs are threatening violence against one another) the program would allow facility staff to set up a VIRTUAL COMMAND CENTER and monitor their movements throughout the facility.

The following are the Highlights and Accomplishments of the Department's Correctional Best Practices:

- Implemented state-wide Indiana State Prison's, "Critical Incident Mapping and Monitoring" program. This practice uses a facility map and stick pins to monitor the location and type of offenses or incidents occurring within the facility. The results then dictate where the manpower and other resources are to be concentrated. Many facilities report that the program has been effective in the decrease of contraband, being able to more effectively use facility resources and manpower and to show a decrease in facility incidents.
- Branchville was successful in coordinating the replacement of the Long Distant Dad program with the new and updated curriculum of Inside Out Dad. Branchville was able to assist in the coordination of a National training for the staff of all the adult male facilities and was successful in obtaining 30 curriculums, father handbooks, activities manual and a facilitator handbook for each participating facility. Indiana is the only state in the nation to implement this program statewide in all adult male facilities. IDOC will be testing the curriculum for the National Fatherhood Initiative.
- Indiana State Prison has developed a medical audit that will be an objective for each facility in the 2007 strategic planning process. This program will be evaluated over the next 12 months.
- Faith & Character Based Units have been established statewide. This program is a very stringent program that teaches from either character-based or faith-based materials. It focuses on aggressively seeking new ways to empower offenders to become more productive members of society upon release. The emphasis of this unique program focuses on strengthening spiritual, moral, and character development as well as life-skills.

# Office of the Commissioner



**Java Ahmed,**  
*Director of Public and  
Media Relations*

## **Public and Media Relations Division**

Java Ahmed, joined the Department in February 2005, as Director of Media and Public Relations. Ms. Ahmed is a certified Diversity Trainer and earned a Master's Degree in Business Communications and a Bachelor's Degree from the University of Memphis.

This office responds to approximately 1,640 telephone inquiries and many more written and e-mail requests for public information annually. Division objectives include generating public interest in the Department and providing accurate and timely information about its programs and operations. The Division was successful in securing a variety of informative media pieces, which received national attention during the course of the year, including Johnson Controls partnership, the Prison Ban on obscene reading materials, and various pieces on the IDOC Purposeful Living Units Serve (PLUS) program. In addition, the Division continues to partner with various government agencies and outside sources to promote the Department and its programming. Staff organized a variety of conferences and meetings throughout the year, including: CAMA Conference, Suicide Prevention Summit and Commissioner's Awards Luncheon as well as facilitating several events such as the opening of the Plainfield Re-Entry & Educational Facility, Correctional Employee Week, and "Project Backpack," a fundraising project benefiting The Villages, which generated \$19,054.24 to assist in preparing foster children for the return to school in the fall.

In addition to managing the content for the IDOC and Road to Re-Entry web sites, which receives over 224,076 hits a year, Media and Public Relations staff are responsible for preparing and releasing over 50 Media Releases annually, the Department's quarterly Newsletter, "progressionINcorrections", as well as the Commissioner's Weekly Views. Informational brochures, and marketing materials for new offender programming, such as "Shifting Gears" recycled bicycle program, are also developed and prepared by Media and Public Relations staff.

Media and Public Relations Division also includes the area of Victim Services.

The Victim/Witness Service Program was established in 1989 to address the needs of persons whose lives have been affected by crime. The victim services program is responsible for making notification to victims and witnesses of an offender's pending release. Notification is made forty-five (45) days prior to an offender's release. A staff member is on call twenty-four (24) hours a day to ensure victims are notified promptly in an emergency. Approximately, 16,374 victims and witnesses are enrolled in the program, while 6,689 offenders are affected by the program annually.

### **Victim Resource Services Provide:**

- Victim referrals – the Victim Services Program section strives to keep the most complete up-to-date and accurate referral and resource information available to effectively assist victims.
- Wrap-Around Services – the Victim Resource Services section works together with Victim Advocates, Victim Assistance Units, Crisis Centers, and Law Enforcement agencies in order to achieve victim safety prior to the release of an offender.
- Victim-Offender Letter Writing – as a service to victims, the department offers a program to allow offenders to receive victim correspondence, while protecting the victim's personal information. It also allows the offender to write the victim.
- Criminal Justice Support – the staff are available to offer assistance and support before, during and after scheduled parole and clemency hearings and throughout the execution process.

The Department began the year by opening the first Purposeful Living Unit Serve (PLUS) program for juveniles at Indianapolis Juvenile Correctional Facility. The program's purpose is to provide an opportunity for participants to explore and choose alternatives to criminal thinking and behavior through an emphasis on spiritual, moral, and character development, life-skills training and intentional preparation for living as a law-abiding citizen who contributes to the well-being of his community.

Governor Mitch Daniels and the Department of Correction, along with state and local officials, unveiled the new Indiana Sheriff's Sex Offender Registry. It can be accessed at: <http://www.insor.org/insasoweb/>

# Office of the Commissioner

Graduation for the First Female Meth Treatment Program was held at the Rockville Correctional Facility in August.



**Governor Mitch Daniels congratulates female offenders at the Graduation.**

Department staff and offenders donated their time, talents and effort to Habitat for Humanity during 2006 on several projects.



**Commissioner Donahue joins juvenile offenders at a local Habitat for Humanity project site.**

The Second Chance at Life: Greyhound and Inmates Prison Partnership was implemented at four IDOC facilities this year. Offender handlers work with retired greyhound racing dogs to socialize the dogs so that they can be adopted by families. Offenders gain job skills and accept the responsibility for their foster dogs.

The Department of Correction launched the Fugitive Watch Website. This site features Fugitive Watch, a "community policing" database available to the general public which includes: local wanted parole absconders and a toll-free number to report these fugitives. Working together with

the public to promote public safety and security is a priority for the Department. The website can be accessed at: <http://www.in.gov/indcorrection/wanted.htm>

IDOC has made significant strides to assure that offenders have the opportunity for a successful return to their communities. With the opening of the Plainfield Re-entry Educational Facility (PREF), Indiana has broken new ground on its "Road to Re-entry" program. This is the nation's first facility dedicated to the initiatives for successful re-entry. This facility is the first of its kind in the country. The facility focuses on education and vocational skill building during the final 18 months of incarceration.

IDOC staff and offenders donated \$19,054.24 to The Villages, Indiana's largest non-profit therapeutic foster care provider, during Project Backpack in August. Backpacks made by offenders and school supplies donated by staff were a welcome sight for The Villages 500 kids returning to school.



**Commissioner Donahue presented a check to Sharon Pierce, President, Linda Adams, Director and several children from The Villages.**

The Shifting Gears Recycled Bikes Program was introduced in 2006. This program is another exciting work skills development program that will benefit offenders and communities. IDOC partnering with

## Office of the Commissioner

the Bicycle Garage Indy and Volunteers of America collect donated bicycles from the public and refurbish them at Pendleton Correctional Facility and the Indiana State Prison. To date the Department has refurbished 98 bikes to be distributed throughout Indiana.

The Department and the U.S. Department of Labor begin the Printing Apprenticeship Program at Wabash Valley Correctional Facility in August, 2006. This program gives offenders the opportunity to earn certification as print journeymen from the U.S. Department of Labor.

Indiana Department of Correction auctioned off four state vehicles which were restored by offenders at the Pendleton Correctional Facility, Putnamville Correctional Facility, Plainfield Correctional Facility, and Westville Correctional Facility in October. The vehicle restoration program is a part of the offender vocational program. After the vehicles were sold at auction, the proceeds, in the amount of \$10,500 were donated to the Victims of Violent Crimes Fund, which is administered by the Criminal Justice Institute.



**Commissioner Donahue admires the 1986 GMC TSi-10 Pick up truck.**

IDOC Offender Work Crews from all parts of the state have supplied countless hours of labor during the Spring Clean Up and Fall Foliage Clean Up programs. Offender Work Crews also assisted in the clean up of storm damage, the State Fair and various other events and situations throughout the year.



**Indiana State Prison offenders assist in the planting of trees in Michigan City after a storm damaged many trees in the area.**

The Department of Correction will be installing four-corn Fueled biomass systems at the Plainfield Correctional facility, Pendleton Correctional Facility, Westville Correctional Facility and Indiana State Prison. Indiana corn will fuel the boilers and Hoosier contractors will install them. Each year, the Department of Correction expects to spend 2.6 million dollars buying Indiana corn – or more than 1.6 bushels of corn grown on 116 thousand acres of Hoosier farmland.



**(L-R) Jim Hanson, John Murphy, VP both of Johnson Controls, Lt. Governor Becky Skillman, and Commissioner Donahue, June 7th at a ceremony held at the Plainfield Correctional Center celebrating new energy management upgrades for the Department.**



# Office of Re-Entry and Community Services



*Julie von Arx,  
Deputy Commissioner  
of Re-Entry and  
Community Programs*

## Office of Re-Entry and Community Programs

Julie von Arx has 23 years of experience in the criminal justice field in both the public and private sectors. She has served as Deputy Commissioner of Re-entry and Community Programs since January 2005.

Her current duties include oversight of Community Corrections, Re-entry, Classification and programs in adult and juvenile facilities, which include the following areas: Mental Health and Behavioral Management, Case Management, Education, Religious Services and Medical Services

## Re-Entry and Parole Services

### Randy Focken, Re-Entry and Parole Services Director

During 2006, the Re-Entry Division and the Parole Services Division reorganized in order to maximize use of resources, including personnel. Randy Focken, Director of Parole Services, took on the additional role of Director of Re-Entry. Key staff members from both divisions focus on the Department's Re-entry Initiative as part of a team effort to address the needs of the community, the offender, and the Department. Mr. Focken has served the Department of Correction since June 2005 and has 20 years of experience in criminal justice.

## Transition from Prison to Community Initiative

In 2006, the Department made significant strides implementing the national reentry model, "Transition from Prison to Community Initiative" (TPCI) developed by the National Institute of Corrections in an effort to reduce recidivism and promote public safety.

TPCI is implemented through a multi-agency partnership with common interests in improving the transition from incarceration back into Indiana's communities.

## Highlights and Accomplishments

- The Department opened two additional limited license branches under the Bureau of Motor Vehicles guidance at the Rockville Correctional Facility and Westville Correctional Facility to issue Identification Cards to offenders, pre-release.

- The Department signed a Memorandum of Understanding with the Family and Social Services Administration enabling offenders to apply for Medicaid, Food Stamps and TANF prior to leaving incarceration.
- The Department signed a Memorandum of Understanding with the Indiana Housing and Community Development Authority to develop and implement a Tenant Based Rental Assistance (TBRA) Program. The TBRA Program will provide rental subsidy to select parolees residing in Lake, LaPorte, Madison, Marion and Porter Counties.
- The Department signed an agreement with the Department of Workforce Development to support a full-time staff person devoted to assisting offenders with employment related activities at the Plainfield Reentry Educational Facility.
- IDOC signed an agreement with the Indiana State Department of Health to purchase birth certificates for offenders prior to release from incarceration. The Department purchased more than 2,500 certificates for offenders since entering into this agreement.
- The Department has entered into an agreement with the Social Security Administration enabling offenders to apply for Supplemental Security Income (SSI) pre-release.
- The Department is participating in the AmeriCorps VISTA program. Currently, the Department has 4 full-time volunteer positions devoted in various capacities to re-entry.
- The Department is working with Indiana Legal Services (ILS). ILS is providing limited legal services to offenders on such topics as child support and suspended driver's licenses.
- The Department has partnered with the Office of Faith Based and Community Initiatives (OFBCI) and the Department of Workforce Development to develop a web-based resource directory called SHARE Network. The directory contains

# Office of Re-Entry and Community Services

a comprehensive listing of services for the general public as they look for social services, employment, and other services.

## Pre-Release Re-Entry Program

The Standardized Pre-Release Orientation Program (SPOP) is the basic Pre-Release Re-Entry program provided to most offenders. This program consists of a 65-hour core curriculum and at least an additional 15-hour curriculum determined by each facility Re-Entry Coordinator. The SPOP is presented in a group setting. The Program consists of assisting offenders with job preparation, resume writing, substance abuse resources, social identification, etc.

### Standardized Pre-Release Orientation Programs for 2006:

Admissions:	4,815
Completion:	3,745

The Modified Pre-Release Orientation Program (MPOP) information may be presented individually in special needs situations as deemed necessary by the Re-Entry Coordinator. These special situations may include, but are not limited to: security, disciplinary, medical, education or time restraint circumstances.

### Modified Pre-Release Orientation Programs for 2006:

Admissions:	5,043
Completion:	4,538

## Highlights and Accomplishments

- Recruited more volunteers to assist with particular aspects of the program, such as substance abuse, job preparation, and small business loans.
- In September 2006, the Re-Entry Coordinators met with the Program Director to develop ideas to revise the curriculum for the Program in order to make it more effective for the population that we serve.
- The Pre-Release Re-Entry Program has been consistently obtaining and updating resource information to submit to the SHARE Network, a web-based resource directory of human service and community organizations.

## Parole Services

Parole Services Division developed and implemented a new case management system for the supervision of adult offenders in the community. Keeping in line with evidence-based practices, Parole Services has begun to utilize such tools as the Re-entry Accountability Plan, a risk assessment to evaluate supervision standards, graduated sanctions for parole violations, and the use of a violations matrix to standardize consequences for violations. State-wide training was provided on the new system in February 2006.

The Re-entry Accountability Plan (RAP) is an individualized case plan based on offender needs. The RAP is developed in partnership with the offender and in conjunction with the completion of a Needs Assessment. Each offender is assessed in thirteen major life areas including employment, education, mental health, substance abuse, and peer relationships. Parole Agents work closely with the offenders to obtain personalized goals in their areas of need. As offenders achieve their goals, they develop positive, pro-social activities and attitudes that correlate to a reduction in recidivism.

Another component of individualized case management is supervision and contact standards based on risk to re-offend. Parolees are assessed with a standardized assessment instrument to determine their level of risk and contact standards are set accordingly.

When offenders do violate the conditions of their parole, Parole Agents now have a Violation Matrix available to provide a standardized, uniform recommendation for action. In addition, the use of graduated sanctions allows for correction of offender behavior in the community rather than a return to a facility, enabling the offender to maintain employment and family connections while still holding the offender accountable for unacceptable behavior.

Parole Services has recognized the importance of partnering with agencies in the community that provide services for our offender population. Collaboration with other agencies, including private, public, not-for-profit, and faith-based agencies, allows for a reduction in the duplication of services as well as the availability of additional resources. This year, Parole Services has increased the housing resources available to sex offenders by partnering with recipients of grant monies from the

# Office of Re-Entry and Community Services

Serious and Violent Offender Re-Entry Initiative including the ACES Program in Indianapolis. In addition, Parole Services Division has worked extensively with Community Corrections Counties to amend their grants in order to provide aftercare services for parolees. These services would include substance abuse counseling, work release services, assessment, case management, and other services that would aid in transition from facility to community.

In order to provide a continuum of services, Parole has made offender data available to local law enforcement agencies such as Community Corrections and County Probation agencies. A committee has been established with members from Parole Division and Community Corrections Division to address collaborative efforts and identify areas of need, including the provision of alternative community sanctions for use in responding to parole violations. Additionally, cases where offenders are released to dual jurisdiction are being addressed on a case-by-case basis to determine if it is in the best interest of the client to be released from parole supervision, allowing probation or community corrections to provide case management services.

Efforts are currently underway to implement a program of intelligence sharing between Parole Districts in the central part of the state and law enforcement agencies including State Police and Indianapolis Police Department. The agencies will share intelligence regarding gang activity and firearms activity.

In an effort to provide a seamless and successful re-entry for offenders, Parole Services is cross training with the facility re-entry team (Unit Team) for each offender. The first annual Unit Team Manager retreat was held in October at Putnamville Correctional Facility. The retreat included key parole personnel and addressed factors in successful releases including communication and case planning. Parole Agents are now participating in team meetings with the Unit Team, including the offender, while the offender is still incarcerated. With the opportunity to learn more about the offender, the offender's family, and the individualized needs of the offender prior to release, Parole Agents have more data available for decision making and planning. Video-conferencing is being made available at each Parole District Office to facilitate Parole participation in team meetings as well as to provide the opportunity for family meetings prior to reunification at release.

## Highlights and Accomplishments

- In March 2006, two new Parole District Offices were created with the designations Parole District 1 (PD1) and Parole District 9 (PD9). PD1 is housed at the Plainfield Re-Entry Educational Facility. PD9 is located on the west side of Marion County.
- In August 2006, specialized units were created within Parole Districts to handle specific offender populations including a substance abuse unit in Ft. Wayne and an intensive supervision unit to handle the highest risk offenders in Indianapolis.
- In December 2006, Youth Service Transition Specialists were converted to State Parole Agents as more of the State's juvenile offender population was absorbed back into County programs at release.
- In January 2006, the Sex Offender Management and Monitoring Program was expanded to include the treatment and supervision of juvenile sex offenders. Utilizing the Containment Model with juvenile offenders increases public safety.
- In May 2006, a Parole Training Director was retained and in December the Division finished rolling out a parole-specific, four-phase training program for continued staff development. The four phases include orientation, on-the-job training, a week-long academy-style basic training, and continued in-service training and development.
- In April 2006, six Certified Firearms Instructors were trained and certified, allowing for decreased dependence on other divisions within the Department for training needs. Additionally, every Parole Agent who chooses to do so may now qualify to carry a sidearm while on duty.
- In December 2006, Parole increased officer safety with the provision of new bullet-resistant vests for each Parole Agent.

# Office of Re-Entry and Community Services

- In July 2006, agent mobility was increased with the provision of laptop computers for every Agent and the transition to electronic record-keeping for case management, allowing more time in the field.
- In October 2006, work began on a pilot project for supervision of Sexually Violent Predators with the use of Global Positioning System Equipment (GPS) in accordance with new statutes.
- Throughout the year, software improvements have been made and a new software system is being developed to track offenders, make data easily accessible for use in decision making regarding the reassignment of resources based on parole populations by county. The new system will be web-based, making data accessible in the field which will further increase agent mobility.

## Community Corrections Division Deana McMurray, Director of Community Corrections Division

Deana McMurray holds a Bachelor of Science Degree in Elementary Education from Indiana University. She is a former Allen County Police Cadet entering the criminal justice field full time in 1983 as Administrator of a Pre-Trial Diversion Program. She previously served as a certified Adult Probation Officer and Executive Director for Alcohol & Drug Services Program/Community Corrections establishing the agency in Johnson County in 1989. In March 2005, her career path led her to her current appointment as Director of Community Corrections for the Indiana Department of Correction. Deana is a licensed teacher and is certified to conduct LSI-R Assessments and teach the Thinking for a Change and PRIME for Life Curriculum's.

Her other affiliations included Past Secretary of the Indiana Correctional Association and Past President of the Indiana Association of Community Corrections Act Counties (IACCAC).

### Purpose of the Community Corrections Division

To assist the Indiana Department of Correction in fulfilling its mission by establishing and operating community corrections programs that prevent crime or delinquency, divert offenders from the Indiana Department of Correction, provide programs for committed offenders and or persons ordered to

participate in community corrections as a condition of probation in accordance with IC 11-12.

The Community Corrections Division oversees the allocation of \$27,000,000 awarded annually to Community Corrections agencies across the State by the Indiana Department of Correction. There are sixty-eight (68) counties statewide currently participating in Community Corrections. Each agency is governed by local advisory boards whose membership is established by state statute. Community Corrections also oversees the Community Transition and Forensic Diversion Programs in which all counties are eligible to participate.

Programs vary by county and types of programs include work release, home detention, community transition, day reporting, work crew and a variety of juvenile alternative programs. In addition, programs provide numerous services including risk & needs assessments, behavior plans, cognitive skills programs, job skills, substance abuse assessments and treatment, etc.

### Numbers Served

Community Corrections programs served 47,315 adult offenders from July 1, 2005 to June 30, 2006. Of those 19,425 were misdemeanants and 17,684 were felony offenders.

In addition, Community Corrections also served 10,206 juvenile offenders.

Please note that IDOC funds approximately 1/3 of all Community Corrections programs statewide and user fees assessed to the offenders and county funds cover for the remainder of the budgets. IDOC funds are only used for felony offender programming and counties are required to cover the cost of misdemeanants through offender user fees.

The Community Transition Program (CTP) served 1,752 offenders of the 5,806 offenders eligible for CTP from 7/1/05 through 6/30/06.

### Accomplishments for 2006 Include

- Increased utilization of technology
- Revision of the grant application
- Multiple state agency review of the grant applications
- Development and implementation of a new funding formula
- Further development of statewide Community Corrections Training Academy

# Office of Re-Entry and Community Services

- Increased utilization of Community Transition Program, revised policies and held statewide training for all participating counties
- Conducted follow up and review of Forensic Diversion Programs
- Implementation of statewide initiative requiring evidence based practices
- Initiated process to discuss residential standards, juvenile program issues, and gender responsiveness programming needs

## Juvenile Services

### Kevin Moore, Director of Juvenile Services

Kevin Moore began his duties as the Director of Juvenile Services in October 2005. Prior to this position, he was the Department's Director of Case Management. Mr. Moore also served as the Superintendent at the Indianapolis Juvenile Correctional Facility for seven years and the Plainfield Juvenile Correctional Facility for five years. Other work experience with the Department of Correction includes positions in Parole, Work Release Centers and Administrative positions in the Central Office. He has a total of 22 years experience with the Department of Correction.

### Settlement agreement with the U.S. Department of Justice

In February 2006, the State entered into a settlement agreement with the U.S. Department of Justice. This agreement outlines specific areas of operation at two juvenile facilities. The areas of focus in the agreement are the provisions of mental health services, protection from harm, and special education. While the agreement is specific to two facilities, Logansport Intake and the South Bend Juvenile Facility, the Department has pledged to require all juvenile facilities to meet the standards outlined in the agreement.

In the area of mental health, the intake unit has strengthened its processes to ensure communication among mental health professionals and with other staff is complete and timely. All facilities now administer a mental health screening instrument, the MAYSI-2, to all incoming youth to determine which youth may need immediate protection, need further evaluation, or need referral to the psychiatrist. Additional measures to monitor the use of psychotropic medications have also been implemented.

Protection from harm continues to be at the forefront of the settlement agreement. Along with the revised grievance procedures, a telephone hotline has been established to ensure youth confidential reporting of allegations of abuse or mistreatment. Monitoring reports sent to the DOJ report the frequency of issues relating to youth and staff safety.

In the past year, all juvenile facility teachers were required to achieve certification in special education. This mandate is based upon the high percentage of youth determined to be in need of such services. New textbooks and increased training are part of the issues in place to ensure that educational needs are being met.

### Pendleton Juvenile Correctional Facility Control Unit

In July 2006, the Department opened a Juvenile Control Unit at the Pendleton Juvenile Correctional Facility. This unit is designed and programmed to manage the most violent youth committed to the Department as juveniles who continue to demonstrate behavior that is dangerous to other youth and staff. A rigorous referral and approval process ensures that only those youth with the most egregious and dangerous behavior are assigned to this unit.

### Community Transition Program Grants

Five counties were funded through Community Correction Grants for implementation of juvenile community transition programs. These counties will resume jurisdiction of the youth upon their release from the IDOC and provide the aftercare support needed for a successful return home. While the youth is receiving treatment with the Department, counties are working with their families to strengthen relationships and parenting skills.

### Juvenile Re-Entry Workgroup

An initial meeting of the Juvenile Re-entry Workgroup was held in June 2006. The initial meeting focused on the current status of juvenile re-entry and had much discussion regarding connecting youth to their community schools. This meeting was enhanced by the diverse and well experienced background of the invited participants.

# Office of Re-Entry and Community Services

	Community Corrections Base Grant			CTP Funds		
	Grant Allocations Awarded SFY 06	Grant Allocations to be Awarded 7/1/06 - 12/31/06 (New Formula Allocation Based on Level of Compliance)	Amount of 10% Reduction for 7/1/06 - 12/31/06	CTP Funds Awarded for SFY 06	CTP Funds to be Awarded for 7/1/06 - 12/31/06 (New Formula Allocation)	New Total Allocation for 7/1/06 - 12/31/06 (Base Grant + CTP)
Allen-Juvenile	\$118,578.00	\$53,360.10	\$5,928.90			\$53,360.10
Clay	\$96,006.00	\$43,202.70	\$4,800.30	\$17,100.00	\$7,101.00	\$50,303.70
Dearborn- (SE Regional)	\$312,782.00	\$140,751.90	\$15,639.10	\$41,040.00	\$7,100.50	\$147,852.40
Fayette	\$231,986.00	\$104,393.70	\$11,599.30	\$16,720.00	\$1,420.00	\$105,813.70
Hancock	\$194,352.00	\$87,458.40	\$9,717.60	\$35,720.00	\$10,651.00	\$98,109.40
Henry	\$286,123.00	\$128,755.35	\$14,306.15	\$30,660.00	\$17,752.00	\$146,507.35
Howard-Adult	\$214,292.00	\$96,431.40	\$10,714.60	\$80,613.00	\$48,995.50	\$145,426.90
Jackson	\$153,048.00	\$68,871.60	\$7,652.40	\$26,980.00	\$2,130.00	\$71,001.60
Jay	\$95,744.00	\$43,084.80	\$4,787.20	\$14,680.00	\$7,811.00	\$50,895.80
Johnson	\$440,939.00	\$198,422.55	\$22,046.95	\$72,580.00	\$7,811.00	\$206,233.55
Morgan	\$208,277.00	\$93,724.65	\$10,413.85	\$43,700.00	\$3,550.50	\$97,275.15
Scott	\$175,506.00	\$78,977.70	\$8,775.30	\$14,820.00	\$7,101.00	\$86,078.70
<b>TOTAL</b>	<b>\$2,527,633.00</b>	<b>\$1,137,434.85</b>	<b>\$126,381.65</b>	<b>\$394,613.00</b>	<b>\$121,423.50</b>	<b>\$1,258,858.35</b>

# Office of Re-Entry and Community Services

	Community Corrections Base Grant			CTP Funds		
	Grant Allocations Awarded SFY 06	Amount of 10% Reduction from Previous 6 Months	Base Funding for 1/1/07 6/30/07 without Reduction	Grant Allocations to be Awarded 1/1/07 - 6/30/07 (1/2 of 05-06 Funds + 10% Reduction from Previous 6 Months)	CTP Allocation for 1/1/07 - 6/30/07	New Total Allocation for 1/1/07 - 6/30/07 (Base Grant + CTP)
Allen-Juvenile	\$118,578.00	\$5,928.90	\$59,289.00	\$65,217.90		\$65,217.90
Clay	\$96,006.00	\$4,800.30	\$48,003.00	\$52,803.30	\$7,101.00	\$59,904.30
Dearborn-(SE Regional)	\$312,782.00	\$15,639.10	\$156,391.00	\$172,030.10	\$7,100.50	\$179,130.60
Fayette	\$231,986.00	\$11,599.30	\$115,993.00	\$127,592.30	\$1,420.00	\$129,012.30
Hancock	\$194,352.00	\$9,717.60	\$97,176.00	\$106,893.60	\$10,651.00	\$117,544.60
Henry	\$286,123.00	\$14,306.15	\$143,061.50	\$157,367.65	\$17,752.00	\$175,119.65
Howard-Adult	\$214,292.00	\$10,714.60	\$107,146.00	\$117,860.60	\$48,995.50	\$166,856.10
Jackson	\$153,048.00	\$7,652.40	\$76,524.00	\$84,176.40	\$2,130.00	\$86,306.40
Jay	\$95,744.00	\$4,787.20	\$47,872.00	\$52,659.20	\$7,811.00	\$60,470.20
Johnson	\$440,939.00	\$22,046.95	\$220,469.50	\$242,516.45	\$7,811.00	\$250,327.45
Morgan	\$208,277.00	\$10,413.85	\$104,138.50	\$114,552.35	\$3,550.50	\$118,102.85
Scott	\$175,506.00	\$8,775.30	\$87,753.00	\$96,528.30	\$7,101.00	\$103,629.30
<b>TOTAL</b>	<b>\$2,527,633.00</b>	<b>\$126,381.65</b>	<b>\$1,263,816.50</b>	<b>\$1,390,198.15</b>	<b>\$121,423.50</b>	<b>\$1,511,621.65</b>

# Office of Re-Entry and Community Services

At this meeting the Department announced its plans to implement the Child and Adolescent Needs and Strengths assessment for all youth admitted to a facility. This assessment instrument started in November 2006 and identifies those areas of strength of each youth to build upon.

Over the summer 2006 facility visitation rules were reviewed which resulted in much broader visitation opportunities for families. Building upon this expansion of family contact will be the development and implementation of family focused groups that will provide an opportunity for families to work together for a successful re-entry of their child.

## Program Division

**Diana L. Williams MSW, LSW, CADACII, CCS, NCACI**  
**Director of Programs**

Diana is the Director of Programs for the Department of Correction, formally the Director of Substance Abuse Programs. Before working for the Department of Correction, Diana was the Bureau Chief of Addiction Services for the Department of Mental Health and Addiction with the Family and Social Services Agency. Diana has over 20 years experience in the addiction treatment field as a Clinical Supervisor, Therapist and Case Manager. Diana has been trained to train Evidence-Based Practices in Addiction, Serious and Violent Offender Re-entry Initiative by the Addiction Technology Transfer Center as well as Matrix Model Therapy, Cognitive Behavioral Therapy and Motivational Enhancement Therapy geared for addiction treatment.

The Director of Programs is responsible for direct oversight for all Department operated educational services, substance abuse services, case management services, and religious and volunteer services. She is responsible for researching, developing, implementing, evaluating, and maintaining all new program initiatives. This year, the IDOC added a new area to the Programs Division. The Gender Responsive Programs section, headed by Dana Blank, former Superintendent of Indiana Women's Prison, focuses on programming at female adult and juvenile facilities, and the standardization of programming among all adult female facilities. The office is also working with community partners to create safe and affordable housing opportunities for newly released female offenders and their children.

## Highlights and Accomplishments

- Inside-Out Dads Program implemented at all adult male facilities
- IDOC Therapeutic Communities focused on Substance Abuse implemented at Westville and Branchville



- New Guided Self Study Substance Abuse program implemented throughout the Department
- Six pilot substance abuse programs started in 6 jails
- 6 PLUS units opened in 2006
- Program Work Group established recommendations for Commissioner to improve organization, and monitoring of IDOC programs at all facilities
- Bicycle Restoration "Shifting Gears" Program established
- Wheelchair Restoration Project "Wheels for the World" 320 restored and distributed all over the world
- Second Chance Greyhound Rescue Program- 18 dogs in the program continuously
- ICAAN Program 24 dogs continuously
- Prison Tails Program 8 dogs continuously

## Classification Division

**James S. Wynn, Director of Classification Division**

Mr. Wynn began his career with the Department in 1978 at the Indiana Women's Prison. In 1989, he was transferred to Central Office and was promoted to his current position January of 1997.

The Classification Division is responsible for the security placement of all offenders in the Department, as well as, the management and control of the Department of Correction offender records. Working hand in hand with unit team, re-entry, educational, vocational, substance abuse and other program area staff, classification has



# Office of Re-Entry and Community Services

become an integral part of the process ensuring that offenders are provided with the opportunity for addressing the needs that have caused their involvement in the criminal justice system.

## Offender Placement

The Offender Placement Section is responsible for assigning and placing all offenders committed to the Department of Correction into the appropriate security level and facility within that level. These decisions are based on several factors including their classification designation score. This score is based on the seriousness of their committing offense, prior criminal history, length of sentence, institutional behavior and age. In addition, each offender is evaluated for medical and psychiatric needs, as well as, any disability that may require special accommodations. Each offender's programmatic needs are also outlined as a part of the classification assignment process.

### The Central Office Offender Placement Section is responsible for the following:

- Makes final decision on offender inter-facility transfers
- Mediates and resolves questions concerning transfer of offenders requiring special consideration
- Pays particular attention to the management of transfers in and out of Special Housing Units, Protective Custody Units and Secure Confinement Areas
- Visits with facility staff including administrative, supervisory and line staff to insure consistency
- Monitors the calculation of sentences including credit time awards to insure that each offender's release date is accurate
- Conducts facility audits of classification release functions

## Records Section

The Records Section is responsible for the management and control of the Department of Correction offender records issues, including the development and review of the Records Policy and Procedure.

### The Central Office Records Section is responsible for the following:

- Providing records personnel with the knowledge of departmental records policy and procedure necessary to ensure consistency and accuracy in application
- Ensuring that the established procedure is followed for the storage, retrieval and disposition of offender records in all Department of Correction facilities

- Responding to outside inquiries from offenders, relatives, lawyers, criminal justice authorities and other public officials concerning offender record information
- Managing and overseeing the central office records scanning system
- Working with the Office of Technology in implementing a new scanning system for offender records to be more efficient and meet the needs of Central Office staff.

## Highlights and Accomplishments

- Revision of Classification Procedure

With the assistance of a National of Institute of Corrections grant, the Classification Division was able to contract with JFA Institute to help in the revision of the entire classification process including the development and implementation of a new Classification Designation Instrument.

The current review, which was completed in January 2006, resulted in the following:

- A validated Classification Designation Instrument for both adult males and females in determining the appropriate security level placement.
- Revision of security level criteria allowing a greater number of offenders to be considered for minimum security placement as they transition back into the community.
- Revision of the offender Needs Assessment to be used in determining those factors that need to be addressed in order to give each offender the best chance of remaining free of the criminal justice system upon release.
- Development of a Risk Instrument to help in determining the degree of supervision necessary for offenders being released to community supervision.
- Revision of classification policies/procedures to ensure coordination with the entire re-entry process.

This review is an on-going process designed to place the offender in the appropriate security level and facility within that level that will enhance their chance for a successful re-entry back into the community.

- Implementation of an Adult Program Management System

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The Classification Division, in conjunction with the Department of Correction Technology Services Division, was able to develop and implement the Department's first program tracking system. Classification staff have continued to train Unit Team and Classification staff in each of the facilities throughout the state.

The purpose of the Adult Program Management System is to:

- Provide the Department with automated functionality in the area of offender programming.
- Allow the listing and reporting of program services from recommendation to completion.

As outlined in Indiana Code, this information is a factor in determining the appropriate facility and security level for the offender. Adult Program Management tracks current adult program participation of each offender for which he or she is: 1) Recommended, 2) Enrolled, and 3) Completed, while incarcerated in the Department of Correction.

The Adult Program Management System has become an integral part of the revised Case Management Process and Re-Entry Accountability Plan that serves to track the identified needs of each offender.

- Revision and Implementation of Release Procedure

In conjunction with the revision of the classification, unit team and transition procedure, the Records Procedure was updated to coincide with a comprehensive, systematic approach to the entire re-entry process. A main point in the revision ensures that classification, unit team and re-entry staff are all coordinated in the intake, placement, programming and re-entry services provided to each offender.

The revision emphasized the fact that the release process begins the moment the offender is admitted into the custody of the Department.

The current review resulted in the following:

- Documents the role of release as a part of the entire re-entry process that begins when an offender is initially incarcerated with the Department.
- Ensures greater communication between different areas within the facility, as well as, parole,

probation, community corrections and the courts.

- Ensures that parole, probation and community correction agencies receive release documentation well in advance of the actual release. This allows more time to resolve issues involving problem releases.

## Other Accomplishments for 2006

- Revision of Reception Diagnostic Center Intake Process to increase efficiency in processing offenders
- Developed an abbreviated Admission Summary for offenders admitted with less than six (6) months to serve that emphasizes re-entry back in the community
- Began the process of transferring Sex Offenders to comply with the legal requirement of Sex Offender Treatment

## Mental Health and Behavioral Management Dr. Bill Elliot, Director of Mental Health and Behavioral Management

Dr. Elliot worked as a counselor and administrator at Rockville Training Center from 1974-1984. He then served as Chief Psychologist at the U.S. Penitentiary in Terre Haute until he retired from the Federal Bureau of Prisons in 2004. Dr. Elliott returned to the IDOC in 2004 as the Lead Psychologist at Rockville Correctional Facility. He assumed his current position in July, 2006. Dr. Elliott has authored numerous professional journal articles in the area of offender counseling and treatment, and he is the author of, *Game Over! Strategies for Managing Inmate Deception*.

## Highlights and Accomplishments

- In partnership with the Liberty Behavioral Health Corporation, the Department undertook a major restructuring of the Sex Offender Management and Monitoring Program in order to comply with newly passed legislation calling for mandatory sex offender treatment. Approximately 3,400 adult male sex offenders have been or will be transferred to Miami Correctional Facility or Plainfield Correctional Facility where they will participate in comprehensive and specialized sex offender treatment. Aftercare treatment, polygraph examinations, and close monitoring by parole agents are provided following the offender's release from confinement.
- As a result of exceptional effort by a team of counselors at Pendleton Juvenile Correctional Facility, with unwavering support from facility management, the Department implemented the Sex Offender Treatment and Education Program (STEP). This

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program features both a residential component, for medium and high risk offenders, and outreach capability for low risk and mentally ill/low functioning offenders.

- A variation of STEP, emphasizing a gender-based treatment curricula, has been implemented for the relatively small number of female sex offenders housed at the Indiana Women's Prison and Indianapolis Juvenile Facility.
- The Department has successfully completed an effort to transfer mentally ill offenders from the Special Housing Unit at Wabash Valley Correctional Facility to the in-patient treatment unit at New Castle Correctional Facility. This effort involved close cooperation among the IDOC, the GEO Corporation, and Correctional Medical Services.
- The Department has significantly enhanced the effectiveness and efficiency of mental health service delivery to students at all Juvenile Correctional Facilities. Psychological assessment, mental health counseling, and psychiatric services have all been reconfigured in order to improve the timeliness, comprehensiveness, and continuity of care provided to mentally ill and low functioning juvenile offenders.

## **Substance Abuse Program**

The Department of Correction Substance Abuse Program has demonstrated significant improvements in program efficiencies, and increasing substance abuse treatment services to the offender population during 2006.

- The Department's CLIFF Units, which are modified Therapeutic Communities that focus on treating methamphetamine addiction have been very successful in graduating offenders from their treatment programs during 2006. The Miami Correctional facility and Wabash Valley CLIFF Units will successfully graduate (projected) 430 offenders from these intensive treatment programs for men. In addition, the female CLIFF Unit at Rockville Correctional Facility will graduate (projected) 120 offenders from their program. These programs have a strong focus on treating addiction as well as addressing criminal thinking. Preparing offenders for successful re-entry into the community is the primary goal.
- The Department's two substance abuse treatment Therapeutic Communities located at Westville Correctional Facility and Branchville Correctional Facility have had a very productive year. These programs are modified Therapeutic Communities that provide intensive chemical dependency treatment as well as addressing criminal thinking and other criminogenic factors. The two Therapeutic Communities graduated approximately 450 offenders during 2006. As above, preparing offenders for successful re-entry into the community is the primary goal.
- The department has taken steps to increase productivity in its outpatient treatment programs thru the utilization of technology, streamlining documentation, and improved accountability. In addition the Department developed a Guided Self Study for offenders that replicate our current Phase One Education Groups. This allows offenders to complete the education component with minimal staff guidance, and they can work to complete it at their own pace. This also has freed up staff time to provide additional treatment services to the offender population.
- With the strong productivity in the CLIFF Units, Modified Therapeutic Communities, and outpatient programs, the Department has a current capacity to serve approximately 3800 offenders on any given day. Waiting lists for Substance Abuse Services were also significantly reduced. In January 2006 there were 975 offenders on the waiting list, in December this waiting list had been reduced to 450. A reduction of over 50 %. This was accomplished despite the fact that the federal dollars supporting the two Therapeutic Communities were reduced by approximately 50% and with no additional general fund monies.
- Offenders earn credit time for successfully completing the Department's Substance Abuse Programs. During 2006 the department Substance Abuse Program generated about 15,500 months of earned credit time. At a per diem of \$57.69 this equates to \$26,825,850 in bed days. Because offenders spent less time in the Department, this translates to a reduced average bed demand over the last year of 1290 beds.

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- In an effort to ensure that the Department's Substance Abuse Programs are both efficient and effective, we have agreed to participate in a national research project to be conducted by the Behavioral Research Institute at Texas Christian University. The results of this research will allow us to determine program strengths and weaknesses, and help determine how they can be more effective. This will support the goal of helping offenders successfully reintegrate into the community, and reduce recidivism.

## Case Management

### David S. Burch, Director of Case Management

David S. Burch began working for the Indiana Department of Correction as the Director of Case Management in July of 2006. Prior to being hired by the Department, Mr. Burch was employed in various roles at Volunteers of America and Community Education Centers over the past 10 years. Those roles included Counselor, Case Manager, Team Leader, and Operations Manager.

## Re-Entry Services

In January of 2006, the Re-Entry process was implemented throughout the state. In June, follow-up training sessions, held in the northern and southern regions of the state, addressed re-entry procedures for Adult Case Management, the Unit Management process, and the development of Re-entry Accountability Plans (RAPs) for each offender.

## Unit Management Team

Each Unit Management Team consists of a core group of employees who coordinate all of the Department's re-entry functions at the facility level for each offender. The core members of the Unit Team are Unit Managers, Case Managers, Counselors, and any staff involved in the day to day activities of an offender. The Unit Manager oversees the operation of the team. The Case Manager is the point person for the offender's case and plays a key role in the development of the Re-Entry Accountability Plan, a comprehensive agreement between the offender and the Unit Team outlining actions, events, and responsibilities during the term of incarceration and period of parole supervision. The Counselor is involved in the day-to-day activities and programming for each offender. The Unit Team is also encouraged to involve staff from Custody, Education,

Treatment, Parole, and any community agency involved in the release of a specific offender.

## Training

In June of 2006, the Department delivered training statewide to all Unit Team Staff. This training covered the Re-Entry Policy and the delivery of Case Management Services. Unit Team Staff from all facilities attended this training.

Unit Managers were all certified as Field Training Officers in August of 2006. Unit Managers are now implementing six-month-long on-the-job training checklists for their Case Managers and Counselors, covering offender classification, RAPs and RAP reviews, offender assessment tools, and Departmental computer programs.

Assistant Superintendents and Parole Supervisors attended a retreat held August 28-30 at McCormick's Creek State Park. The retreat focused on Re-Entry and the implementation of the Re-Entry Policy. During this retreat, staff participated in mock unit team role-playing sessions, and completed various tasks to better understand Unit Management Teams and the Department's Case Management Process.

## Re-Entry Accountability Plans

The Re-Entry process for each offender at the Department of Correction begins the first day of their incarceration. Offenders are assessed according to their individual risks and needs. Following the assessment process, programming and services will be provided to each offender as indicated by the assessment results. These program opportunities and services will be outlined in each offender's individual Re-Entry Accountability Plan. RAP's will be developed and managed by the Unit Team Staff. Each offender's individual needs will be reassessed at a minimum of once every six months. Within one year from an offender's release, needs are reassessed at a minimum of once every ninety days.

## Progress Reports

Within 180 days of each offender's release, a Progress Report including a RAP Summary is sent to the community of release. The Progress Report gives information regarding programming completed while in the Department of Correction. Programming included in the RAP Summary could include; education, substance abuse, mental health treatment, medical needs, employment obtained, etc. The Progress Report is made available to any agency which is or will be providing a lawful service to an offender incarcerated in the Department.

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## Education Services

### John Nally, Director of Education

Mr. Nally began his teaching career with the Department in 1967. Mr. Nally has been a classroom teacher in both the adult and juvenile systems for males and females. Prior to his appointment as Director, he was the Coordinator for Distance Technology and the coordinator for Special Education services.

The Indiana Department of Correction provides educational services to more than 7,100 adult offenders on a daily basis. Literacy, GED, ESL, Thinking for a Change, Special Education, and 59 career programs in twenty-one separate career categories are provided in seventeen adult facilities utilizing 155 licensed teachers. Additionally, the Department provides literacy, GED, and career technical programs with two university partners at Miami and Wabash Valley Correctional Facilities. Six Indiana-based universities provide associate and bachelor degree programs.

Adjudicated delinquents housed in the Department's six facilities are provided services by 82 licensed teachers who also possess special education endorsements. The six schools average 851 students on a daily basis. In an on-going effort to bridge the gap between the students' public school experience before and after his/her incarceration, IDOC Juvenile Facility schools are accredited by the North Central Association as Comprehensive Special Purpose Schools. All schools are accredited by the North Central Association as Comprehensive Special Purpose Schools. Courses are aligned to Indiana's General High School Diploma with the programs meeting Indiana's compulsory education law as well as the legal mandates of No Child Left Behind (NCLB) and the Individuals with Disabilities Education Improvement Act (IDEA). For those students who qualify, the GED program and testing service is available. The system's curriculum provides for the student to maintain his/her standing in grade placement and credits for re-integration with the appropriate age and grade group upon return to the last public school of record.

Seventy-three percent of all incoming juvenile offenders are ninth and tenth-graders. Sixty-five percent of all incoming offenders test below the Department's standard for literacy.

## Demonstrated Improvements

The adult educational programs since January 2005 have made these improvements:

- Enrollments are up 33%
- Completers of all programs have increased, 27%
- Literacy completers are increased, 20%
- GED completers are increased, 30%
- College degree completers are increased, 24%

Although the student enrollment decreased by 31% during the school year, the juvenile educational programs made these improvements:

- GED completers increased 16%
- High School credits earned remained constant at 3,400 issued

## Significant Improvements

- Ivy Tech and the Indiana Department of Correction partnered to provide industry focused educational programs at the Plainfield Re-Entry Education Facility.
- The Department's college partners have begun a letter-of-articulation process with the Department's in-house vocational programs.
- A formal process between the U.S. Department of Labor's Apprenticeship program and selected programs was initiated.



CAD Drafting students learn the fundamentals of drafting on the computer. The experiences from this class include 2-D and 3-D designs as well as architectural drafting.

# Office of Re-Entry and Community Services

## Significant Challenges

- Eliminate the waiting lists in adult facilities for vocational programs.
- Expand basic literacy programs for the Department's 8,000 incarcerated illiterates.
- Maintain compliance with Individuals with Disabilities Education Improvement Act (special education) in both the adult and juvenile schools.



**CAD Drafting students learn the fundamentals of drafting on the computer. The experiences from this class include 2-D and 3-D designs as well as architectural drafting. Graduates from this CAD Drafting program are eligible for credits from Ivy Tech State College via Letters of Articulation.**



**Printing students are taught many aspects of the printing business. These students are creating a printing "plate" on this plate-burning or plate exposure unit to use on the off-set printer. Printing graduates are eligible for credits from Vincennes University via Letters of Articulation. Discussions are underway for Letters of Articulation with Ivy Tech State College in the future.**

## Religious Services and Community Involvement

### Reverend Stephen Hall, Director of Religious Services and Community Involvement

Rev. Stephen Hall has nearly 30 years of experience in the ministry. He has been with the Department of Correction since 1997, having served as Chaplain at North Central Juvenile Correctional Facility, Putnamville Correctional Facility and Indiana Women's Prison before coming to the Central Office as Director of Religious Services and Community Involvement in 2002. He also serves as the Chaplain to the Central Office staff.

The Religious Services and Community Involvement Division is responsible for technical supervisor of the IDOC's 35 facility Chaplains who are responsible for the development of facility religious programs for all faith groups at their facilities. The Division also responds to concerns of inmates who feel their religious needs are not being met and oversees the Purposeful Living Units Serve (PLUS) program, the IDOC's Faith- and Character-based re-entry initiative, in addition to recruiting, training and mentoring facility Community Involvement Coordinators who in turn are responsible for recruiting volunteers to help enhance program delivery and inmate rehabilitation. This section also oversees the IDOC's Fatherhood program.

### Highlights and Accomplishments

One of the most exciting accomplishments has been the expansion of the PLUS program from six facilities this time last year to a total of fourteen at this time. These faith- and character-based housing units are now in all security levels, male and female, adult and juvenile. The PLUS curriculum helps prepare participants for a successful re-entry by addressing some of the issues that are known to increase the risk of criminal behavior and recidivism, including Thinking Errors, Relationship Problems and Addiction Problems. Other topics include Victim Impact, Healthy Living, Diversity Training, Conflict Management, Time Management and Establishing Healthy and Safe Relationships. The use of community volunteers as Mentors helps reinforce pro-social values by role modeling positive behavior. Mentors also help in the re-entry process by assisting newly released ex-offenders with such things as transportation to job interviews and guidance on how to make appropriate connections with community resources. We are very excited that Correctional Industrial Facility and Indiana Women's Prison, our two pilot sites for PLUS, have completed a full cycle and held graduation ceremonies in October.

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The Division of Religious Services and Community Involvement is collaborating with faith- and community-based organizations to continue the work begun in the PLUS program upon release into the community by establishing after-care programs that will teach some of the core curricula and provide a supportive network.

## Medical Services Division

### Dr. Elton Amos, Director of Medical Services

Dr. Amos became the Department Director of Medical Services after serving as the Medical Director at the Rockville Correctional Facility and as a Physician Provider at Indiana State Farm for Prison Health Services. He also previously practiced family medicine in Fort Wayne, Indiana.



### Highlights and Accomplishments:

- Developed and conducted a Suicide Prevention Summit, bringing together County Jail, Community Mental Health Centers, and many community based social service groups interested in the Department's approach to preventing suicide
- Designated the New Castle Correctional Facility as an acute care psychiatric treatment location for the Department.
- Sex Offender treatment has been relocated to designated facilities, Miami Correctional Facility and Plainfield Correctional Facility.
- The Sex Offender Monitoring and Management programs have been re-evaluated and modeled to fit the needs of the offenders in Indiana.

- Utilization of the Electronic Medical Record system, allowing quick and reliable access to offender medical and dental records; this also increases responsiveness to agency and individual correspondences.
- Implementation of an electronic grievance system, which has nearly eliminated paper processing and the labor intensiveness of grievances
- Working with CMS, a correspondence system known as RESOLVE was developed that minimizes the response wait time and allowing for better communication between the facility medical units and central office.
- Instituted Regional Hospital and Clinic utilization throughout Indiana, reducing offender movement and accessing quicker emergency and outpatient care.
- Developed Strategic Plans for pandemic and epidemic outbreaks, and other emergency situations.

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## Northern Region

### Cecil K. Davis, Director of Northern Region Operations

Mr. Davis is the Northern Regional Director with the Indiana Department of Correction. He began his career with the Department in 1981 as a correctional officer at Westville Correctional Facility. Mr. Davis has served in a variety of positions including superintendent at two juvenile facilities and the Indiana State Prison, in Michigan City just prior to his assignment as the Northern Regional Director.

#### Highlights and Accomplishments

The emphasis for 2006 has been on improving the operations of the facilities, increasing community service and enhancing offender opportunities for change and growth.

- Over 181,000 Community Service hours were logged through October of this year through the use of offender labor in assistance to regional communities and governments.
- Standardized operational procedures through facilities to maximize safety, security and improve operational efficiencies.
- Creation of a Security Enhancement Committee to review facility security procedures in an effort to promote security and public safety.
- Creation of a Safety Enhancement Committee to review facility security and safety procedures to promote safety and educate staff and offenders on workplace safety issues.
- Standardized facility reporting on progress of annual goals and objectives through quarterly facility reviews.

## Southern Region

### Rondle Anderson, Director of Southern Region Operations

Mr. Anderson is the Southern Regional Director with the Indiana Department of Correction. He began his career with the Department of Correction in 1977 as a Correctional Officer and was then promoted through the ranks to his most recent appointment as Southern Regional Director. Some of his past appointments were Superintendent and Director of Juvenile Services. He has a Bachelor's of Science degree in Criminal Justice from Indiana University.

The Southern Regional Director provides supervision and direction to sixteen facilities and 5 contract facilities located in the Southern half of Indiana.

#### Highlights and Accomplishments

- Systemic approach to entry and exit procedures throughout the Southern Region
- Monitoring of Critical Incident Management
- Overseeing capacity expansion at Edinburgh, Madison, Henryville and Indianapolis Juvenile Correctional facilities
- Providing additional support for the facilities through increased visits and inspections
- Coordinating 120 bed stand alone boys unit on the grounds of Indianapolis Juvenile
- Monitoring the creation and operation of Plainfield Re-Entry Educational Facility
- Enhance the "inmate to work mate" program at Rockville, Plainfield, Women's Prison and Branchville Correctional Facilities

## Operational Support Services Division

### Lina Presley, Director of Operational Support Services Division

Ms. Presley, Director of Operational Support Services, began working for the Department in 1979 as a Correctional Officer. She was promoted to Director of Operational Support Services, her current position, in May 1999. She oversees the movement of all offenders and monitors the Security Threat Group activity in all Department facilities.

Operational Support Services oversees the Indiana Department of Correction's offender accountability system and ensures consistency and continuity in maintaining an accurate count of offenders daily. Intra/inter-agency movement of offenders is monitored daily to manage the Department jail population in addition to monitoring the Security Threat Group activity throughout the Department.

The Operational Support Services division has many responsibilities which include providing uniform and consistent counts, coordinating movement of Department offenders within the county jail system, providing constant awareness of offender locations, coordinating offender arrivals for adult intake facilities, coordinating inter-department movement of all adult offenders, monitoring



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all offenders identified with Security Threat Group affiliations, and coordinating approval of payment to county jails that have been approved to house Department of Correction offenders.

The numbers of offenders moved from a county jail to the Reception Diagnostic Center or the Indiana Women's Intake in 2006 are shown below.

	RDC	IWI
January	1,013	185
February	1,369	147
March	1,106	175
April	882	142
May	1,225	221
June	1,001	172
July	1,063	173
August	1,357	228
September	1,230	232
<b>TOTALS:</b>	<b>10,246</b>	<b>1,675</b>

The numbers of offenders moved from the Reception Diagnostic Center or the Indiana Women's Intake to a facility in 2006 are shown below.

	RDC	IWI
January	1,033	163
February	1,570	158
March	1,223	210
April	935	136
May	1,058	213
June	1,107	173
July	1,216	191
August	1,282	211
September	1,260	209
October 1st-13th	535	88
<b>TOTALS:</b>	<b>11,219</b>	<b>1,752</b>

Operational Support Services enters abstracts from the courts. This gives the Department a better snapshot of who is awaiting a Department bed.

## Abstracts Entered Per Month for 2006

January	588
February	545
March	726
April	492
May	771
June	703
July	631
August	544
September	422
<b>TOTAL:</b>	<b>5,422</b>
<b>AVG/MO:</b>	<b>602</b>

Operational Support Services has managed and moved over 1,300 offenders into the Community Transition Program since January 2006. Operational Support Services has saved the Department an estimated \$10,000 a year by changing the processing of progress reports from mailing to the use of fax. Community Corrections, the courts and prosecutors have been very appreciative of this change.

## Community Transition Numbers Reported

Month	Eligible	Accepted	Absconders	Progress Reports
January	480	138	5	28.02%
February	453	132	10	54.38%
March	485	164	6	63.40%
April	524	139	9	46.81%
May	493	148	5	61.34%
June	469	136	4	67.13%
July	566	178	8	74.76%
August	441	133	3	72.18%
September	508	153	11	63.50%
<b>TOTALS:</b>	<b>4,419</b>	<b>1,321</b>	<b>61</b>	

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In addition to these changes, we have worked on securing full-time positions at our larger facilities to work toward a gang-free correctional system. This will help us to provide a safer and more secure environment for our offender population to live and our staff to work.

The Operational Support Services Division also includes the verification of all per-diem and medical claims submitted by the 92 county jails to the Department for payment reimbursement. From January 1 to September 30, 2006, the Department, on an average, received 234 claims per month. The county jails submitted claims in the amount of \$20,573,520 and the amount saved due to corrections of data was \$1,248,786. The Department also reimburses for medical to the county jails when the coverage is for dental or eyewear services. From January 1 to September 30, 2006, the Department received 333 medical claims in the amount of \$310,167 and the amount saved due to corrections of data was \$17,864. From January 1 to September 30, 2006, 585 CTP Per Diem Claims have been submitted in the amount of \$310,167 and the amount saved due to corrections of data was \$17,864. The Community Corrections components have submitted 15 medical claims in the amount of \$40,839 and the amount saved due to corrections of data was \$765.

## **Emergency Response Operations** **Kevin Jackson, Director of Emergency Response Operations**

Mr. Kevin Jackson began his employment with the Department of Correction at the Indiana Reformatory in 1974 as a Correctional Officer. In 1993, he was promoted to Director of Emergency Response Operations and now also serves as a liaison with Indiana Homeland Security.

ERO is responsible for the development and maintenance of the departments emergency operations plan, development and maintenance of policies and training curriculum for all emergency teams, transportation and all use of force areas to include firearms/ammunition, chemical agents and personal protection. ERO includes the Special Emergency Response Team (SERT) and Critical Incident Stress Management (CISM) teams along with 16 emergency Response Operations staff assigned to the field and in Central Office.

## **Highlights and Accomplishments**

- The Director of Emergency Response Operations chaired a committee made up of ERO Staff as well as some Facility Staff, on Security Enhancement for State Facilities. Over several months the committee looked at security operations at various facilities. The Committee presented a report which identified problems in some current practices at the facilities and made recommendations to the Commissioner for changes. The Superintendents are currently implementing the changes into their operations.
- Emergency Response Operations arranged for the Department of Correction to change the outdated and problematic mini-14 rifle that has been used in Department of Correction for the past 25 years, to an AR-15 rifle which is more reliable and requires less maintenance. The Division of Emergency Response Operations negotiated a trade-in allowance with the manufacturer of the AR-15 and saved the state \$172,000.00 in replacement costs.
- The Division of Emergency Response Operations conducted facility shakedowns in 16 of the major facilities. The shakedowns required Emergency Response Operations to coordinate and direct an average of 95 emergency team members to assemble from around the state at a designated facility. The operation requires extensive coordination, multiple team briefings, and directing and supervising multiple teams searching multiple areas of the Facility simultaneously in order to complete the search in one day.
- The Division of Emergency Response Operations was the coordinator for compiling a large report on the Continuity of Operations for our Department for Homeland Security. The report was a project of the Lieutenant Governor to all State Agencies, which will help prepare the State Government in the event of a major emergency situation. This report consisted of essential functions and positions of our Central Office in the event of a major disaster such as 9-11, earthquakes, or tornados.

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- The Division of Emergency Response Operations responded with Emergency Teams on three (3) separate occasions and restored order in the Pendleton Juvenile Correctional Facility and the Indianapolis Juvenile Correctional Facility. This was the first time that full emergency teams responded to a disturbance in a Juvenile Facility. The results proved to be organized and successful in preventing further injury to staff and or offenders.
- The Division of Emergency Response Operations developed and implemented a plan to train, monitor, and perform on the spot corrections of juvenile staff at the Pendleton Correctional Facility to enhance security and educate staff in proper use of force. This program continued for six (6) weeks and proved very successful in making changes and ensuring the facility had staff capable of providing the necessary security.
- The Division of Emergency Response Operations trained instructors in the Juvenile Facilities to begin teaching Quick Response Teams. The Quick Response Team program has been successful in restoring order and preventing incidents from growing larger.
- The Division of Emergency Response Operations conducted a study to reduce the number of SITCON members (negotiators) throughout our Department. This also required a means to provide adequate coverage of negotiators at any facility in the event of a hostage situation. We were able to reduce the number from 262 to 128 members by developing a plan for primary and secondary support from other Department of Correction Facilities. The plan still provided the necessary coverage but saved the Department money in training costs.



The K-9 Aggression Training teaches several different positions and ways for a K-9 to restrict an individual.



The Department of Correction K-9 Team also has canines that are trained in trailing. Above is a canine trailing to pick up a scent that could help locate an individual.



Above an ERO Cadre is showing the SERT trainees a different technique of tactical handcuffing.

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## Program Review Division

**Ron Allen, Director of Program Review Division**

Mr. Allen started his career working with delinquent boys in Kentucky. He then worked with adult probation, parole and training. In 1991 he became the Director of Staff Development and Training for the Department. He was appointed to Director of Program Review in 2006.

The Program Review Division is responsible for the review/audit of Indiana Department of Correction Facilities, Indiana County Jails, and Indiana County Juvenile Detention Facilities to document compliance with American Correctional Association Standards, State Jail Standards, State Juvenile Standards, and other regulations and rules relevant to fire, safety and health in correctional facilities. The Division also documents "Best Correctional Practices" that can be shared among correctional facilities.

During 2006, the Program Review Division conducted/coordinated twenty (20) Facility Reviews, ten (10) Mock ACA Audits, Five (5) ACA Accreditation Audits, and two (2) In-house ACA Audits for Indiana Department of Correction facilities. The Division has also inspected ninety-one (91) county jails and twenty-three (23) county juvenile detention facilities during the year. The Division staff have made regular presentations at the Indiana Law Enforcement Academy and at regional Jail Officer Programs around the State.

The following Indiana Department of Correction Facilities were re-accredited by the American Correctional Association: Wabash Valley Correctional Facility, Pendleton Correctional Facility, Reception Diagnostic Center, Plainfield Correctional Facility and Northeast Juvenile Facility.

The Division is responsible for investigating community-based or State Agencies' inquiries or complaints about county jail and juvenile detention facilities operations requiring recommendations for resolution, improvement or remedy of allegations. During 2006, fifty-two (52) complaints resulted in follow-up telephone contacts, site visits or referral to other "subject matter experts" for resolution.

## Internal Affairs Division

**Willard Plank, Chief Investigator**

Mr. Plank has been with the Department since December 1975, beginning his Correctional career as a Correctional Officer at the Indiana Reformatory (now named the Pendleton Correctional Facility). He served as an investigator at the Pendleton facility since 1980, promoted to the Central Office Internal Affairs unit in 1990. He was promoted to the Chief Investigator position in 1994.

The Internal Affairs unit conducts investigations at the request of the Commissioner or Deputy Commissioners. Internal Affairs investigates or reviews any allegation of misconduct which may potentially violate Department rules and regulations. Investigations may also be undertaken regarding actions of misconduct which are alleged to have occurred outside the Department's jurisdiction or while the employee was off-duty, when the alleged misconduct may have a negative impact on the Department.

The Division supervises the operations of the Investigation units stationed at Department facilities throughout the State. The Internal Affairs Division provides guidance and support for these units and maintains a computer database of all Department internal investigations. When allegations of criminal conduct are uncovered, Internal Affairs coordinates with the Indiana State Police and local Prosecutors to assure that all appropriate criminal sanctions are levied against wrongdoers.

### Highlights and Accomplishments

- Designed, implemented and is still currently monitoring of the Juvenile Abuse "Hotline".
- Hosted all Department investigators for a one day conference presented by Commissioner J. David Donahue, who communicated his expectations of the Internal Affairs Investigation units.

# Office of Operations

- Welcomed a full time Indiana State Police Detective to the unit officially titled "State Police Liaison". The primary duty of the position will be to work in conjunction with the Internal Affairs unit in Administrative investigations that have criminal implications. The Liaison will also be responsible for identifying various training opportunities for the Department's investigators and provide for improved working relationships between the State Police District commands and the facility investigators.
- By invitation, joined the Hancock County Law Enforcement Council.
- Developed an extensive Department Drug Interdiction plan;
- Introduced various pieces of drug detection equipment to facilities.
- Conducted reviews of several security incidents at Department facilities.
- Aided in the coordination of the criminal history background investigations of 7,000+ Department employees.
- Began the planning stages of the first ever 40 Hour Internal Affairs Investigation Academy available to Department employees. The anticipated launch date is March 2007.
- Participated in a Statewide Security Enhancement Team.
- Participated as a member of an evaluation team meeting in Cincinnati, Ohio reviewing the Prison Rape Elimination Act (PREA) nationwide.
- Coordinated and initiated covert surveillance investigations culminating in several criminal arrests and/or disciplinary actions against employees and civilians.
- Conducted several administrative investigations referred to the Indiana State Police and local prosecutors for review of criminal charges.



**Emergency Response Operations Cadre are showing trainees proper ways to use tactical handcuffing.**

# Office of Administration



**Bruce Lemmon, Deputy Commissioner of Administration**

## Office of Administration

Mr. Lemmon has been with the Department of Correction since 1976. He has held numerous positions in the Department that included Recreation Coordinator at

Rockville Correctional Facility, Director of Indianapolis Men's Work Release center, Supervisor of Work Release and also Regional Director of Adult Facilities. Mr. Lemmon holds a Bachelor of Science Degree in Physical Education from Indiana State University, Terre Haute, Indiana.

## Construction Services Division

### Kevin Orme, Director of Construction Services Division

Kevin Orme served as the Physical Plant Director at Putnamville Correctional Facility for 16 years before being named as Director of Construction Services in July 2005.

The Division of Construction Services coordinates and administrates all Capital Construction Projects conducted within the Department of Correction. The Division meets the goals of IDOC through cost effective project design, submission, organization and administration. Construction Services provides the Department of Correction with an internal mechanism to coordinate Capital Construction and Maintenance.

Over the past twelve months the Division of Construction Services has continued to refine process and procedure in the areas of construction and maintenance to save tax dollars. These savings are attained through the coordination of assets and projects throughout the system. By using talented facility staff to effectively supervise offender labor, great savings have been realized.

### Highlights and Accomplishments

- Edinburg Correctional Facility, using offender labor, is renovating two military barracks for reuse as offender housing. This renovation adds 80 beds per unit for a total of 160 new minimum security beds. Upon completion this project will

have saved over one million dollars by the use of approximately 9,568 offender man-hours.

- Madison Correctional Facility has expanded its physical footprint substantially over the last year. As part of the agreement with other agencies a nature trail, approximately ½ mile long, had to be rerouted and reconstructed around the facility property. This project was accomplished using IDOC staff and offender labor. The facility also installed their own updated computer network and telephone system, under the supervision of I.T. staff. Extra materials from the installation of this system were shipped to the Edinburg Correctional Facility for installation of that system. Combined these projects saved the Indiana Tax Payer over \$300,000.
- Also at Madison Correctional Facility two residences, previously scheduled for demolition, were renovated using offender labor, as well as re-roofing several structures.
- Putnamville Correctional Facility, through the use of offender labor, rebuilt three livestock barns as well as roofed missing section alone totaled 41,517 square feet and resulted in a savings of approximately \$670,000.
- Pendleton Correctional Facility has seen much construction during this year. The original "railroad gates" used as a vehicle entry into the facility were replaced with state of the art hydraulics bi-fold gates. And the renovation of "I" Cell House is now completed.
- Energy conservation projects are underway at Pendleton Correctional Facility, Plainfield Correctional Complex, Indiana State Prison, and Westville Correctional Facility. These facilities upon completion of the project in 2007 will be heated using Indiana grown corn as a fuel source. As a component of this project, Westville Correctional Facility will be the site of the worlds first 600 h.p. rated biomass boiler. All the components of this project are self funding through guaranteed energy savings. Phase II of this program will be initiated before the end of the calendar year and will involve Indianapolis Juvenile Correctional Facility, Putnamville Correctional Facility and the Indiana Women's Prison.

# Office of Administration



(construction of barracks before)



(construction of barracks during)



(construction of barracks after)

The process of adding siding to a 1942, World War II dormitory barracks and also a complete remodel of the inside.

## Food Services Division

**John Schilling, Director of Food Service Division**

John Schilling began his career with the Department as a Cook in 1990 at the Indiana Youth Center (Currently Plainfield Correctional). He steadily promoted through the ranks to the position of IYC Foodservice Director in 1998. He has been in his current position of Director of Food Services Division since September 2005.

The Department and ARAMARK Correctional Services continue to move forward providing wholesome and nutritious meals to the offender populations. January through October of 2006 has seen the changes of transition settle into improved and cost effective meal service operations.

To ensure improvement continues the Department's Food Service Division performs regularly scheduled Quality Assurance Audits. The audits are used in conjunction with offender surveys which are completed quarterly. The information from both tools is compiled to address offender preferences related to menus, thus advancing the meal service operations.

Along with the enhancements of meal services within the facilities both sides have worked to provide new services and develop programs to help prepare the offenders for Re-entry. The partnership has introduced two (2) new programs at the Plainfield Re-Entry and Educational Facility. The programs include the "Inmate to Workmate" program and the "Fresh Favorites" deli type operation. They are used in unison to develop the skills of the offender participants to work towards employment opportunities upon release.

"Inmate to Workmate" has four (4) separate phases. Currently the first two (2) phases have been developed. Phase one known as "Kitchen Basics" teach just that, the basic skills to work in a food service operation. It is used as a precursor to working in the "Fresh Favorites" program.

The "Fresh Favorites" deli program was opened at the re-entry facility in July '06. The deli allows ARAMARK to train the offender participants to work in a retail operation within the confinements of the facility. The customers of the deli are members of the offender population and staff.

# Office of Administration

In October, Phase 2 of the "Inmate to Workmate" program was initiated with a new curriculum which introduces the participating offenders to Customer Service and Retail Concepts in the food service industry. Phase 2 includes Customer Service Skills; Operations including food production, inventory, staff scheduling, recipes and portioning; Retail Basics including trends, margins, ordering, receiving, markup percentages, peak sales periods, event planning and purchasing; and Marketing including merchandising, marketing, menu, selling, branding, presentation and promoting.

As the programs progress both the Department and ARAMARK hope to develop working relationships with retail food businesses to achieve gainful employment for the participants. The Departments Re-Entry facilities and ARAMARK are aggressively pursuing food operations including restaurants, sports venues, institutional and business services.



**The Fresh Favorites Deli at PREF serves hamburgers and pizzas to the offender population and also gives offenders the opportunity to receive training as part of the Inmate to Workmate program.**

## **Human Resources Division** **Denny Darrow, Director of Human Resources**

In 1996, Denny began his career in Human Resources, holding positions with several multi-national and international corporations in the last 10 years. Most recently, Mr. Darrow served as the Sr. Director of Compensation and Benefits with Catalina Marketing Corporation in St. Petersburg, Florida, before joining the State of Indiana Personnel Department in July of 2005. He joined the IDOC in September of 2005.

### **Highlights & Accomplishments:**

- Increased hiring in the Department by 33% in 2006. Overall, the department hired 950 employees. Through targeted job fairs focused on a regional basis, applicant flow per position increased by 28%.
- Completed the HR Regionalization efforts in December of 2006. Combined with the Central Office HR re-organization completed in the fall of 2005, projected cost savings targets were exceeded by \$105,000. The end result is an HR organization that is more flexible to changing recruitment needs, leading to a reduction in the time to fill ratio for vacant positions. Over the last 6 months of 2006, vacancies recruited for were filled in an average of 41 days vs. the 2005 average of 54. This was an improvement of 24%.
- In conjunction with the Staff Development & Training Division, launched the pilot phase of a New-Hire Mentoring Program. This program targets partnering seasoned Department staff with new employees during their first six months to acclimate them to the Correctional environment. This effort to bolster new employee confidence and reduce new hire turnover will be fully implemented in early 2007. Initial results from the first pilot facility show a reduction in new-hire turnover of over 30%.
- Created through the strong fiscal management efforts of the Department in 2005, HR launched one of the first Tuition Reimbursement Programs offered to state employees. Launched in September of 2006, the DOC Tuition Reimbursement Program has already awarded over \$30,000 to qualified DOC employees pursuing accredited, Indiana college and university level coursework towards their professional development.
- Provided strategic implementation and support to DOC management and employees in launching the Statewide Pay for Performance Annual Appraisal system. Over 1,400 managers and supervisors were trained on launching the new system that aligns key performance goals for every state employee with pay raises based on these performance outcomes. In 2006, over 5,000 performance appraisals were completed on DOC employees; with another 1,500 due to be completed in early 2007.
- In conjunction with State Personnel and the Office of Management and Budget, launched the Department's first Cash Spot Bonus Award system for all employees. Based upon measurable improvements or behaviors



# Office of Administration

that exemplify going 'above and beyond' to make the DOC the best and most efficient operation it can be, employees were nominated by management and peers to receive cash awards for their efforts. Overall, DOC awarded over \$430,000 to deserving employees.

## **PEN Products**

### **Mike Herron, Director of PEN Products**

Mike Herron, appointed Director of PEN Products in 2005, came to the state with over 20 years of manufacturing experience in the private sector. The majority of his work experience was with the Eaton Corporation where he held positions as Plant Manager, Manager of Customer Scheduling and Production Control Manager.

### **PEN Products: a Division of the Indiana Department of Correction**

PEN is an acronym for Prison Enterprises Network. PEN employs adult offenders in Indiana's correctional facilities making goods and services for sale to state agencies, political subdivisions, private sector businesses and private citizens.

PEN Products mission is to employ offenders in meaningful jobs, providing them with a work ethic and job skills and to operate in a self-sustaining manner.

PEN Products measures its success by increasing offender jobs and operating in a self-sustaining manner. PEN operates under the guiding principles of marketing to state government as a low cost resource, providing useful products and services to all aspects of state and local government, marketing labor to private sector businesses while protecting the Indiana worker, and making the best use of its resources including employees, offender workers, equipment and raw materials.

PEN Products operates from a dedicated fund established by Indiana Code. This dedicated fund pays for raw materials, salaries, benefits, offender wages, equipment and supplies.

PEN Products operates, plans and reports offender jobs and financials in four distinct business groups:

- Traditional Industries
- Farm and Food Group
- Commissary
- Joint Ventures

### **Highlights and Accomplishments:**

- Offender employment increased 23% from January to October with 26% increase projected through December.
- PEN Products website with e-commerce effective April 1, 2006, [www.penproducts.com](http://www.penproducts.com)
- A product display was implemented in the Indiana Government Center.
- New partnership with private sector to build transportable log cabins at the Pendleton Correctional Facility.
- Partnership started for computer tear down at the Putnamville Correctional Facility.
- The Apprenticeship Program with the U.S. Department of Labor established at five facilities with over 334 offenders participating in 14 different programs.
- Embroidery operation started at the Miami Correctional Facility.
- The Print Shop at Wabash Valley Correctional Facility expanded to a 6 day multi-shift operation working 110 hours per week.
- Garment operation at Rockville Correctional Facility began producing female offender clothing and a cottage industry crocheting female sweaters available on commissary.
- Chair refurbishing operation started at Pendleton Correctional Facility resulting in cost savings for IDOC and state agencies.
- Cottage industries at the Pendleton Correctional Facility produced over 600 birdhouse kits for the Boy Scouts of America and over 490 pine box derby car kits for children who do not have a parent or adult to assist.
- The furniture shop at Pendleton Correctional Facility built wall panels for the Indianapolis Habitat for Humanity house constructed on the southwest side of Indianapolis.
- The sign shop at the Westville Correctional Facility expanded to two shifts due to increased sales from county and the new "Major Moves" signs ordered by INDOT to identify new projects funded by the Major Moves Toll Road lease.

# Office of Administration

- Partnership with Global Accessories at the Westville Correctional Facility expanded adding offender jobs.
- Offenders at the Westville Correctional Facility made models and doll houses from scrap from PEN operations and donated them to a local children's home.
- The Commissary operation at the Plainfield Correctional Facility increased weekly orders from 21,000 to 23,000, installed 6 additional scanning stations, and added 60 offender jobs.
- The Commissary added indigent kits and ice cream in the IDOC and also, started selling commissary items to some Indiana county jails.
- Farming of the land at the Plainfield Correctional Facility and at the Indianapolis Juvenile Correctional Facility was started and overseen by the Putnamville Farm.
- The food processing plant at the Correctional Industrial Facility processed fish that was at the DNR display at the Indiana State Fair and delivered them to the Feed Indiana's Hungry food distribution site.
- The 970 tillable farm acres at the Putnamville Correctional Facility were planted by utilizing farm staff from the Pendleton Farm.
- Both a beef herd and a goat herd operation were started at the Putnamville Farm.
- The Indiana State Prison Farm expanded operations to include the Westville Correctional Facility acreage and started the production of grape tomatoes and bell peppers.
- The Pendleton Correctional Facility Farm began the transition of 24 acres into organic crops.
- Two acres of cane which included black raspberries, blueberries, and gooseberries were planted for crops to be harvested in 2007.
- Over 800 pounds of grape tomatoes, bell peppers and cabbage were grown for donation to the Feed Indiana's Hungry program at the Pendleton Correctional Facility.

## Offender Jobs by Month 2006

January	1,187
February	1,198
March	1,269
April	1,263
May	1,330
June	1,365
July	1,372
August	1,346
September	1,319
October	1,462
November	1,475*
December	1,500*

\*projections = 26% increase

	Sales By Business Group	Jobs By Business Group
Traditional Industries	34%	651
Farm and Food Group	29%	279
Commissary	30%	159
Joint Ventures	7%	371

\*as of 10/15/06



Embroidery operations were started at the Miami Correctional Facility with 4 new embroidery machines.

# Office of Administration



Female offenders at the Rockville Correctional Facility crochet sweaters for sale to female offenders via the Commissary.

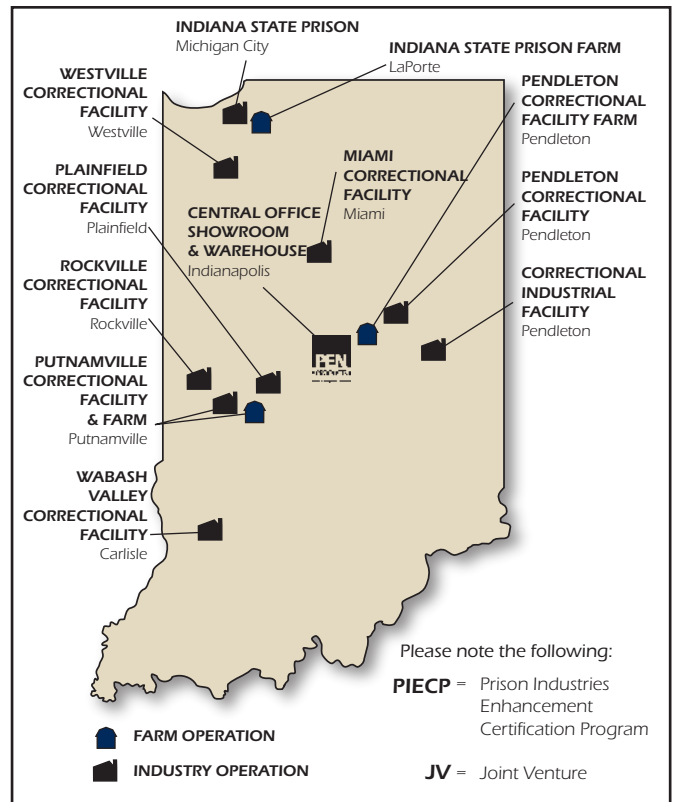


Commissioner Donahue and Superintendent Finnan show the U.S. Department of Labor Apprenticeship Certificate at the kick-off of the PEN Products apprenticeship program, June 2006.

## Planning/Research Division

The Planning and Research Division is responsible for providing information, data and statistics to the Commissioner, facilities, and divisions within the Department to help with informed decision making to insure the Department is meeting its mission. To aid in the Reentry efforts, data was provided on where offenders are returning upon release and when their release will occur so preparations can be made to insure their needs will be met. Information regarding the PLUS and CLIFF units are ongoing.

The additional responsibility, with the passing of legislation in July requires the Department to oversee the sex offender registry. Additional staff from facilities were brought to Central Office on a temporary basis to help



assure the registry information was correct and up to date. As new legislation is passed each year regarding sex offenders, this project will be ever-changing.

Tracking Recidivism and the ASCA performance measures are ongoing projects. The Division is working to set standards to measure its own performance as well as tracking all the measures required by the Association of State Correctional Administrators.

Almost \$6 million was awarded this year in grants to the Department through the efforts of the Grant Coordinator, and many facility and Central Office staff, as well as collaborating with other state agencies and not-for-profits. As the Department budget continues to flat-line, these monies play an important role in the ability to continue to provide quality services to the offenders.

## Staff Development and Training Division Dan Ronay, Director of Staff Development and Training Division

Mr. Ronay's professional work experience consists of 32 years with the Armed Forces of the United States of America, including serving three tours in combat; inclusive of Iraqi Freedom III from 2004 through 2006 and 12 years of service with the Indiana Department of Correction. In his years with the Department he has been assigned as a Correctional Officer, Shift Supervisor, Commander of Camp Summit Boot Camp, Assistant Superintendent, and in July 2006 Mr. Ronay was named as Director of this Division.

# Office of Administration

## Major Accomplishments:

### The Division:

- Is currently developing and pursuing a platform for e-Learning through the State's Peoplesoft "Enterprise Learning Module" and the Learning Management Component that will introduce Computer Based Training department-wide by July 2007.
- Developed, coordinated and conducted Re-Entry Training in June and July at CTI and other locations
- Initiated meetings and planning towards shifting "Jailers Training Academy" from the Indiana Law Enforcement Academy to the Correctional Training Institute.
- Created and presented at "TEAM ME" presentations (Phase III of Re-entry education) in August, October and November.
- Developed Mentoring lesson plan and supporting materials and developed, coordinated and conducted Mentoring Training in July and October at CTI and other locations.
- Implemented, developed and conducted Jail Safe Training in September and November at CTI and Westville.
- Conducted Public Information Officer Training in March and November for Superintendents, Assistant Superintendents, and Public Information Officers.
- Developed Peer Today, Boss Tomorrow curricula.
- Conducted Train the Trainer Program for Understanding and Managing Adolescent Behavior and Supervision High Risk Juvenile Offenders in February.
- Hosted Superintendents' Seminar in February.

## Accomplishments

### The Division:

- Coordinated and conducted New Superintendent Training Program at PEN Products in April.
- Coordinated Sex Offender Train the Trainer at Pendleton Juvenile Correctional Facility in June.
- Coordinated Juvenile Sex Offender Training at Pendleton Juvenile Correctional Facility in February.
- Conducted DACUM for Correctional Management Custody Supervisory Training in March.
- Developed and fielded Correctional Management Custody Supervisory lesson plans and program support materials.
- Coordinated Budget training in January for Superintendents and Division Directors.
- Hosted and coordinated Chaplains Training in January.



**A goat herd was started at the Putnamville Correctional Facility with a full blood Boer buck purchased from an Indiana breeder and 30 does for a nucleus of the goat breeding herd.**

- Developed Understanding and Managing Adolescent Behavior and Supervising High Risk Juvenile Offenders 6 hour workshops.
- Developed and conducted Instructor Train the Trainer Program in February and September.
- Conducted numerous Leadership Development Competencies courses throughout the year.
- Conducted Central Office In-service Training throughout the year.
- Instructed all Pendleton Juvenile Correctional Facility staff on Verbal De-escalation Training.
- Conducted Computer courses throughout the year.
- Hosted Credit Time computer training courses.
- Conducted Restraint Chair Training.
- Division staff presented as guest speakers at Logansport Juvenile Facility for Correction Worker Week in May.
- Division staff presented at National Juvenile Detention (NJDA) Conference in June.
- Conducted FTO/OJT Re-Entry Training in June and July.
- Division staff presented at West Central ICA Conference in June.
- Developed and coordinated Back to the Basics Training in July.
- Developed, coordinated and instructed PREF training in July. All staff at Plainfield Re-Entry were trained.
- Instructed Verbal Judo to Pendleton Juvenile Correctional Facility staff during the months of July and August.
- Conducted Correctional Management Custody Supervisory Train the Trainer in July and August.
- Hosted and conducted the Statewide Trainers Meeting.
- Developed 16-hour In-service Self Study manual
- Coordinated and conducted Mentoring Train the Trainer in September.
- Implemented an NEAO Committee to reduce actual paid NEAO training time for new hires.
- Hosted National Fatherhood Initiative Training.
- Conducted Outlook Migration Training in September.
- Division staff presented at ICA Conference in October.
- Division staff participated in NIC Academy DACUM.
- Coordinated and conducted Presentation Skills for Training Secretaries.

# Office of Administration

- Developed Critical Incident Computer-Based Training Module.
- Developed Ethics and Preventing Sexual Harassment Computer-Based Training Modules.
- Coordinated and hosted Chaplin and Community Involvement Training in November.
- Conducted Thinking for a Change Train the Trainer Program.
- Conducted New Correctional Training Officer Orientation in August and November.
- Conducted Basic CPR Instructor Train the Trainer in July.
- Conducted numerous Pre-service Academies throughout the year.
- Coordinated and hosted Homeland Security Training in October and November.
- Developed curricula for “Media Madness” Training in November.
- The Division was able to continue offering several NIC broadcasts (PREA, etc.) to regional locations around the state through video conferencing equipment.

## Data:

### The Division:

- Continued collaborative agreement with Indian State University (ISU) in that ISU provides participants that complete all 3 weeks, 6 college credits. This allows IDOC staff to receive up to 6 college credits at no cost to the department or participant.
- Continues liaison with the Veteran's Benefits Administration who has accredited the Division's Academy Curriculum and pays eligible veteran staff GI Benefits for attending CTI. The Division is currently seeking accreditation for the FTO/OJT Program to continue those benefits during staff's on-the-job training period. This will be an additional tool to improve staff retention during their first 6 months.

## Physical Plant

### The Correctional Training Institute has:

- Converted an office to Computer Resource Development Room for computer based training
- Upgraded 5 guest lodging suites in the Staff Development Building
- Undertaken several projects to improve both the physical plant and the appearance of grounds.
- Upgraded the former cafeteria into additional meeting/classroom area
- Upgraded an area to provide a workout room for staff and participants in keeping with “In Shape Indiana”

## Technology Services Division (TSD)

### Stella A. Wilson, Director of Technology Services

In July, 2006 Stella Wilson became the Director of Technology Services. Previously she served as Assistant

Director and Manager of the Field Analyst Support Team. Prior to coming to the Department in 1998, Stella worked in two other state agencies.

The mission of the Technology Services Division is to identify, recommend, implement, and monitor the use of technologies that contribute to effective Department of Correction operations. To accomplish this in the most effective and cost efficient manner, staff work closely with Central Office staff, staff from DOC facilities throughout the state, and Office of Information Technology.

## Highlights & Accomplishments

- TSD has worked closely with Office of Technology (IOT) throughout the past year to consolidate all areas of support except Application Development and Support. Migration from Novell-GroupWise to MicroSoft-Outlook was completed 9/29/06. Consolidation resulted in a reduction of staff: from 64 to 16 positions with a savings of approximately \$600,000. Some of the additional benefits are: IDOC is now on the state-wide e-mail system; equipment (PCs and software) were upgraded to meet standard; current with all licenses.
- Reorganization of Application Section to more appropriately address current and future needs.
- Incorporated the Electronic Patient Health Record (CMS). IOT and TSD have worked together on: cabling; wiring; phones; connectivity and access.
- Sharing of Juvenile Data – As of July, 2006 staff from 6 counties have access and have been trained on our Juvenile Case Management System (CCMS).
- Meal Control – Incorporated the digital ID Card system to track offender meals. Allows DOC to control/track food costs, offender misuse of meal privileges, and trafficking offenses.
- Offender Grievance Tracking System-3rd revision was implemented 9/18/06. This web-based system incorporates Workflow which provides for quicker response.
- Property Management-provides for uniform inventory processing at all adult locations, enforcing standardization of procedures.
- Adult Case Management II – major enhancements to incorporate: re-entry plans and reviews; case management notes; new needs required by Parole due to changes in procedures.
- Communications projects included: Madison wiring and phone system; Parole District PD4B – new building; Indiana State Prison communications project; and the Juvenile Hot Line.



A resident works to restore a chapel window to its original beauty. Residents use the chapel for worship services, weddings, and theatrical performances. It's also used as a gathering place for facility-wide "town meetings," which include residents and staff. Plainfield Re-Entry Educational Facility



"Wheels for the World" shop supervisor Pendleton Correctional Officer Tommy Turner shown providing training to one of the offenders assigned to the facility's wheelchair refurbishing shop.



Indiana Women's Prison work crews cleaning at the War Memorial.



Rockville Correctional Facility offender utilizes the computer lab for resumé preparation.



Having behaved for the Second Chance at Life graduation ceremony, these greyhounds are more ready to pursue their canine interests than they are in posing for the camera. The dogs were trained by residents in preparation for adoption to loving families.



Miami Correctional Facility offenders working on recycling bins for Miami County Solid Waste



Putnamville Correctional Facility offenders participate in Subway sandwich and pizza sales where all proceeds went to community programs.



Ball State University graduates turn their tassels at the end of the graduation ceremony. Miami Correctional Facility

# Adult Correctional Facilities



## Branchville Correctional Facility

Location:  
P.O. Box 500 • Tell City, IN 47586  
(812) 843-5921

Superintendent: Gilbert Peters

Av. Daily Pop.: 1270

Security Level: Medium

Number of Active Staff: 305



### Gilbert Peters, Superintendent

Superintendent Gilbert Peters has been the superintendent of the Branchville Correctional Facility (BCF) since June 2006. He began his career with the Department of Correction in 1987 as a correctional officer at the Westville Correctional

Facility. Since that time, he has held the position of Counselor, Case Work Manager, Unit Team Manager, Complex Director, and Assistant Superintendent. Prior to his transfer to Branchville, he worked at Westville Correctional Facility, Maximum Control Complex, and the Indiana State Prison.

### Programs

**Substance Abuse:** Branchville offers a three-phase group therapy program that is facilitated by substance

abuse counselors. Individual counseling is available for substance abuse related issues. In addition, AA and NA groups are available during the evening hours for those offenders who want to attend on a voluntary basis.

**River Valley Recovery Therapeutic Community:** This program is a self-contained 6 - 9 month intensive substance abuse program utilizing aspects of 12-step recovery, but also has a major emphasis on addressing criminal thinking patterns and other criminogenic factors. This 24-hour per day in-patient program for substance abusers is based on a holistic treatment approach. The program impacts the core issues of substance abuse and criminality with the living environment replicating the understanding of norms dictated by society. It also employs behavior modification and cognitive-behavior techniques within the structure of a Residential Treatment Unit.

**Parenting:** The Branchville Correctional Facility Parenting Department was established to provide quality parenting programs within the facility. The parenting programs provide offender fathers with consultation, education and training in positive parenting skills. Branchville's parenting programs are provided to help the offender build positive, rewarding and satisfying relationships with his child(ren) during his incarceration and after his release. Services and activities are provided to assist offender fathers in fulfilling family roles and responsibilities upon their release.

This program offers classes taught by volunteers and employees. A Children's Visitation Center is an extension of this program and allows offenders involved in the parenting program to have special visits with their children in an environment conducive to a parent-child relationship. There is also a baby care basics class offered and other programs designed to strengthen the family bond. Special events are offered to participants to promote a healthy family bond including a Father's Day picnic, Halloween Party, and Christmas gift exchange.

**Anger/Temper Management Groups:** These groups are conducted by social services staff and the main topics discussed are anger control techniques, effective communication skills, and assertiveness training.

**Thinking for a Change:** This is an 11-week cognitive behavioral program focusing on social skills and behavioral changes.



# Adult Correctional Facilities

**Purposeful Living Units Serve (P.L.U.S. Dorm):** P.L.U.S. unit provides an opportunity for offenders to explore and choose alternatives to criminal thinking and behavior through an emphasis on spiritual, moral, and character development. Whether participants choose to learn from character-based or faith-based materials, this living unit is geared towards teaching core fundamental values that focus on positive reinforcement through learned behavior. The emphasis of this voluntary program focuses on strengthening spiritual, moral, and character development as well as the development of life skills which is an invaluable asset towards re-entry into the community.

**Second Chance at Life:** BCF recently partnered with The Second Chance at Life: Inmates & Greyhounds program in an opportunity for PLUS participants to give back to the community. Selected offenders provide training and socialization to retired racing greyhounds in order to make them adoptable into family homes. This provides a skill and a chance to practice responsibility for the offenders and saves the lives of wonderful animals that would probably otherwise be euthanized.

**Education:** This program provides classes in English Literacy, Literacy, Pre-Adult Basic Education, Adult Basic Education (A.B.E.), and General Education Program (G.E.D.). The Branchville Correctional Facility also contracts with the Oakland City University (OCU) to offer college degree programs. Offenders may work towards associate degrees in Welding Technology, Heating and Air Conditioning Technology, Culinary Arts, Horticulture, Computer Assisted Design, Business Administration and General Studies. A Bachelor's Degree program in Business Administration is also offered. Since this is an academic program from an accredited university, offenders may transfer credits to another educational institution upon release.

**Religious Services:** The Branchville Correctional Facility employs two full-time Chaplains to provide counseling and religious guidance. Religious Services for offenders are provided throughout the week for a variety of faith groups. Every faith represented at Branchville has the opportunity to study and worship according to Department guidelines. Study groups meet every day of the week and are supervised by volunteers from the surrounding communities. There are more than 100 volunteers involved in religious programming.

**Indiana Canine Adolescent and Assistant Network (ICAAN):** ICAAN program is for offenders who have a love for dogs and a will to train. ICAAN (Indiana Canine Assistance and Adolescent Network, Inc.) was formed in 2001. The mission of ICAAN, Inc. is to train service dogs to assist people with physical disabilities while providing at-risk adolescents an alternative means to develop responsibility, empathy, communication, and animal handling skills.

## Highlights & Accomplishments

- Started the River Valley Recovery Therapeutic Community.
- Conducted the first graduation of 193 offenders from the RVR Therapeutic Community.
- Graduated four dogs from the ICAAN program and placed them as certified handicap assistant dogs.
- Started the Second Chance at Life (SCAL) greyhound recovery program.
- Graduated two dogs from the SCAL program.
- Initiated several programs to make Branchville more fiscally and environmentally friendly.
  - Increased security in the recreation yard by installing solar lights.
  - Replaced all gasoline powered equipment within the facility with manually operated equipment.
  - Initiated a one-acre organic garden to be maintained by P.L.U.S. participants with all produce to be donated to food pantries.
  - Started a recycling program through the therapeutic community to recycle cardboard and paper and use the funds for program materials and ventures.
- Parenting Program has been recognized as a facility best practice to be mirrored and implemented department-wide in coordination with an agreement with the National Fatherhood Initiative.
- Developed a drug task force of affected employees designed to reduce the amount of contraband entering the facility.
- Developed two off grounds work crews to provide work specifically for municipalities and non-profit organizations.

# Adult Correctional Facilities



## Chain O'Lakes Correctional Facility

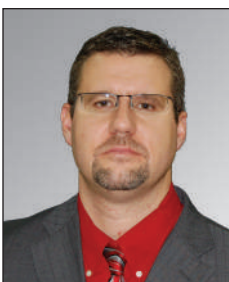
Location:  
3516 East 75 South  
Albion, Indiana 46701  
(260) 636-3114

Superintendent: Terry C. Royal

Av. Daily Pop.: 123

Security Level: Minimum

Number of Active Staff: 32



### Terry C. Royal, Superintendent

Superintendent Terry C. Royal began his career with the Indiana Department of Correction in 1991 as a correctional officer with the Bloomington Work Release Facility. He has held several positions at Wabash Valley

Correctional Facility, Putnamville Correctional Facility and was Assistant Superintendent at both North Central Juvenile Facility and Miami Correctional Facility before transferring to Chain O'Lakes Correctional Facility (COL) in January 2006 to the position of Superintendent.

### Programs

Chain O'Lakes Correctional Facility offers a variety of programs, including Substance Abuse, Thinking for a Change, Inside Out Dads, ABE/GED and job training.

**Substance Abuse:** The Substance Abuse program is designed to meet the needs of the offenders in three phases. With completion of the phases, the offender is eligible for a time cut. Outside volunteers come to the facility and provide leadership for Alcoholics Anonymous and Narcotics Anonymous. The Substance Abuse program also extends out into the community. Several schools have invited offenders to talk to students on the effect substance abuse has had in their lives. These talks have been received well and are requested often. These testimonials from the offenders also have a positive impact on the offenders involved as well as the students.

**Education:** The education program is a voluntary program which includes Adult Basic Education and GED preparation. A time cut is available for offenders who successfully complete the program and receive their GED. Seven offenders received their GED certificates in 2006.

**Thinking for a Change:** This 21-session program allows offenders to realize errors in their thinking. This program in conjunction with improved education scores can result in savings through time cuts.

**Inside Out Dads:** Inside Out Dads is a new program that will be initiated this year. This 12-core session program teaches practical fathering and parenting skills and will be managed by custody staff trained to work in this program.



Offenders fill sandbags in preparation for flooding waters in the local community.

# Adult Correctional Facilities

## Highlights & Accomplishments

- Every offender at this facility receives a job assignment. Some of these jobs are within the facility grounds, while other offenders work off grounds. Off ground crews are supervised by DOC, DNR or INDOT staff. Two crews work for Noble County, one crew works at Pokagon State Park. Crews that work in the Chain O' Lakes State Park, stay on the park grounds and are supervised by DNR staff. There are two INDOT crews, one supervised by DOC staff and one supervised by INDOT staff.
- Several staff changes have occurred. Following a staffing assessment, this facility was awarded a new position of Correctional Casework Manager. The custody staff consists of a correctional lieutenant, six correctional sergeants and 15 correctional officers. Of the 15 correctional officers, four take crews outside the facility each day.
- A sanitation contest was initiated between dorms and has resulted with improved sanitation in the housing units.
- To upgrade the facility, new windows were installed in the kitchen area and new flooring in the dormitory areas.
- In March 2006, the Community Advisory Board met for the first time. The meeting began with a luncheon provided by ARAMARK. This meeting was attended by four members of the community and seven staff members. Members of the board learned about the facility's purpose of protecting the public and providing meaningful work opportunities for the offenders. The special work crews were introduced and met with enthusiasm.
- A second meeting was held and attended by seven members of the board and nine staff members. Community board members expressed their appreciation about special work crews they can request.
- There are several non-profit or governmental agencies which request crews to help with clean up indoors and outside. These requests are met by a special crew that is supervised by DOC staff. COL staff have taken work crews to the Town of Albion, Noble House, State Development Center, Albion Police Department, Black Pines Animal Rescue, Gene Stratton Porter Memorial, the YMCA of DeKalb County. Tracking of the offender hours spent on these details by each quarter, we have donated to the community a total of \$86,939.00 for the

first 3 quarters of 2006 and anticipate \$25,000.00 for the final quarter of 2006. We also take crews to several DOC facilities in this local area. A crew works at Parole District 2 in Fort Wayne and Northeast Juvenile Correctional Facility providing cleaning and landscaping services.

- Several staff members participated in a walk-a-thon to benefit The Villages of Indiana fundraiser in July. Staff solicited money per mile from friends and other staff members. COL donated \$140.50 to help provide backpacks for this charitable cause.



Staff members participated in a walk-a-thon to benefit The Villages of Indiana fundraiser. (From L to R) Rod Kitchen, Admin. Assistant; Connie Miller, Admin. Secretary; Kevin Leeman, Substance Abuse Counselor; Terry Royal, Superintendent; Yolanda Jones, Correctional Officer.

# Adult Correctional Facilities



## Correctional Industrial Facility

Location:  
5124 W. Reformatory Road  
P.O. Box 600 • Pendleton, IN 46064  
(765) 778-8011

Superintendent: Thomas Hanlon

Av. Daily Pop.: 1,399

Security Level: Medium

Number of Active Staff: 402



### Thomas D. Hanlon, Superintendent

Mr. Hanlon is a career corrections employee. During his more than 36 years with the IDOC, he has served as a Correctional Counselor, Administrative Assistant, Assistant Superintendent, and Superintendent of

three facilities and Deputy Commissioner/Programs & Community Services. In April 2005 Mr. Hanlon assumed duties as Superintendent of the Correctional Industrial Facility (CIF).

CIF is committed to upholding the mission of the Department of Correction. We strive to maintain public safety and provide offenders with self improvement programs, job skills, and family values in an efficient

and cost-effective manner for a successful return to the community as law-abiding citizens. We are vigilant to discharge our obligation to those we serve, recognizing our responsibilities to society, the offenders and our staff.

To this end, our goals include a continued commitment to staff training, safety and sanitation best practices, and a proactive Prison Rape Elimination Act program. In addition, close monitoring of conduct reports (numbers and types), offender complaints, facility expenses, overtime, and absenteeism are measurable ways we stay abreast of facility conditions and the success of programs.

Education continues to be a key component of re-entry initiatives at CIF

### Programs

**Education:** The education department has an average of over 460 students seeking to further their education. Offerings include Adult Basic Education, General Education Diploma, and post secondary (Associate's and Bachelor's degrees through Ball State University, Muncie).

**Vocational Education:** Programs have been added to CIF with the AutoCad and Building Trades programs. Ivy Tech has partnered with CIF to ensure curriculum standards are met prior to certification of completion of the programs. This is a 6-month program in which an offender may earn 183 days of time credit. Fifty-two offenders have participated in 2006.

Additionally, a Building Trades vocational education program was established in the Education Department in November 2006.

**Indiana Read-to-Me Literacy Program:** A cooperative effort between the Indiana State Library Development Office and the Correctional Industrial Facility Library and addresses the special needs of incarcerated parents to keep in touch with their children through book sharing.

**P.L.U.S.:** CIF is one of the sites for the faith and character-based rehabilitation initiative, P.L.U.S. (Purposeful Living Units Serve). Serving approximately 120 men at one time in a designated, purpose-driven housing unit, this program seeks to influence positive change through introspection, victim awareness, and the creation of a purposeful life plan focused on service to others as a pathway to healing the self.

# Adult Correctional Facilities

The program's purpose is to provide an opportunity for participants to explore and choose alternatives to criminal thinking and behavior through an emphasis on spiritual, moral, and character development, life-skills training and intentional preparation for living as a law-abiding citizen who contributes to the well-being of his community.



**Commissioner J. David Donahue speaking to the PLUS graduation.**

The P.L.U.S. program offers two paths. The "faith" track having 43 participating offenders is based upon religious instruction from any number of faiths. The "character" track having 62 offender participants, for the non-religious, deals with secular materials. Participants in both programs have commented on the differences the program has made in their lives. This program has been designed to help the offender/participants with Re-Entry. More than 322,570 hours of Community Service have been included in this program to date.



**Greyhound graduation group.**

**Second Chance for Life Greyhound Rescue Program:** Four dogs have graduated and been placed and eight dogs are currently on site.

#### **Other Programs:**

- CIF Recreation Staff supervised more than 138 programs for the offender population with more than 5,899 offenders participating. Activities included programs involving outside groups such as the Bill Glass Crusade, Athletes in Action, Arts classes, outside softball teams as well as the offender Mural paint crew. More than 55 tournaments, six leagues 24 Trivia contests and four drawing contest were held prior to July 1, 2006.
- CIF Food Industries implemented an apprenticeship lab program in August through the U.S. Department of Labor. Additional apprenticeship programs are planned for the future. Five offenders have participated in 2006.
- Other offender programs include substance abuse, individual and group therapeutic services and several programs presented by partners in the community such as Alcoholics Anonymous, Narcotics Anonymous, and a Veterans' Issues Group.

#### **Other Initiatives:**

- In conjunction with the Department of Natural Resources, CIF Food Industries processed meat for the Second Annual Venison for the Hungry Initiative.
- The Indiana Department of Natural Resources donated the fish that were used in the children's fishing pond at the Indiana State Fair to the FiSH (Feed Indiana's Hungry) program. PEN Products Food Industry processed and delivered the fish to six Indiana Food banks.
- CIF Food Industries processed cabbage and green peppers donated and sold by PEN to Food Banks and Feed the Hungry programs across Indiana at a reduced cost.
- CIF Food Industries has worked with Jennings County Cooperative in processing beef and pork for sale to schools, hospitals, etc.
- CIF Food Industries has entered into a business relationship with Cook County Jail, Chicago, Illinois to supply them with juice drinks.

# Adult Correctional Facilities

- CIF Food Industries has begun selling pizza's directly to CIF Offenders and plans to expand to the Pendleton Correctional Facility. CIF Food Industries currently also sells pizza to CIF staff. CIF Food Industries will also expand sales of submarine sandwiches to CIF offenders in the near future.

## Re-Entry Initiatives:

**Computer Tutor Program:** The computer tutor program is designed for offenders who have completed the Pre-Release Re-Entry Program and wish to learn and/or enhance their current computer skills. It is designed to be a starter program using Microsoft Office 97 and enables the offender to grasp the basic terminology and skills needed in today's society.

**CPR/AED Program:** The CPR/AED program is intended to convey and demonstrate the recommended lifesaving care that may be necessary at the scene of an emergency.

**Going Home Program:** The Going Home Program is a faith-based program designed to assist offenders with their re-entry into society by assisting them before and after release to obtain housing, employment, clothing, and guidance, either spiritual or other.

**BMV Mock Testing:** The Pre-Release Re-Entry Program offers offenders a mock Driver's and/or CDL test to give them an idea of what to expect. Offenders are also assisted in getting a CDL physical prior to release if this is the vocation they plan to seek upon release.

**CTP Assistance:** Offenders are assisted with preparing and sending letters to the Community Corrections office and County court system they are returning to for the purpose of conveying their desire to participate in the Community Transition Program.

**Thinking for a Change Program:** The "Thinking for a Change Program" is a 22-session cognitive behavioral course used to identify thinking, beliefs, attitudes, and values.

**Inmate to WorkMate Program:** This program has been established in cooperation with ARAMARK, the food service contractor. This program develops the skills of offenders to work towards employment opportunities upon release.

## Highlights and Accomplishments

- Auto CAD vocational program added to Education Department beginning February 6, 2006.
- On June 22, 2006 Commissioner J. David Donahue was present to launch the new Second Chance at Life: Greyhound & Inmates Prison Partnership program at CIF.
- The first PLUS (Purposeful Living Units Serve) graduation program for 105 offenders was held on October 11, 2006. In July 2005, Governor Mitch Daniels and Commissioner J. David Donahue had joined the inmates in the opening of the pilot P.L.U.S. program. Governor Daniels gave a rousing speech and thanked the men for taking part in the 16-month pilot program.
- CIF Volunteer Chaplain Joe Huff was recognized at the 73rd Annual Indiana Correctional Association Conference as the Volunteer Chaplain of the Year (2006).
- CIF's Plus Program was recognized by the Indiana Correctional Association as the best program in DOC in 2006 during the 73rd annual conference in Muncie.
- Family Life Center developed and operational for Offender Visiting Area.
- Thinking for a Change training completed by 146 offenders (as of October) in 2006.
- As of October, 74 offenders have completed Phase 1 of the Substance Abuse program.
- On September 13, 2006 a new Guided Self-Study (GSS) for Substance Abuse began. GSS will take approximately 11 weeks to complete. CIF has 89 offenders enrolled in the GSS Phase 1 Program.
- Field Training Officer Program implemented by the CIF Staff Development Department with six Correctional Officers receiving training in 3rd quarter of 2006.
- Staff Mentoring Program implemented providing mentoring training for more than 40 employees. New employees returning from the Correctional Training Institute were matched with mentors.

# Adult Correctional Facilities



**CIF Grounds Maintenance Staff and PCF OSD offender detail crew at Crosley Cemetery.**

- In May, CIF began grounds maintenance of Crosley Cemetery, a local historic “pioneer” cemetery, in Madison County Fallcreek Township by PCF OSD offenders Supervised by CIF Grounds Keeping Staff. This community service project was established through a memorandum of understanding with the Fallcreek Township Trustee.
- Established a building Trades vocational education program in the Education Department on November 13.
- CIF Staff Development and Training staff Instituted the newly developed self-study program for veteran employees beginning in September.
- Completed transition to the new style custody uniforms from the old class A Uniform in May.
- In July and August, over 400 offenders were processed in order to transfer to Miami Correctional Facility and Plainfield Correctional Facility where Sex Offender Management and Monitoring (SOMM) treatment will be available. Over 400 additional offenders were processed in order to replace these offenders.
- The Parole Board and Parole and Re-entry Director, Randy Focken, recognized the CIF release area and parole board preparation for accuracy and efficiency.

- Correctional Industrial Facility Staff “PACK IT IN” again for the Villages. An institution of correction became a source of hope this summer, as staff and inmates at CIF, Pendleton, collaborated to raise funds for Project Backpack.



**Back-pack supplies**

- The CIF E-Squad was activated 14 times during 2006 to assist other Facilities /ERO or to respond to the needs of CIF.
- Four CIF staff served on active duty through the National Guard/Reserves during 2006. Two remain on active status and are serving our country in areas around the globe.

# Adult Correctional Facilities



## Edinburgh Correctional Facility

Location:  
P.O. Box 470 • Edinburgh, IN 46124  
(812) 526-8434

Superintendent: John R. Hardwick

Av. Daily Pop.: 155

Security Level: Minimum

Number of Active Staff: 57



### John R. Hardwick, Superintendent

John R. Hardwick is a 26 year employee of the Indiana Department of Correction, beginning his career as a Correctional Officer, then moving up the ranks, attaining positions of Correctional Sergeant,

Correctional Lieutenant, Correctional Counselor, Unit Team Manager, Program Director and Assistant Superintendent. Superintendent Hardwick has worked both juvenile and adult corrections and has served in seven different facilities.

### Programs

The Edinburgh Correctional Facility offers an educational program which includes GED, Literacy,

Thinking for a Change and Substance Abuse counseling. The primary purpose of this facility is that of a work camp, serving the Atterbury Military base, Town of Edinburgh, Johnson County Parks and Recreation Department, Indiana Department of Natural Resources, Indiana Department of Transportation, and special projects such as working to assist communities in time of emergencies, assisting in community charity events, and other Department of Correction work assignments.



### Highway Clean Up Crew cleans up after the Final Four

### Highlights & Accomplishments

- One hundred and four civilian and military personnel have received training that allows them to supervise offender work crews. This is in addition to 81 currently certified. Thirty-seven have received re-certification by December 31.
- Sixty-two offenders have completed GED/Literacy programs. This number has resulted in time cuts of 183 days per offender with projected savings of \$689,760.
- There were 149,117 offender work hours resulting in savings of \$767,945.00 to the State of Indiana and its taxpayers.
- Forty-four offenders completed the Substance Abuse program, which resulted in time cuts of 7920 days and \$388,080 savings to the State of Indiana and taxpayers.
- Old military barracks were renovated using offender labor. These offenders contributed 9,568 man hours to this renovation with a \$1,696 savings to IDOC and a projected savings of over \$1 million in labor and building materials costs to Indiana taxpayers.
- Projected offender population increased to 160, bringing the total population to 320 this year.
- More than \$3,000 in staff spot bonuses were awarded in 2006.



# Adult Correctional Facilities



## Henryville Correctional Facility

Location:  
P.O. Box 148 • Henryville, IN 47126  
(812) 294-4372

Superintendent: Janice G. Davis

Av. Daily Pop.: 134

Security Level: Minimum

Number of Active Staff: 35

### Programs

Henryville Correctional Facility is primarily focused on offender work programs. All offenders are assigned a work program during the day and the facility provides programming in the evenings. Programming includes:

- Re-Entry
- Substance Abuse
- Thinking for a Change
- Parenting
- GED
- Literacy

### Highlights & Accomplishments

- Increased number of crews and crew participation provided to state, county, local and community service. Generated cost savings of approximately \$79,500 monthly.
- Staff and Offenders contributed over \$1,500 to The Villages of Indiana fundraiser.
- Implemented FTO/OJT and Mentoring program for new staff.
- Offender crew assisted the Jefferson County Habitat for Humanity in the remodel of a home.



### Janice G. Davis, Superintendent

Superintendent Davis has over 23 years experience with the Indiana Department of Correction. She has held several positions including Correctional Officer, Counselor, Casework Manager, and Administrative Assistant.



Commissioner Donahue visits the Inside Out Dad Program at Henryville Correctional Facility.

# Adult Correctional Facilities



## Indianapolis Men's Work Release Center

Location:  
448 W. Norwood Street  
Indianapolis, IN 46225  
(317) 232-1456

Superintendent: James M. Hendrix

Av. Daily Pop.: 133

Security Level: Minimum

Number of Active Staff: 30



### James M. Hendrix, Superintendent

Superintendent Hendrix began his career with the Department of Correction in 1979. He began as a correctional officer while attending graduate school at Indiana State University. Mr. Hendrix subsequently promoted

through the ranks of counselor, behavioral clinician, casework manager, unit team manager, assistant superintendent, and finally to superintendent. In his 28 years with the Department, Mr. Hendrix has worked at the Putnamville Correctional Facility, Indiana Women's Prison, and the Indianapolis Men's and Women's Work Release Centers.

### Programs and Other Initiatives

The Indianapolis Men's Work Release Center strives to have its residents ready to interview for jobs after their first seven days in the center and to be employed within 30 days of admission. In this fiscal year, the center entered into a relationship with Work Force One which delivers a job readiness program to residents within seven days of their admission. Employment is the principle mission of the center but one that exists within a context of safety and security.

Residents with substance abuse issues are supported with the assistance of the facility Substance Abuse Counselor. Opportunities for residents to attend support groups in the nearby community are available.

Volunteers also provide supervised trips to church for residents who wish to attend services. Also, the center continues to offer Tuesday night Bible studies.

In March of 2006, the Superintendent recruited two volunteers from a local faith community to provide a fatherhood program. The volunteers meet with the men twice a month.

### Highlights & Accomplishments

- The facility has had considerable success initiating new employment opportunities for its residents. Not traditionally a part of the "family" of employers, we have had a successful placement of a resident at the Lucas Oil Stadium project; the Indianapolis Main Library construction project; Adam's Mark Hotel; the downtown Crown Plaza; and, many smaller local businesses.
- Recently, we entered into an agreement with the Department of Transportation to refer qualified residents to INDOT for full-time employment. Many of our long-term employers have increased the number of work release residents they can employ. For example, Holiday Inn Select at the Airport now employs our residents at all their restaurants.
- Indy Rail opened more job opportunities to our residents to support their success with gaining several new contracts.

# Adult Correctional Facilities



## Indianapolis Women's Work Release Center

Location:  
512 East Minnesota Street  
Indianapolis, IN 46203  
(317) 232-1456

Superintendent: James M. Hendrix

Av. Daily Pop.: 67

Security Level: Minimum

Number of Active Staff: 24

### Programs and Other Initiatives

The Indianapolis Women's Work Release Center strives to have its residents ready to interview for jobs after their first seven days in the center and to be employed within 30 days of admission. Employment is the principle mission of the center and one that exists within a context of safety and security.

Residents with substance abuse issues are supported with the assistance of the facility Substance Abuse Counselor. An offender-lead 12-step program meets weekly at the center and residents also have opportunities to attend support groups in the nearby community.

Recently, the center had a resident attending Marion College in Indianapolis. The large majority of programs offered to residents are done so with the support of community volunteers. Many of these people have had relationships with the center for many years, and they also provide supervised trips to church for residents who wish to attend services, facilitate self-help groups, and support groups such as self-esteem, parenting, WorkOne, and Bible studies.

### Highlights & Accomplishments

- The facility has had considerable success initiating new employment opportunities for its residents.
- We have an agreement with the general contractor of the Lucas Oil Stadium project to accept applications from qualified union laborers and heavy equipment operators
- The Indianapolis Main Library construction superintendent has expressed a willingness to accept applications and hire qualified construction laborers from work release.
- Adam's Mark Hotel, Bertollini's and the downtown Crown Plaza Hotel are now employing our residents. Also, many smaller local businesses have been added to our list of newer employers.
- Recently, we entered into an agreement with the Department of Transportation to refer qualified residents to INDOT for full-time employment.
- Many of our long term employers have increased the number of work release residents they can employ. For example, Holiday Inn Select at the Airport now employs our residents at all their restaurants.
- We recently concluded a mock compliance audit which yielded a 100% compliance rate for all applicable mandatory standards ; the overall compliance score was 95.1%.

# Adult Correctional Facilities



## Indiana State Prison

### Location:

One Park Row • P.O. Box 41  
Michigan City, IN 46361  
(219) 874-7256

Superintendent: Ed Buss

Av. Daily Pop.: 2,194

Security Level: Maximum ISP, Medium  
and Minimum Security Unit at ISO

Number of Active Staff: 513



### Ed Buss, Superintendent

Ed Buss was appointed Superintendent of the Indiana State Prison in August 2005. Previously, he served as Superintendent of the Westville Correctional Facility, the IDOC's largest institution. Mr. Buss has held numerous managerial positions in

minimum, medium, and maximum security facilities.

The Indiana State Prison is the oldest operating facility in the State of Indiana and possibly the United States. ISP was built in 1860 and is located on the west side of Michigan City. The compound surrounds 24 acres of land, encompassing 53 buildings, 15 of which are housing units. We are very proud of our facility, staff

and accomplishments and have had a unique opportunity to show case this facility with MS-NBC earlier this year.

### Re-Entry Initiatives

- The Indiana State Prison Good Neighbor Re-Entry Program has an 80-hour core curriculum and 56-hour capstone support curriculum which is specifically designed for maximum security offenders.
- Indiana State Prison processes approximately 100 offenders a year through the Standard Pre-Release Orientation Program Re-Entry and approximately 150 Offenders a year through Modified Pre-Release Orientation Program in Re-Entry.
- Our Substance Abuse Department has excelled with a new leader and program development within our institutions. These programs included the Inside-Out Program, Outside-In Program Commitment to Change Correspondence Program, and the Stage Two Recovery Program.
- The Organic Gardening Club was initiated with offenders who planted, weeded, and harvested the crops. This program encourages the value of workmanship, responsibility, and giving back to the community. The produce was donated to local food banks. Plans are in place to increase the program in the spring.



Offender working in the garden in the Organic Gardening Club program.

- P.L.U.S. - Purposeful Living Units Served is a faith and character based housing unit emphasizing spiritual, moral and character development for participants.
- ISP established a clothing bank to supply serviceable civilian clothing to offenders upon release.

# Adult Correctional Facilities



**Unit Team, Custody, Classification, Central Office, ARAMARK, Parole, Probation, CMS and Substance Abuse attended a retreat to collaborate and stream line offender re-entry.**

## Religious Center

- Expanded services of the Religious Center with the presence of two chaplains.
- Implemented the P.L.U.S. (Faith and Character based) program, now serving up to 110 offenders.
- Initiated the religious preference diet program in conjunction with ARAMARK Food Services.
- Restructured the offender marriage program to reflect revisions in DOC policy and problems associated with county residency.
- Kairos Prison Ministry International, Inc. conducted a four-day program at the Indiana State Prison. The mission is to bring Christ's love and forgiveness to all incarcerated individuals. The Kairos Ministry helps to provide offenders with a more positive and spiritual peace of mind.
- Founded congregation of the Eastern Orthodox Church with current chapel programs.

## Education Programs

Indiana State Prison encourages offenders to maximize their personal growth potential by participating in education opportunities.

- Four vocational programs provide hands on practical experience in the occupational area, resulting in issuance of the Indiana Certificate of Technical Achievement.
- Grace College and Ball State University provide on site college programs and correspondence courses offered through Indiana University.
- The Education Department has 14 Licensed Teachers, when combined equals over 289 years of teaching experience.

- Indiana State Prison is the only correctional education department that offers the Bridge Program, which was designed to assist students starting out their academics and to provide peer tutoring during their college careers.
- The education department has doubled the number of students participating in educational opportunities. This year, we graduated 52 offenders with Bachelors Degrees, 77 with Associated Degrees, 202 offenders in vocations and 105 General Education Degrees.
- The Michael S. Thomas Library offers library services to the entire population. The Library contains over 16,000 volumes with 19 special interest areas, cell house satellite sites, a leisure reading library at Recreation, and a college reference library. In addition, other programs are housed in the Library, such as FEMA, and INCOLSA services for interlibrary loan, and an expanded reference area to assist students with their research assignments.
- Because of the shift to a more educated population and long term sentences, the Continuing Education Council was established to provide lifelong learning opportunities to the offenders. CEC Activities include: essay contests, book clubs, Critical Thinking thru Chess, Vocabulary Building thru Scrabble, Art Guild, Various art projects, Organic Garden, fundraisers, and Summer Seminar Programs.
- The Continuing Education Counsel organizes and authors a newsletter which is distributed to at-risk-youth, encouraging kids to stay straight through the words of offenders.

## PEN Industries at Indiana State Prison

A wide variety of products and components are manufactured at the Indiana State Prison (ISP) by PEN Products. These include license plates, metal products, and stamped tags. PEN Products operations in the prison has maintained accreditation by American Correctional Associations (ACA).

- ISP cost saving initiatives included reduction of staff and combining shops which resulted in an average monthly savings of \$9,500.
- PEN Products makes two types of license plates at the Indiana State Prison. The Digital License Plates (DLP) shop produces computerized flat plates for use on most automobiles, trucks, trailers, and buses. The DLP shop can produce up to 30,000 flat plates per day, and in a year when plates are not re-issued, close to 1,000,000 are made. When new plates are

# Adult Correctional Facilities

issued production may exceed 6,000,000 plates. In addition to digital plates PEN products also makes the embossed plates required on all motorcycles.

- PEN Products metal products are spot or mig-welded into finished goods. Among items produced are school lockers, shelving units, storage cabinets, cell house cabinets, and individual formed parts made to order. The heavy metal items would include park grills, park benches, trash receptacles, and offender beds.
- Stamped tags are produced in several different shapes using both aluminum and brass. The tags are used for identification purposes in the Department of Correction as well as other state facilities and public and private sector institutions.
- The shop also makes 250,000 stamped dog tax tags for county auditors throughout Indiana.
- Currently PEN products is in production of bed, cabinet, and park equipment units.
- Additional offenders were hired to make wooden toys from scrap wood. These toys will be donated to local charities.

## Farm Program

- The farm management team has developed unique ideas in order to utilize available supplies and equipment. Old tractor tires have been turned into resilient feed bunkers and a fleet of tractors that average about 19 years of age are being utilized. One tractor the team works with is from 1947.
- The farms have doubled offender employment with the additional crop of grape tomatoes. This includes 2.8 acres being farmed at the Westville Correctional Facility.
- The farm includes 3 locations which amounts to 2,300 acres. The offenders perform various duties such as weed control, cattle maintenance, and harvesting vegetables. The Farm uses a 12 row corn planter for the row crops. The crops include peppers, corn, cabbage, soybeans, carrots, potatoes, and hay for the cattle feed.
- A cow/calf feed lot operation maintains a 200+ cow commercial herd. Fifty-one heads are implanted with embryonic transplants, and 80% are artificially inseminated for ABS (American Breeder Service) and the remainder of the herd is sired with five ISP owned bulls. The calves from cows prepared for feedlot are fed at least 1,250 lbs.

## Community Services

Community Services is actively involved in the enhancement of programs and services provided to the offender population.

- Bird House Project – We have distributed 426 kits to local Boy Scouts. This is an on going initiative.
- Bike Project – Bicycles are refurbished and donated to the Michigan City Boys and Girls Club and to the Stepping Stones Women’s Shelter. Six bikes were donated to the staff fitness program.
- 50 school groups visited the facility and listened to an offender speak about prison and life behind the walls.
- Six dedicated institutional television channels allow the executive staff to provide expanded education, medical, and mental health services, cultural awareness, religious and re-entry programs and general updates
- Community services coordinates the activities of the 795 volunteers who donated 7,680 hours this year in providing re-entry, religious, recreational, social, and cultural support of or offenders. These volunteers provide an invaluable service, which compliment staff service at a savings of over \$750,000.

## Offender Organizations

ISP has two offender organizations, The Northwest Jaycees and American Legion Post 130, which is the only post in the United States located inside a prison. These organizations host four sales each year, the profits benefit non-profit organizations (March of Dimes, Villages of Indiana, I.C. Baseball Sponsorship, Bicycle Repair Program, Open Door Health Clinic, Salvation Army, Boys and Girls Club and Riley Hospital).

- The profits also benefit the offenders in the facility through the purchase of educational books and library resources.
- The Jaycee’s donated \$6,150 to outside organizations and \$6,237.39 to organizations inside the prison. Over the past six years these organizations have donated over \$40,000.
- The American Legion Post collected \$11,016.50. The outside donations were \$5,520 and inside the prison the donations were \$5,496.50.

## Internal Affairs:

The Incident Monitoring Program was initiated to track violent incidents inside the facility. Violence compared to last year has been reduced by 30.5%.

# Adult Correctional Facilities

## Administrative Services

There have been major construction changes inside the offender law library that will add a great deal more space for offenders to complete their legal work. Another improvement was the acquiring of 10 new computers which will allow General Population Offenders to complete legal research.

- Increased the number of offenders able to use the Law Library

## Medical CMS

CMS provides quality, responsible correctional medical services to offenders.

- Received top facility award for the first half of the year.
- Health Care Administrator was a key note speaker on Suicide Prevention at the CAMA Conference.
- Initiated project speak up with offender population.
- Developed and implemented a chronic care mental health clinic, unique to ISP and the only such program in the state.
- Partnered with the National Alliance for the Mentally Ill (NAMI). Conducted intensive training for staff involved with intervention, care and recovery of offenders affected by severe and persistent mental illness. The training enhanced awareness and enormity of offenders with special needs.

## ARAMARK Food Service

- An Offender I.D. Scanner System has been in effect for several months, further reducing meal costs.
- Inmate to work mate training has been implemented.

## Highlights & Accomplishments

- The minimum Security Unit provides offender labor for not for profit organizations in the Michigan City area.
- ISP is the only facility that allows offenders to have felines. This program is closely monitored and controlled, with stringent requirements for feline ownership. Our program was featured by Paw Prints (Kansas City), and the National Post (Canada) and we have received telephone inquires from England and Holland.
- Vocational education basic computer literacy program was added to ISO.

- A second Community Assistance Crew was added.
- Substance Abuse Programs participation has increased by 70%.
- Sufficient reduction in Grievances, (332 monthly grievances in 2005; 120 monthly grievances in 2006). Reduction of approximately 66% in formal grievances received.
- ISP Staff and ISP offenders assisted homeland security and FEMA with removing storm damage in the local communities. Winds of 105 MPH resulted in wide spread power outages. Road closures and adverse overall conditions immobilized the community for several days.
- Facility energy assessments and renovation of buildings have been started along with implementing the use of bio-fuel.



Offenders build bird houses for the Boy Scouts.

# Adult Correctional Facilities



## Indiana Women's Prison

Location:  
401 N. Randolph Street  
Indianapolis, IN 46201  
(317) 63-2671

Superintendent: Christopher E. Meloy

Av. Daily Pop.: Intake Unit 51  
Prison 378

Security Level: Medium

Number of Active Staff: 163



### Christopher E. Meloy, Superintendent

Superintendent Christopher E. Meloy has served in the Department for 28 years. He has served as the Superintendent of Rockville Correctional Facility, Men's Work Release, Plainfield Correctional Facility, and the

Reception-Diagnostic Center. Superintendent Meloy has held his current position at Indiana Women's Prison since June 2006. Superintendent Meloy is known for the excellent way he leads his staff to meet and exceed numerous professional standards that set the benchmark for adult correctional facility operations and programming.

A primary goal or focus of the Indiana Women's Prison is to provide female offenders opportunity for education, treatment for substance abuse, a chance to heal from the trauma of abuse, a mechanism to enhance or develop a bond between a mother and her children, and an avenue to build self esteem.

### Programs

#### Adult Correctional Facilities Therapeutic Groups:

Domestic Violence groups, Healing Damaged Emotions, support groups, Substance Abuse Phase I, II and III, Alcoholics, Narcotics and Cocaine Anonymous, varying parent support classes, Growing Through Loss, Family Planning/Sex Education.

**Day or Weekend Seminars:** Change Your Mind Day, HIV/AIDS prevention, breast self-exam and cancer prevention, self-esteem, sexual abuse prevention, Sisterhood (Faith Based)

**Religious Programs:** P.L.U.S. Unit, 13 Different Religious affiliated bible studies, Clown Ministry, choirs, Education for Ministry.

**Education and Vocational Programs:** ABE, GED, Thinking for a Change, building trades, culinary arts, cosmetology, graphic arts, Oakland City University.

**Recreation:** Spinning, Drama Club, health and fitness, sports, arts and crafts.

**NAMI Collaboration:** The Indiana Women's Prison psychiatric units have been collaborating with NAMI (National Association for Mental Illness) for several years to ensure our treatment standards mirror community expectations and standards. All women with serious mental illness are housed in these units. Currently we are collaborating on a re-entry project that would assign an Assertive Community Treatment (ACTS) team to every woman being released from the Indiana Women's Prison psychiatric unit. This will ensure the offender has a safe placement and all her social service, medical, and psychiatric needs are addressed.

**Family Preservation:** This multi-faceted program establishes or maintains a bond between a mother and her child(ren) during incarceration. The program includes a children's visitation center, summer day camp, pre-natal education, safe placement of newborns, outreach to families to help resolve issues surrounding children of incarcerated women and family planning.



# Adult Correctional Facilities



**Commissioner Donahue visits with 13-year old hero, Taylor Forey and his grandfather Naymon Watson - whose life Taylor saved from drowning during a fishing trip. Taylor served as Guest of Honor at this year's summer camp.**

**Adult Correctional Facilities Special Populations:** The Indiana Women's Prison has developed specialized housing and programming for special needs offenders to include mentally ill, mentally challenged, chronic medical, pregnant and youthful offenders (under the age of 21 to include youth sentenced as adults).

**Sheltered Workshop:** The Special Needs Pre-Vocational workshop was developed to provide basic work skills training for offenders with psychiatric and/or emotional disabilities. Emphasis on teamwork and the ability to complete a task is stressed in a nurturing "Goodwill" type atmosphere. Work completed by the special needs offenders in the workshop includes light industrial assembly, bulk mailings, and craft projects donated to not-for-profit agencies. The major workshop client list includes but is not limited to:

- Indiana State Department of Health.
- Children's Special Health Care Services.
- Indiana Children's Lead Poison Prevention Program.
- Water and Fluoride Bottle Containers.
- Indiana Prenatal Network.
- Marion County Health Department.
- March of Dimes.
- Keep Indianapolis Beautiful.
- Teachers Treasures.
- School 14.
- PEN Products.

**Community Interaction:** A philosophy of "Bring the Walls Down and Bring the Community In" has been a long-standing belief of the Indiana Women's Prison. This philosophy has established a multitude of collaborations and community interactions, which have a positive impact relationally and economically for the facility as well as the community.

**Re-Entry:** As re-entry begins upon arrival, all our programs and therapeutic treatment addresses growth and healing and provide opportunities to facilitate change, accept responsibility and prepare a woman to return to the community as a productive, law-abiding citizen. The re-entry department has partnered with other agencies, organizations, and community entities in order to provide programming initiatives.

**The Women in Motion program** - An ongoing collaboration with the John Bonner Center and Englewood Christian Church - is funded through a grant from the Indianapolis Foundation. This program identifies offenders with children who will reside in the near-east side area of Indianapolis. A family advocate will begin to work with the family about one year prior to release. The first female offender was placed in her own home on October 19, 2006. The participating offenders will be provided case management services, career counseling, classes in money management, and various other needed services. The participants will be assigned to a mentoring family who will begin a pro-social relationship with the offender and her family prior to release, and will provide support, encouragement and strength building. This relationship will continue after the offender is released into the community into safe housing provided by the program. The participant will receive assistance in obtaining employment and accessing support services in the community. These services will continue on an as-needed basis for a period of up to three years with the eventual goal of the participant achieving home ownership.

A new re-entry center opened October 2006 in our Industrial building, built by our building trades' class. This will ensure an appropriate space for all functions of re-entry to take place.

# Adult Correctional Facilities



Inaugural P.L.U.S. graduation on October 16, 2006.



2006 ICAAN Dog Program Trainers.

## Highlights & Accomplishments

- First P.L.U.S. Unit graduation.
- Grant Money Received: Women's Health Fund \$50,000 plus an anonymous gift of \$22,000.
- Awarded offenders completing vocational programs a Certificate of Technical Achievement, which validates skill level and helps in gaining meaningful employment.
- Five student offenders graduated from the first Oakland City College graduation ceremony.
- Increased participation in Oakland City College program by 40%.
- The Bill Glass Weekend of Champions held in June.
- The Jenny DeVoe concert for population held in August.
- CMA-Christian Motorcycle Association held two seminars this year in June and August.
- During the ICAAN graduation in March, 5 assist dogs were paired with disabled companions ranging in age from 8 to 65.
- Through our "Give Back" program over 600 sleeping bags have been distributed to homeless Veterans in the greater Indianapolis area.
- 1500 Christmas stockings were given to homeless and less fortunate children in the greater Indianapolis area.

Our sleeping bag program has provided over 600 sleeping bags for Indiana homeless Veterans.



# Adult Correctional Facilities



## Madison Correctional Facility

Location:  
P.O. Box 179  
Madison, IN 47250  
(812) 265-6154

Superintendent: Doris Parlette

Av. Daily Pop.: 213

Security Level: Minimum

Number of Active Staff: 83



### Doris Parlette, Superintendent

Superintendent Doris Parlette arrived at the Madison Correctional Facility in April 2005 with 30 years experience in corrections. Her career began as a community volunteer coordinator in Allen County where she worked as an adult probation officer. She then joined IDOC in 1983 as

a parole agent. She helped open the Bloomington Work Release Center in 1988. In 1992, she oversaw that facility's conversion to become the Bloomington Juvenile Correctional Facility, where she served as superintendent until April 2005.

### Programs

The Madison Correctional Facility is a minimum security adult female facility operated by the Indiana Department

of Correction. Currently 295 offenders reside at this facility. The facility was originally part of the Madison State Hospital, and was transferred to the control of the Department of Correction in 1989, at which time it was used as a work camp for adult males. In November 2004, the mission of the facility changed to hold adult female offenders. Last fall, five additional buildings belonging to the Hospital were transferred to this facility, including two dormitories, an administration building, a storage building, and maintenance building. Using offender labor, the Department installed a new computer and telephone network, new roofs, and made a host of other improvements and repairs to the buildings. With this additional space, the facility has been expanding its population and its workforce. The number of staff employed at this facility has increased by more than 20% this past year, and will continue to grow as the facility population approaches its new capacity of 406 offenders.

The residents at this facility provide an important service to the compound and surrounding community. They are responsible for maintaining most of the 600 acres that make up the grounds of the State Hospital, V.A. Cemetery, and of course the Correctional Facility itself. The Facility also serves the surrounding communities with nine off-grounds work crews serving the Department of Natural Resources, the Indiana Department of Transportation, INDOT, Muscatatuck/Homeland Security, and the City of Madison.

Preparing offenders for successful return to their communities is the essence of the facility's mission. The offenders assigned to this facility have less than four years to serve before release. Education and counseling programs help prepare the offenders for successful return to their communities and families. Community service and work programs teach valuable job skills and encourage good citizenship.

The Madison Correctional Facility is a community dedicated to improving and protecting the lives of our residents, its staff, and the neighbors in all Indiana communities. We improve resident re-entry through effective programming, and protect and support communities through supervision and service.

# Adult Correctional Facilities

## Highlights & Accomplishments

- Increased custody staff by adding 16 new officer positions.
- Twenty correctional officers were awarded cash spot bonuses for outstanding performance.
- Installed new key control, key issue, and lock system.
- Introduced the new Unit Team process which involves case managers working together with staff from all departments to access the re-entry needs of residents.
- Started a Meth Anonymous group.
- Assisted offenders in obtaining State ID's, Social Security Cards, and birth certificates just prior to release.
- Held a family picnic in which 150 residents spent quality time with nearly 200 visitors as they participated in outdoor games, a picnic lunch, and extended visiting time.
- Began a new physical fitness program complete with an aerobic exercise room and morning and afternoon fitness activities, in addition to the formation of the 150 walk club.
- Sunday night tournaments include a variety of competitions like volleyball, kickball, soft ball, bingo, cards, and other activities.
- Our newly formed craft club encourages residents to share their skills and teach one another in watercolors, charcoal drawings, mosaics, and more.
- Our education program has greatly expanded in the last year with the start of college courses from Oakland City University, a cosmetology program, and existing GED and literacy programs.
- Our new computer lab and study hall enables residents to expand their education and learn powerful new job skills.



## Medaryville Correctional Facility

Location:  
5426 East 850 North  
Medaryville, IN 47957  
(219) 843-4131

Superintendent: Timothy F. Todd

Av. Daily Pop.: 123

Security Level: Minimum

Number of Active Staff: 30



### Timothy F. Todd, Superintendent

Superintendent Todd has 29 years experience in the Department of Correction starting in 1977 as a Correctional Officer at South Bend Work Release. He has also worked at Westville Correctional Facility, Indiana State Prison, opened the former Lakeside Correctional Facility in 1990 as the Superintendent of that facility and has been assigned to Medaryville Correctional Facility (MYC) since October 2003.

# Adult Correctional Facilities

## Programs

The MYC offers several programs, including: Inside Out Dads, Substance Abuse, Re-entry Initiatives, Thinking for a Change, and an on-site school.

**Inside Out Dads:** The Inside Out Dad program consists of 12 core sessions, and 28 optional sessions, including a reentry plan. A Pre-Survey is done on the first day of class and a post-survey is done on the last day of class. This survey tracks five areas; demographics, current state of relationships with children, parenting knowledge, current fathering techniques, and current attitudes on fathering.

**Substance Abuse:** The Substance Abuse Department at MYC is available to any resident at this facility. There are no time constraints. Each offender is pre-screened within one week of their arrival at this facility and is recommended for the appropriate level in the substance abuse program. A continuum of treatment is immediately offered to all offenders enrolled in a substance abuse program from another IDOC facility. MYC offers IDOC approved curriculum including Phase 1 Guided Self-Study, Phase 2 Treatment and 3 segments of Phase 3 relapse prevention. MYC Substance Abuse Department also offers Alcoholics Anonymous and Narcotics Anonymous self-help meetings.

**Re-entry:** This program is individualized, and focuses on the needs of each particular offender. Over 50 duplicate birth certificates have been applied for, as well as more than 60 social security cards. Participants are also supplied information regarding community resources specific to their county of release. They may also receive assistance in resume' preparation and job search skills. Other items for which they may request information include parenting skills, credit, AIDS, and educational resources, as well as numerous other topics.

**Thinking for a Change:** This is a 22-class cognitive self-change program that is facilitated by facility staff and when taken along with the Educational Literacy program (LLS-2), Offenders can receive a time cut.

**Education Program:** This program consists of both Literacy and GED levels within the same classroom. Consistently, the students in the class are divided equally between the two levels. Students work at their own pace through materials that are carefully prescribed and guided by the classroom teacher. Students are tested on a regular basis to determine progress in Reading, Math, and Language.

## Highlights & Accomplishments

- MYC will have provided over 70,000 man hours of community service for state and local government as well as not-for-profit organizations in the immediate area this year.
- The first completion of the Inside Out Dads program in the department was July 24, 2006 with nine offenders.
- In 2006, 16 students have taken the GED Test with fifteen 15 achieving a passing score translating to a success rate of 94% and anticipating an additional five completions before the end of the year.
- Since March 1, 2006 115 offenders have completed re-entry programming.
- Since March 1, 2006, 45 students have enrolled in school with over 8600 student contact hours, producing 23 time cuts for completion of GED, LLS-2, and Associates degrees combined.
- The State Employees Community Campaign fund raiser for various charities exceeded last year's figure by more than 35%.
- Since the beginning of 2006, MYC Substance Abuse Department has enrolled 145 offenders in the program, and has approved 3670 credit days, exceeding last year by 18% at this time and anticipate more than 20% by the end of the year.
- The MYC Substance Abuse Department has maintained a 0 waiting list for 6 months and projects to continue that figure throughout 2006.

# Adult Correctional Facilities



## Miami Correctional Facility

Location:  
 P.O. Box 900  
 3038 W. 850 S.  
 Bunker Hill, IN 46914-9810  
 (765) 689-8920, ext. 5582

Superintendent: Walter E. Martin

Av. Daily Pop.: 3,086

Security Level: Minimum and Medium

Number of Active Staff: 548



### Walter E. Martin, Superintendent

Walter E. Martin began his career with the Indiana Department of Correction as a Counselor at the Indiana Boys' School in 1967. He has served in a variety of positions, including Assistant Superintendent, Director of

Camps and Juvenile Institutions, and Superintendent at Rockville Correctional Facility. He was appointed Superintendent at Miami Correctional Facility (MCF) in 2006.

### Programs

- Straight Talk Program: This is a program to help troubled youth and to educate other youth about the consequences of bad choices. Level I and II



**Straight Talk**, staff take time to answer questions about working at a prison, from left are Sgt. Adam Duncan, Lt. Andrew Wagstaff, Captain Larry Taylor, Officer Kim Carver.

offenders talk about peer pressure, parental respect, and drug and alcohol abuse. The facility touched the lives of more than 1,325 students and teachers. The offenders involved in the program are "volunteers" and have logged over 136.5 hours.



**Sgt. Peter LaPoint** hands pizzas out to offenders for the Miami Correctional Facility Pizza Hut Pizza sale, a Community Service Project for the PLUS Unit.

- PLUS Program: Purposeful Living Units Serve Program began at Miami in January 2006 with 104 offenders. The unit provides an opportunity for offenders to explore and choose alternatives to criminal thinking and behavior through an emphasis on spiritual, moral and character development, life-skills training, and intentional preparation for living as law-abiding citizens who contribute to the well-being of their community.
- Recycling Program: The facility has received \$7,584.38 for its recycled materials, including paper, cans, plastics, and cardboard.

# Adult Correctional Facilities

- Volunteer Programs: The facility has 285 registered volunteers involved in more than 25 programs. Volunteers have logged more than 3,000 hours in 2006.
  - PEN Products: Prison Enterprise Network) has five operations at the MCF that include a garment shop, a chemical manufacturing shop, and five joint venture operations. The garment shop manufactures boxer shorts, pants, aprons and a few specialty items. The Chemical manufacturing includes janitorial, laundry, ware-wash and personal hygiene products. It's joint venture operations are with Damon Corporation, making wire harnesses for motor homes; Jacob's Trading/ Donaldson, making dust collection filters; Balkamp, re-packaging tools and transmission filters; and Calderon, packaging various types of towels and cleaning mitts. These operations take place inside the prison complex in two 40,000 square foot facilities. PEN employs 325 level 2 offenders in Phase I and II. The main offices and a 75,000-square-foot warehouse are located outside the main prison complex. All purchasing, shipping, and receiving takes place at this location. Level one offenders are employed to run the warehouse operation.
  - CLIFF Unit: The Clean Lifestyle is Freedom Forever unit is located in G-Cell House. It is a therapeutic community program dedicated to the treatment of offenders with methamphetamine abuse problems. It provides offenders with a positive environment in which they learn the social and cognitive skills required to get out and stay out of the criminal justice system.
  - Offender Labor Program – The Miami Correctional Facility has donated more than 13,000 hours in Offender Labor to the community in the first two quarters of 2006. One of the biggest projects this year included saving the county more than \$59,000 in labor to build nearly 20 recycling buildings for all the towns in Miami County. Crews also participated in the Governor's Highway clean up in February.
- ### Highlights & Accomplishments
- Opened a P.L.U.S. Unit in January 2006 with 104 offenders. Opened the second half of unit with another 104 offenders in September.
  - A total of 275 offenders participated in three days of Graduation ceremonies at MCF in June. More than 273 family and friends of the offenders attended the ceremonies. There were a total of 497 graduates in all programs in the MCF Education Department.
  - Held Completion Ceremony for 93 offenders who completed the facility's CLIFF Program on July 26, 2006.
  - MCF Honor Guard marched in Bunker Hill Town Festival Parade and in the Circus City Festival parade (the only circus parade in the United States).
  - Gospel Echoes hosted a cookout, serving a hotdog, hamburger, potato salad, whoopie pie and potato chips to all staff and offenders, which was more than 3,500 meals.
  - Miami Correctional Facility hosted its annual Valentine Blood Drive Feb. 14, with 57 staff donating blood.
  - Kicked off several In-Shape programs, including the MCF Weight Loss Challenge (with 50 employees participating), the Get In-Step pedometer program (with more than 300 employees participating), and the lunch time speakers.
  - Visited more than 15 schools and spoke with more than 2,000 youth with the facility's Straight Talk Program.
  - Netted \$5,200 in profit from a Pizza Hut sale to offenders as part of the P.L.U.S. Unit's Community Service activities. Half went to the P.L.U.S. Unit and half was donated to the community.
  - Raised \$2,849.62 for the American Cancer Society, with the facility's Relay for Life of Miami County team.
  - Participated in the Emergency Response Operations competition June 7 bringing home two second place prizes and one third place prize from different events.
  - The Correctional Medical Services group at MCF was recognized this year for their services. A plaque was issued "For services above and beyond in meeting the needs of clients and patients." The awards are given quarterly to groups that achieve, excel or improve in their areas. MCF was one of 5 groups in the state presented with the award.

# Adult Correctional Facilities



Medical staff shows off plaque of appreciation they received for going above and beyond in meeting the needs of the clients and patients.

- Continued to work on the F-14 plane adopted by the facility and housed at Grissom Air Museum. Work included cleaning the plane and surrounding grounds.
- Held annual Volunteer Appreciation Dinner catered by Deedsville United Methodist Church, attended by about 40 volunteers on August 8.
- Became one of two adult male facilities to focus program efforts toward the treatment of sex offenders.
- Offenders donated more than \$1,103.30 to Project Backpack.
- Facility employees donated \$100 to the Indiana Concerns of Police Survivors, a support group for families of Indiana Law Enforcement Officers killed in the line of duty.
- More than 25 staff members participated in the Miami County Battle of the Badges Blood Drive.
- More than 60 Probation Officers from Northern and Central Indiana visited Miami Correctional Facility and toured the facility.



## New Castle Correctional Facility

Location:  
1000 Van Nuys Road  
New Castle, IN 47362  
(765) 593-0111

Superintendent: Craig Hanks

Av. Daily Pop.: 1,045

Security Level: Medium

Number of Active Staff: 309



### **Craig Hanks, Superintendent**

Craig Hanks has over 34 years of public service. Mr. Hanks began his career with the Indiana Department of Correction in 1971 and just recently resigned from his position as Superintendent of Wabash Valley Correctional Facility. Mr. Hanks was named the Superintendent for the GEO Group,

Inc. at New Castle Correctional Facility on December 1, 2006, making New Castle Correctional Facility his sixth correctional facility.

### **Programs**

The New Castle Correctional Facility (NCCF) offers several programs through the education department. We offer Adult Basic Education and GED classes for those who did not earn a High School Diploma. The teachers work with classes that range from basic literacy skills to preparation



# Adult Correctional Facilities

for the GED test. We also offer four vocational classes (Culinary Arts, Horticulture, Computer Applications, and Building Maintenance) to those offenders that have a GED or High School diploma. Thinking for a Change is also offered through the education department. We have a staff of nine instructors who teach on average 15 students in both a morning and an afternoon session. The classes meet Monday through Friday for three hours. We also utilize offenders as tutors in all of our classes.

In addition to the GEO education department, there are two universities at NCCF. Ball State University and Oakland City University, both offer an AA degree and a BS degree program to offenders that have a GED or high school diploma.

The Substance Abuse Program follows the IDOC program of being the three-phase program. Phase I is education, Phase II is treatment, and Phase III is relapse prevention. We have 4 substance Abuse Counselors on staff with each of them running both a morning group and an afternoon group.

## Highlights & Accomplishments

- Started an Adult Basic Education/GED program in January through GEO's management that has grown to five teachers.
- Offered three classes of Thinking for a Change with seventy (70) completing the course.
- We had 30 individuals who have passed the GED test.
- Twenty-nine individuals have completed all of the objectives and graduated from the Building Maintenance Vocational course.
- Twenty-eight individuals have completed all of the objectives and graduated from the Computer Application Vocational course.
- One-hundred and ten individuals have successfully completed all three phases of substance abuse treatment program.
- Five (5) individuals graduated from OCU. Three (3) earned AA degrees in General Studies and two (2) earned AS degrees in Business Administration.

## Re-Entry Initiatives

The New Castle Correctional Facility is committed to providing a meaningful Re-Entry Program for the offender population that we serve. Every offender arriving at NCCF first completes the Admission and Orientation process where he is introduced to the concept of Re-Entry and his individual Re-Entry Accountability Plan. During the Admission and Orientation process, offenders are asked to complete a self-assessment consisting of what they believe are important areas of their respective lives that

may be deficient, thus requiring treatment. The Unit Management staff then utilize that self assessment, along with a "Needs Assessment" to create each offenders specific Re-Accountability Plan. Each offender meets with his Casework Manager and/or Unit Team Manager to discuss his specific plan and develops a plan of action to accomplish those identified needs. It is strongly emphasized to every offender that they are accountable for the completion of their Re-Entry Accountability Plan and that staff will be conducting regular treatment team meetings to follow up on their accomplishments toward those goals. Prior to every offender's release, each one has a portfolio developed during the Transition Program that they may take with them to provide assistance as they reintegrate back into society.

## Highlights & Accomplishments

- The New Castle Correctional Facility is the first State privately-managed correctional facility in the State of Indiana. The contract was awarded on September 28, 2005 to The GEO Group, Inc., with a commencement date of January 2, 2006. The GEO Group will provide secure care and program services at the Facility, while Correctional Medical Services and Aramark will provide medical and food services, respectively.
- Outside Dorm (L-Unit) Opening
  - The New Castle Correctional Facility held an open house on Saturday, February 4, 2006 to announce the opening of its L-Unit (Minimum Housing Unit).
  - To date, there are approximately 80 offenders located in L-Unit with offenders continuing to arrive on a regular basis.



Offenders assist with road work in Henry County.

# Adult Correctional Facilities

- One work crew assists the city of New Castle, and another work crew assists the Henry County Sheriff's Department. Both crews have been praised by the community and local elected officials for jobs well done. These crews have saved the city and county thousands of dollars in labor costs.
- March of 2006, New Castle Correctional Facility participated in the "Cartridges for Kids" Recycling program in conjunction with the Wilbur Wright Elementary School, in New Castle, Indiana. Dave Friend, MIS Manager, on behalf of the facility, has collected and donated 112 empty cartridges. A school employee informed Mr. Friend that the school will be able to turn them in, and get approximately any where from \$1, or as much as \$2 a piece. One hundred percent of the money will go to student funds that will benefit the children of this community. New Castle Correctional Facility will continue to participate by setting up areas that empty cartridges can be collected, and turned over to the Wilbur Wright Elementary School.
- A legislative Tour held at New Castle Correctional Facility on March 16, 2006, resulted in an article being published in The Courier Times entitled, "Prison Privatization is Praised."
- The Mental Health Unit (NCP) at New Castle has undergone a major re-organization during the month of June 2006. The ranges within NCP have been restructured and the missions on each range have been changed to better manage the serious mentally ill, while at the same time, treatment on each range has drastically increased.
- On June 16-17, New Castle Correctional Facility hosted the Bill Glass Central Indiana Weekend of Champions for the offender population. Performers included the top country and gospel recording artist, Tamra Comstock; ventriloquist, David Pendleton; former linebacker, Dave Washington; and the world's strongest juggler, Bob Whitcomb. The Bill Glass Teammates shared their message with interested offenders from the population. A vintage Ford Mustang and several motorcycles and their teammate riders shared their time with the offenders. Four programs were held with attendance varying from 80-400. The counselors reported several decisions made for spiritual direction.
- In July, the New Castle Correctional Facility Minimum housing unit (NCA) began working in conjunction with the Henry County Animal Shelter to have our offenders do obedience training with their dogs, making them more adoptable. The program is called CHANCE - Canine Handlers Achieving New Career Education.
- On August 7, the GEO Group presented Scholarships to five local students at the Henry County Foundation, Inc. Each student received a \$2,000.00 Scholarship from The GEO Group, New Castle Correctional Facility. Making the presentation were Dane Powell, Business Manager and Pat Walker, Assistant Superintendent of Re-entry, both of The GEO Group, along with Nancy Riley, representing the Indiana Department of Correction. The five commendable students were: Kaycie Atchison; Cara Hollars; Luke Meyers; and Brandi Neal, New Castle; and, Lacey Utt, Spiceland.



**Commissioner Donahue leads a legislative tour of the New Castle Correctional Facility (The GEO Group, Inc.)**

# Adult Correctional Facilities



## Pendleton Correctional Facility

Location:  
P.O. Box 28  
Pendleton, IN 46064  
(765) 778-2107, ext. 1260

Superintendent: Stanley Knight

Av. Daily Pop.: 1,857

Security Level: Medium and Maximum

Number of Active Staff: 472



### Stanley Knight, Superintendent

Mr. Knight began his correctional career with the Iowa Department of Correction in 1980 where he worked as a Correctional Officer and in other job capacities for five years. He went on to work in the State of Kansas correctional system before beginning employment with the Indiana

Department of Correction. Mr. Knight has worked as an assistant superintendent and superintendent at various IDOC facilities before he was assigned to the Pendleton Correctional Facility (PCF) in 2005. He has also been directly involved in the initial start up and development of three separate correctional institutions and the accreditation of eight facilities by the American Correctional Association.

### Programs

**Wheels for the World:** In January 2006 the Facility's "Wheels for the World" shop was established and became fully operational in February. The former Religious Service Center was renovated and converted into a factory for this operation. The "Wheels for the World" Program is operated by an organization called "Joni and Friends". Joni Eareckson Tada (a quadriplegic as the result of a 1967 diving accident) is the founder and CEO of the organization. The Pendleton Correctional Facility is one of several correctional facilities across the country involved in refurbishing wheelchairs for this organization.

**Shifting Gears Bicycle Restoration Program:** In February, a bicycle refurbishing operation was implemented in the warehouse building located outside the walls of the facility. Specialized tools needed for the repair operation were made by Auto Body Instructor Charles Stoner and Farm employee Melvin Gay, which translated into a cost savings to the state of between \$3,000 - \$5,000. Other specialty tools needed for the operation were donated by Mike's Bikes of McCordsville, Indiana. PEN Products donated four work tables to be utilized for work stations. In August 2006, another bicycle shop opened inside the walls of the facility. The shop outside the walls will now be devoted primarily to the triaging process and the inside operation will be performing the refurbishing/restoration process. Once restored, the bicycles are donated to various non-profit charitable organizations for distribution to needy children. For 2006, 182 bicycles have been restored and donated to charity.

**Skids Recycling:** Since being initiated last year the SKIDZ Recycling Program has continued to be extremely productive in 2006. For 2006, 137,111 wood pallets were refurbished. The SKIDZ Program represents a joint venture between PEN Products and SKIDZ Recycling Inc. of Indianapolis. The purpose of the program is to take old wood pallets that are broken and restore them to a usable condition. SKIDZ Recycling buys old pallets from various businesses and organizations and refurbishes them for resale. SKIDZ recycling provides the equipment and material for the program and the facility provides the offender manpower. The skills gained by offenders working with the equipment and machinery in this shop provides a tremendous opportunity to translate this experience into a marketable job upon release from the Facility.

# Adult Correctional Facilities

**Log Cabin Factory:** PEN Products signed a contract with Pinebrook Log Cabins to build 26 log cabins to be placed at various Indiana State Parks. Pinebrook Log Cabins provided all the building materials and transportation of the completed cabins to the parks. PEN Products provided the offender labor and tools to construct the cabins. This innovative program provided another excellent opportunity to employ additional offenders who are able to develop skills and experience which should greatly benefit them upon release.

**Religious Services:** During 2006, the facility continued to provide a wide variety of religious services and program opportunities to offenders. Programs and services are conducted and coordinated by full-time facility chaplains in addition to volunteer chaplains. In September 2006, 41 worship services were conducted which included General Christian, Catholic, Islam, MSTA, and Native American services. Offender attendance at these services totaled 1999 offenders. Also during this time period, 36 Religious Education Programs were conducted involving participation by 363 offenders. This is an example of the number of offenders served.

**Community Involvement:** The Pendleton Correctional Facility places great emphasis and importance on Community Involvement Programming and the use of community resources including volunteers. Count letters involving volunteers are conducted to provide offenders with social contact with persons from outside the Facility to allow offenders to establish meaningful contacts with individuals in the community. Participation by offenders in this process provides experience and instruction in social skills necessary for successful participation in society. These programs assist offenders in developing the ability to seek out, examine, and evaluate the consequences of alternative life styles and seek to teach responsible actions in a social setting. During September 2006, 20 Volunteer Group Activities were conducted involving 60 volunteers and 1518 offenders. In addition, 12 Individual Volunteers provided services during September totaling 138 hours involving 538 offenders.

The Pendleton Correctional Facility along with the Pendleton Juvenile Correctional Facility and the Correctional Industrial Facility continued to hold Quarterly Community Advisory Board meetings

during 2006. This program has provided for a productive relationship and dialogue between community leaders and the Pendleton Facilities.

**Substance Abuse:** Counseling Services relative to issues associated with substance abuse and chemical dependency are provided to all offenders. The Department is currently staffed with two Substance Abuse Counselors and is currently in the process of filling two additional Substance Abuse Counselor positions. Currently a total of 75 offenders are participating in Substance Abuse Counseling programs. The number of offenders participating in these programs is expected to significantly increase with the acquisition of additional staffing resources.

**Re-Entry Services:** During 2006 the Pendleton Correctional Facility continued to provide extensive and comprehensive re-entry programming to offenders. A number of educational classes and presentations are provided for the purpose of adequately preparing offenders for release in order to ensure optimal opportunities for a successful re-entry process. This program has grown tremendously in 2006 with the additions of Anderson University, Ivy Tech, and Inside Prison Ministry coming on board as community providers in the areas of economics, career choices, and reintegration.

**Recreation Programs:** The Pendleton Correctional Facility is committed to providing the offender population with a wide range of activities that address the various interests, needs, and physical limitations of offenders. Recreational programs are initiated and coordinated consistent with the safety and security needs of the Facility. The Facility's Recreation Program is designed to provide all offenders the opportunity to participate in a variety of team and individual activities. Many sports programs such as basketball, softball, volleyball, and weight lifting are available through the Recreation Department. The program also offers the opportunity for passive recreational activities such as dominoes, card games, board games, and billiards.

# Adult Correctional Facilities

**Thinking for a Change Program:** During 2006 the Pendleton Correctional Facility continued this program to provide offenders to learn and adopt new techniques and strategies for problem solving and interacting with others in order to minimize the opportunity for behaviors which may lead to conflict, confrontation, and possibly violence. Offenders targeted for participation in the Program include:

- Offenders currently housed in the Disciplinary Segregation Unit.
- Offenders who have committed Class A or B conduct reports during the last 12 months.
- Offenders who have been identified as being affiliated with various Security Threat Groups.
- Offenders participating in TFAC in connection with the life skills and literacy component provided in our Education Program

**Offender Grievance Program:** During 2006 the Pendleton Correctional Facility fully transitioned to the Department's new Offender Grievance Process with remarkable results. The new process is founded on the concept of dialogue and conflict resolution and identifying and resolving problems at the Unit Level. This system also provides staff an opportunity to identify and address issues before they escalate to a level increasing the potentiality for violence. Significant results have been achieved:

- Prior to transitioning to the new grievance system the Facility was averaging 162 grievances filed a month. Since the new process was implemented in December 2005 we are averaging 35 grievances filed per month.
- The average number of grievances a month determined to be substantiated under the old system was 14 a month. Under the new process we are averaging only 2.6 grievances a month substantiated.
- Under the former process we were averaging five to seven grievances a month being submitted to the Central Office Level. Since transitioning there have been less than 20 grievances forwarded to the Central Office clearly demonstrating the effectiveness and success of the program.

**P.L.U.S. Program:** During 2006 the Facility's P.L.U.S. Program (Purposeful Living Units Serve) continued to operate successfully and serve as one of this Facility's most significant program components created and dedicated to the Department's ongoing commitment to the Re-Entry Process. The program continues to operate at the current capacity of 96 offenders. The graduation date for our first group of PLUS offenders is anticipated for May or

June 2007. The PLUS Program is designed to provide for both faith and character based programming and instruction.

**Educational and Vocational Programs:** The Pendleton Correctional Facility views Educational Programming as a crucial component in the development of an effective and comprehensive re-entry strategy. Educational programming includes Adult Basic Education (Literacy) (108 offenders), GED or High School Equivalency Preparation (20 offenders), Vocational Training Programs (110 offenders), and College Programs. On site college classes are provided by Ball State University (144 offenders) and Grace College (28 offenders). Technical vocational training opportunities include: Auto Body Repair, Barbering, Construction Trades, Industrial Printing, and Welding.

**Library Programs:** General Library Services are provided through the Recreation Department. Books are made available at the gym for offenders to check out when they attend recreation. The facility also operates two (2) offender law libraries; one inside the walls and another law library at the Outside Dormitory.

**Offender Work Programs:** During 2006, the facility placed significant emphasis on the expansion of job/program opportunities to promote productivity and reduce offender idleness and thereby minimizing the likelihood of offenders engaging in disruptive behavior. Putting more offenders to work in meaningful and productive assignments is also viewed as an integral component of the re-entry philosophy as we attempt to instill offenders with the necessary work ethic and habits vital to a successful re-entry strategy.

Offender job assignments at the Facility include:

- Food Service
- Maintenance and Construction
- Clerical
- Sanitation
- Housing Unit Details
- Industries Assignments
- Yard Work
- Laundry, Clothing, Shoe Shop
- Wheels for the World Shop
- Bicycle Restoration Shop

# Adult Correctional Facilities

**Unit Management Program:** This facility continues to refine and realign the Unit Team structure in order to achieve optimal efficiency and productivity. In January 2006, a new schedule was implemented which involved staff working some late nights. This plan includes staff walking the ranges and dorms to discuss and resolve offender problems/concerns allowing greater interaction with offenders.

Unit Team staff received training relative to the Offender Grievance Process during 2006. Unit Team staff are now charged with the responsibility of making every attempt possible to resolve grievances and complaints at the Unit Level in an attempt to negate the need for a complaint to be elevated to the formal grievance process.

A reorganization and restructuring of our Unit Teams was also needed in order to more effectively provide for an intensive case management approach to prepare offenders for re-entry into the community. Unit Teams have been involved in the initiation of the new Classification Designation form and the new Re-Entry Accountability Program (RAP) to assist offenders as they prepare for release.

## Highlights & Accomplishments

- Implementation of an "Incident Monitoring Committee" designed for the purpose of analyzing and critiquing incidents in order to address and correct situations and circumstances which could possibly lead to violence. This program provides a systematic method to gather information in order to make sound management decisions and to assess and evaluate how situations were handled to determine the appropriateness of the actions taken.
- Implementation of an aggressive drug interdiction program which has yielded outstanding results (i.e. reduction of offenders testing positive for drugs from a high of 22.3% in July 2005 to 2.3% in June 2006). Since June 2006 the monthly average for positive drug test results has been 5.4%.
- Increased offender recreation time by 50% with the intended effects of alleviating stress and boredom, improving physical and emotional health, and possibly providing the opportunity for an acceptable and constructive outlet for pent-up energy and aggression.



**Level 1 offenders assigned to the farm operation shown harvesting vegetables that were delivered to the Community Harvest Food Bank of Northeastern Indiana on September 28, 2006, in connection with the Department's involvement in the "FlsH Program" Feeding Indians's Hungry.**

- Planted and donated 800 pounds of grape tomatoes, bell peppers, and cabbage for FlsH program.
- Planted ¼ acre of pumpkins for facility donation.
- During 2006 numerous improvements to the physical plant were initiated which are unprecedented in the history of the Facility. Also within this time period levels and standards of sanitation were achieved which most likely exceed any previously attained.
- Expansion of job/program opportunities to promote productivity and reduce offender idleness (i.e. from 50 % to job eligible being employed to 91.2%)
- Increased participation in our Education/Vocation programs. The number of offenders participating in Vocational program has increased by 25 % in the last year, i.e. from 88 to 110 offenders. The number of offenders participating in A.B.E. has increased 30% from 83 to 108 offenders. The number of offenders participating in G.E.D. has increased by 25 % in the last 6 months from 16 to 20 offenders.) Other significant accomplishments related to the Educational Program include:

# Adult Correctional Facilities

- 61 students completed the Thinking for a Change Program and received a credit time cut for meeting the literacy requirements.
- 70 students received their GED certificate.
- 28 students completed a Vocational program.
- 36 students received an Associate Degree from Ball State University.
- 19 students received a Bachelor Degree from Ball State University.  
This constitutes a total of 314 students completing an education program in the 2005-2006 school year.
- Assistant Superintendent of Re-Entry Kathy Griffin announced the facility would be implementing the parenting program for offenders, "Inside/Outside Dad." This is a program that is being offered to assist fathers in becoming active or re-establishing relationships with their children and family.
- An offender Artist Program was initiated in 2006 which allows for offenders working out of the Recreation Department to utilize their talents in creating painting and artwork for display throughout the Facility. This provides additional offender employment, an outlet for offender artistic expression, and improves the aesthetics of the Facility. Offender artwork is prominently displayed in such areas as the Offender Dining Room.
- Plans are also currently in progress to reinstitute the "Horse's Mouth" program at the Facility. This involves a program which provides an opportunity for at risk youth to come to the Facility to hear presentations conducted by carefully screened and selected offenders relative to crime and incarceration. The dual purpose of this program is to deter youth from involvement in delinquent/criminal activities while simultaneously providing the offenders involved with the opportunity for further assessing and evaluating their own previous behavior which is vital to their re-entry process while attempting to help others.
- Significant cost savings was accomplished through the utilization of offender work crews working in conjunction with the Indiana Department of Transportation and the Department of Natural Resources. From January 1, 2006 through December 31, 2006 facility off grounds work crews worked a total of 20,598 hours.
- Offenders from the facility's P.L.U.S. Program donated over \$1,000.00 for the purchase of items to assist children with cancer to attend a summer camp in Northern Indiana. This donation project began with offenders in the P.L.U.S. Unit and was expanded to allow offenders from all of the housing units to participate. The money collected went toward the purchase of hygiene items and other types of supplies and equipment needed for a successful camp experience. This provided another great opportunity for offenders to increase their self esteem by extending a helping hand to children who are seriously ill.
- As the result of implementation of the "Cash Spot Bonus" Award Program from May 31, 2006 through December 31, 2006, the facility has given out a total of \$32,950 to 118 staff in the form of cash spot bonus awards. Fifty-five staff were recognized as "Star Award" winners, 19 staff were recognized as "All Star" award recipients, and two staff have been honored with the "Superstar" Cash Spot Bonus Award. This program provides an excellent opportunity to recognize and reward staff for significant accomplishments and outstanding job performance.
- In July, the facility raised \$1483.00 for backpacks and school supplies for the Villages of Indiana to donate to the foster children they serve.
- Completed the formal ACA Audit in April with the result of 100% on mandatory standards and 97.7% on non-mandatory standards.
- PEN Products refurbished 284 office chairs in 2006.
- PEN Products manufactured birdhouse kits and donated to the Boy Scouts as a community involvement project.

# Adult Correctional Facilities



Pendleton Correctional Facility employees proudly displaying the plaque presented by Commissioner Donahue to Superintendent Knight on October 4, 2006 recognizing the facility as "Facility of the Year."

- In October, Commission Donahue presented Superintendent Stanley Knight with a plaque designating the Pendleton Correctional Facility as "Facility of the Year". This award recognized the Facility which has collaborated with the public and community to aid in the re-entry process as well as demonstrated the use of the three E's, Employees, Efficiency and Effectiveness. The award was presented at the Horizon Convention Center in Muncie, Indiana during the 73rd annual Indiana Correctional Association Conference.



As part of the ongoing renovation of the Administration Building at the Pendleton Correctional Facility, new copper gutters were recently installed.



## Plainfield Correctional Facility

### Reception Diagnostic Center

Location:  
 Plainfield Correctional Facility  
 737 Moon Road  
 Plainfield, IN 46168  
 (317) 839-7727

Reception Diagnostic Center  
 727 Moon Road  
 Plainfield, IN 46168  
 (317) 839-7727

Superintendent: Wendy Knight

Av. Daily Pop.:

Plainfield Correctional Facility	1,457
Reception Diagnostic Enter	648

Security Level:

Plainfield Correctional Facility	Medium
Reception Diagnostic Enter	Intake

Number of Active Staff:

Plainfield Correctional Facility	420
Reception Diagnostic Enter	217



# Adult Correctional Facilities



## Wendy Knight, Superintendent

Superintendent Wendy Knight began her career with the Indiana Department of Correction in 1993. Ms. Knight has since held various positions within the Department at female, male and juvenile facilities, before becoming Superintendent at the Plainfield Correctional Facility and Reception Diagnostic Center.

## Programs

**PEN Products:** Prison Industry Network (PEN) is currently operating four operations at the Plainfield Correctional Facility:



### Commissary Operation:

- Employs 95 offenders.
- Provides commissary for offenders throughout the state of Indiana. Over 20,000 orders per week are packaged. Weekly deliveries are made to 31 correctional facilities.
- Planned expansion could employ an additional 50 offenders.

### Laundry Service:

- Launders an average of 85,000 pounds of laundry each month.
- Employs 14 offenders.

### GIS Services:

- Completes the computer Drawings and Mapping task for Indiana state agencies utilizing computer Digitizing and Data conversion process.
- Employs 5 offenders.

### Warehouse Distribution:

- Warehouses and delivers all of the prison made goods fabricated by PEN Products in the state of Indiana.

**Education:** The Arthur B. Campbell Education Center is fully accredited by the North Central Association of Colleges and Secondary Schools (NCA). The mission of the Arthur B. Campbell Education Center is to design, create, and deliver a program of correctional education which will prepare our student offender population to re-enter society and become productive and responsible citizens.

- Academic Programs: Adult Basic Education, English as a Second Language, GED, Driver Awareness/Safety, Thinking for a Change, Keyboarding/Introduction to Basic Computers, Career Planning/Key Train, Associate's degree offered through Indiana State University.
- Career and Technical Information: Offset printing, outdoor power equipment, welding (Ivy Tech), auto body repairs, barbering and styling, business services computer-aided drafting, computer-aided drafting, computer repair, electronics, landscape management, Novell Network Administration.
- Substance Abuse Programs: The Substance Abuse department continues to provide needed curriculum to the offender population. Staff increases have shortened waiting lists and the increased use of volunteer groups such as Alcoholics Anonymous and Narcotics Anonymous also help meet offender needs. Additionally, a staff training manual has been developed to assist new staff members and help provide consistency of services.

**Chapel:** The Facility offers Chapel Services with offender participation increasing virtually on a weekly basis. Average monthly attendance since the beginning of 2006 is 2,200. Volunteer programs are available seven nights per week and attendance is up over last year. Two additional Chaplains have been added to staff to further meet the spiritual needs of the offender population including the Reception-Diagnostic Center. Including volunteer programs, we have approximately 17 services per week.

# Adult Correctional Facilities

**SOMM:** The facility provides Sex Offender Management and Monitoring (SOMM) for all offenders convicted of sex offenses. The treatment provided is within the Mission and Goals of the Department and State. Offenders released should be less likely to offend and all sex offenders are registered with local and state jurisdictions.

**Re-Entry Initiatives:** The Re-Entry Department has created, with the help of the Indiana Bureau of Motor Vehicles, a procedure to provide valid identification cards to qualified offenders. This process provides released offenders with certified identification, which is crucial for job seeking, banking, etc.

Unit Team Staff have completed 100% of offender's re-entry accountability plans. Each offender works with staff to positively outline and plan his incarceration to assure the most productive use of his period of incarceration.

**P.L.U.S Program:** Purpose Living Units Served is a character and faith based program that will begin on December 1, 2006. There will be a total of 84 offenders enrolled in this program once operation begins. The program accepts offenders who are serious about working on their character and behavior who live in a supportive community with each other.

**Reception Diagnostic Center Classification:** In February of 2006, the Reception Diagnostic Center was asked to process offenders at an accelerated pace. We were able to process 1,004 inmates in 10 days by working 10 consecutive 12 hour days, utilizing staff not only from Reception Diagnostic Center but other facilities and Central Office. This was an unbelievably fast pace that was recognized by the Commissioner when he came out to thank staff, and gave those who made this happen, a commemorative coin.

## Highlights & Accomplishments

- Passed an ACA audit with a score of 100% of mandatory standards and 98.1% of non-mandatory standards at Plainfield Correctional Facility and a score of 100% of mandatory standards and 96.3% of non-mandatory standards at Reception Diagnostic Center.
- Participated in a Bill Glass, Champions for Life Weekend. Over 50 volunteers shared ideas and counseled the offender population.
- Held an Employee Appreciation week that honored retirees, employees and identified employees that went above and beyond, as nominated by their peers.
- Provided over 5 and 1 half tons of fresh produce to area food banks at a value of over \$13,000 to the FISH Program.
- Became one of four DOC facilities to partner with Johnson Controls, Inc., to use a corn fueled biomass system, to help our facility reduce its utilities costs.
- Initiated a hospice program for offenders facing end of life, which is staffed by other offenders with supervision by staff.
- Opened a fitness center with availability to all DOC staff and developed a walking program for staff.
- Provided toys at Christmas for 300 needy Hendricks County children.
- Donated 500 non-perishable items to the St. Luke's Episcopal Church Food Bank during the holiday season.
- Participated in "Fall Foliage" and "Final Four" road beautification project for Indiana highways.
- Sent "care packages" to staff members serving in the military.

# Adult Correctional Facilities



## Plainfield Re-Entry Educational Facility

Location:  
501 W. Main Street  
Plainfield, IN 46168  
(317) 839-7751, ext. 4101

Superintendent: Michael Lloyd

Av. Daily Pop.: 89

Number of Active Staff: 100



### Michael Lloyd, Superintendent

Superintendent Lloyd has worked in the field of corrections for 23 years. He started his career as a correctional officer in Illinois before moving to Indiana in 1986 where he became Director of Riverside Work Release. He then worked as a counselor and case manager for six years with the Indiana

Department of Correction before working at Marion County Community Corrections for nine years. Mr. Lloyd returned to the Indiana DOC in April 2005 as the Director of Re-Entry, the Director of Work Release Services, and the Superintendent of Women's Work Release. He was named the Superintendent of the Plainfield Re-Entry Educational in September 2006.

### Programs

The Plainfield Re-Entry Educational Facility offers its residents many educational opportunities during their time at the facility. Currently, PREF is offering the General Education Degree programs AZTEC and KeyTrain. These programs are geared towards helping those residents who do not have a GED. With the help of programs like these, residents will have a better chance of passing the GED test. A GED is a necessary requirement for enrollment in many of PREF's other educational or vocational programs.

If a resident arrives at PREF with a GED or obtains a GED while at the facility, he would become eligible for PREF's Department of Correction classes, or IVY Tech. The Plainfield Re-Entry Educational Facility currently offers three DOC programs and is expecting to have two more available soon. The three programs currently being offered are Building Trades, Culinary Arts, and Substance Abuse.

Building Trades is a program which combines classroom and hands-on curriculum. The program touches on all facets of building repair and maintenance. Various materials, tools, and techniques are utilized in this program.

Culinary Arts is similar to Building Trades in that it also consists of textbook and hands-on portions. This class focuses on sanitation, inventory control, formal and informal dining, food preparation techniques, and current trends in the food service industry. Students in Culinary Arts study for and take the nationally recognized ServeSafe test. Aramark also plays a role in the Culinary Arts learning experience by offering a phase of their Inmate to Workmate program. This phase is separate from the Culinary Arts class, but can be complimentary to it.

Substance Abuse is a program offered to residents who are dependent on or have abused legal or illegal substances. PREF also hopes to offer Landscape Management, and Thinking for a Change in the near future.

IVY Tech has partnered with PREF in order to provide residents even more opportunities for educational training. IVY Tech has instructors on-grounds to teach the three classes being offered, which are: S.T.A.R.T. Skills, Tasks, and Results in Hospitality, Logistics Management, and Entrepreneurship. The S.T.A.R.T.

# Adult Correctional Facilities

program introduces curriculum developed by the American Hotel and Lodging Association. Students learn about operations, rooms, food and beverage divisions, as well as an introductory background into a growing industry with the Indiana Convention Center expansion. Logistics Management is a program consisting of courses in purchasing, supply chain, transportation, economics, and geography. The IVY Tech Entrepreneurship class focuses on the areas of introductory business, marketing and supervision, in addition to business communication and writing courses. This program includes the NxLevel Business Start-Ups and Business Plan curriculum.

## Volunteer Programs:

Volunteer service programs are also an important part of the Re-Entry process. Sunday morning and evening worship services are provided to interested residents. Sunday morning worship includes a sermon, songs, and scripture reading. Sunday evening worship services are led by different groups on an alternating basis. Bible studies are also led by different groups such as: Living Faith Bible Study, Purpose Driven Life, The Gospels, Mt. Olive Bible Study, and MOD Bible Study. Residents are offered two Muslim services each week. Native American ceremonies are held bi-weekly and may include smudge ceremonies, pipe ceremonies, or purification ceremonies. A religion study area is being developed by a volunteer for residents of various faiths.

A Job Readiness class is offered to assist residents in preparing job resumes and targeting skills necessary for employment.

Many volunteers dedicate their time to mentoring specific residents. These men serve as role models for residents while functioning as personal resources. Each mentor assists his resident in developing problem-solving skills, pro-social behavior, and appropriate coping skills. They also encourage their resident to participate in other activities and programs offered by PREF in order to achieve their personal goals.

Volunteers may also choose to tutor residents with low literacy and help them prepare for the GED, while others work with individuals involved in advanced courses who want to improve their skills and knowledge in preparation for entering the job market.

Two volunteers from the Toastmasters program work

with residents to improve their communication and leadership skills. This volunteer program focuses on speech organization, voice, language, gestures, and persuasion.

An ex-offender and his wife help prepare men for life on the streets in a program called the New Life Group.

PREF has partnered with Lincoln Bank to provide residents with limited checking accounts and debit cards in order to prepare them for life after release. After release, the restrictions are removed from the checking accounts and debit cards so the resident has an active account with a distinguished banking institution.

The Screaming Eagles is a group who teaches residents to operate remote controlled airplanes. Their future plans include building model airplanes for use in competition.



**Participants in the Screaming Eagles program wait for their chance to fly a remote-controlled airplane. Volunteers run the program.**

As a productive extracurricular activity, a guitar class meets three times a week for one hour to help residents develop their skills on the guitar, bass guitar, or keyboard.

PREF is one of several facilities in the Indiana Department of Correction to partner with the National Greyhound Foundation in the Second Chance at Life program. This program allows residents to care for and train retired racing greyhounds in preparation for adoption by loving families.

The Plainfield Re-Entry Educational Facility also has volunteer programs that meet once a month. These programs include: Dads Coaching Clinic, which is dedicated to helping dads develop their families and create stronger relationships; Birthday Parties, brought to the facility by community organizations as entertainment

# Adult Correctional Facilities

for those residents born during that month; Alternatives to Violence Project, which teaches interpersonal conflict resolution skills through a series of step-by-step processes and Exploring Business Ownership, a program providing workshops to residents interested in using their skills to launch a small business.

## Re-Entry Initiatives:

The Plainfield Re-Entry Educational Facility is dedicated to Re-Entry and the Re-Entry Initiatives. The main focus of the programs (educational, vocational, and volunteer) at PREF is to provide the residents the skills that they will need upon re-entry into the community. PREF has hired a Workforce Development staff member dedicated to securing employment for residents pre-release. In attempting to break down the barriers related to ex-offenders recidivism, PREF will give each resident an opportunity to succeed in sustaining a lifestyle consistent with our social and family values after release.

## Highlights & Accomplishments

- Former PREF Superintendent Curt Correll visited correctional facilities throughout the state to promote the Plainfield Re-Entry Educational Facility program.
- The institution re-opened as the Plainfield Re-Entry Educational Facility on January 13, 2006 and accepted its first 16 residents.
- Superintendent Correll attended a Plainfield Chamber of Commerce meeting on February 16 to strengthen the facility's relationship with the community.
- PREF hosted a Job Fair on March 15 to allow residents to apply for different positions and work assignments inside the facility.
- The Plainfield Fire Department was invited to PREF from February 21-23 for a tour of the facility grounds, an explanation of the mission and programs, and as a training exercise.
- PREF celebrated Correctional Worker's Week from May 8-12 with activities such as a chili cook-off, dunk tank fundraiser, and a pitch-in lunch.
- Superintendent Correll and Director of Re-Entry Michael Lloyd presented on Indiana's Re-Entry efforts and the Plainfield Re-Entry Educational Facility at the CAMA Conference.
- PREF work crews participated in community service events such as helping restore the Hobb's Toll House and Habitat for Humanity.
- The facility hosted a Memorial Day convocation which included all residents and available on-duty staff on May 26.
- PREF's partnership with Lincoln Bank culminated in residents applying for limited free checking accounts and debit cards on May 31.
- PREF hosts completion ceremonies for residents who complete programs at the facility. Residents' families are also invited.
- PREF's sports deli, New Beginnings, opened for staff and residents on June 16.
- The facility received its first group of retired racing greyhounds as part of the Second Chance at Life program on June 22.
- The facility organized a 4th of July celebration for the residents including games, refreshments, and a firework show, provided by the town of Plainfield.
- PREF hosted a pancake feast lunch as a fundraiser for Project Backpack.
- A breakfast was provided to facility volunteers in support of their effort and contributions to residents. This breakfast was prepared by the PREF Culinary Arts class.
- PREF hosted a Media Day event on July 19 which opened the facility to the public.
- Staff Re-Call assemblies, which include both staff and residents, are hosted at the facility on a quarterly basis minimally. Spot bonus awards are provided to staff performing at an above-average level.
- A hog roast was organized and lunch was provided to residents and staff on July 28.
- Weekly dorm representative meetings are conducted with executive staff in order to maintain a positive relationship with the resident population, and to keep up-to-date with regular resident living issues.

# Adult Correctional Facilities

- The facility hosted the Tennessee DOC on September 6 with a tour of the grounds and information about Re-Entry.
- Acting Superintendent Lloyd spoke at the Indiana Legislative Black Caucus on September 8 regarding Re-Entry.
- PREF hosted the Spencer County Chamber of Commerce on September 22.
- PREF hosted Ohio Department of Rehabilitation and Correction executive staff September 26-27.
- Child Support Services conducts a monthly class with PREF residents to address issues such as: past due child support, current payment requirements, and possible or missed court dates.
- PREF hosted its first marriage ceremony on September 30.
- Superintendent Lloyd received the Governor's award for the statewide re-entry efforts.
- PREF's Community Service Director, Judy Helms, received the "Religious and Volunteer Service" Award at the ICA Awards Luncheon on October 4.
- On October 5, PREF released its first three graduate greyhounds from the Second Chance at Life program to the families who adopted them.



Commissioner Donahue welcomes guests at the 206 opening of the Nations' fist Re-Entry facility.



**The PREF clothing room is run by residents and operated like a thrift store. Residents are able to choose a preset number of outfits prior to leaving the facility for parole, work release, or the community transition program.**

- Superintendent Mike Lloyd presented on the state's re-entry efforts and the Plainfield Re-Entry Educational Facility in Utah, at the Executive Forum for Deputy Directors. The 4-day conference was sponsored by the National Institute of Corrections.
- PREF hosted the Marion County Probation Department on October 23.
- The first regionalized Community Advisory Board meeting occurred October 26. This advisory board meeting is to include the three Plainfield facilities: RDC, PCF, and PREF.
- PREF hosted its first "Opportunity Fair" on October 26 to educate area employers about the facility and the benefits of hiring an ex-offender. The event is co-sponsored by WorkOne and the Hendricks County Economic Development Partnership.
- PREF hosted the AIM Prisoner Re-Entry Training Institute lead by Dr. Roger Jarjoura on November 8.
- A Christmas play was performed by PREF residents during the holiday season.

# Adult Correctional Facilities



## Putnamville Correctional Facility

Location:  
1946 West US Hwy 40  
Greencastle, IN 46135  
(765) 653-8441

Superintendent: Al C. Parke

Av. Daily Pop.: 2,343

Security Level.: Medium

Number of Active Staff: 533



### Al C. Parke, Superintendent

Superintendent Parke has served as a correctional professional for three state correctional systems since 1970, with experience as a warden for eight institutions. He has seven years experience working in Central Office in various administrative capacities, including Commissioner. He served as a

consultant for the National Institute of Corrections and the National Institute of Justice. From 1981- 1993, he served as auditor for the American Correctional Association's Commission on Accreditation. He retired from the Kentucky Department of Correction in 1994.

Mr. Parke joined the IDOC in 1995 as Superintendent of Indiana State Prison and was appointed Superintendent of the Putnamville Correctional Facility in 1999.

### Programs

The Putnamville Correctional Facility offers a variety of programming for the offender population: Substance Abuse, Long Distance Dads, P. L. U. S., Horses Mouth, Anger Management, Thinking for a Change and, Educational and Vocational opportunities.

**Substance Abuse:** The substance Abuse Department provides daily, primary, and educational substance abuse counseling to offenders, with substance abuse issues. Staff received accolades from Central Office for their tireless efforts and assistance in reviewing offenders for the C. L. I. F. F. Program.

**Long Distance Dads:** Family preservation is the objective of the Long Distance Dads Program that meets weekly and continues throughout the offender's incarceration.

**P.L.U.S Programs:** Over 90 offenders applied for entrance into the faith and character based program/dormitory, P. L. U. S. Unit. The program was developed and available to the offender population in September.

**Horses Mouth Program:** Affords an opportunity for offenders to talk to problematic youth about incarceration and behavior modification. Four offenders address approximately 8 - 10 youth bi-weekly. The youth are on probation and accompanied by a Probation Officer and State Trooper during sessions.

**Anger Management Program:** Offenders participating in the Anger Management Program receive therapeutic, group counseling on a weekly basis to eliminate or reduce angry behavior.

**Education:** An annual graduation ceremony was hosted by the Education Department in May. The following degrees/certificates of completion were earned by students: 51- Associate Degrees, 11- Bachelor Degrees, 133- GED Certificates, 197- Vocational Training Certificates, 256- Thinking for a Change Certificates. The Educational Department offers on- site and correspondence classes through Indiana State University, Indiana University (Bloomington), and Ivy Tech.

# Adult Correctional Facilities

## Re-Entry Initiatives:

Re-Entry initiatives begin the first day of the offender's incarceration. The re-entry process consists of providing programs at the facility level and partnering with the community to facilitate the rehabilitative efforts of offenders and to afford offenders an opportunity to foster ties with the community.

In June, a pizza sale was held for the offender population and the proceeds were donated to various community charities selected by Superintendent Parke and the Putnamville Community Advisory Board which included: Children of Promise, South Putnam School Scholarship Program, People Pathways, Putnam County Community Foundation, Cloverdale and Greencastle Fire Departments, Family Youth and Community Development Center, and the South Putnam County Cheerleading Program.

The Villages Project Backpack Program was the recipient in July of proceeds from a sale of 15,000 pieces of Kentucky Fried Chicken, purchased by the offender population, and fund raisers held by staff. Additionally, 1500 Subway sandwiches were purchased by the offender population in September. The proceeds were donated to community programs.

Facility tours were conducted for students from DePauw and Indiana State Universities. Marion County Probation Officers also toured the facility during the month of September.



**No, they're not for milking, but, the 40 Nanny Goats and one Billy Goat do serve a purpose. Goat meat is a healthy alternate meat source which is in high demand. They help to maintain aesthetics by grazing on brush and leaves.**

## 2006 Highlights and Accomplishments

- Developed a thoroughbred retirement farm.
- Putnamville Community Advisory Board donated to community programs.
- Implemented a Lieber State Park offender work crew.
- Started a goat farm.
- Expanded farm operations.
- Started a Putnam County Fair offender work crew.
- Implemented an Incident Monitoring and Management Review Board.
- Donated a total of \$9600.00 to charity/community programs.



**Staff members held a quilting bee and created this beautiful quilt. All proceeds from this event went to cancer charity.**

- Started a cattle ranch.
- Fox 59 News covered the culinary arts program.
- Developed a P.L.U.S. unit.
- Received the IDOC Teacher of the Year Award for culinary arts instruction.
- GED student received the highest national test scores.
- Sponsored a Bill Glass Crusade.
- Held a Relay for Life.
- Held a staff quilting bee for cancer.
- Sponsored the Gospel Echoes program.
- Conducted facility tours: Indiana State University, DePauw University, Marion County Probation Officers, etc.
- Held pizza, chicken, and Subway sandwich sales.
- The Colts Chaplain, Ken Johnson, addressed the offender population.



# Adult Correctional Facilities



## Rockville Correctional Facility

Location:  
8111 West 50 North  
Rockville, IN 47872  
(765) 569-3178

Superintendent: Julie Smith

Av. Daily Pop.: 1,112

Security Level.: Medium

Number of Active Staff: 292



### Julie Smith, Superintendent

Superintendent Julie Smith has over 23 years of service with the Department of Correction. After graduating from Indiana State University in 1983, she began her career as a correctional officer at the Indiana State Farm (now the Putnamville Correctional Facility). While employed at Putnamville,

she held the positions of counselor, release coordinator and administrative assistant. In 1998, she was promoted to the position of Classification Supervisor at the Rockville Correctional Facility. In 2002, Ms. Smith was promoted to the position of Assistant Superintendent. In 2005, she was transferred to the Wabash Valley Correctional Facility as the Assistant Superintendent of Operations, and, in June, 2006, she was returned to the Rockville Correctional Facility as the Superintendent.

### Programs

Rockville is the largest female facility in IDOC and offers a broad range of work, program, and educational experiences.

**Work Crews:** The facility provides work experiences for all offenders medically fit to work. Offender work crews operate at Turkey Run State Park, Shades State Park, Racoon Lake State Recreation Area, Indiana Department of Transportation, and covered bridges in Parke County.

**PEN Products/Work Opportunities:** PEN products presently employs approximately 60 offenders. The PEN sewing operation makes state garments for women, men's t-shirts, winter coats and mattresses. There is also a new crochet line. This line is responsible for crocheting sweaters, hats and scarves for women and will be available through commissary sales. Work experiences are also provided in food service. With Aramark providing food service the company has also started an "Inmate to Workmate" program. Maintenance, grounds keeping, laundry, tutoring, custodial jobs, and driving (the facility provides on grounds transportation for offenders and staff with mobility challenges).

**Education:** Parkeview School, the on-site school, offers ABE/GED classes, computer literacy, Culinary Arts, Building Trades, Horticulture, Home Maintenance and Business Technology Lab vocational classes. The Building Trades class enables the students to become test ready for the Carpenter's Union entrance test and/or ready to go onto construction sites. Students in the class have constructed sidewalks and reconstructed stoops at the facility. Students built a room for facility cleaning/chemical storage and distribution, and have built various pieces of furniture for different programs.

Oakland City University offers vocational training in Computer Assisted Drafting (CAD) as well as a full range of classes that can result in both associate and baccalaureate degrees. Indiana State University and Ivy Tech also offer classes. Two hundred fifty women are enrolled in facility provided classes and 177 are enrolled in college classes.

**Service Dog Training:** Rockville offenders train service dogs to work with the disabled. Beginning with six to eight week old puppies, the dogs study under the

# Adult Correctional Facilities

care of trained offender handlers for up to 18 months. Besides the basic obedience training expected, they also learn to open doors, turn on/off light switches, carry the phone and a range of other tasks. It also provides the trainer an opportunity to make a valuable contribution to others. Rockville graduated three assistance dogs during the year.

The Second Chance at Life Program is a collaboration of Department of Correction Facilities and Greyhound Adoption Groups. The program provides a "foster home" for greyhounds. The rescued greyhounds are acclimated to human contact and receive basic obedience training from the offenders. The offenders receive unconditional love and a sense of accomplishment from the greyhounds. Rockville began the program on June 22, 2006 with the arrival of Harrison and Opal. After Harrison and Opal's graduation and subsequent adoption, Rockville offered housing to three more rescued greyhounds; Rosa, Missy and Racer.

## Re-entry Initiatives:

With Adult Case Management well underway, the facility has fine tuned the computer lab project. In March, 2006 the Re-entry Computer lab opened. Software used includes Choices 99, Microtype and Microsoft Word. Offenders can obtain information regarding scholarships and grants, use a typing tutorial and prepare resumes and job applications. The facility also has equipment from the Bureau of Motor Vehicles which allows state identification cards to be made for offenders prior to release. The facility conducted two Mock Job Fairs. Local professionals participated by conducting practice interviews for those offenders soon to be released. The practice assists the offender in talking about their criminal record and brushes up on interview skills.

## INShape Indiana:

In conjunction with the Governor's InShape Indiana initiative, the Rockville Correctional Facility Recreation Department developed an InShape program for staff and offenders. The program was recognized as a "Best Practice". The program was developed in an attempt to promote healthy lifestyles by utilizing workout equipment and making healthier choices in daily menus. For staff, two additional goals were to reduce sick time leave and reduce on-the-job injuries.

Staff could choose between using the staff workout room at least three days a week for half an hour each day or to achieve weight loss goals at the, thirty and fifty week intervals. Recreation Department employees conducted health assessments. Areas assessed included blood pressure, resting heart rate, body fat percentage, BMR, fat free mass, BMI, lean body mass, fat mass and total body water. Based upon total weight loss, staff received a hot/cold mug, a soft six pack cooler or a windbreaker as rewards. Along with InShape, February was Healthy Heart Month. Employees received daily e-mails regarding nutritional tips, exercises, choosing the correct exercise gear, etc. Health related tips were also published in the Rockville Review. In August, 2006, a wellness seminar was presented to staff by a Fitness Specialist and a personal trainer. Employees were fed a healthy lunch and received tips concerning exercise and diet.

For the offenders, a Biggest Losing Dorm competition was held. In January, all participants weighed in. A total of 224 offenders participated. The contest ran from February 1 through April 29, 2006. Weigh-ins were conducted periodically and the winning dorm was based on the decrease of fat weight in conjunction with a decrease in body fat percentage. The entire group lost 206.6 lbs. of fat weight. The winners were rewarded with Subway sandwiches.

## Other Initiatives:

- During Black History Month in February, a program was held in the gym for the offenders and presented by House of Prayer. Four sessions were held. The library displayed books of prominent individuals of black history. All GED/ABE classes showed videos and documentaries. Historical/documentary movies were shown in the housing units. Other activities during the month included a Black History Jeopardy contest and an art, poetry, and essay contest.
- A Substance Abuse Open House was held in March. It was a joint effort by CLIFF staff and RTC outpatient staff. Representatives from halfway houses, courts and probation officers participated. The goal was to let the representatives know what services are provided to the offenders while incarcerated.

# Adult Correctional Facilities

- Girl Scout Cookies were sold during the month of April. The offenders purchased \$5000.00 worth of cookies. All proceeds went to the Wabash Valley Covered Bridge Council.
- The Hope Center Picnic was held on July 6 and July 7. Children of incarcerated offenders who have completed the parenting program were allowed to come in and have a picnic with mom.

- On August 17, offenders attended the annual luau. Beginning at noon, the facility is shut down. The offenders are allowed to play organized games sponsored by the Recreation Department and a special meal was served.



- Tours were given of the facility to probation officers in August. A question/answer session was held to give them a better understanding of programs offered and the re-entry process used.

**Offenders enjoy participating in a game during the annual luau. One of the assistance dogs also gets to participate.**

## Highlights & Accomplishments

- Seventy-six offenders received GED certificates.
- One hundred and sixty-one offenders completed a vocational program.
- Fifty-four offenders received an Associate's Degree.
- Fifteen offenders received a Bachelor's Degree.
- Ten offenders completed the Serve-Safe (National Restaurant Association certification).
- Opened the Re-Entry Computer Lab in March to assist offenders in the preparation of resumes, educational grant and scholarship information and job opportunities. Approximately 620 offenders have utilized the computer lab.
- Began using Bureau of Motor Vehicle equipment to issue BMV state identification cards to offenders.

- Organized facility InShape Program.
- Selected to participate in the Second Chance at Life program and provided care and training to retired greyhounds.
- Graduated 70 offenders from the CLIFF Unit since its start in September, 2005.
- The facility began sharing intake responsibilities with IWI in 2005. Since that time 1069 offenders have been processed.
- In September, 2006, 35 past Governors from the Lion's Club celebrated the recycling of the 5 millionth pair of eyeglasses.
- With the Governor's new Spot Bonus Award Program, \$17,650.00 has been awarded in various amounts to a total of 71 employees for outstanding performance.
- Utilizing offender work crews to clean state parks and maintain local highways, the facility saved the State of Indiana \$485,994.00 during 2006.



**An offender participating in the Mock Job Fair undergoes a practice interview from a local businessman.**

# Adult Correctional Facilities



## South Bend Work Release

Location:  
2421 Michigan Street  
South Bend, IN 46614  
(574) 234-5080

Superintendent: Gregory Cress

Av. Daily Pop.: 96

Security Level.: Minimum

Number of Active Staff: 23



**Gregory Cress, Superintendent**  
Superintendent Gregory S. Cress began employment with the Indiana Department of Correction at South Bend Work Release in August 1975 as a Counselor IV. He was promoted to Casework Manager at Summit Farm

Work Release Center in 1986 and then promoted to Superintendent at South Bend Work Release in 1987.

### Programs

South Bend Work Release provides the following programs:

- Work Release services
- Substance abuse treatment
- Classes in health and communicable diseases
- Alcoholics Anonymous
- Family Night for families of offenders involved in substance abuse treatment

### Re-entry Initiatives:

Work Release along with the other facility programs is designed to foster re-entry. Community based programs such as work release, allows the offender to experience the challenges he will face upon release rather than just learn about them in the classroom. During the fiscal year, 327 offenders participated in the work release program. This represents an increase of 49 offenders from the previous year.

Available employment opportunities have increased as well. Twenty-five companies were used as a source of employment this year, up from 21 in the previous year. The average wage increased from \$9.37 to \$9.50. This does not include production bonuses that are common with production work. Most employment remains in the recreational vehicle and manufacturing sectors.

### Highlights & Accomplishments

- Increase in offender population by 10 offenders.
- Record offender earnings and remittances
- Recidivism based on the offenders returned within the first year of release is 25% this year and has averaged 15% since 1992.
- Average hourly wage of offenders employed in work release increased from \$9.37 to \$9.50 plus bonus for production work.
- Employers participating in work release increased from 21 the previous year to 25 this year. (Most employment is in the manufacturing sector of the local economy).
- Accreditation audit in December 2005 was 99.5%.
- Received a \$1400 donation from a long time employer for the purchase of a flagpole for the facility.



The pictured flagpole was donated by one off the facility's work release employers—E Industries.

**Matthew Eppers, President of E Industries, donated \$1400 to the facility to purchase the flagpole. E Industries has partnered with South Bend Work Release for several years providing employment opportunities for offenders.**

# Adult Correctional Facilities



## Wabash Valley Correctional Facility

Location:  
6908 South Old US Hwy 41  
P.O. Box 500  
Carlisle, IN 47838  
(812) 398-5050

Superintendent: Alan Finnan

Av. Daily Pop.: 2,061

Security Level.: Minimum, High Medium, and Maximum

Number of Active Staff: 649



### Alan Finnan, Superintendent

Superintendent Alan Finnan began his career with the department in 1992 at the Wabash Valley Correctional Facility. He has held several positions with the DOC including Unit Team Manager of the Secured Housing Unit, Correctional Casework

Manager, Security Threat Group Coordinator, and Chaplain. Prior to being appointed superintendent in January of 2006 Mr. Finnan served as Assistant Superintendent of Re-entry at the Pendleton Correctional Facility.

### Programs

Re-entry is a high priority for the Wabash Valley Correctional Facility. A prime example is the facility's PEN Products Apprenticeship Program, the first of its kind in the state. The program allows offenders to earn certification from the U.S. Department of Labor for their work in the Print Shop. The end result is increased job opportunities at a high wage once they return to society. Fifty offenders are currently taking part in the program. The Apprenticeship Program also includes Sewing Operation certification with 39 offenders enrolled.

At Wabash Valley, 90% of our offender job population is employed. Our minimum-security labor lines, assigned to the Department of Natural Resources and the Indiana Department of Transportation, are a familiar sight to the public, keeping state parks and roadways clean and litter free. During one month period alone, over 1,300 bags of trash was collected. Another offender labor line has been instrumental in providing much needed services to area communities. Labor Line 25 provides labor to area towns and non-profit groups for projects (over 30 this past year) which otherwise would be impossible to complete. The crew has also been involved in Habitat for Humanity projects in Sullivan County with more being scheduled.

Nearly 23% of our population or 454 offenders are involved in an education program, which now also includes GED night classes. Offenders who work for PEN Products are required by the facility to earn a GED as a condition of continued employment. This year, 69 offenders earned their GED, 13 received Vocational Certificates, 46 garnered an Associate Degree, and 24 made the grade with a Bachelors Degree.

The C.L.I.F.F. therapeutic community helps offenders look forward to life, without the burden of methamphetamine abuse, as they prepare to go home. To date, 237 offenders have graduated from the Clean Lifestyle is Freedom Forever program.

The P.L.U.S. housing unit has been reaching out to community, making quilts for those in need. Offenders have made over 32 quilts with many being earmarked for victims of Katrina. Purposeful Living Units Serve participants also raised over \$300 for the Villages Project Backpack. The P.L.U.S. unit was just

# Adult Correctional Facilities

taking shape this time last year, but has now grown to over 176 participants.

The facility's Thinking for a Change program is an important part of re-entry. The program helps offenders make better life decisions, thinking through daily problems in a non-violent fashion. To date, 858 offenders have completed the program. Eight groups totaling 78 offenders are now taking the life altering course. The facility P.L.U.S. unit has taken an innovative approach, inviting family members of offenders to take part in the cognitive skills program.

The Long Distance Dads program has expanded facility-wide this year, with over 40 offenders learning how to be more involved and supportive fathers.

Community volunteers are an important part of our re-entry efforts and programs. Without their help, many of our rehabilitation programs would be impossible to provide. Over 175 volunteers provide services to Education, Religious Services, Recreation, Substance Abuse, the P.L.U.S. unit and our re-entry programs.

May of 2006 marked the start of a pioneering endeavor for the Wabash Valley Correctional Facility. The RHU or Re-Entry Housing Unit was launched for population returning to society within a 6 to 14 month time period. The Re-Entry Team identifies and assesses the offender's risks and needs, develops an accountability plan, links the offender to appropriate services, and monitors their progress. RHU gives offenders the chance to develop self improvement skills to help them become productive law abiding citizens.

The Secured Control Unit has a new program called ACT, which stands for Actions, Consequences and Treatment. It is an incentive-based behavior modification program for segregated offenders. Offenders who successfully complete the four phase program may earn a return to general population. Learned skills will enhance their eventual return to society.

The ARAMARK Inmate to Workmate Program is an 18-month program designed to give offenders a taste for success in the food service industry upon release.

Staff members took part in numerous activities for INShape Wabash Valley. As part of the INShape Indiana effort, recreation staff hosted a Health Fair and



**This facility Health Fair took place on October 18, providing information and literature on various health topics.**

sponsored walks around the facility perimeter (1.5 miles), held Healthy Salad and Healthy Sandwich lunches, and provided special Open Gym hours for staff.

## Highlights & Accomplishments

- The American Correctional Association approved re-accreditation for the Wabash Valley Correctional Facility during the ACA 136th Congress of Corrections.
- The Sullivan County Chamber of Commerce presented the facility with the 2006 Community Service Award.
- First to launch an Apprenticeship Program through the PEN Products Print Shop.
- Launched the first Re-Entry Housing to prepare offenders for their successful return to society.
- Superintendent Alan Finnan named "Outstanding Professional" by NAMI (National Alliance for the Mentally Ill) Indiana for his work as co-author of their criminal justice training program.
- Public Information Officer Rich Larsen honored as Department of Correction 2006 Correctional Professional of the Year.
- Assistant Superintendent/Re-Entry Jack Hendrix received the Indiana Correctional Association Correctional Manager of the Year Award.
- Substance Abuse Supervisor Jack Creakbaum named Substance Abuse Counselor of the Year by the Indiana Correctional Association.
- Over 225 high school and college students toured the facility, including members of the U.S. Army, 138th Regiment (which provided us with a special appreciation plaque).
- Raised over \$3,168 for The Villages Project Backpack fundraiser.
- Recreation staff hosted the first INShape Wabash Valley Health Fair.

# Adult Correctional Facilities



## Westville Correctional Facility

Location:  
P.O. Box 476  
State Route 2 and 1100 West  
Westville, IN 46391  
(219) 785-2511

Superintendent: Bill Wilson

Av. Daily Pop.: 3,160  
Includes WCC, WCA, and WCU

Security Level.: Medium, Maximum and Minimum

Number of Active Staff: 873



### Bill Wilson, Superintendent

Superintendent William (Bill) Wilson has over 15 years of service within the Indiana Department of Correction. Superintendent Wilson's previously served as the Assistant Superintendent at Indiana State Prison in Michigan City. He began his

career with the Department as a Corrections Officer in 1991 at the former Maximum Control Complex. Since then, he has held various positions of increasing responsibility including Correctional Casework Manager, Unit Manager and Assistant Superintendent at Westville Correction Facility.

### Programs

The Westville Correctional Facility offers a variety of programming and special initiatives, including:

- Formal Education
  - ABE/GED (all areas and classes in evening)
  - English as a Second Language
  - College (PNC on-site, IU correspondence)
  - High School (IU correspondence)
    - Vocational
      - Small Engines
      - Auto Body
      - Auto Tech
      - Eyeglass (recycling – Lion's Club International)
      - Electronics
      - Prison Tails (K-9 Rescue and Obedience Training)
      - Drafting
      - Construction Trades
      - Horticulture
      - Culinary Arts
      - Business Computer Applications
- Life Skills
  - Long Distance Dads.
  - Read to Me.
  - Thinking for a Change.
  - Rational Thinking.
  - Anger Management.
- Expanded re-entry programming.
- Centralized Health Care Services and increased offender contacts.
- Expanded the use of volunteers to provide additional programs.
- Religious Opportunities.
  - Kairos Program.
  - PLUS Unit.
- Substance Abuse.
  - Therapeutic Community.
  - Regular programming.
- Farming Operation.
- Community Service.
  - Emergency community clean-up.
  - Adopt a Highway.
  - Road to the final Four.
  - Road Crews – Local Government and Not for Profit Organizations.
- ABE/GED (all areas and classes in evening).
- Composting.

# Adult Correctional Facilities

This is a Joint venture with the LaPorte County Solid Waste District that provides a service to the community as well as a way to lower overall waste expenditures for the facility.

## Highlights & Accomplishments

- The Prison Tails program, which teaches dog rescue and obedience, is a vocational program providing offenders with marketable skills upon their release.



**An offender uses equipment to measure and mark the strength of eye glasses.**

- The facility provided field locations, labor, and supervision for PEN Products in raising cash crops of tomatoes and peppers.
  - Our Adopt a Highway program along US 6 provides the department with positive community relationship and led to our unofficial adoption of both County Road 600 and County Road 1100.
  - Conducted various fundraisers for different charities like COPS, Project Back Pack,, and WCC Community Collections.
  - Provide offenders with comprehensive safety training in areas such as CPR/First Aid, SERV SAFE and Forklift.
  - Achieved a 93.2% overall score for the internal annual review, which included 100% compliance on mandatory standards and 93% compliance on non-mandatory ACA standards.
  - Re-implemented the use of field exercises to re-enforce emergency procedures both at the Shift and facility Executive level.
  - Implemented the use of a digital camera and picture token machine providing the opportunity for offender's family and friends to more easily obtain pictures of their loved ones as well as allow the offenders to have pictures of them.
  - Developed specialized programming for long term and department wide segregation offenders. The Actions Consequences Treatment (ACT) program is scheduled for implementation in November 2006.
- The Eyeglass Recycling program, which provides cataloging and repair of recycled eyeglasses, continues to grow and is in the final steps of becoming a vocational program where successful program participants will be recognized as opticians' assistants.
  - The facility's community service involvement has provided Local Government and Non-Profit Organizations with over \$78,000 of labor.



# Juvenile Correctional Facilities



## Camp Summit Juvenile Correctional Facility

Location:  
2407 North 500 West  
LaPorte, IN 46350  
(219) 326-1188

Superintendent: Michael T. Scott

Av. Daily Pop.: 75

Security Level: Medium

Number of Active Staff: 41



### Michael T. Scott, Superintendent

Superintendent Michael T. Scott began his service with the State of Indiana Department of Correction in 1975 as a Correctional Officer at the Indiana State Prison. He has served in the

following capacities for DOC; Correctional Counselor, Correctional Casework Manager, Training Officer, Director of the Correctional Training Institute (IDOC's staff training academy), DOC Training Director, Administrative Assistant, and Superintendent.

He currently serves as Chairman of the Board of the Indiana Correctional Association and is their Immediate Past President. He is actively involved in his community as a volunteer, and also serves on the Regional Board of Directors of the Indiana/Ohio Blood Region with the American Red Cross.

### Programs

Camp Summit continues to improve upon delivery of services to our juveniles. All juveniles have the opportunity to participate in the following activities and programs.

**Thinking for a Change:** This program is presented in a group format that is comprised of 12, 1.5-hour sessions and is 12 weeks in duration. This program encourages students to gain awareness into the connection between their thoughts and behaviors, to use that awareness to begin catching their irrational/criminal thoughts, and to replace them with rational/pro-social thoughts.

**Napoleon Hill's Keys to Success:** This program has a closed ended curriculum that is values based and makes the connection between positive/pro-social characteristics and success, not only monetarily but as a human being. This is the Moral Recognition/Conscience building component of our program.

**Community Service Projects:** All Camp Summit students are required to plan and complete at least 8 hours of service in their home community. Students also participate in facility-based community service. These projects include Habitat for Humanity, The American Red Cross Bloodmobile, The Salvation Army and United Way food drives, the La Porte County Parks department, and a variety of community based non-profit or not-for-profit agencies.

### Substance Education and Treatment Groups:

Substance Abuse Education provides an overview and the psychosocial and physiological affects of substance abuse and addiction. Treatment group is based on cognitive, behavioral, and learning theory with the focus on skill building, journaling, and relapse prevention.

# Juvenile Correctional Facilities

**Relapse Prevention Group:** This group meets one hour per week, it is an open ended group where students discuss relapse prevention skills and review progress on the development of their Relapse Prevention and Career Plans.

**CCMS Group:** This group meets one hour per week, and is an open ended group designed to be a dynamic, pro-active approach to teaching students how to use their growth plans, discuss progress on interventions, set daily goals, measure progress, etc.

**Fitness Programs:** Our physical fitness program is comprised of calisthenics, running, a weight lifting circuit course, and structured recreation, including basketball, soccer, volleyball, and touch football.

**Staff Mentoring Program:** All students are provided a staff mentor. They meet weekly to offer guidance and support to the student. This provides an opportunity for the student to talk to someone regarding issues important to them.

**Team Building Exercises:** Includes a variety of team building exercises designed and trained by the Army National Guard and our challenge course made up of a series of obstacles that require communication, cooperation, problem solving, and decision making.

**Life Skills:** Life Skills for Vocational Success is an open-ended group. The program consists of one-hour sessions, five hours each Wednesday, for 12 weeks in duration. It is presented in a group format, combining instruction, discussion, and role-plays. Life Skills for Vocational Success offers an opportunity for students to develop pro-social, life, and employment skills.

**Education Program:** Camp Summit has one full-time Educational Coordinator, two full-time teachers, and two teacher's assistants. Four credits can be earned: math, English, history, and reading. Students who are 17 or older are required to complete their GED prior to graduation from Camp Summit.

**Normative Culture:** This program is a research-based program that defines the culture at our facility for

students and staff as well as teaching skills such as problem solving, decision-making, anger management, and communication. The guidelines for acceptable behavior are defined by the general orders, norms, and rules. Tools that are used include SAMS and WHIPS (a problem solving tool), a token economy (behaviorally anchored points system), and the disciplinary system that is directly connected to the general orders, norms, and rules.

**Religious Services:** Camp Summit meets the religious needs of the students by offering services per the Religious Services Master Design. These services are provided per policy and the Religious Services Master Design by our Community Involvement Coordinator.

**Bookmobile:** The Bookmobile is provided bi-weekly by the La Porte County Public Library. Seniors are assigned a library card and are given the privilege of checking books out from the bookmobile. Skills learned include how to use a library as well as accountability for the books they check out.

**Community Advisory Board:** Camp Summit participates on the LaPorte County Community Advisory Board for all DOC facilities in the county, which also includes the Indiana State Prison and the Westville Correctional Facility. The Board meets quarterly and consists of members from government, local businesses, churches, and educational institutions.



**Camp Summit's disaster drill with paramedics attending to an "injured" participant. A disaster drill will be an annual event at Camp Summit.**

# Juvenile Correctional Facilities

**HIV/STD Classes:** HIV/STDs classes are provided quarterly by a volunteer. It is a 1.5 hour workshop that teaches the dangers of sexually transmitted diseases as well as prevention.

**Healthy Relations Training:** Healthy Relations Training is provided quarterly by a volunteer from the Women's Health Center of La Porte through the C.A.R.E Program. Elements of the program include goal setting, reasons/risks/results of sexual activity, sexual progression, development of emotional intimacy, and refusal skills.

## Highlights and Accomplishments

- Camp Summit was successful with a DOC/ACA reaccreditation audit August, 23, 2006 achieving 100% on mandatory standards and 98.1% on non-mandatory standards.
- A successful Disaster Drill was held at Camp Summit on August 15, 2006 and was attended by several outside agencies.
- Camp Summit increased its participation to more than 80 Community Service Projects not including the juveniles' requirement of Community Service during the release phase of their program.
- Completed 24 outings with the LaPorte County American Red Cross Bloodmobile.
- Completed 16 projects with Habitat for Humanity (Michigan City and LaPorte), Parks and Recreation.
- Participated in local festivals and charities as well as the Adopt-a-Highway project with INDOT.
- Camp Summit had a total of 28 staff and 141 juveniles participate in these programs for a grand total of 2,873 man hours of service.
- Camp Summit increased the number of juveniles achieving their GED diplomas to 43 with 86% passing.
- Conducted special staff recognitions that included cash spot bonuses.

At Camp Summit's Recall/ Staff Meeting, three staff were honored with Spot Cash Bonuses for exemplary service.



# Juvenile Correctional Facilities



## Indianapolis Juvenile Correctional Facility

Location:  
2596 Girls' School Road  
Indianapolis, IN 46214  
(317) 244-3387

Superintendent: Steve McCauley

Av. Daily Pop.: 205

Security Level: Maximum

Number of Active Staff: 170



**Steve McCauley, Superintendent** Steve McCauley started his career as a Correctional Officer in 1976 at the Indiana Reformatory (now the Pendleton Correctional Facility). He has served in numerous positions in the Department of Correction including

Counselor, Classification Supervisor, Assistant Superintendent, Superintendent and Regional Director. He holds a Bachelor of Science degree in Criminal Justice and a Masters degree in Public Administration from Ball State University.

### Programs

Indianapolis Juvenile Correctional Facility (IJCF) offers a multitude of programs including, the Offender Work Program, Thinking for a Change, Healthy Relationships and Substance Abuse classes. We have many community service opportunities, projects, and initiatives for our juvenile offenders so that they are able to give back to the community. All students, male and female, are required to attend school at our on-site school. GED classes are also available for the students who wish to earn their GED while at IJCF.

**Project Linus:** In June Project Linus, a community service project for the female offenders at our facility was restarted. The project participants crochet blankets and send them to 'Better Indy Babies', a non-profit organization, for distribution to infants and teen mothers.

**Thinking for a Change:** Thinking for a Change uses a combination of approaches to increase offenders' awareness of self and others. This integrative approach to attitudes, beliefs and thinking patterns is combined with explicit teaching of interpersonal skills relevant to offenders' present and future needs. The goal is to provide contextual instruction and related experiences so that offenders are confident and motivated to use pro-social skills when faced with interpersonal problems and/or anti-social or stressful situations. The program's philosophy endorses offenders' responsibility and their empowerment to be able to change their own problem behavior.

**Substance Abuse Education:** The substance abuse education lasts one week and provides a brief educational aspect of what substance abuse is and how it can affect your body. This is important because many of our offenders do not understand the short-term as well as long-term affects substance abuse can have on their bodies.

**Substance Abuse Treatment:** We provide substance abuse treatment to all of our offenders who are showing signs of substance abuse upon arrival. This treatment is ongoing and helps the offenders cope with their withdrawals and cravings as well as recognize what led them to their substance abuse. The treatment is more in depth to help the offenders recognize the dangerous situations they could be placed in by engaging in these activities. We also teach the offenders drug and alcohol refusal skills while providing other more positive activities for them to engage in. At the end of the treatment, offenders are able to develop a recovery plan and possible outcomes this plan can provide.

# Juvenile Correctional Facilities

**Relapse Prevention:** The relapse prevention group focuses on support groups and helps the offenders role play different scenarios regarding substance abuse. The offenders practice saying no and there is more focus on the individual's success once they are released from our facility.

**Healthy Relationships:** Our Healthy Relationships Group is outlined in 12 lessons and focuses on the different types of relationships our offenders have with the people around them such as parents, siblings, friends, boyfriends, girlfriends, etc. The group explains how to deal with these relationships, the issues that may arise from having a relationship with a certain person or group, and how to better understand other points of view. Healthy Relationships focuses also on sexual relationships to explain how you know you may love someone and what manipulation is. The three types of abuse (physical, sexual and emotional) are also covered to educate our offenders to recognize when abuse is occurring in their lives.

**Community Supervision School:** The Community Supervision School is a program which helps orient our offenders on how parole supervision will be organized after they leave our facility. A Youth Services Transition Specialist comes to our facility on the third Tuesday of the month for our male offenders and the last Tuesday of the month for our female offenders to explain this process.

**Re-Entry Initiatives:** AIM Support Center is made available to offenders to provide orientation about re-entry and Employability Skills.

**"Employability Skills":** All of the offenders at the Indianapolis Juvenile Correctional Facility will eventually be released back into society. This is why our re-entry initiatives are so important to the success of these offenders upon leaving our facility. We have partnered with the AIM Support Center to help offenders receive orientation through classes about re-entry. The AIM Academy provides a class on Employability Skills, which is a two-week course for Marion County students to, to help offenders with their re-entry process.

## Highlights & Accomplishments

- We had a 46% increase in GED graduates compared to last year. Of those graduating with a GED, there were 78 females and 7 male graduates. Additionally, there were 5 students earning manicuring licenses and 3 students earning vocational horticulture certificates.

- We implemented a PLUS unit focusing on faith-based and character-based programs for our offenders. The PLUS unit graduated 23 students in the fall.
- The Cleanest Cottage Contest for the offenders was started in the fall. This contest helps maintain a clean living environment for the offenders and helps the offenders work together to achieve a common goal. The Cleanest Cottage Contest was judged in October and continued throughout the year.
- The unit team managers and program directors have all been trained on the new C.A.N.S. program which is Child and Adolescent Needs and Strength. This is a comprehensive multi-system assessment for children and youth five years and older. The program will identify shared vision through the juvenile system by developing common language and enhanced communication.
- Fun Day was implemented this summer as a day in which the offenders participate in outdoor games and activities. The purpose is to give the offenders a day to enjoy themselves and participate in pro-social behaviors with each other. This is an event that now will occur quarterly at our facility.



**Commissioner Donahue and Superintendent Steve McCauley at the Facility's first PLUS graduation.**

# Juvenile Correctional Facilities



## Logansport Juvenile Correctional Facility

Location:

### Treatment Unit

1118 South State Road 25  
Logansport, IN 46957  
(574) 753-7571

### Intake Unit

729 High Street • P.O. Box 209  
Logansport, IN 47947  
(574) 753-5549

Superintendent: Kellie J. Whitcomb

Av. Daily Pop.: 202

Security Level:

Treatment Facility - Minimum and Medium

Intake Facility - Maximum

Number of Active Staff: 172



**Kellie J. Whitcomb, Superintendent** Kellie Whitcomb began employment with the State of Indiana in May 1984 with the Family and Social Services Administration. In February 1994, she transferred to the Department of Correction where she has served as Superintendent of the Logansport Juvenile Facility. In August 2005,

Kellie Whitcomb was named Superintendent of both the North Central Juvenile Correctional Facility and the Logansport Juvenile Intake Facility. Effective July 31, 2006, she was instrumental in consolidating the two facilities into the Logansport Juvenile Correctional Facility. Kellie maintains an Indiana Teaching License and is a Licensed Social worker; she is an active member of the Indiana Correctional Association; The American Correctional Association; The North American Association of Wardens and Superintendents and serves as an ASA member of the Cass/PCC Board.

### Programs

#### Intake Unit

The Intake Unit at the Logansport Juvenile Correctional Facility (LJCF) is an 84-bed, maximum security facility that serves as the Intake facility for all male juveniles between the ages of 12 and 18, who have been committed to the Indiana Department of Correction. The Intake Unit communicates daily with outside agencies regarding juvenile commitments and responds to inquiries regarding services provided by the Department. Outside agencies, such as, county courts, probation departments, detention facilities, public defenders, juvenile service agencies, and schools also routinely contact this facility for information. The Intake Unit has received juveniles on alternative days to accommodate counties with juvenile offenders with behavioral problems.

All juveniles received at this facility participate in a 13-day intake assessment and diagnostic evaluation program. All youth are interviewed by an assigned behavioral clinician, and a brief mental status examination is conducted and a review of all provided documentation from the committing county is completed. Providing a safe environment and making any necessary special accommodations to ensure everyone's safety is essential for newly committed youth.

While initial assessments are completed, juveniles are involved in various groups such as Orientation to the Indiana Department of Correction, Religious Services, Suicide Prevention Education, Comprehensive Case Management Orientation, AIM Orientation, and Library and Educational Services. Those individuals who have demonstrated pro-social behaviors also have the opportunity to be recognized and participate in Special Activities weekly.

The intake process culminates with the classification of juveniles to one of six IDOC operated male juvenile treatment facilities. Classification decisions are formally

# Juvenile Correctional Facilities

made by three committee members comprised of a classification representative, a clinical representative, and a custody representative. Decisions are made first and foremost with community safety in mind. Other factors like special treatment issues and geographical locations are also considered. After the juveniles have been formally classified, they receive a brief orientation regarding that specific facility, utilizing the facility specific handbook.

**Diagnostic Evaluations:** The Intake Unit also serves all 92 counties in Indiana by providing Pre-Dispositional Diagnostic Services for juveniles who have been adjudicated delinquent, but their disposition is yet to be determined by the judge.

To date this year, 36 Pre-Diagnostic Evaluations have been completed. Juveniles are evaluated within 14 working days. A Psychological Assessment is completed and, if deemed appropriate, referrals are also made for Psychiatric Assessments.

At the conclusion of the diagnostic evaluation, the juvenile returns to the committing county and the completed reports are provided to the court.

## **Treatment Unit Programs:**

**Community Services Program:** The Community Service program is one of the programs that is special to both our juvenile offenders and our community. Each of our offenders is required to complete a minimum of eight hours of community service before they are eligible for release, with an average of 20 hours for each offender. One such activity is working at a local soup kitchen on a weekly basis. On average, a savings of \$12,000 - \$15,000 per quarter is shown to the local agencies. Our students are not only giving back to the community but are also learning a lesson in life along the way.

The Community Advisory Board was consolidated between both facilities earlier in the year. The merged board assists the city of Logansport with many projects needed throughout the year. One such project is a joint effort between the city and the Logansport Police Department in dealing with gangs and graffiti. The offenders assisted in cleaning up and painting over the graffiti throughout the city as part of their community service.

**Vantage Pointe Learning Center:** Educators in this department are positive and optimistic and try to make learning fun for all students. Currently, our special needs population is at 40%. Since January 2006, 641 credits

have been issued, 32 students have graduated with their GED and six of those have received an Honors Diplomas. The Learning Center had one Core 40 Graduate. Progress reports are sent to parents every nine weeks, updating parents on their child's progress. The first Vantage Pointe Learning Center Open House was conducted on August 26 and 27.

**CLIFF Therapeutic Community:** On December 1, 2005, the Treatment Unit was chosen to pilot a juvenile version of the CLIFF Program utilized at Adult facilities of the Indiana Department of Correction. The CLIFF Unit which stands for Clean Lifestyle Is Freedom Forever is designed to treat at-risk-youth who have experienced significant negative life experiences as a result of substance abuse or residing with family members who have and/or are using substances. Students who are accepted into this unit for services will experience a highly structured environment with therapeutic services as the main focus towards sobriety/recovery. This six-month program includes Education Services, Substance Abuse counseling; both individual and group, and treatment in the areas of Pro-Social Skills and Problem Solving. There is also a strong Family Involvement Component integrated into this program. Since this program's inception, there have been 60 juvenile offenders classified to the unit. CLIFF has graduated a total of 30 students and released 29 from the facility. Currently, none of the CLIFF graduates have been recommitted to the Department of Correction.

## **Re-entry Initiatives:**

### **Intake Unit**

Successful reentry for the juvenile committed to the Indiana Department of Correction begins during the Intake Process. An AIM volunteer (Aftercare for Indiana through Mentoring; a program through Indiana University) provides Orientation Services to all juveniles regarding the services available at their assigned treatment facilities.

The completed Intake Assessment Report includes reentry recommendations. Copies of these reports are immediately forwarded to the assigned Parole and/or Youth Services Transition Specialist to help prepare for the student's reentry. Throughout the year, several counties, which include; Montgomery, Marion, LaPorte, Howard, Lake and Allen, have started requesting and receiving reports for their County

# Juvenile Correctional Facilities

Re-entry Initiatives. Montgomery County toured the Intake Facility and met with staff to assist with their individual needs regarding re-entry.

Beginning in January, Marion County juvenile offenders were reclassified to the Indianapolis Juvenile Correctional Facility as beds became available, to promote family involvement and assist the Marion County Re-entry Program. The Intake Unit also began receiving Community Supervision Violators in January. The juveniles are housed at the Intake Unit while preparations for their Community Supervision Revocation Hearing occurs. They receive educational, library, recreational services and if deemed necessary, psychological services. The Assigned counselor communicates with parole staff as well as the guardians in preparation for the hearing. During the hearing, the determination as to whether an offender will be released back to the community, paroled pending placement, or sustained and placed in an appropriate correctional facility is made. Once the decision is made, continued communication occurs to facilitate information sharing with any outside agencies, facilities, guardians or approved placements where the juveniles will be placed.

## Treatment Unit

As part of a winning combination between treatment and reentry, the CLIFF Unit incorporated a Family Day into their program. This day consists of family reintegration with improved communication skills and relapse prevention measures. New worship programs have been included on the CLIFF Unit to include Christian Movie Night.

All offenders are required to complete the different treatment opportunities that are available such as; Anti-social Peer Group, Thinking for a Change, Anger Management, Intensive Anger Management, Commitment for Change, Transition Life Skills, Relapse Prevention, and Substance Abuse Start group. A Dad's and Grief Group are available on an as needed basis. A new Employability Skills class has been integrated into classroom work with the potential for additional school credits.

Most recently, a new initiative began utilizing other State Agencies to assist in obtaining State Identification Cards and Social Security Cards to minimize the waiting period during transition. Upon release, offenders are able to enroll in public or alternative schooling, obtain employment or receive a driver's license without waiting for specific forms of identification.

## Highlights & Accomplishments

- The consolidation of the Logansport Juvenile Intake Facility and the North Central Juvenile Correctional Facility into the Logansport Juvenile Correctional Facility – July 31, 2006.
- North Central Juvenile Correctional Facility Education Services moved to the Programs Building – February 2006.
- North Central Juvenile Correctional Facility First CLIFF Unit Graduation – June 2006.
- Implemented INShape Indiana's "Amazing Race" walking program – April 2006.
- The Vantage Pointe Learning Center was accredited through the North Central Association, Commission on Accreditation & School Improvement – May 2006.
- Implemented Offender Work Crews for indoor and outdoor sanitation and maintenance – April 2006.
- Intake Unit updated the security systems with additional DVRs with increased recording capabilities.
- Additional razor ribbon and Segregation Cuff Ports were installed – September 2006.



# Juvenile Correctional Facilities



## Northeast Juvenile Correctional Facility

Location:  
7117 Ventura Lane  
Fort Wayne, IN 46818  
(260) 497-7233

Superintendent: David Hartzler

Av. Daily Pop.: 66

Security Level: Medium

Number of Active Staff: 65



### David Hartzler, Superintendent

Superintendent David Hartzler began his 27-year career with the Department of Correction, as a Correctional Officer at the Plainfield Correctional Facility. He worked up through the ranks to Sergeant, Lieutenant, and Casework Manager. In

1991, Mr. Hartzler was promoted to Unit Manager at the Wabash Valley Correctional Facility, which was then beginning construction. In 1997, he was assigned as ACA Accreditation Manager and Facility Policy Coordinator; he also assisted with ACA reviews and audits at several adult and juvenile facilities. In 2003, he was appointed to Assistant Superintendent of Programs at North Central Juvenile Correctional

Facility (NCJ), serving in this capacity for nearly 2 years, his initial assignment in a juvenile facility.

Mr. Hartzler was appointed Superintendent of the Northeast Juvenile Facility (NEJ) in July 2005. He now oversees all operational, re-entry and administrative aspects of the 96-bed, juvenile male facility. He is a member of the Indiana Correctional Association and the American Correctional Association.

### Programs

**Education:** NEJ provides middle and high school classes and General Education Development (GED) preparation. Since NEJ is recognized by the Department of Education as a special-purpose school, and is accredited by the North Central Association/Commission on Accreditation and School Improvement, students receive high school credits recognized by all state high schools. The school emphasizes meeting special educational needs of students. Report cards are sent to parents every nine weeks to apprise them of their children's academic progress. Case conferences are held with parents of special education students – roughly half of the student population. Each teacher has a packet on each student that includes an evaluation completed by the student's teacher, TABE scores, and progress on Cornerstone, a computerized learning system. The parent will have an opportunity to talk to the teachers just as in a traditional school setting.

**Treatment:** Provides cognitive/behavioral and counseling services to students to address their criminogenic needs. Programs offered include:

- Thinking For a Change Program
- Substance Abuse Counseling
- Interactive Journaling
- Cocaine Anonymous
- Anger Management
- Samenow's Criminal Thinking Errors
- Relapse Prevention
- Parenting through Planned Parenthood
- Grief and Loss Group

**Recreation:** Provides structured pro-social leisure time activities. In conjunction with the school, also provides physical education classes for high school credit. Recreation staff also supervise students on numerous community service projects.

# Juvenile Correctional Facilities

**Religious Services:** The facility provides religious services through a very active community based volunteer network, with church or religious services seven days a week (week day evenings and weekend days).

## Re-Entry Initiatives:

Re-entry initiatives begin the day the student arrives at the facility. Once the student reaches the transition/re-entry level he is eligible for temporary leaves with specific goals to accomplish to assist his transition into the community. Students are obligated to perform community service prior to their release.

## Highlights & Accomplishments

- Education program was accredited by North Central Association in 2006.
- Implemented Cornerstone/Westhall, a computerized, self-paced learning program in which teachers monitor student progress, assign work and print reports using the software.
- Implemented Sustained Silent Reading program to aggressively pursue improved literacy among students.
- Achieved a 98% GED program pass rate.
- Conducted various fund raisers for different charities
- Provided over 3000 hours of community service at Fort Wayne Parks, Allen County Fairgrounds, Johnny Appleseed Festival, and other non-profit organizations.
- Substance Abuse Program named Justice Program of the Year by the Drug and Alcohol Consortium of Allen County.
- Expanded visitation hours to promote parent participation in treatment team meetings.
- Improved grounds maintenance by implementing grounds keeping crew with Chain O' Lakes Correctional Facility offenders.
- Implemented Physical Education classes for high school credit.
- Implemented a Positive Living Units Serve (PLUS) housing unit, a faith and character-based treatment program.
- Created a Venturing Crew in cooperation with the Boy Scouts of America.



## Pendleton Juvenile Correctional Facility

### Location:

P.O. Box 900 • Pendleton, IN 46064  
(260) 497-7233

Superintendent: Michael Dempsey

Av. Daily Pop.: 273

Security Level: Maximum

Number of Active Staff: 276



### Michael Dempsey,

**Superintendent** Superintendent Michael Dempsey began his assignment with the Indiana Department of Correction, Pendleton Juvenile Correctional Facility in June 2006. Prior to moving to Indiana, Mr. Dempsey served as the Superintendent of the Kansas Juvenile Correctional

Complex for approximately two and half years. He began his career in corrections with the Missouri Department of Corrections, starting as a Corrections Officer at the Missouri State Penitentiary in 1985. Since that time, Mr. Dempsey has held positions as a Correctional Sergeant, Lieutenant, Captain and Major. He has also held positions as Correctional Training Officer, Internal Affairs Investigator, Assistant Superintendent and Associate Superintendent. Mr. Dempsey has worked with both adult and juvenile offenders throughout his career. Mr. Dempsey holds a Bachelor of Science degree in Public Administration and

# Juvenile Correctional Facilities

Criminal Justice and has been actively involved with the American Correctional Association and the Counsel of Juvenile Correctional Administrators, working with performance-based standards.

The Pendleton Juvenile Correctional Facility (PNJCF) continues to strive for excellence in meeting the challenges and needs of juvenile offenders committed to the Department of Correction. This facility is committed to providing educational and treatment programs that will, not only meet these needs, but will also motivate and stimulate the youth and promote positive emotional and psychological adolescent development in a safe, secure, and respectful atmosphere.

Reaccredited by the American Correctional Association in January 2006, the facility continues to meet the needs of assigned youth by providing effective education and treatment based programs. Success of the youth is measured through regular Treatment Team meetings, which encourage the participation of the youth's parents/legal guardians. These reviews take into consideration the youths overall "Good Faith Effort" in areas such as education, assigned programs, behavior, and work assignments. Various staff and youth also participate in regular Community Meetings as well as a monthly Student Council meeting, which became active in April with the goal of improving two-way communication staff and the juveniles served.

## Programs

**Sex Offender Treatment:** PNJCF serves as the primary facility for adolescent sex offender treatment. In collaboration with Dr. William Elliott, psychiatric expert in the field of sex offender treatment, a new sex offender treatment program was introduced in October 2006. This program, called STEPs; Sex Offender Treatment and Education Program, features an intensive, comprehensive, in-house treatment program.

**Gang Intervention Programming:** This program, GROW (Gang Realities in Our World) is a comprehensive, outcome based program patterned after nationally-recognized treatment models. The program is intended to impact upon and even reverse the trends of gang behaviors, particularly violence.

**P.L.U.S. Program:** The P.L.U.S. (Purposeful Living Units Serve) unit began in October at Pendleton Juvenile. Modeled after a successful program in adult Indiana facilities, PLUS provides an opportunity for offenders to explore and choose alternatives to criminal thinking and behavior through an emphasis on spiritual, moral and character development, life-skills training and intentional



**Juveniles and Community Coordinator Counselor, Eric Edwards, partnered with PEN Products and Purdue University to clean up the Pioneer Village exhibit at the Indiana State Fair. They spent 16 hours cleaning up on this project.**

preparation for living as law-abiding citizens who contribute to the well-being of their communities.

**Youthful Offender Program:** A youthful offender is one who has reached the age of 17 years, 6 months. In the past six months, several community leaders have been volunteering their time and energy to this population of young men. Silouan Green is a volunteer who has developed a program entitled "The Ladder". He has been working with offenders who are close to program completion with topics that include setting and achieving goals. Our strong volunteer base also provides a bridge to the community upon release. HIPP, or Help Increase the Peace Process, is also an active program in the Youthful Offender Unit. This dynamic, engaging program is based on dialogue and active learning. It includes interactive workshops that allow participants to build skills for responding to conflict without violence, analyzes the impact of social injustice on their lives and the lives of others and helps develop skills for taking action.

**Education:** Providence Junior-Senior High School awarded 427 high school credits as of September 2006. The professional staff of Providence also facilitated 62 successful GED certificates. With a preponderance of juveniles served needing Special Education services, the entire staff of Providence have either received or have applied for Special Education certification. One of our primary goals is to provide effective educational services for every youth assigned to this facility.

**Staff Involvement:** Staff have been actively involved in the community this year. PNJCF's contribution to The Villages of Indiana through Project Backpack totaled over \$1100. A State Employees' Community Campaign was also conducted with a goal of raising \$10,000. PNJCF is active in INShape Indiana and One Care Street, both wellness awareness programs.

# Juvenile Correctional Facilities



## South Bend Juvenile Correctional Facility

Location:  
4650 Old Cleveland Road  
South Bend, IN 46628  
(574) 232-8808

Superintendent: Dawn Buss

Av. Daily Pop.: 97

Security Level: Medium and Maximum

Number of Active Staff: 71



**Dawn Buss, Superintendent**  
Superintendent Dawn Buss has over 18 years of experience with the Department of Correction. Ms. Buss has held various positions at six different facilities, starting her career as a Correctional Officer. She has worked with both juvenile and adult male offenders.

### Programs

South Bend Juvenile Correctional Facility offers a variety of programming including: substance abuse, parenting, HIV/STD workshops, skills streaming and offender employability. Each student is required to attend school; they are enrolled in special education, GED, vocation class or Council Oak High School (the facility's on-site school).

The vocational program is a career exploration class. There is an academic and a hands-on portion to the class. It was developed for both special education and regular students.

The teachers have continued to do parent/teacher conferences. They also began to issue report cards to the parents/legal guardians throughout the year.

The Council Oak School develops The Gazette. It is a publication that encompasses the students' writing and artwork.

**Substance Abuse:** The substance abuse program that is used in all state-wide facilities was developed by a staff person at this facility. The program deals with substance abuse as a coping technique and addresses what "benefits" the students get by using. The program focuses on alternative coping skills and activities. There is an intensive and a regular substance abuse program.

### Re-Entry Initiatives:

Parental participation in their child's treatment is encouraged. The re-entry initiatives begin the day the student arrives at this facility. Once the student reaches the re-entry level, he is eligible for temporary leaves. Since parents' participation is so crucial to the students' re-entry, a mandatory family meeting will be held before the student is allowed to take an extended leave.

Students are also taken to the Indiana State Prison where they have a chance to talk to an offender who has been at that facility since he was 15 years old. He tells them of his experiences while there and explains to them that his life is not one that they want. The students get a chance to ask questions of the offender. Shortly after they return, a group is held with those students to discuss what the offender said and how it affected them.

### Highlights & Accomplishments

- Achieved an 89% passing rate for GED testing.
- Implemented a new vocational program.
- Expanded the school day from 6 to 7 class hours.
- The substance abuse program that was developed at SBJ is now being used state wide in all juvenile facilities.
- Worked with a variety of community agencies to have our students perform community service.
- Implemented the issuance of report cards.
- Implemented the Inmate to Workmate program.
- Piloted a restorative justice program.
- Opened a PLUS dorm.

# Financials

## Average Per Diems

Fiscal Years 2002 through 2006

	<b>Adult Facility</b>	<b>Juvenile Facility</b>
FY2006*	\$55.60	\$151.86
FY2005	\$57.69	\$179.86
FY2004	\$58.99	\$173.26
FY2003	\$55.43	\$136.50
FY2002	\$57.44	\$145.73

\* FY2006 Per Diems are un-audited by the Indiana Board of Accounts at date of publishing.



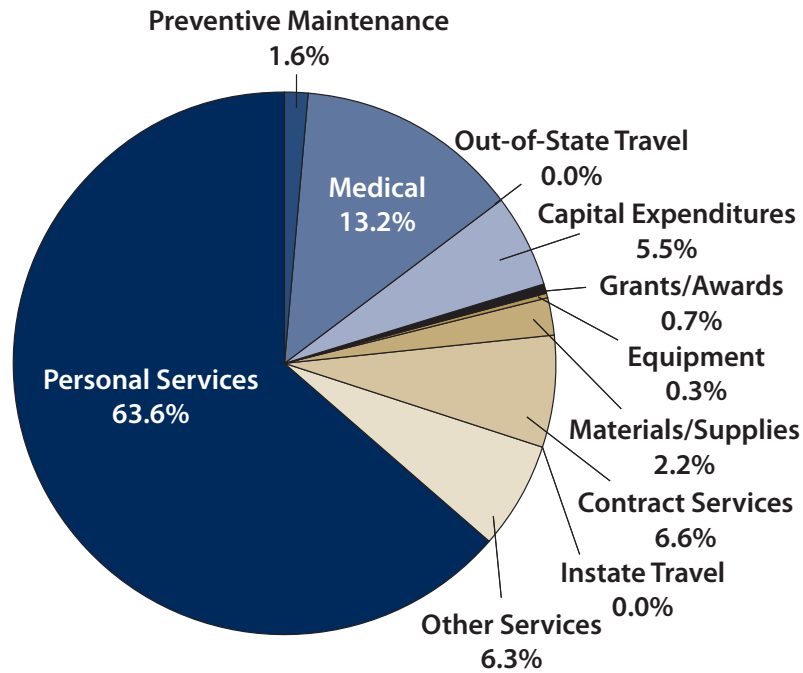
**Governor Mitch Daniels celebrates graduation of Clean Lifestyle is Freedom Forever (CLIFF) program participants, which assists offenders in recovery from Methamphetamine and all other associated drug addictions.**

# Financials

## Facility Expenditures

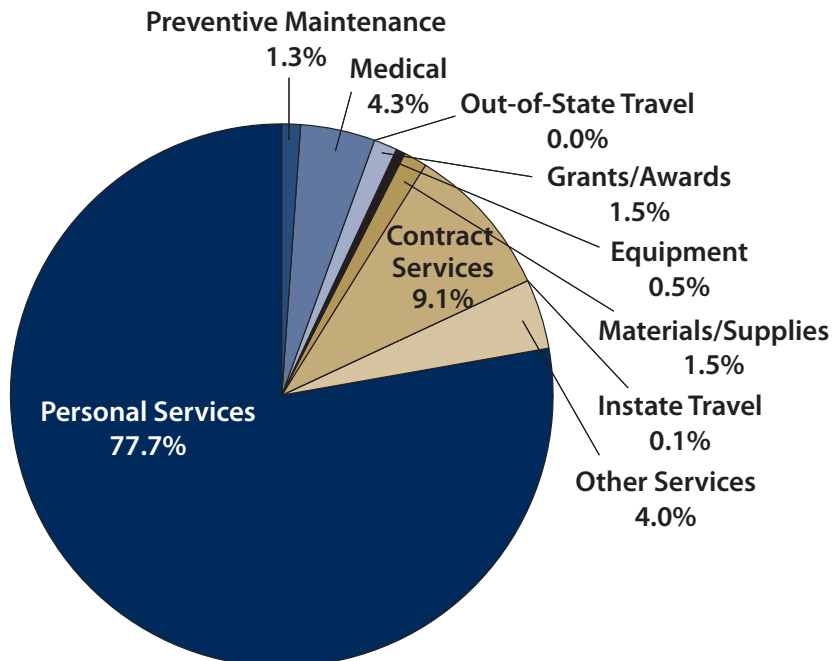
Fiscal Year 2005

### Adult



Total Expenditures = \$468,016,792

### Juvenile

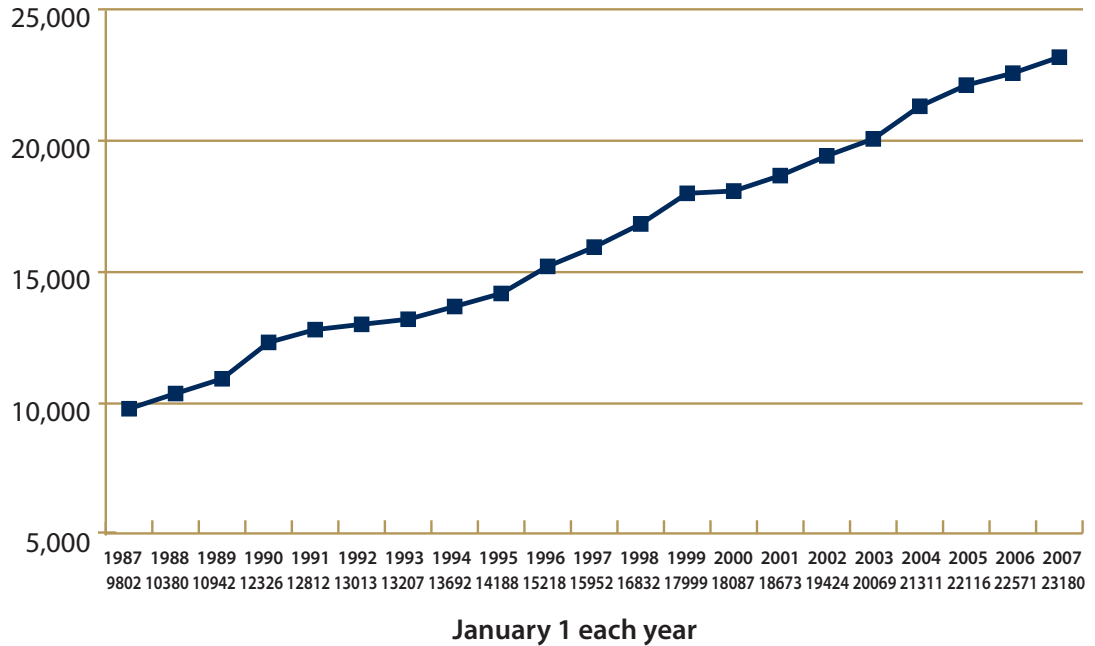


Total Expenditures = \$52,769,558

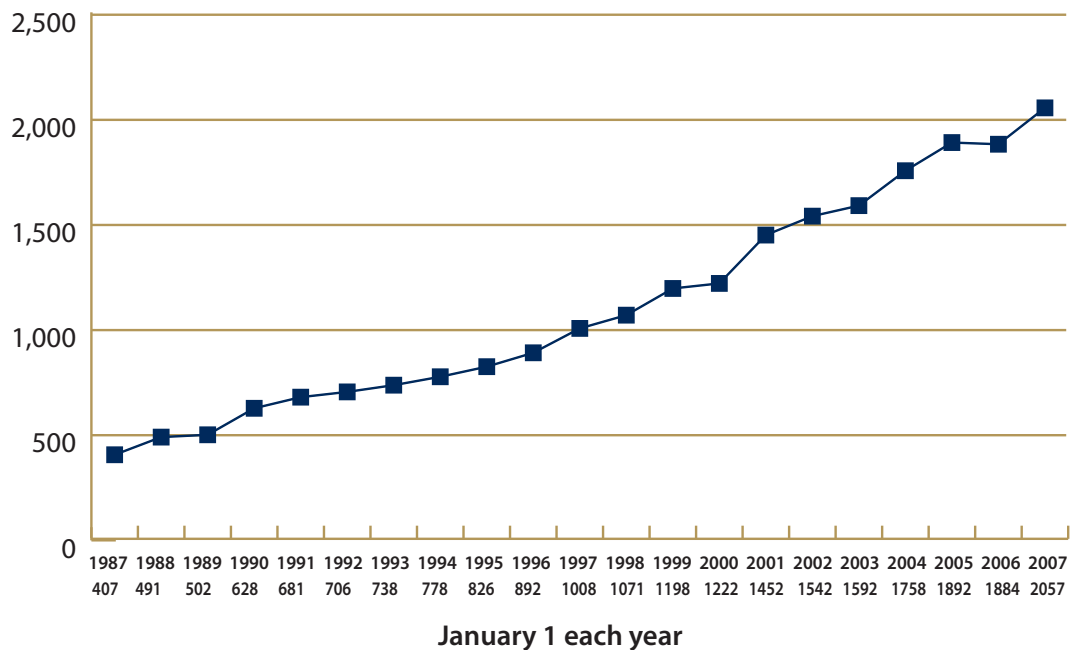
## Statistics

### Adult Incarcerated Population on January 1 Each Year 1987 - 2007

#### Male - Includes Offenders held in Jails and Contracted Beds



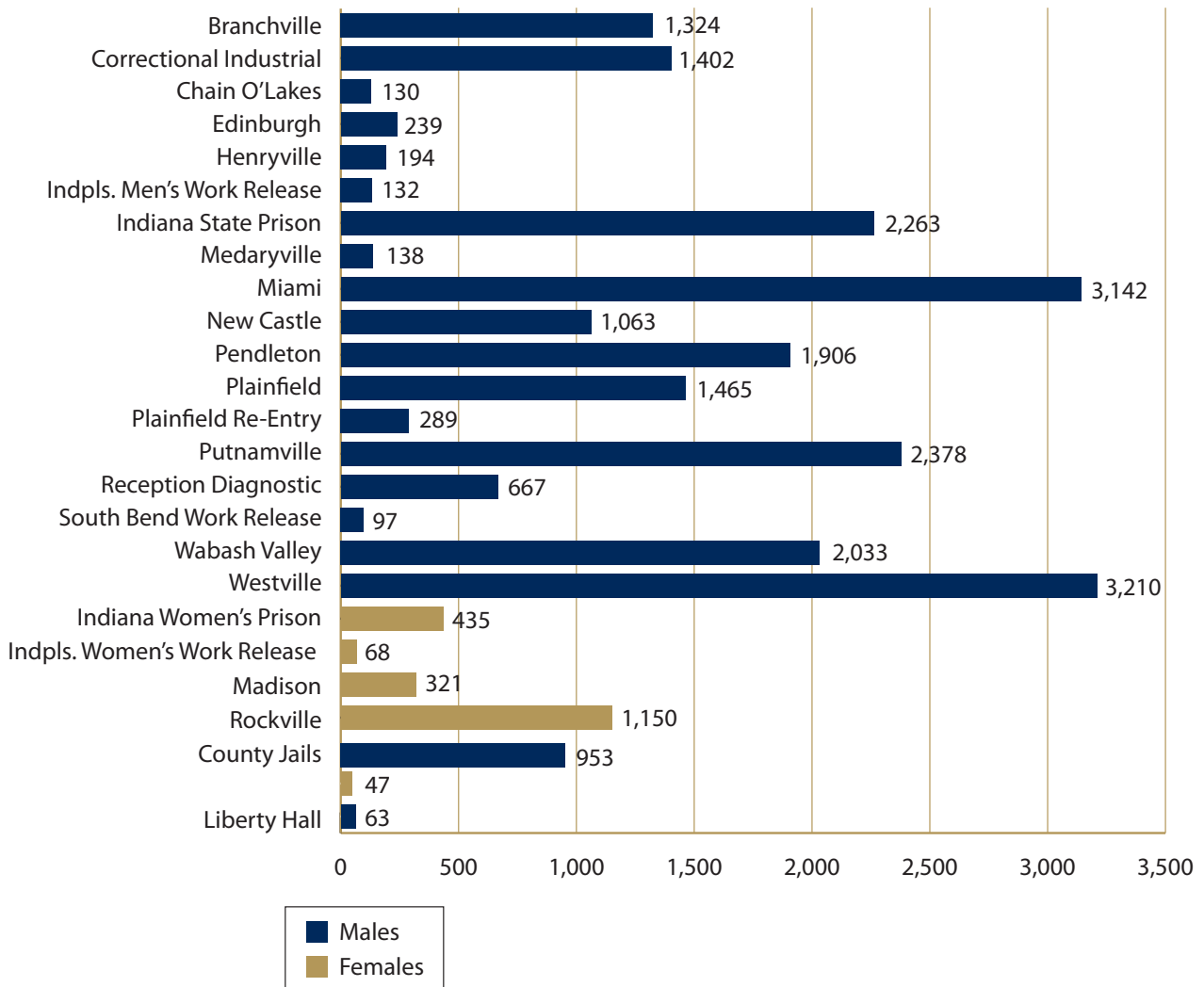
#### Female - Includes Offenders held in Jails and Contracted Beds



# Statistics

## Adult Population by Facility

December 31, 2006



Does not include offenders on temporary leaves.

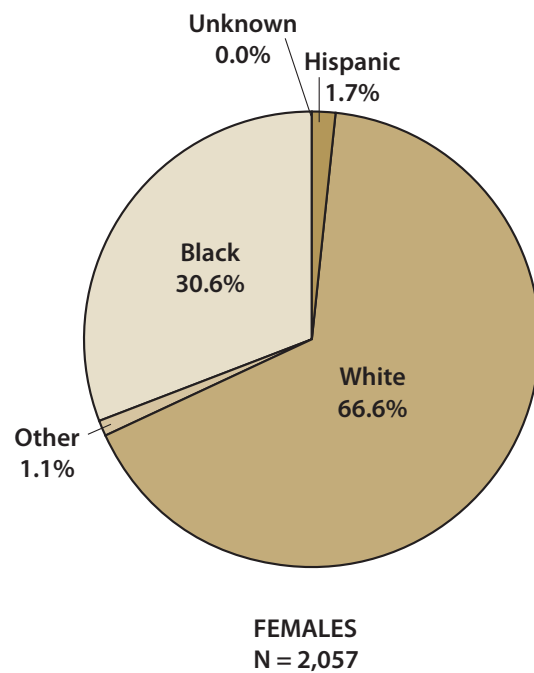
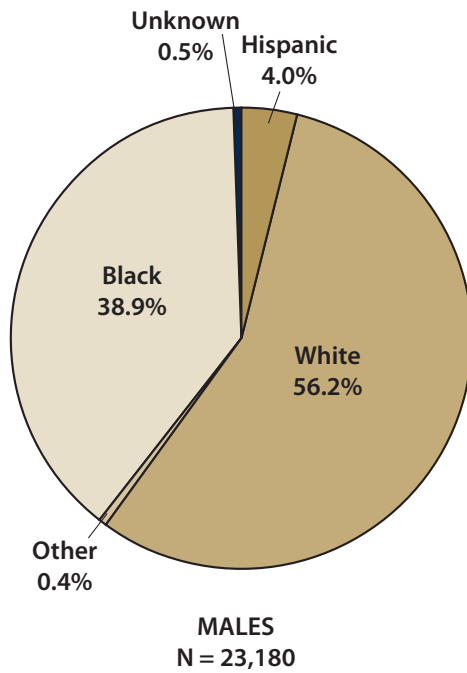


# Statistics

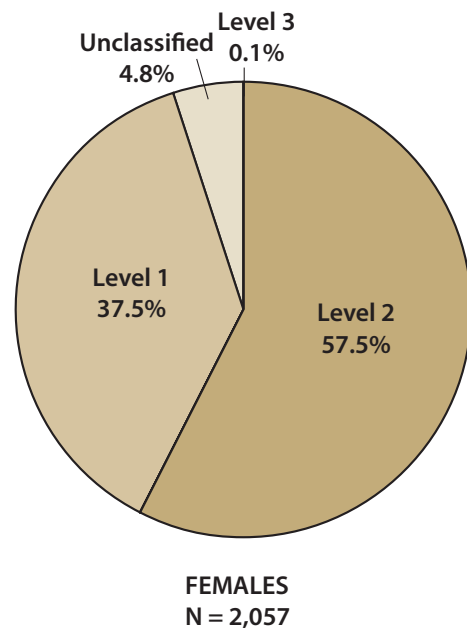
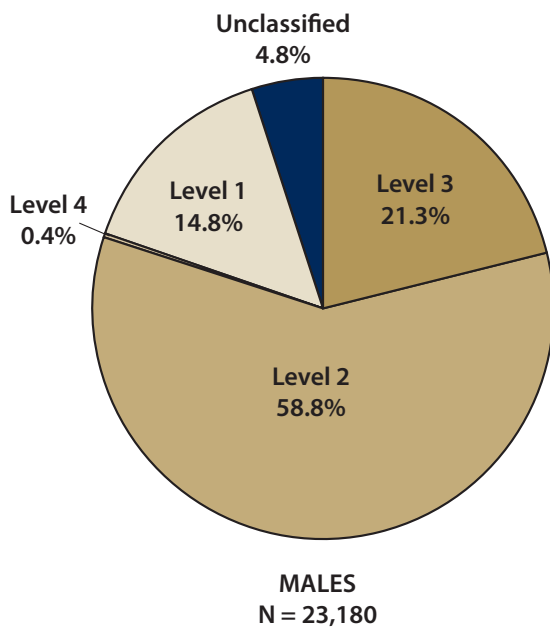
## Adult Population

December 31, 2006

### By Race



### By Offender Security Level



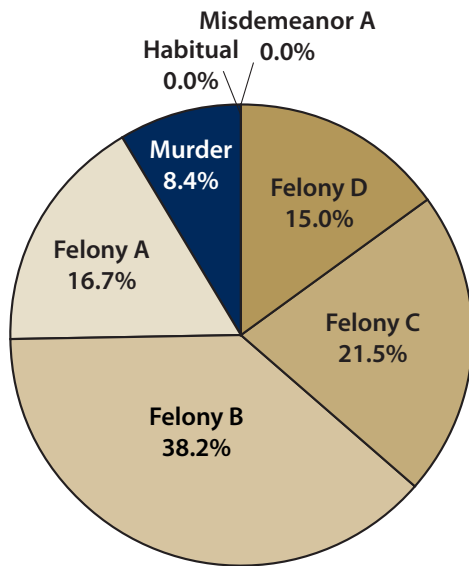
Level 1 = Minimum; Level 2 = Low Medium; Level 3 = High Medium; Level 4 = Maximum

# Statistics

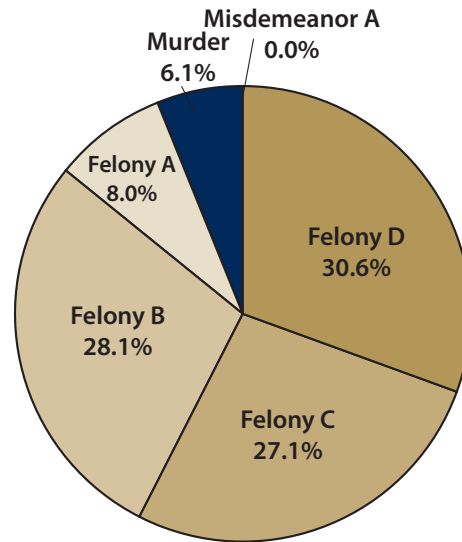
## Adult Population

December 31, 2006

### By Most Serious Offense Level

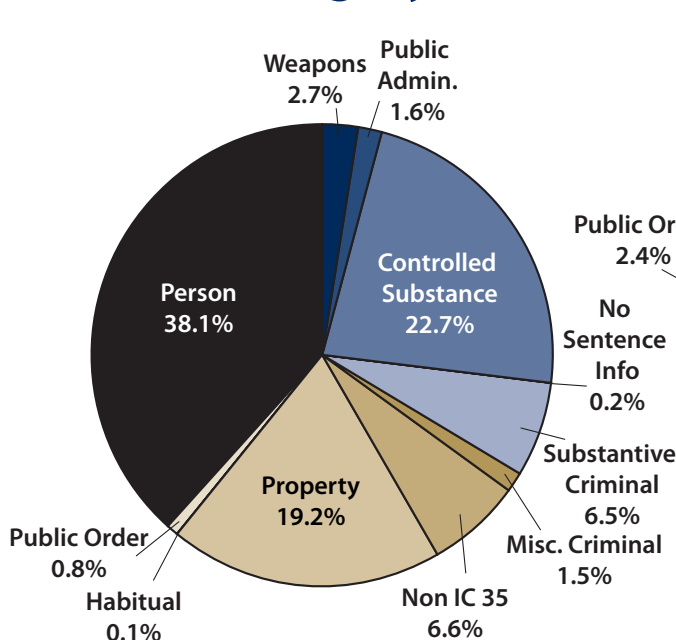


MALES  
N = 23,180

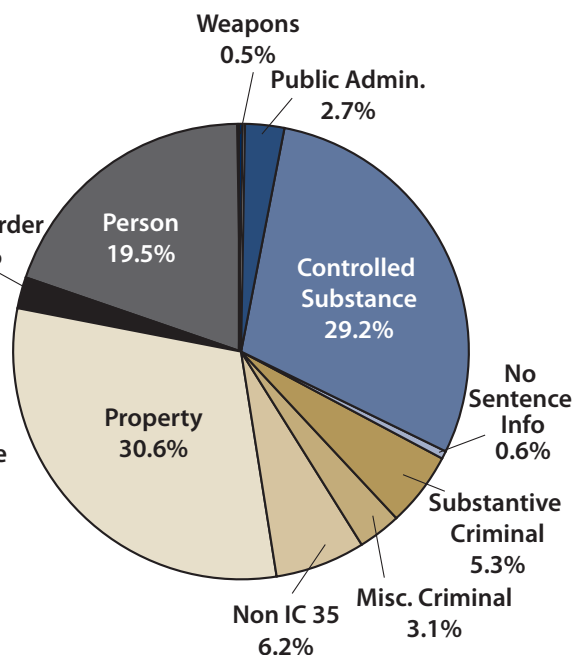


FEMALES  
N = 2,057

### By Offender Category



MALES  
N = 23,180



FEMALES  
N = 2,057

# Statistics

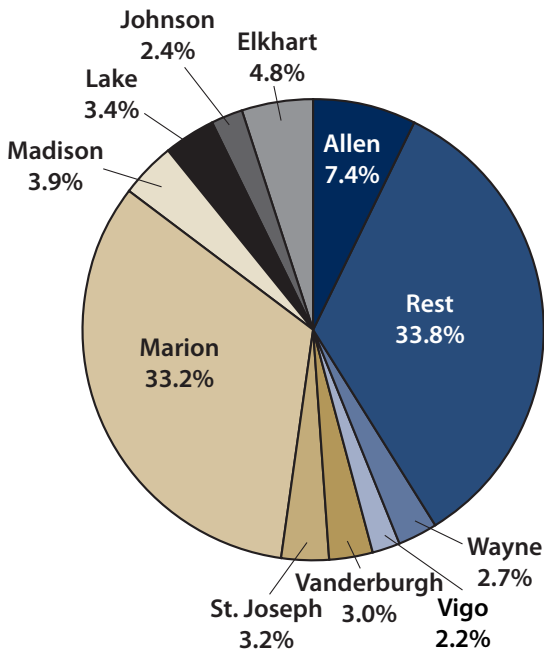
## Adult New Admissions by County Calendar Year 2006

County	Male	Female	County	Male	Female
Adams	56	8	Madison	472	97
Allen	888	171	Marion	4,011	675
Bartholomew	136	35	Marshall	110	17
Benton	9	3	Martin	3	1
Blackford	4	1	Miami	53	5
Boone	53	7	Monroe	154	27
Brown	15	0	Montgomery	52	6
Carroll	29	12	Morgan	69	7
Cass	33	3	Newton	15	4
Clark	101	9	Noble	140	19
Clay	6	2	Ohio	7	0
Clinton	12	0	Orange	12	1
Crawford	27	4	Owen	32	3
Daviess	30	3	Parke	23	5
Dearborn	142	29	Perry	27	2
Decatur	37	5	Pike	10	0
DeKalk	36	6	Porter	49	5
Delaware	139	26	Posey	30	6
Dubois	17	0	Pulaski	12	2
Elkhart	576	80	Putnam	75	9
Fayette	20	7	Randolph	12	0
Floyd	37	5	Ripley	25	2
Fountain	22	3	Rush	41	9
Franklin	20	7	St. Joseph	389	58
Fulton	31	3	Scott	41	12
Gibson	24	3	Shelby	114	27
Grant	82	6	Spencer	15	1
Greene	32	0	Starke	76	7
Hamilton	219	39	Steuben	25	2
Hancock	54	2	Sullivan	33	4
Harrison	47	3	Switzerland	3	1
Hendricks	158	51	Tippecanoe	128	25
Henry	37	12	Tipton	4	0
Howard	95	15	Union	28	4
Huntington	195	29	Vanderburgh	365	77
Jackson	12	1	Vermillion	21	4
Jasper	17	1	Vigo	261	33
Jay	21	8	Wabash	75	18
Jefferson	36	6	Warren	8	0
Jennings	37	13	Warrick	23	4
Johnson	289	59	Washington	31	5
Knox	40	4	Wayne	330	76
Kosciusko	70	7	Wells	24	4
LaGrange	45	2	White	37	9
Lake	415	19	Whitley	24	3
LaPorte	68	11	Unknown	71	5
Lawrence	48	11	<b>TOTALS</b>	<b>12,077</b>	<b>2,012</b>

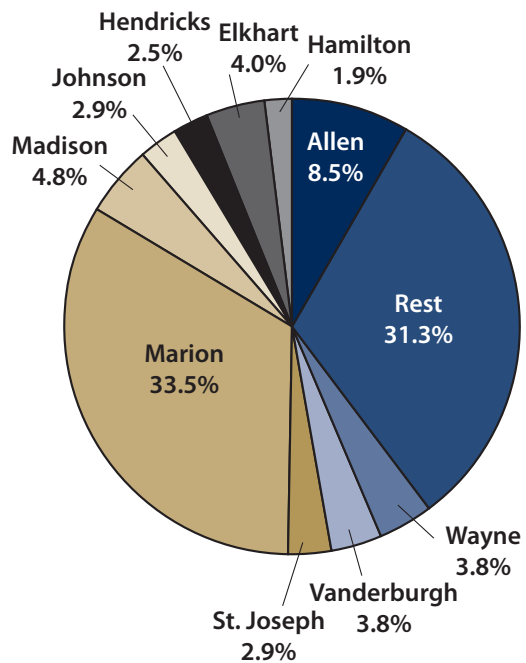
# Statistics

## Adult New Admissions Calendar Year 2006

### Top 10 Committing Counties



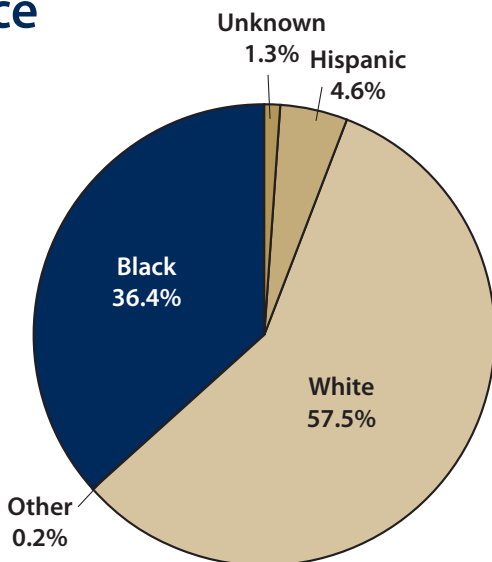
**MALES**  
N = 12,077



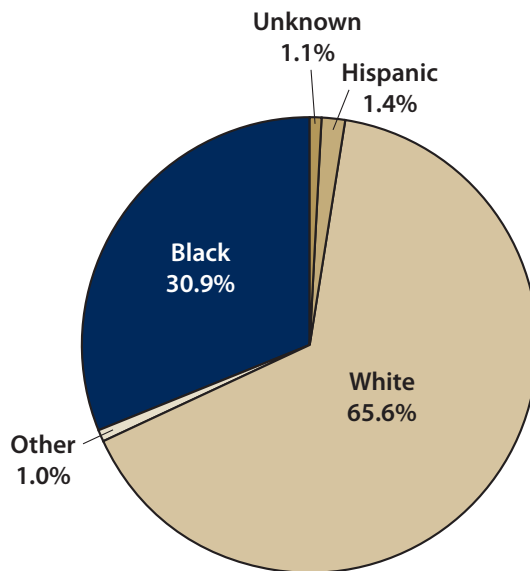
**FEMALES**  
N = 2,012

*Does not include Parole Violators, Escape or Community Transition returns.*

### By Race



**MALES**  
N = 12,077



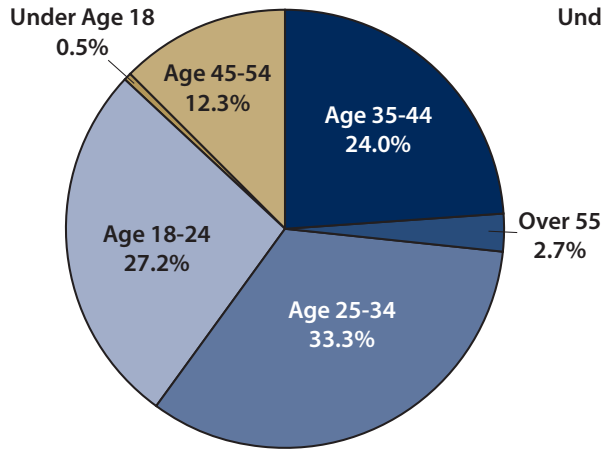
**FEMALES**  
N = 2,012

*Does not include Parole Violators, Escape or Community Transition returns.*

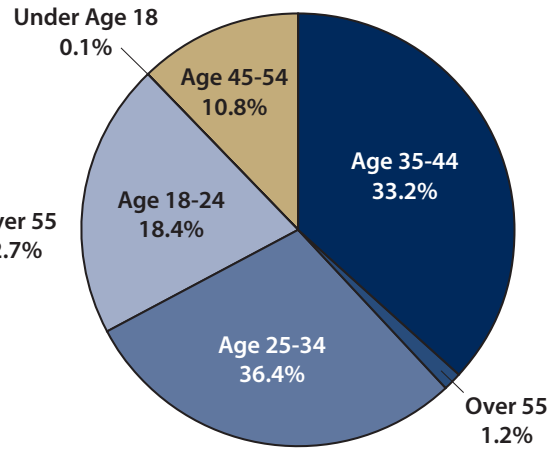
# Statistics

## Adult New Admissions Calendar Year 2006

### By Age At Intake



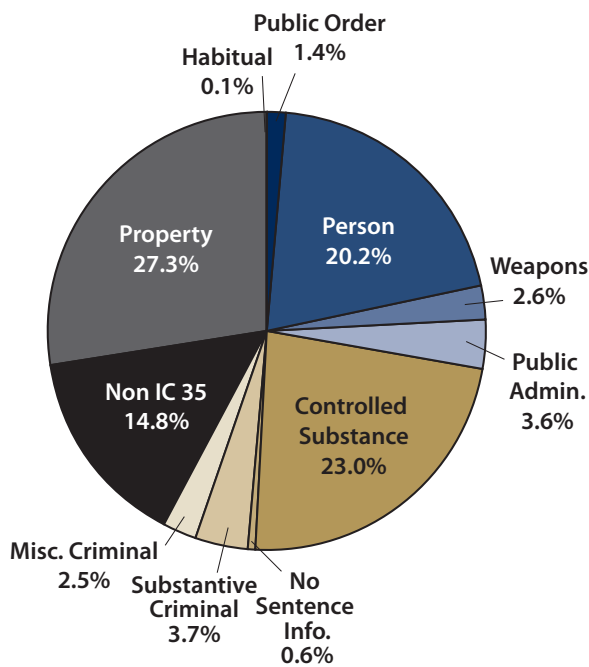
**MALES**  
N = 12,077



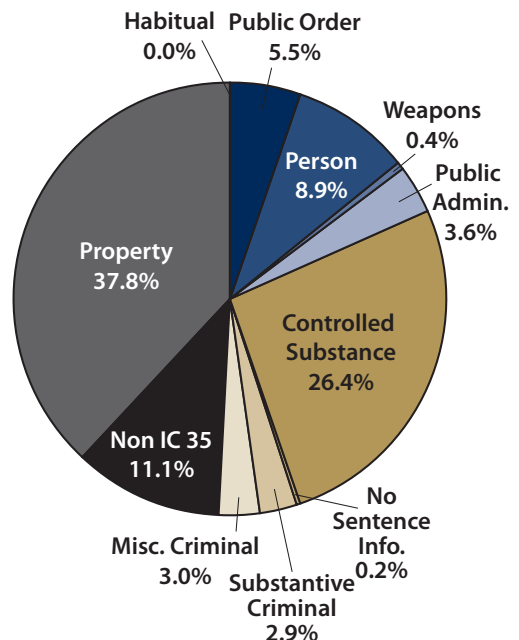
**FEMALES**  
N = 2,012

*Does not include Parole Violators, Escape or Community Transition returns.*

### By Offense Category



**MALES**  
N = 12,077

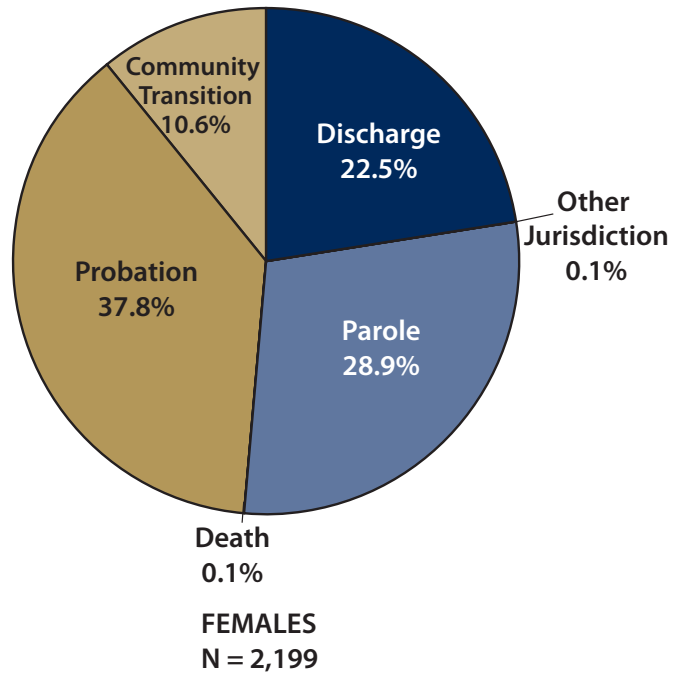
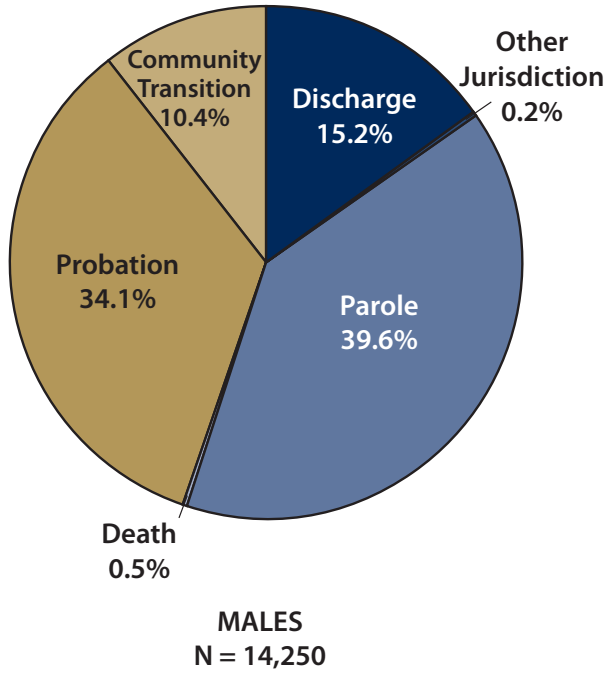


**FEMALES**  
N = 2,012

*Does not include Parole Violators, Escape or Community Transition returns.*

# Statistics

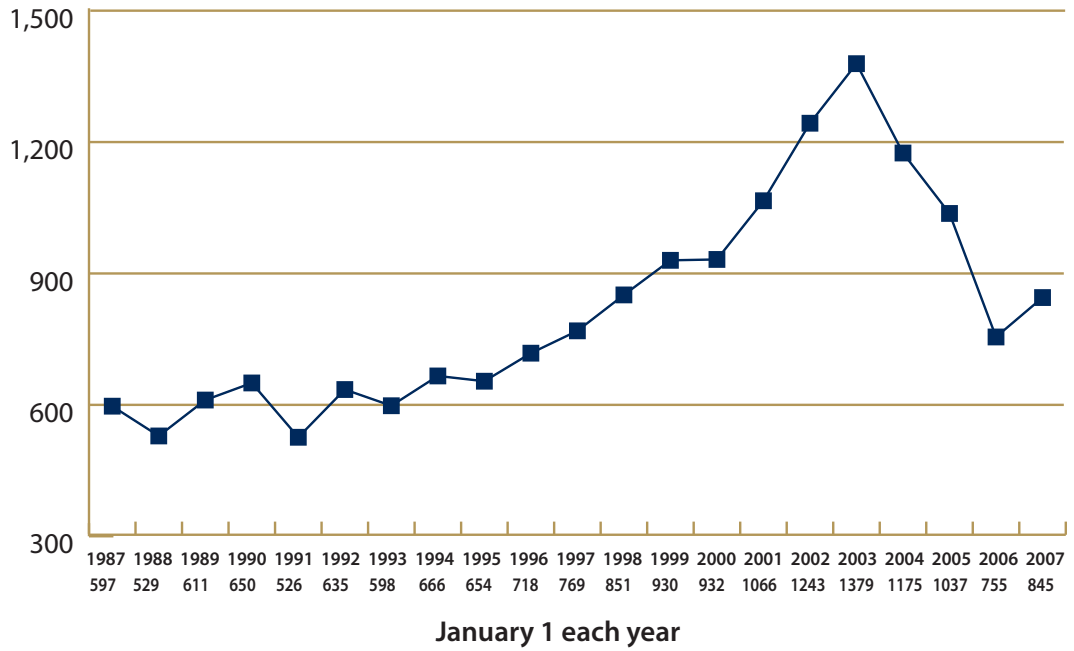
## Adult Releases By Type of Release Calendar Year 2006



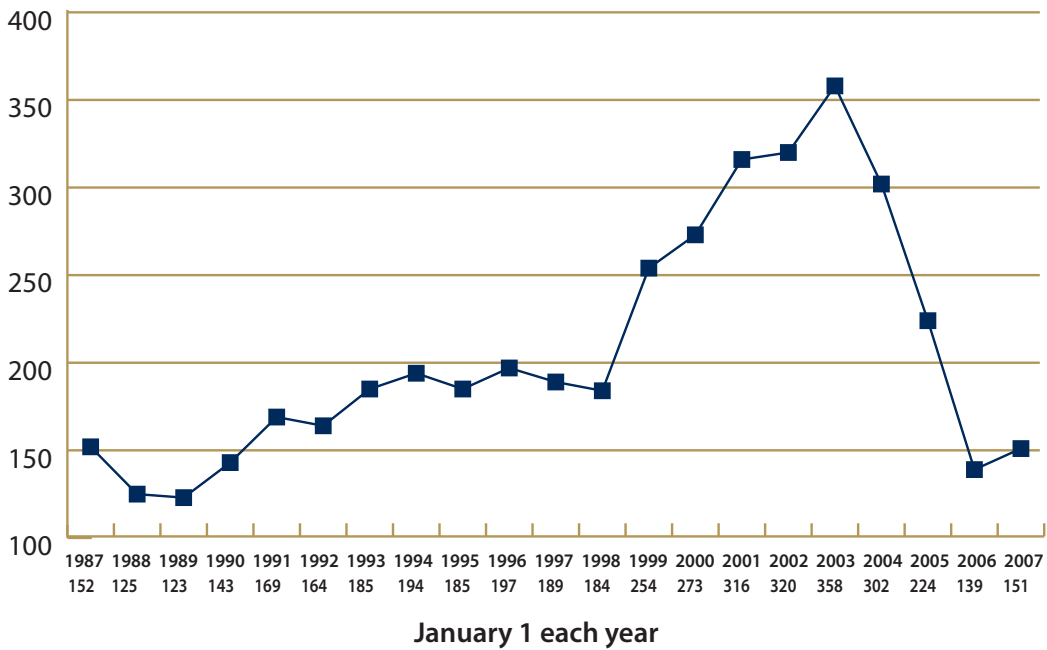
# Statistics

## Juvenile Incarcerated Population on January 1 Each Year 1987 - 2007

### Male



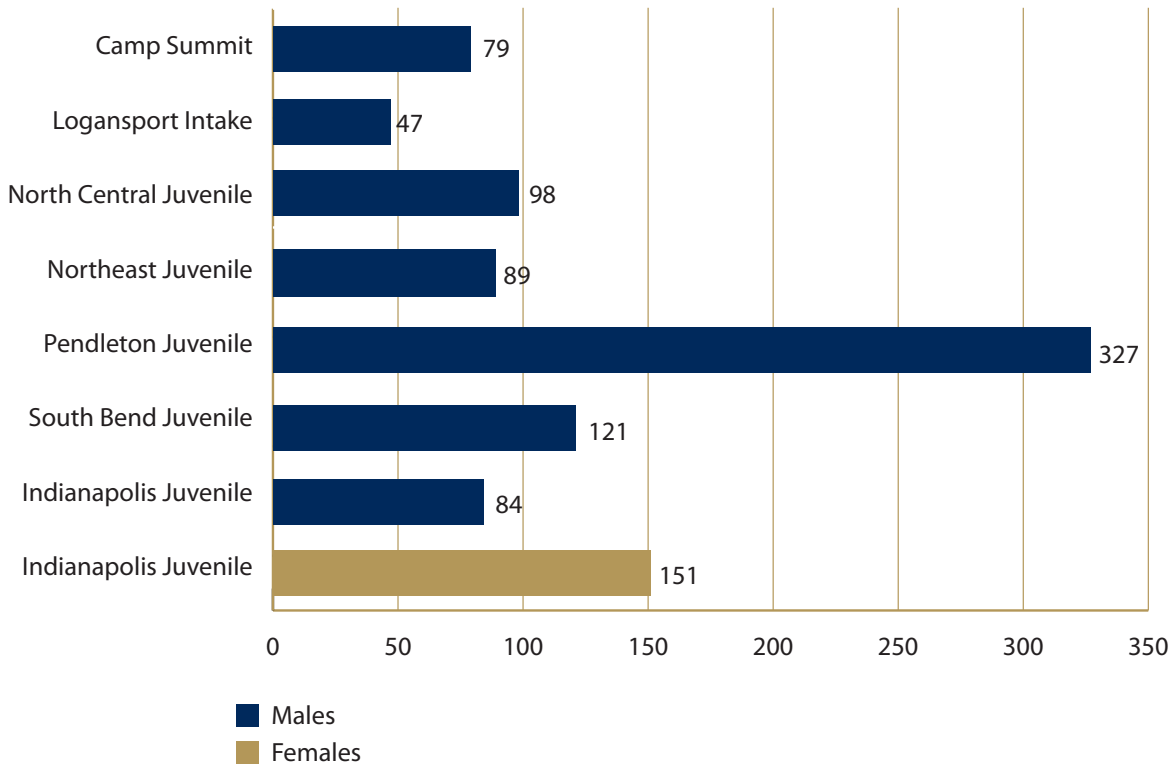
### Female



# Statistics

## Juvenile Population By Facility

December 31, 2006



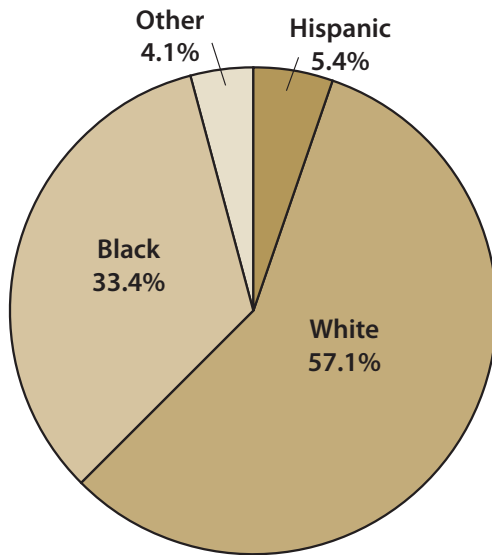


# Statistics

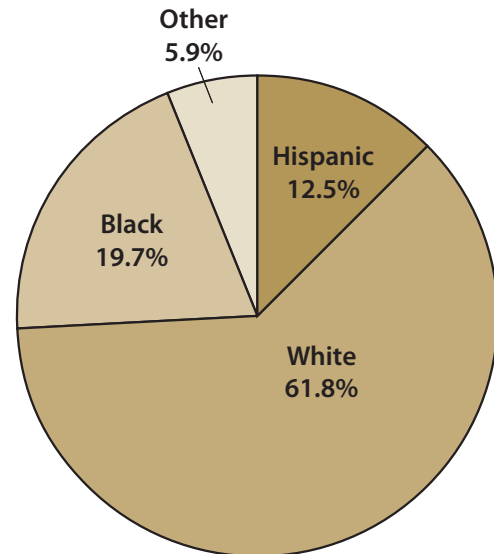
## Juvenile Population

December 31, 2006

### By Race

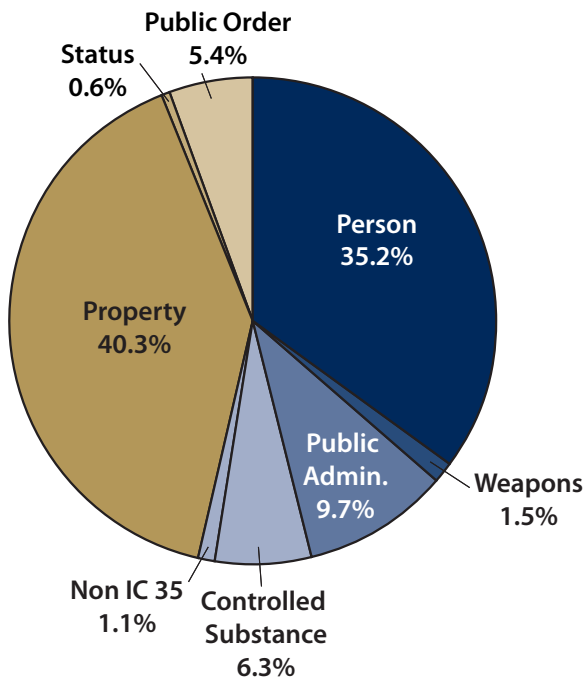


MALES  
N = 845

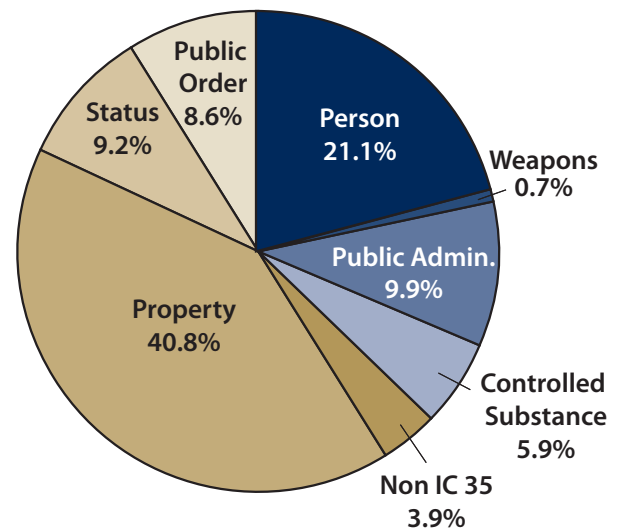


FEMALES  
N = 151

### By Offense Category



MALES  
N = 845



FEMALES  
N = 151

# Statistics

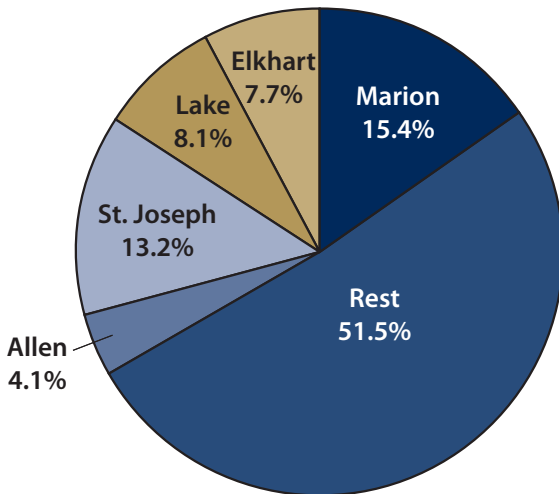
## Juvenile New Admissions by County Calendar Year 2006

County	Male	Female	County	Male	Female
Adams	3	1	Madison	13	8
Allen	36	7	Marion	135	13
Bartholomew	8	1	Marshall	2	1
Benton	1	0	Martin	0	0
Blackford	2	1	Miami	7	1
Boone	4	0	Monroe	2	0
Brown	0	0	Montgomery	3	0
Carroll	1	0	Morgan	11	2
Cass	6	0	Newton	0	0
Clark	2	1	Noble	10	1
Clay	0	1	Ohio	1	0
Clinton	6	1	Orange	1	0
Crawford	1	0	Owen	0	0
Daviess	0	0	Parke	2	0
Dearborn	4	2	Perry	0	0
Decatur	3	0	Pike	0	0
DeKalk	3	0	Porter	6	1
Delaware	8	3	Posey	3	0
Dubois	5	1	Pulaski	1	0
Elkhart	68	13	Putnam	1	0
Fayette	3	0	Randolph	2	1
Floyd	2	0	Ripley	7	0
Fountain	2	0	Rush	4	0
Franklin	2	0	St. Joseph	116	24
Fulton	1	0	Scott	3	0
Gibson	4	0	Shelby	13	4
Grant	2	1	Spencer	0	0
Greene	4	0	Starke	3	2
Hamilton	6	2	Steuben	8	0
Hancock	9	0	Sullivan	3	0
Harrison	1	1	Switzerland	0	0
Hendricks	29	9	Tippecanoe	19	10
Henry	7	0	Tipton	0	0
Howard	9	6	Union	0	0
Huntington	5	2	Vanderburgh	30	7
Jackson	4	0	Vermillion	0	1
Jasper	5	3	Vigo	11	1
Jay	3	0	Wabash	7	3
Jefferson	2	0	Warren	1	0
Jennings	4	1	Warrick	3	1
Johnson	16	7	Washington	2	0
Knox	4	1	Wayne	18	0
Kosciusko	15	8	Wells	17	2
LaGrange	5	2	White	0	0
Lake	71	13	Whitley	2	0
LaPorte	34	4	<b>TOTALS</b>	<b>879</b>	<b>175</b>
Lawrence	2	0			

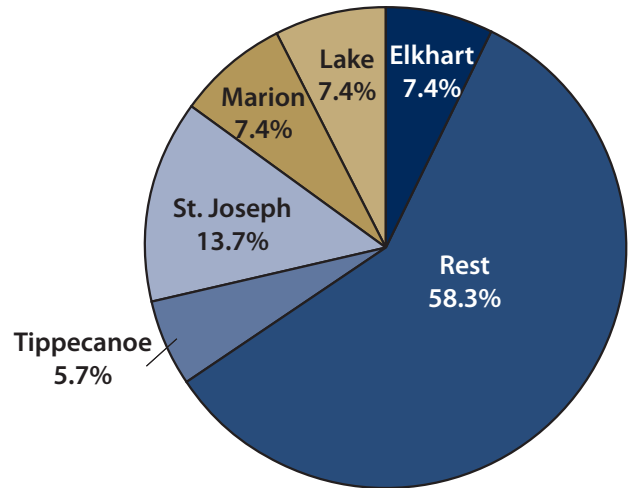
# Statistics

## Juvenile New Admissions Calendar Year 2006

### Top 5 Committing Counties



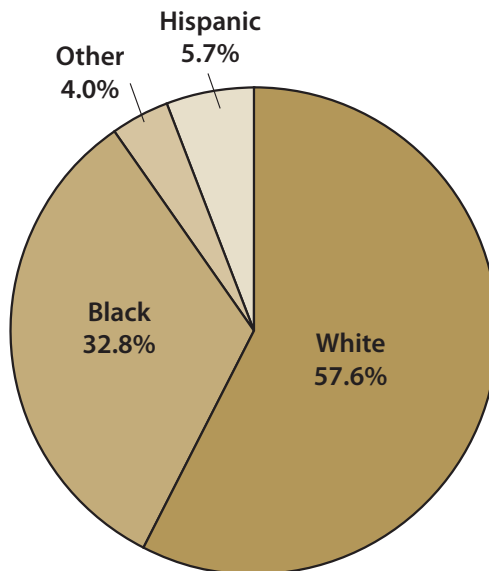
**MALES**  
N = 879



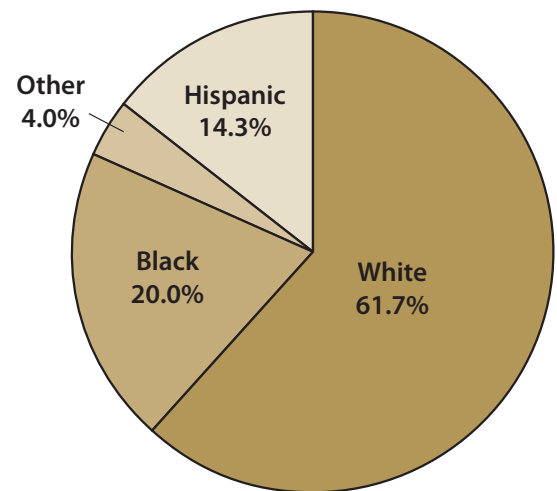
**FEMALES**  
N = 175

*Does not include Parole Violators.*

### By Race



**MALES**  
N = 879



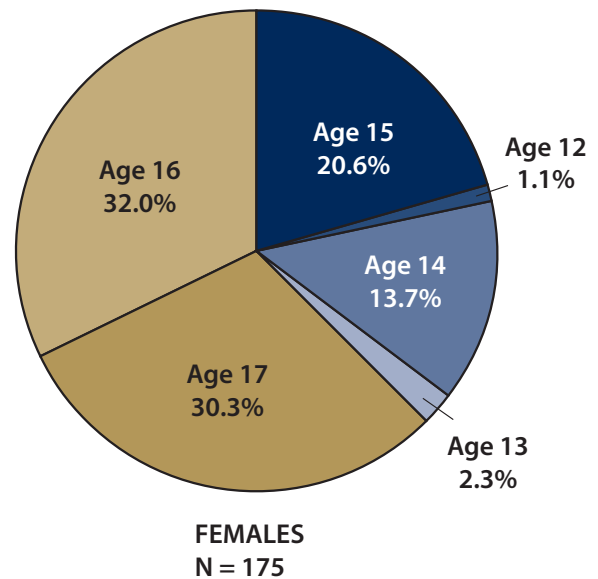
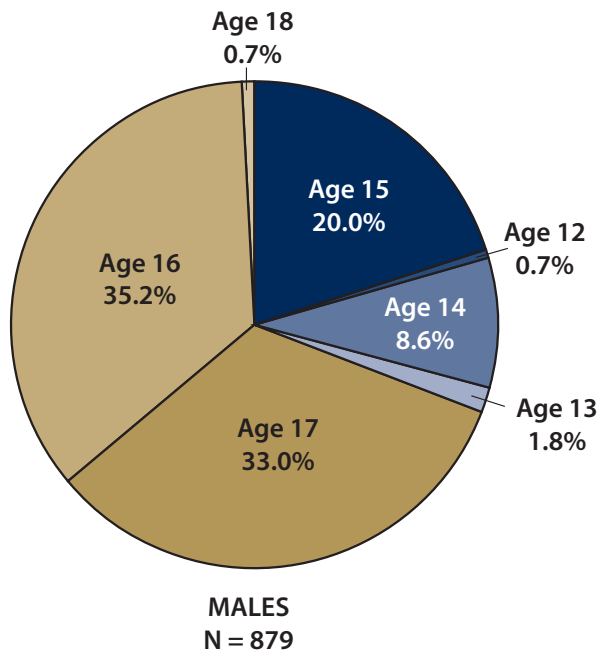
**FEMALES**  
N = 175

*Does not include Parole Violators.*

# Statistics

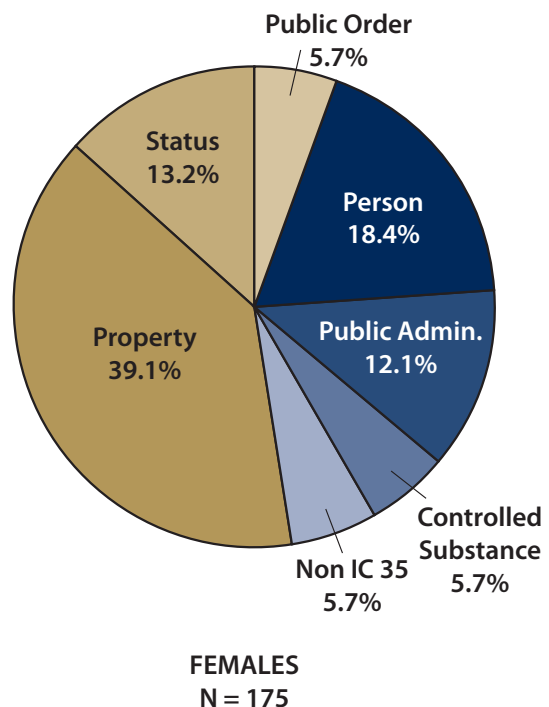
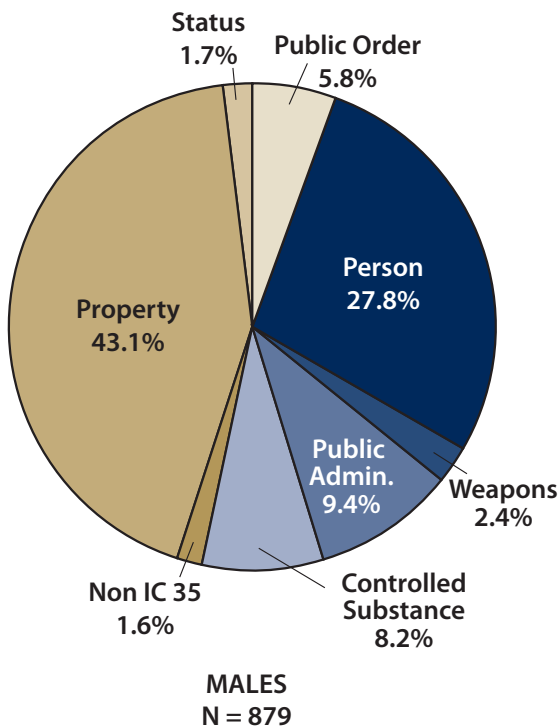
## Juvenile New Admissions Calendar Year 2006

### By Age at Intake



Does not include Parole Violators.

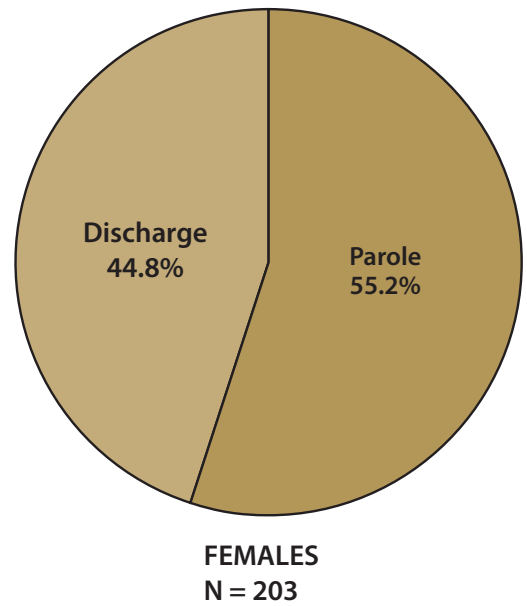
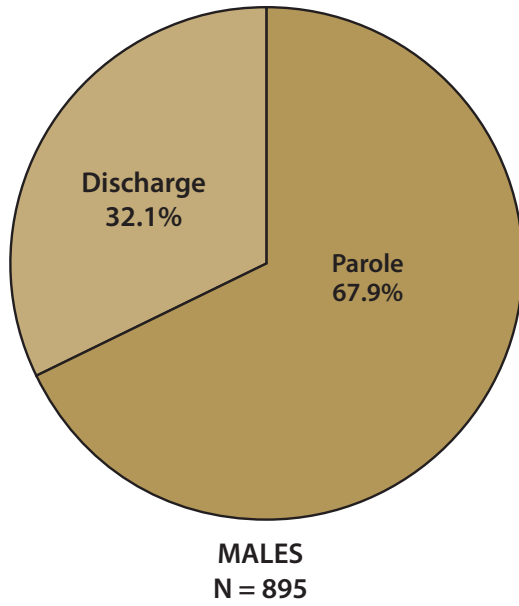
### By Offense Category



Does not include Parole Violators.

# Statistics

## Juvenile Releases By Type of Release Calendar Year 2006



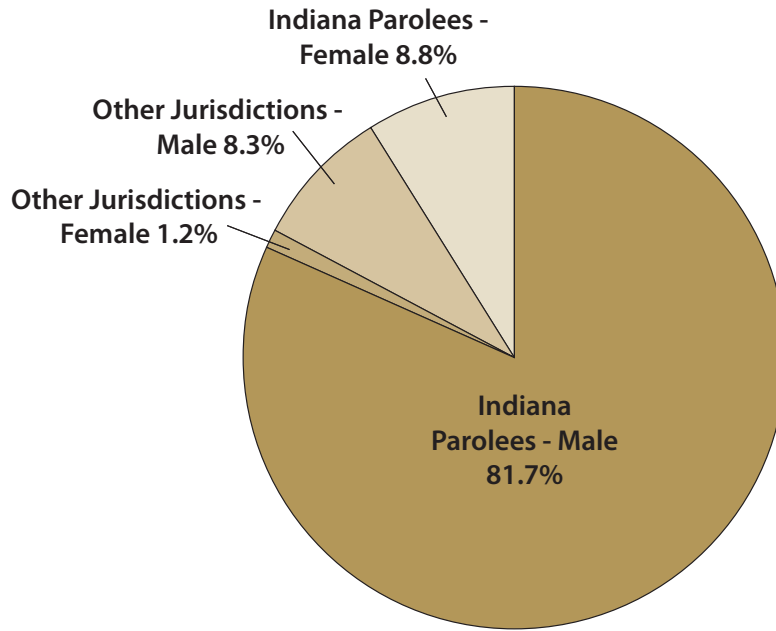
*Discharge includes release to probation.*

# Statistics

## Offenders On Parole In Indiana

December 31, 2006

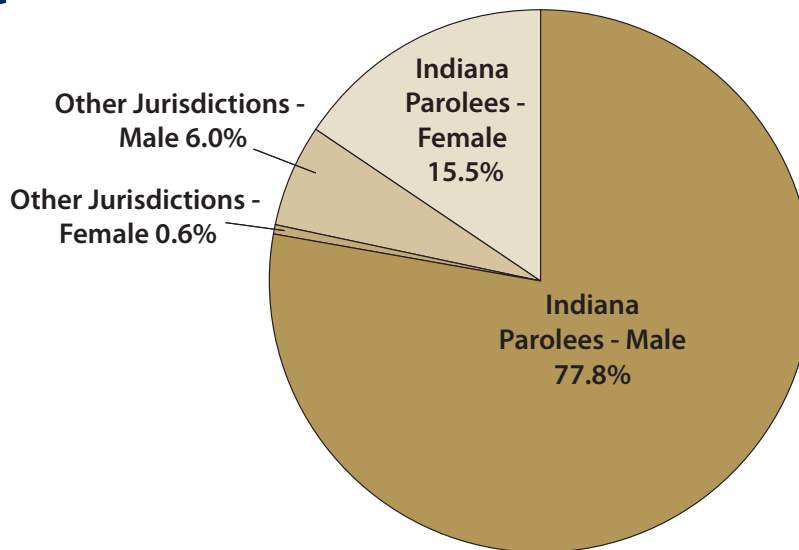
### Adult



MALES = 7,509      FEMALES = 836

*Does not include Indiana offenders being supervised in other states.*

### Juvenile



MALES = 405      FEMALES = 78

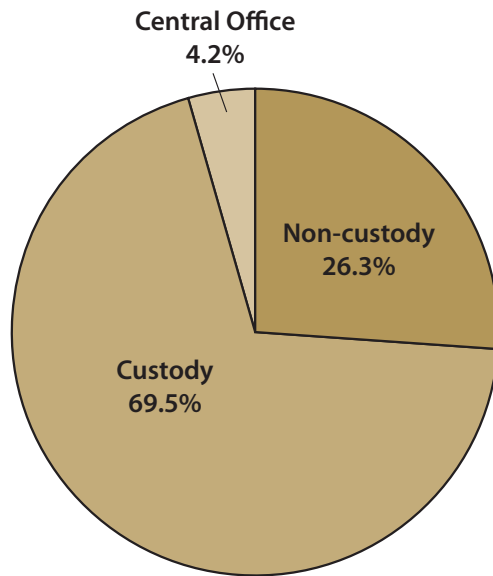
*Does not include Indiana offenders being supervised in other states.*

# Statistics

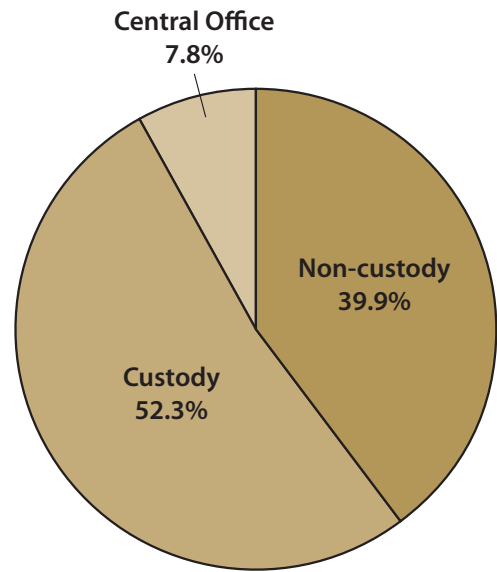
## Active Employees

December 28, 2006

### By Job Type



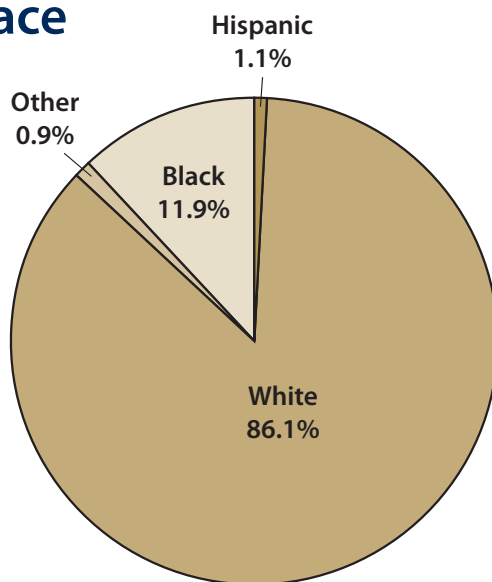
**MALES**  
N = 4,533



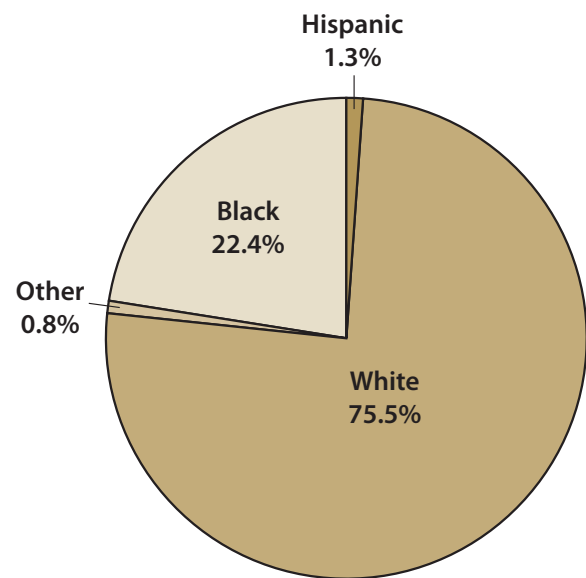
**FEMALES**  
N = 2,517

Central Office includes Staff Development/Training, Technology, and Parole.

### By Race



**MALES**  
N = 4,533

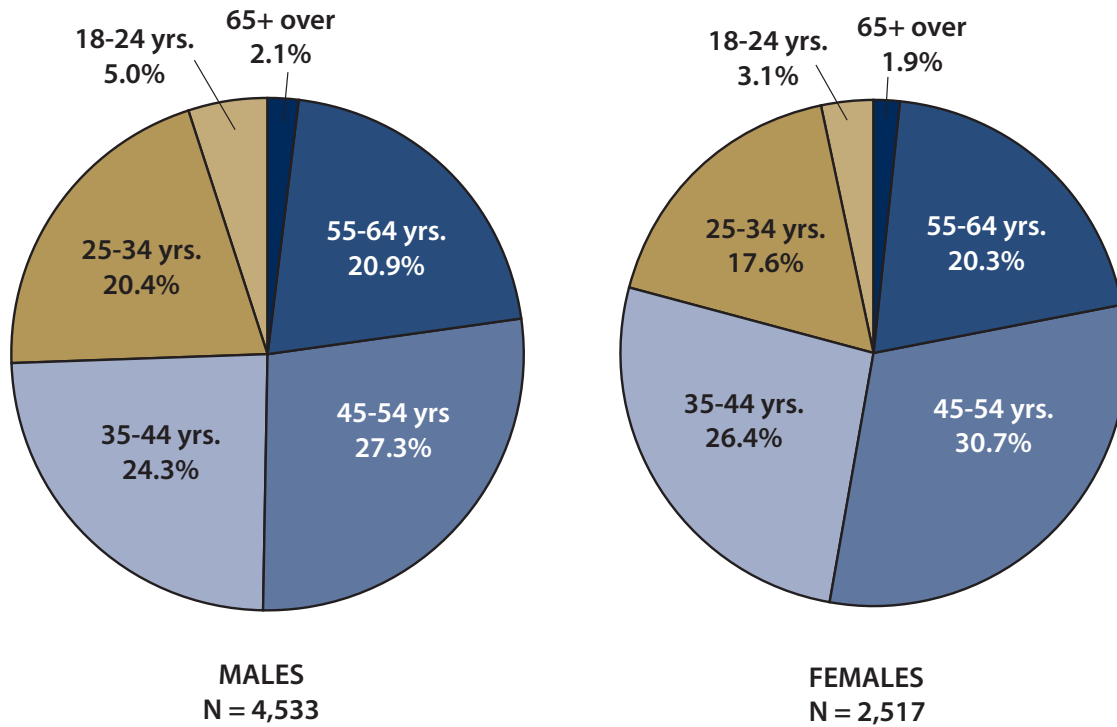


**FEMALES**  
N = 2,517

# Statistics

## Active Employees By Age Group

December 28, 2006







Indiana State University hosted 2,200 Special Olympics athletes from across the state for the 2006 Special Olympics Indiana summer Games. Commissioner J. David Donahue was invited to attend and also presented awards at the event.



Grover spends the day with Commissioner Donahue. Grover is part of the ICAAN program at the Indiana Women's Prison, which partners skilled companion or assistance dogs with offender handlers.



Kids compete during the Summer Camp 2006 boat race at the Indiana Women's Prison.



The Indiana Department of Correction has created synergies with state agencies, education partners, and companies to promote a positive environment for offenders to learn transportable skills for successful re-entry at the Plainfield Re-Entry Educational Facility.



## The Indiana Department of Correction

302 W. Washington Street  
Room E334  
Indianapolis, IN 46204



Chain O'Lakes offenders assigned to the Inside-Out Dad's Program construct a children's playset at the local YMCA.

Web sites:

Indiana Department of Correction  
[www.in.gov/indcorrection](http://www.in.gov/indcorrection)

Offender Locator  
[www.in.gov/serv/indcorrection\\_ofs](http://www.in.gov/serv/indcorrection_ofs)

Fugitive  
[www.in.gov/indcorrection/wanted.htm](http://www.in.gov/indcorrection/wanted.htm)

Indiana Sheriffs' Sex Offender Registry  
[www.insor.org](http://www.insor.org)

PEN Products  
[www.penproducts.com](http://www.penproducts.com)