

Governor’s Commission on Supplier Diversity¹
 Conference Room C
 302 W. Washington Street, Indianapolis, IN 46204
Monday, December 13, 2021 | 12:30 p.m. – 3:00 p.m.

Meeting Minutes

- I. Executive Session & Ethics Training**
Deputy General Counsel and Ethics Officer, Tammera Glickman gave an ethics training.
- II. Call to Order**
Chairman Wilson called the meeting to order December 13, 2021 at 1:00 p.m. EST.
- III. Roll Call**
Kesha Rich took roll call. Those members present were:

Gregory L. Wilson Chairman	Dr. Rebecca Holwerda Indiana Department of Administration – Commissioner	Maia Saprashvili Division of Supplier Diversity Deputy Commissioner	John Bartlett State Representative
Elizabeth Kiefner Crawford Indiana Department of Transportation Representative	Remo Mezzetta Central Representative	Ellen Dunnigan Central Representative	Greg Taylor State Senator
Joanna King Indiana General Assembly	Rebecca Kubacki Northern Representative	Frances Vega-Steele Northern Representative	Stacey Donato Indiana General Assembly

Establish quorum

Having 8 voting members, a quorum was established for the meeting.

IV. INDOT DBE Program Update

Elizabeth Kiefner Crawford presented the Indiana Department of Transportation Report. Both Workforce Development and Inclusion and Belonging programs have integrated into one division whose new name is Equity Initiative Services. Lack of workforce is number one issue DBE faces.

- 2021 Data (through 11/23/2021):
 - There were 945 certified DBEs.
 - Currently there has been 635 new applications received.
 - There were 561 applications processed (new applications + no changes).
 - The Average Processing Time (“APT”) = 15.18 Days.
- Equity Initiatives Resource Development
 - Events this quarter include:
 - Outreach event with Infrastructure Energy Alternatives and White Construction.
 - IDOA business conference, October 2021.
 - ACEC diversity event, November 2021.

- Indiana Black Expo certification training, November 2021
- Workforce Education Services
 - Indiana has 140,000 construction openings estimated by 2026.
 - INDOT has been selected by FHWA to develop a national pilot for a Pre-Release Workforce Development Program. Target start date in 2022.
 - INDOT's investment in heavy highway curriculum in high schools is growing.
 - INDOT's CDL partnership with Vincennes University continues to flourish with 36 graduates in federal fiscal year 2020 (ending 9/30/21).

V. State Educational Institution (SEI) Reports

Each SEI gave a brief overview of their overall goals and utilization percentages for the **quarter**.

The SEIs that presented their reports were:

- Ball State University: MBE: 2.10%, WBE: 3.48%, IVOSB: 0.15%
- Indiana State University: MBE: 1.19, WBE: 4.40%, IVOSB: 0.00%
- Indiana University: MBE: 2.87%, WBE: 8.11%, IVOSB: 2.39%
- Ivy Tech Community College: MBE: 10.51%, WBE: 7.13%, IVOSB: 2.88%
- Purdue University: MBE: 12.40%, WBE: 7.62%, IVOSB: 3.30%
- University of Southern Indiana: MBE: 8.58%, WBE:20.15%, IVOSB: 0.39%
- Vincennes University: MBE: 4.77%, WBE: 26.78%, IVOSB: 1.42%

VI. State Educational Institution (SEI) Reports

Each SEI gave a brief overview of their **annual** utilization percentages.

The SEIs that presented their reports were:

- Ball State University: MBE: 0.99%, WBE: 4.25%, IVOSB: 0.14%
- Indiana State University: MBE: 4.45%, WBE: 2.80%, IVOSB: 2.38%
- Indiana University: MBE: 3.61%, WBE: 6.55%, IVOSB: 6.04%
- Ivy Tech Community College: MBE: 14.32%, WBE: 6.73%, IVOSB: 1.09%
- Purdue University: MBE: 11.76%, WBE: 4.47%, IVOSB: 3.99%
- University of Southern Indiana: MBE: 5.32%, WBE: 15.88%, IVOSB: 0.85%
- Vincennes University: MBE: 2.65%, WBE 26.63%, IVOSB 1.85%

VII. Deputy Commissioner's Report

Maia Siprashvili, Deputy Commissioner of the Division of Supplier Diversity gave a general overview of 4th quarter 2021. The report included:

- Overview of the creation of the Division, MBE/WBE/IVOSB participation goals and the three (3) main functions of the Division: certification, contract compliance and business outreach.
- Overview of the Division's organizational chart and MBE/WBE/IVOSB participation goals.
- Certification review which highlighted the electronic certification process.
- Outreach for the vendors informing them about the e-certification.
- New participation goals for the State of Indiana went into effect on July 1, 2021.
- DSD's look back at the year of e-certification
- Average days to certify MBEs/WBEs and IVOSBs still stably below regulatory requirement.
- E-certification phase II starting in January 2022.
- DSD is working with the 100 Top Contract subcommittee to review state spend on the agency level.
- Compliance wins.
- "100 contracts" subcommittee meetings and recommendations.
- 2021 Business Outreach Strategy - Transforming Your Vision.

- IDOA DSD Business conference in person after COVID.
- Bi-monthly Certification and Pay Audit webinars.

VIII. Certification Update

Kesha Rich, Director of Certification gave a general overview of certification data for the 4th quarter 2021:

- New incoming MBE/WBE applications 106, recertification applications 108, preliminary denials issued 6, applications denied 0, and average application processing time 34 days.
- Provided numbers IVOSB. 2021 4th quarter new incoming IVOSB applications 18, recertification applications 11, and average processing time 1 day.
- Reported the data for total certified firms for 4th quarter: total MBE/WBE/IVOSB 2,351, MBE 823, WBE 1,267 and IVOSB 261.

IX. Contract Compliance Update

Corlisha Mitchell, Director of Contract Compliance, gave a contract compliance overview of the 4th quarter 2021:

- INDOT Good Faith Effort Reviews – 5 were processed, 2 were granted.
- Division of Supplier Diversity attended 4 pre-proposal meetings and tracked 6 RFPs with MBE/WBE/IVOSB participation.
- There were 3 payment/utilization issues and 18 subcontractor replacements on statewide contracts.
- MBE/WBE subcontractor participation in dollars: Committed - MBE \$4,260,750,471.42; WBE \$3,822,584,155.16; IVOSB \$1,332,395,567.61. Paid to date - MBE \$298,930,017.83; WBE \$179,681,837.55; IVOSB \$47,488,481.87.
- MBE/WBE subcontractor participation in percentage: Committed – MBE 5.68%, WBE 5.09%. IVOSB 1.78%. Paid to date - MBE 3.23%, WBE 1.94%, IVOSB 0.51%.

X. Business Development and Outreach Update

Maia Siprashvili, Deputy Commissioner of the Division of Supplier Diversity, gave an outreach overview of the 4th quarter 2021:

- Introduction of Graham Melendez as Director of Business Development and Outreach.
- Provided the dates for the bi-monthly Certification Webinars and Pay Audit Webinars.
- Reviewed the Division’s outreach activities that detailed 9 outreach events including IDOA DSD 13th Annual Business Conference, NAWBO Visionary Awards Luncheon, IBE’s A Deep Dive into the Value of Business Certification, Indy Chamber’s Anchor Procurement Advisory Council, BSU and Purdue Roundtables, and OMWBD’s 14th Annual Year End Forum.

XI. Deputy Commissioner of Procurement’s Report

Tammy Glickman gave the Procurement Division’s report on behalf of Erin Kellam, Deputy Commissioner of Procurement on prime vendor spend:

- Reviewed the 4th quarter 2021 certified prime spend data and payments made to prime contractors. MBE \$12,597,236.11 – 3.57%; WBE \$54,741,391.72 – 15.52%; IVOSB \$10,823,106.54 – 3.07%.
- Total state spend \$352,633,814.54.

XII. New Business

- None

XIII. Adjourn

Chairman Wilson adjourned the meeting Monday, December 13, 2021 at 3:00 p.m. EST.