

Governor’s Commission on Supplier Diversity
 Webex Video Conference:
Thursday, February 24, 2022 | 1:00 p.m. – 2:30 p.m.

Meeting Minutes

I. Call to Order

Chairman Wilson called the meeting to order Thursday, February 24, 2022 at 1:00 p.m. EST.

II. Roll Call

Kesha Rich took roll call. Those members present were:

Gregory L. Wilson Chairman	Maia Saprashvili Division of Supplier Diversity Deputy Commissioner	Ellen Dunnigan Central Representative
Elizabeth Kiefner Crawford Indiana Department of Transportation Representative	Remo Mezzetta Central Representative	Christine Jeffers Indiana Small Business Development Center

Establish quorum

Having 6 voting members, a quorum was not established for the meeting.

III. State Educational Institution (SEI) Reports

Each SEI gave a brief overview of their overall goals and utilization percentages for the **quarter**.

The SEIs that presented their reports were:

- Ball State University: MBE: 6.46%, WBE: 6.12%, IVOSB: 0.25%
- Indiana State University: MBE: 4.96%, WBE: 10.51%, IVOSB: 0.70%
- Indiana University: MBE: 2.44%, WBE: 10.54%, IVOSB: 4.10%
- Ivy Tech Community College: MBE: 7.06%, WBE: 4.00%, IVOSB: 2.65%
- Purdue University: MBE: 20.01%, WBE: 8.47%, IVOSB: 1.90%
- University of Southern Indiana: MBE: 7.84%, WBE: 25.03%, IVOSB: 2.45%
- Vincennes University: MBE: 8.18%, WBE: 24.35%, IVOSB: 2.98%

IV. INDOT DBE Program Update

Elizabeth Kiefner Crawford presented the Indiana Department of Transportation Report.

- 2021 Data Recap
 - There were 962 certified DBEs.
 - Currently there has been 145 new applications received (8.23% decrease from 2020).
 - There were 640 applications processed (new applications + no changes).
 - The Average Processing Time (“APT”) = 15.73 Days.
- 2022 Data (through 1/31/22)
 - Currently there has been 15 new applications received.

- There were 82 applications processed.
- The Average Processing Time (“APT”) = 14.4 Days.
- Workforce Education Services
 - Indiana has 140,000 construction openings estimated by 2026.
 - INDOT has been selected by FHWA to develop a national pilot for a Pre-Release Workforce Development Program. We are currently working with DOC and the HIRE program to identify a location.
 - INDOT’s investment in heavy highway curriculum in high schools continues to grow. Several additional high schools have come on board for the “Train the Trainer” for Civil Construction Pathways scheduled for June 2022.
 - BY Roads (INDOT’s partnership with the Indiana Construction Roundtable Foundation) welcomes its second cohort beginning on February 21, 2022. This program provides skills to women, minorities and disadvantaged persons in the heavy highway construction industry that will make them candidates for full time jobs with good wages.
 - Successful program candidates will obtain credentials in OSHA-10, NCCER Core, ATSSA Flagging and a skid steer certification.
- Equity Initiatives Resource Development
 - Events planned for this quarter include:
 - INDOT Hauling Seminar-Early Spring 2022.
 - Entrepreneurial Development Institute (EDI).

V. Deputy Commissioner’s Report

Maia Siprashvili, Deputy Commissioner of the Division of Supplier Diversity gave a general overview of 1st quarter 2022. The report included:

- Overview of the creation of the Division, MBE/WBE/IVOSB participation goals and the three (3) main functions of the Division: certification, contract compliance and business outreach.
- Overview of the Division’s organizational chart and MBE/WBE/IVOSB participation goals.
- Certification review which highlighted the electronic certification process.
- Outreach for the vendors informing them about the e-certification.
- New participation goals for the State of Indiana went into effect on July 1, 2021.
- Certification Updates
 - Average days to certify MBEs/WBEs and IVOSBs still below regulatory requirement.
 - Reverting to paper application temporarily.
 - Working with IOT on e-certification solution.
- Compliance Updates
 - Auditing high value contracts.
 - Reviewing subcontractor change requests.
 - Working with IOT on Pay Audit System public facing tool.
- Business Outreach Updates
 - 2022 Business Outreach Strategy – ***From Vision to Action.***
 - IDOA DSD Business conference theme throughout the year.
 - Monthly certification webinars.

VI. Certification Update

Kesha Rich, Director of Certification gave a general overview of certification data for the 1st quarter 2022:

- New incoming MBE/WBE applications 51, recertification applications 61, preliminary denials issued 7, applications denied 1, and average application processing time 32 days.
- Provided numbers IVOSB. 2022 1st quarter new incoming IVOSB applications 8, recertification applications 6, applications completed 14 and average processing time 1 day.
- Reported the data for total certified firms for 1st quarter: total MBE/WBE/IVOSB 2,272, MBE 801,

WBE 1,234 and IVOSB 237.

VII. Contract Compliance Update

Maia Siprashvili Deputy Commissioner of the Division of Supplier Diversity, gave a contract compliance overview of the 1st quarter 2022 on behalf of Corlisha Mitchell, Director of Contract Compliance:

- INDOT Good Faith Effort Reviews – 8 were processed, 8 were granted.
- There were 3 payment/utilization issues and 6 subcontractor replacements on statewide contracts.
- MBE/WBE subcontractor participation in dollars: Committed - MBE \$1,190,173,944.13; WBE \$1,167,301,462.11; IVOSB \$535,481,357.20.
- MBE/WBE subcontractor participation in percentage: Committed – MBE 5.7%, WBE 5.6%. IVOSB 0.67%.

VIII. Business Development and Outreach Update

- Graham Melendez, Director of Business Development and Outreach, provided the dates for upcoming business outreach webinars.
 - Certification Webinars
 - January 26
 - February 16
 - March 16
 - Preparation Meeting Opportunity Webinars
 - March 10
 - April 14
 - May 5
- Reviewed the Division’s outreach activities that detailed 16 outreach events including ICRC’s 31st Annual Dr. Martin Luther King, Jr. Indiana Holiday Celebration, OMWBD’s 2022 Martin Luther King Jr. Celebration Program, NAWBO Connect Calls and Day at the Statehouse, Ball State University Diversity Vendor Chat, 2022 Prospanica Indianapolis Networking Event, and Ivy Tech Business Connection Event.

IX. Deputy Commissioner of Procurement’s Report

Maia Siprashvili, Deputy Commissioner of the Division of Supplier Diversity, gave the Procurement Division’s report on behalf of Erin Kellam, Deputy Commissioner of Procurement on prime vendor spend:

- Reviewed the total 2021 certified prime spend data and payments made to prime contractors. MBE \$58,768,675.42– 3.84%; WBE\$ 229,348,014.36 – 14.97%; IVOSB\$ 42,753,025.31– 12.12%.
- Total state spend \$1,532,425,516.02.

X. New Business

- None

XI. Adjourn

Chairman Wilson adjourned the meeting Thursday, February 24, 2022, at 2:30 p.m. EST.