

RMDB Policy on Electronic Participation in RMDB Meetings

In accordance with IC 5-14-1.5-3.6, the Recycling Market Development Board (RMDB) established under IC 4-23-5.5, may allow board members to participate in RMDB meetings by electronic means. This policy, effective upon approval by the RMDB, establishes the requirements for participation in RMDB meetings by electronic means.

- 1 The minimum number of RMDB voting members who must be physically present at the place where the meeting is conducted must be the greater of:
(A) Two (2); or (B) one-third (1/3) of the members.
- 2 Each board member is required to physically attend at least one (1) meeting of the RMDB annually.
- 3 A board member who is not physically present at an RMDB meeting may participate in the meeting by electronic communication only if the member uses a means of communication that permits simultaneous communication during the meeting between:
(A) the member;
(B) all other members participating in the meeting;
(C) all members of the public physically present at the place where the meeting is conducted; and
(D) all members of the public participating electronically in the meeting.
- 4 Remote participation may be accomplished by using an internet connection with audio and, if feasible, video or by a telephone connection.
- 5 Any voting member who participates in a meeting by electronic communication:
(A) is considered to be present at the meeting;
(B) shall be counted for purposes of establishing a quorum; and
(C) may vote at the meeting.
- 6 All votes of the RMDB during the electronic meeting must be taken by roll call vote.
- 7 Members of the public may attend an RMDB meeting at the place where the meeting is conducted and a minimum number of voting board members as provided for in subdivision 1 is physically present, or they may attend remotely through the virtual meeting platform used by the RMDB to conduct board meetings.
- 8 Except under an Executive Order of the Governor, the RMDB may not conduct meetings using a means of electronic communication until the RMDB adopts this policy by a simple majority of a valid quorum at a meeting that meets the requirements of IC 5-14-1.5, also known as Indiana's "Open Door Law".
- 9 This policy must be adopted by the Recycling Market Development Board and posted on the IDEM web site at: <https://www.in.gov/idem/recycle/recycling-market-development-program/board-meetings/>