A State that Works

CTAP

Compliance and Technical Assistance Program

Indiana Department of Environmental Management

Helping Indiana businesses one step at a time

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Pollution Prevention and Compliance Assistance Manager

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Office of Program Support

Pollution Prevention and Compliance Assistance Section

A State that Works

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Pollution Prevention and Compliance Assistance Section

Compliance and Technical Assistance Program (CTAP)

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CTAP Senior Environmental Manager

Indiana Department of Environmental Management

Office of Program Support

Pollution Prevention and Compliance Assistance Section

Compliance and Technical Assistance Program (CTAP)

Empowering Indiana businesses with environmental compliance assistance that is:

Free and confidential

Non-regulatory

Multimedia

Free and Confidential

CTAP services are available to all sectors of Indiana's regulated community at **NO COST!**

CTAP offers environmental regulatory assistance to Indiana businesses and organizations of **ALL** sizes and types including:

- Existing facilities with legacy issues.

- New companies looking to locate in Indiana.

- Government agencies.

- Trade associations, industry groups, environmental consultants, and other interested stakeholders.

Free and Confidential

Information provided is confidential and may not be used by other IDEM offices.

Indiana Code 13-28-3-4 mandates that CTAP staff cannot divulge to anyone (including IDEM regulatory or enforcement staff) information concerning inquiries, activities, or documents of the program that identify or describe an individual, facility, or operation (unless a clear and immediate danger to the public health or environment exists).

Non-Regulatory

CTAP staff are **NOT** regulators and do not have regulatory authority to issue violations, permits, fees, fines, or take enforcement actions.

Therefore, those who receive CTAP services will **NOT** be penalized for reporting relevant environmental information to CTAP when requesting assistance.

Multimedia

CTAP staff have:

- Comprehensive knowledge of federal and state environmental regulations, permitting requirements, and compliance measures (air, water, land resources, waste), and can assist with self-disclosures.

- Expertise in pollution prevention assessment, sustainability planning, project implementation, and continuous improvement techniques related to human health and environmental affairs.

- Experience preparing and implementing environmental training modules for regulated community members (in-person and web-based), developing and leading public outreach initiatives, and assisting with community relations strategies.

CTAP provides a *quality assurance guarantee* for assistance provided and relied upon.
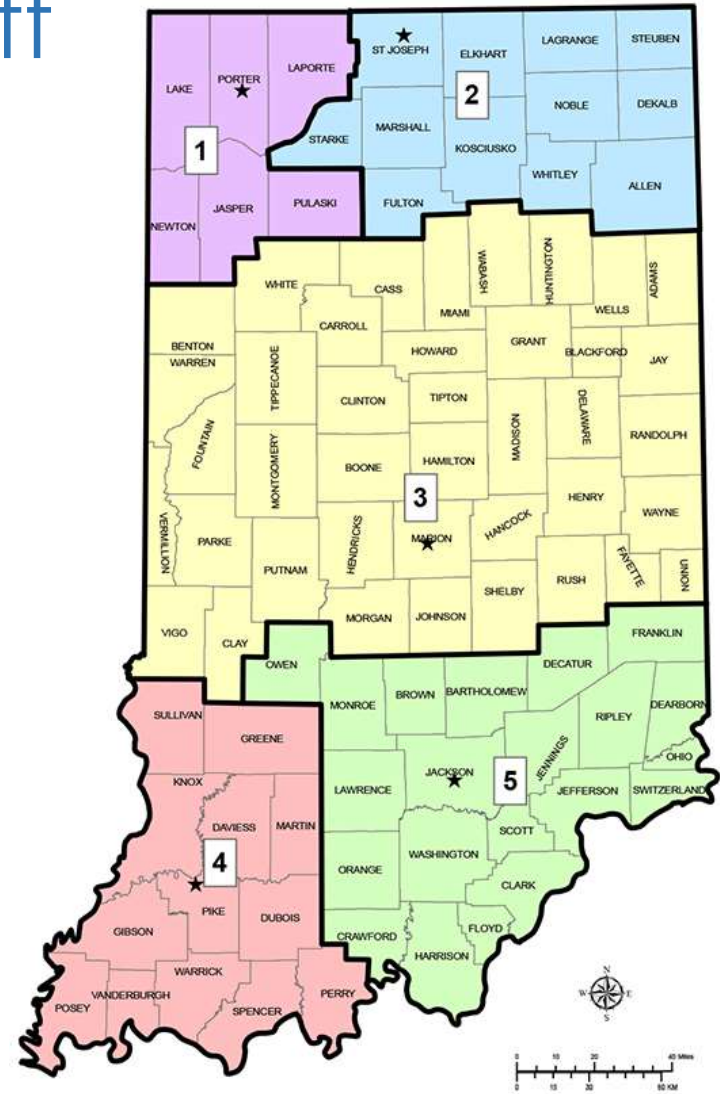
CTAP Staff

1 Northwest Regional Office:

Toll-free 888-209-8892

- Charles Breitenfeldt

2 Northern Regional Office:

Toll-free 800-753-5519 x 4879

- Joseph Neuklis

3 Indianapolis Central Office:

Toll-free hotline 800-988-7901 or 317-232-8172

- Tracy Barnes
- Hani Sharaya
- Mark Stoddard
- Chrystal Wagner

CTAP Small Business Regulatory Coordinator:

- Angela Taylor

4 Southwest Regional Office:

Toll-free 888-672-8323

- Heath Dill

5 Southeast Regional Office:

Toll-free 877-271-0074

- Andrew Dryden

Website: idem.IN.gov/ctap

Confidential online portal: portal.idem.IN.gov

CTAP Support

- Helps new or prospective businesses navigate potential regulatory needs based on proposed operating scenarios, provide preliminary assessment of environmental regulatory obligations, and estimated timeframes/costs.

- Assists with the application processes for necessary permits.

    – Can provide contacts, forms, guidance, tools, and training.

    – Aid development of required calculations.

    – Provide example permits from similar operations for review.

    – Recommend operational flexibility options.

- Conveys institutional knowledge (which can be invaluable).

- Explains programs of interest (e.g., voluntary stewardship, grant opportunities, partnerships, and award programs).

- Helps identify potential pollution prevention (P2) opportunities during the planning stages for easier and more cost-effective implementation.

- Provides a "one-stop shop" for information in order to maintain continuity and reduce duplicative efforts for a business.

CTAP Services

CTAP Hotline and Online Portal	Site Assessments	Training	Online Resources

Contact CTAP to:

- Receive timely assistance with interpreting a rule or permit requirement.

- Determine what steps are needed to obtain a permit to operate or modify processes.

- Ask general environmental regulatory or compliance questions

- Request a site assessment .

Submit a confidential request via CTAP's online portal: portal.idem.IN.gov.

Or call our hotline: 317-232-8172 or 800-988-7901

New CTAP Online Portal

IDEM has launched a new Compliance and Technical Assistance Program online portal through Access Indiana. This new portal is a secure online system that makes it easier for businesses and organizations to request confidential assistance regarding environmental regulations, compliance, and permitting.

In the new CTAP portal, businesses, companies, organizations, and individuals can:

- Create a secure account and submit confidential requests directly.
- Request confidential site assessments for your business or specific equipment/processes.
- Communicate and track interactions with CTAP staff.
- Invite collaborators within the company or designated consultants to access and view the CTAP request and recommendations.
- Provide feedback to the CTAP team through surveys.

To submit a confidential request using the new CTAP portal, visit portal.idem.IN.gov.

Available Services

https://www.in.gov/access/

Check the Available Services to see a list of all online services utilizing the Access Indiana login (https://www.in.gov/access/available-services.html).

Indiana Unclaimed Property Attorney General	**Quick Quote** Bureau of Motor Vehicles	**BMV Online Scheduler** Bureau of Motor Vehicles	**Indiana Public Safety Portal** Department of Homeland Security	**IURC Online Services Portal** Utility Regulatory Commission	**Search for a License** Professional Licensing Agency
Travel Advisory Department of Homeland Security	**Campground Reservations** Department of Natural Resources	**Ginseng Indiana** Department of Natural Resources	**Fish & Wildlife** Department of Natural Resources	**Make a First Steps Payment** Family and Social Services Administration	**IDEM Compliance and Technical Assistance Program (CTAP)** Indiana Department of Environmental Management
Check Refund Status Department of Revenue	**DORPay** Department of Revenue	**INtaxpay** Department of Revenue	**Job Seeker Portal** Department of Workforce Development	**Birth and Death Records** Indiana Department of Health	**DRIVE** Indiana Department of Health
Child Care Finder Family and Social Services Administration	**INconnect Alliance** Family and Social Services Administration	**IN Connect** Family and Social Services Administration	**Indiana Addiction Treatment** Family and Social Services Administration	**Register to Vote** Secretary of State	

A SINGLE LOGIN & PASSWORD FOR YOUR INDIANA SERVICES

New CTAP Online Portal

CTAP online portal can also be accessed through IDEM's electronic resources.

https://portal.idem.in.gov/

CTAP Services

Site assessments

A site assessment is a free on-site consultation to determine environmental regulatory obligations, current compliance status, and identify potential pollution prevention opportunities.

CTAP staff can help troubleshoot a particular process or regulation, or conduct an entire facility review. CTAP site assessments may be in-person or virtual.

Benefits of a Site Assessment

- Verify environmental compliance through a facility tour, complete review of applicable rules, permit conditions, record keeping, and required reports.

- Identify potential violations and help businesses determine and evaluate available corrective actions **BEFORE** a regulatory inspection occurs.

- Assist with environmental permit applications, facility records, and compliance reports.

- Address specific questions related to new regulations, expansion opportunities, or target areas of concern.

- Discuss pollution prevention (P2) assessment opportunities, resources for developing a P2 plan, and determine potential regulatory oversight reductions that may result from P2 efforts.

CTAP Services

Training

idem.IN.gov/ctap/2471.htm

- **Environmental Education for Regulated Entities (E101)** - is a free training series offered by CTAP staff for individuals managing environmental responsibilities at Indiana businesses. The goals of this training series are:

  — Provide a general overview of current state and federal regulations in effect in Indiana, the regulatory background and scientific basis for many of these laws, and the associated compliance requirements.

  — Assist environmental managers in their understanding of applicable regulations for their industry, provide details on how they are applied to Indiana businesses, and demonstrate how to strategically implement practices that assist environmental compliance and sustainability efforts.

CTAP Services

Training

- CTAP offers workshops and training on general and industry-specific topics.

- CTAP staff are also available for tailored technical presentations to trade associations, industry groups, and other stakeholders wishing to know more about environmental regulations and compliance.

Indiana Department of Environmental Management

Protecting Hoosiers and Our Environment Since 1986

A State that **Works**

CTAP Services

Training

idem.IN.gov/ctap/2471.htm

Upcoming E101 Series:

Future topics:

- November - Used Oil

- Potential to Emit Calculations – Air permitting

CTAP Services

Online Resources

idem.IN.gov/ctap

Compliance And Technical Assistance Program (CTAP)
Helping Indiana businesses become environmentally compliant.

Learn More

CTAP's website provides:

- Sector-specific guidance.
- Regulatory updates.
- Training opportunities / materials.
- Fact sheets.
- Pollution prevention resources.
- Upcoming event announcements.
- Additional details about CTAP.
- Links to external resources.

Help Us Help You

ANYONE CAN CONTACT US ANYTIME!

Prepare for a consultation with CTAP staff by gathering any appropriate evaluation data:

- Business location and type.

- Primary SIC code(s) / NAICs code(s).

- Core operations, equipment, process materials, products manufactured, or services provided.

- Process flow diagram(s) or description(s) (can be general sequence).

- Anticipated or known potential emissions to air, water, and land.

- Waste types generated, management practices, and material storage information (process and waste).

- Existing environmental approvals.

- Expansion or construction details.

- Any specific questions or concerns for IDEM to address.

IDEM's Office of Program Support Partnership Opportunities, Grants, and Awards Available to Indiana Businesses

IN.gov/idem/ops/

Voluntary Programs for Businesses

Indiana Partners for Pollution Prevention

A partnership organization comprised of industries, businesses, governmental agencies, and other entities that implement and promote P2 ideas, business practices, and innovations for waste reduction and environmental stewardship in Indiana. Members enjoy many continuous improvement, networking, and recognition opportunities.

Contact Jean Fix at JFix@idem.in.gov or 317-233-6660.

Voluntary Programs for Businesses

Environmental Stewardship Program

A performance-based leadership program designed to recognize and reward Indiana regulated entities that exceed the standards of environmental compliance, implement pollution prevention (P2) strategies, and maintain an environmental management system (EMS).

Applications to the Environmental Stewardship Program are accepted two times each year:

Spring application round April 1 - May 31.

Fall application round September 1 - October 31.

Contact Jean Fix at JFIX@idem.in.gov or 317-233-6660.

IDEM Awards

Indiana Governor's Awards for Environmental Excellence

Indiana's most prestigious environmental recognition awards for the most innovative, sustainable, and exemplary programs or projects that positively impact Indiana's environment.

Awards Categories:

- Environmental Education / Outreach.
- Five Year Continuous Improvement.
- Greening the Government.
- Land Use / Conservation.
- Pollution Prevention.
- Recycling / Reuse.
- Energy Efficiency / Renewable Resources.

Nominations for 2022 awards will be accepted starting late January to April 2022

Contact Cameron Maschino at CMaschin@idem.in.gov or 317-233-5434.

Available Grants

P²

Pollution Prevention (P2) Grants

The U.S. Environmental Protection Agency (EPA) has partnered with IDEM and Purdue Manufacturing Extension Partnership (MEP) to offer technical assistance and grant opportunities to Indiana manufacturers.

Available Awards:

- 15 Indiana manufacturers can receive W.A.S.T.E. stream mapping assessments conducted by Purdue MEP at a significantly reduced cost.

- Participating facilities may receive up to 40 hours of follow up technical assistance through Purdue's Faculty Assistance Program.

- Participating facilities may apply for seed grant money from IDEM for project implementation.

Only 3 spots left, apply now!

PURDUE UNIVERSITY®

Contact:

Kelly Weger
Lead Service Manager Sustainability
Office Phone: 317-275-6810
Mobile Phone: 734-320-5908
Email: weger@purdue.edu

Available Grants

[Recycling Market Development Program (RMDP) Grants](#)

- Eligible candidates may seek a grant starting at $10,000 and up to $500,000, with a 50% cash match.

- Projects should focus on increasing recyclable material collection or consumption, reductions in municipal solid waste shipped for final disposal, or improving partnerships with communities through tangible outreach and education efforts.

- Grants are available to public and private businesses, local governments (municipalities), and not-for-profit organizations that are located and doing business in Indiana.

New grant proposals will be accepted in Spring 2022

Contact Deanna Garner at DGarner@idem.in.gov or 317-233-5433.

ANYONE CAN CONTACT CTAP AT ANYTIME!

Be sure to view and share our brochure!

https://www.in.gov/idem/files/publication_ctap_brochure.pdf

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for Indiana Businesses and Organizations

Free and Confidential

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Indiana Department of Environmental Management

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Contact CTAP

Joe Neuklis

JNeuklis@idem.in.gov

Business: 574-245-4870

Cell: 574-261-4977

QUESTIONS?